

Oak Hill College Uganda Project

Report and financial statement for year ended 31st August 2018

Charity number: 1162334
Company number: 8143540

Report of the trustees for the year ended 31st August 2018

Reference and administrative information:

Charity name: Oak Hill College Uganda Project

Charity registration number: 1162334

Company registration number: 8143540

Registered office and operational address:

Oak Hill Theological College,
Chase Side,
London,
N14 4PS

1. Committee

Trustees:

Mr William Rubie	<i>Resigned 6th September 2018</i>
Mr Edward Brooks	<i>Resigned 6th September 2018</i>
Mr Robert Strachan	<i>Appointed 7th September 2017</i>
Mr Matthew Dew-Jones (Chair)	<i>Appointed 7th September 2017</i>
Mr Thomas Heasman	<i>Appointed 7th September 2017</i>

Non-Trustee Members (at time of current report):

Mr Nathan Richards (Outgoing Chair)
Mr Ben Goldenberg (Outgoing Treasurer)
Mr Ed Underhill (Trip Coordinator)
Mr Simon Dickson (Trip Recruitment)
Mr Phil Bailey (Prayer and Trusts Co-ordinator)
Mr Steve Sweet (Incoming Chair)
Mr Edward Fenning (Incoming Treasurer)
Miss Lydia Taylor (Incoming Prayer Co-ordinator)

Finances independently examined by:

Mr James Davenport, BA, ACA
c/o Namugongo Committee
Oak Hill College
Chase Side
London, N14 4PS

Bank details:

Barclays Business Banking
Leicester, LE87 2BB

2. Our aims and objectives

Purposes and aims

The charity's objects are specifically restricted to the following:

1. The advancement of theological education in the developing world, particularly through the provision of financial, material and human resources to the Uganda Martyrs' Seminary, Namugongo.
2. The advancement of the Christian religion for the public benefit by raising awareness and understanding of religious beliefs and practices in the developing world, namely of the Uganda Martyrs' Seminary, Namugongo and by carrying out religious devotional acts including prayer and preaching to support this work.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 16th July 2012 and registered as a charity on 19 March 2015. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and appointment of committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee.

As stipulated in the articles, there must not be less than three directors. There have never been fewer than three and currently, there are three. The articles stipulate the requirements for the retirement and appointment of directors.

As the articles note, it is hoped and expected that the current chairperson and treasurer of the college committee will be appointed as directors. We plan that each year, one or two people who are graduating from Oak Hill College will be appointed as directors.

All member of the Management Committee give their time voluntarily and received no benefits from the charity.

Organisational structure

The trustees hold legal responsibility for the running of the charity and for continuation of best practise. The trustees meet termly (by electronic medium) to oversee the running of the charity. The Namugongo Committee consists of 5-8 members of current students at Oak Hill College. The committee have designated roles to ensure the purposes and objectives of the charity are met.

Suitable financial governance

Company law requires the directors prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the directors should follow best practice and

- select suitable accounting policies and then apply them consistently;
- **make judgements and estimates that are reasonable and prudent; and**
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the

charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Ensuring our work delivers our aims

We have agreed to review our aims and objectives at regular intervals to ensure that our activities are in line with our stated purposes. The trustees meet with the committee annually to ensure that our achievements match our stated aims over the previous 12 month period. This review will help ensure that our aims, objectives and activities remain focussed on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives which they have set out.

3. How our activities deliver public benefit

Our main activities and who we try to help are described below. All our charitable activities focus on the advancement of theological education in the developing world and the advancement of Christian religion through raised awareness of religious belief in the developing world.

Our two aims and objectives outline the two groups who benefit from the work of the charity. These will be considered in turn below.

Objective 1

Objective 1 states that our purpose includes “the advancement of theological education in the developing world, particularly through the provision of financial, material and human resources to the Uganda Martyrs’ Seminary, Namugongo.”

Financial resourcing.

As the financial report below shows, we have been able to provide continued financial resources to Uganda Martyrs’ Seminary, Namugongo.

We aim to give an annual grant (in installments) to support the college. In the previous financial year we gave £8,085 directly to the college. This money is specifically for the advancement of theological education in the following ways.

A significant amount of our resourcing is through the provision of a number of ‘Oak Hill College Bursaries’, which enable students with limited or no financial resources to receive theological education and to provide for their board and lodgings. Excess money from this contribution that does not go directly to Oak Hill bursaries also helps to keep the cost of fees down for all students.

Canon Henry Segawa, the principal of UMS writes:

One of the serious challenges we have at UMS are students unable to pay fees either in time or pay at all. This situation greatly hampers the smooth flow of Seminary activities. We have a big number of students whose fees is not paid by their Dioceses. These students usually fail to raise their fees for the entire training some resort to selling their property which at times is insufficient source to cover all the fees.

The Oak Hill college bursaries help to address this situation. We are enabled to support needy and deserving students. I wish Oak Hill college community would realize the immense contribution they're making to Church Ministry training in Uganda."

Our financial contribution also helps to advance theological education through the support of staff at Uganda Martyrs Seminary.

We also give money for the provision of facilities and buildings which support the students in their studies. UMS is full to capacity, and turns down students each year because of limitations on space. In partnership with the mission organisation Crosslinks and a team of high quality, reliable engineers, UMS has been continuing work on a major infrastructure project that will increase the college's capacity for training workers for the harvest field. In the past we gave £10,000 towards a second, new 36-bed dormitory (pictured), which will increase the capacity of UMS, **and enable the theological education of more** students. We hope that the more students there are training at UMS, the more students there will be who will be able to benefit directly from Oak Hill College bursaries.



We also run a Hardship Fund, which supports students with particular needs. This year we were able to give £989 to this fund for the subsisting of two conferences for the spouses of those graduating.

The trustees and the members have worked hard to ensure that the money which is provided to the college is spent on the purposes specified. In 2017-2018 we have had fruitful conversations about financial accountability with the Principal of UMS, and received audited copies of the College's accounts. Going forwards, continued conversations have been happening as we seek to obtain further financial information.

Human resources

Over the last 12 months the charity has organised and run two separate trips to Uganda Martyrs' Seminary to assist in their theological training. The trips consisted of individuals who are being trained at Oak Hill Theological College, and the purpose of the trips was to share the training which they are receiving with those at Uganda Martyrs Seminary.

Trip 1: 2nd-11th March 2018:

Mr Joel Higson
Mr Tim Hiorns
Mr Jonny Lee
Mrs Katrina Lee
Miss Hazel Barron
Mr Ben Goldenberg
Mr James Pinto
Mr Matt Hodson
Mr Ben Martin
Mr Jonny Woodbridge
Mr Zim Okoli
Mr Joe Hadfield

A week's conference explaining various tools on how to teach the Bible, focusing in particular on the Bible book of Ephesians.

Trip 2: 22nd June-1st July 2018:

Mr Nathan Richards
Mr Rich Powell
Mr Kit Walker
Mrs Laura Walker
Miss Beth Lindon
Mr James Weaver
Mr Phil Bailey
Mr Duncan Hollands
Mr Manis Uduoborie
Mr Ed Underhill
Mr Simon Dickson

A week's conference explaining various tools on how to teach the Bible, focusing in particular on the book of Exodus.

Objective 2

Objective 2 states that our purpose includes "the advancement of the Christian religion for the public benefit by raising awareness and understanding of religious beliefs and practices in the developing world, namely of Uganda Martyrs' Seminary (UMS), Namugongo and by carrying out religious devotional acts including prayer and preaching to support this work.

Raising awareness and understanding of religious belief and practise in the developing world

This is met largely through the student body and their families, and the staff and their families at Oak Hill Theological College. Throughout the academic year the committee run

specific events to raise awareness and understanding of religious belief and practise in the developing world.

During the first week of term at Oak Hill the committee had a slot of thirty minutes to make new students aware of the partnership. Throughout the year the committee have raised awareness by encouraging students to pray for the partnership, and holding events such as Martyrs' Monday - a day where Oak Hill students come dressed in suits to demonstrate their partnership with the students at Uganda Martyrs' Seminary, and other fun events are put on during that day to raise awareness.

A large part of the work of the committee is organising a single week (named Namugongo Week) for the students, staff and families connected with Oak Hill College. During the week a large number of events are organised to inform and educate others of the religious belief and practice in the developing world.

These can include things such as:

- Guest speakers preaching in chapel, who have a connection with Uganda Martyrs' Seminary
- Daily prayer meetings, focusing on specific students at Uganda Martyrs' Seminary
- Ugandan-inspired food served during the coffee breaks
- The Nam Auction - the principal means of fundraising during the week
- The Henry Segawa Frisball Tournament - a 6-a-side frisball tournament
- A 'Family Fun Afternoon' - designed to teach children about the partnership in an informed and engaging way

The week also acts as a focal point of the fundraising for the following year.

Carrying out religious devotional acts

During 'Namugongo week' the committee ran a week of religious services in the college chapel for the benefit of the students, staff and others affiliated with the college. These provided information for the public and raised awareness about the religious beliefs and practices in the developing world. These religious services also provided an opportunity for the public to pray for Christian believers in the developing world. A series of sermons were preached to support this work of raising awareness.

As they have their awareness raised, this benefited the public through the advancement of their Christian religion.

Aside from Namugongo Week, the partnership with Uganda Martyrs' Seminary has been prayed for weekly during college chapel.

4. Trustees verdict

At the annual trustees meeting, the trustees reviewed the year's activities and were sufficiently satisfied that the activities carried out by the members were in keeping with the

aims and objectives. They were also satisfied that the activities and purposes for the charity were being carried out for the benefit to the public.

The trustees wished to thank the committee members for their hard work and commitment to achieving these aims.

Signature:

A handwritten signature in black ink, appearing to be 'M. Dew-Jones', written over a horizontal line.

Printed Name:

M. DEW-JONES

Date:

25/5/19

5. Financial Review

The trustees have been encouraged and satisfied that the money which has been raised has been used for the stated aims. As the figures below show, it has been a positive financial year and discussions have taken place between the trustees and the committee to ensure that the excess money raised will be used in line with the stated aims of the charity.

Principal funding sources

The charity is funded mainly from the generous donations of the students, staff, and alumni of Oak Hill College. A substantial amount of our income comes from one-off donations given during Namugongo Week, and in particular, through the Namugongo Auction.

During other times of the year, staff and students at Oak Hill College contribute towards the book fund or the hardship fund, and there are two small businesses (a tuck shop and stationery cupboard) run by students of the college which give their profits to the charity. Another significant proportion of our income is from alumni and current students who support the charity through standing orders.

Preaching trips are funded by a number of grant-giving trusts, and by delegate contributions.

Over the last few years, it has become apparent to the trustees and the committee that more could be done to improve relations with alumni givers and that this would lead to more tax-effective giving through the signing of Gift Aid declarations. The committee will seek to improve this aspect of the charity's activity going forward.

Investment policy

Aside from retaining a prudent amount in reserves each year, the charity's funds are to be spent in the short term so there are few funds for long term investment. The trustees agree that money is given on the understanding that it will benefit religious education in the developing world in the short term. The trustees felt unanimously that it was not appropriate for money to be invested in fund schemes.

Reserves policy

The Trustees agreed that it was prudent to keep 50% of regular general fund expenditure as reserves. This is approximately £7,200. The trustees are clear that a differentiation is made between reserves and unspent income.

Future plans

The charity plans to continue the activities outlined above in the coming year subject to satisfactory funding arrangements. The members of the charity are thankful to God for funds being raised in excess of what is being spent. The members will continue to discuss the best way to use that excess with any suggestion within the stated charitable objectives of the charity being duly considered.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

OAK HILL COLLEGE UGANDA PROJECT

On accounts for the year
ended

31 AUGUST 2018

Charity no
(if any)

116 2334

Set out on pages

12-18

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

JAD

Date:

25 MAY 2019

Name:

JAMES DAVENPORT

Relevant professional
qualification(s) or body

ACA ICAEW (3647924)

(if any):

Address:

C/O OAK HILL THEOLOGICAL COLLEGE

CHASE SIDE

LONDON, N14 4PS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



OAK HILL COLLEGE UGANDA PROJECT


Charity No:
1162334

Annual accounts for the year to 31 August 2018

Section A Statement of Financial Activities

	Note	Unrestricted funds	Restricted income funds	Total this year	Total last year
		£	£	£	£
Incoming resources (Note 3)					
Incoming resources from generated funds					
Voluntary income	3	9,383	12,810	22,193	23,003
Activities for generating funds	3	17,097	-	17,097	18,599
Total incoming resources		26,480	12,810	39,290	41,602
Resources expended (Note 4)					
Costs of Generating Funds					
Costs of generating voluntary income	4	179	-	179	232
Charitable activities	4	9,408	17,784	27,192	32,546
Governance costs	4	-	-	-	-
Total resources expended		9,587	17,784	27,371	32,778
Net incoming/(outgoing) resources before transfers		16,893	4,974	11,919	8,824
Gross transfers between funds		- 3,500	3,500	-	-
Net movement in funds		13,393	1,474	11,919	8,824
Total funds brought forward		33,636	1,596	35,232	26,408
Total funds carried forward		47,029	122	47,151	35,232

Section B Balance sheet

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Current assets				
Cash at bank and in hand	47,029	122	47,151	35,232
Total current assets	47,029	122	47,151	35,232
Net current assets/(liabilities)	47,029	122	47,151	35,232
Total assets less current liabilities	47,029	122	47,151	35,232
Net assets	47,029	122	47,151	35,232
Funds of the Charity				
Unrestricted funds	47,029		47,029	33,636
Restricted income funds (Note 5)		122	122	1,596
Total funds	47,029	122	47,151	35,232
Signed by the Chair of Trustees on behalf of all the trustees				
	M. DEW-JONES		25/5/19	
Signature	Print Name		Date	

Section C

Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (The FRS 102 Charities SORP);
and ☒ Financial Reporting Standard applicable in the UK and RoI (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

1.4 Going Concern

These accounts have been prepared on the basis that the charity is a going concern.

1.5 Audit Exemption Statement

Due to the charity's size, the trustees have opted to take the available audit exemption and instead, have the accounts independently examined.

Section C**Notes to the accounts****Note 2****Accounting policies****INCOMING RESOURCES****Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

EXPENDITURE AND LIABILITIES**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Section C		Notes to the accounts	
Note 3		Analysis of incoming resources	
	Analysis	This year	Last year
		£	£
Voluntary income	HARDSHIP FUND (RESTRICTED)	-	204
	PREACHING TRIP (RESTRICTED)	12,810	15,800
	DONATIONS	7,690	6,999
	OTHER	1,693	-
	Total	22,193	23,003
Activities for generating funds	'NAMUGONGO WEEK' AUCTION	16,040	17,230
	TUCK SHOP & STATIONERY CUPBOARD	1,043	1,369
	OTHER	14	-
	Total	17,097	18,599

Section C Notes to the accounts

Note 4 Analysis of resources expended

	Analysis	This year £	Last year £
Costs of generating voluntary income	EVENT EXPENSES, (photocopying etc.)	179	232
	Total	179	232
Charitable activities	HARDSHIP FUND	989	1,747
	BOOKS	1,127	695
	PREACHING TRIP	16,795	15,880
	DONATION TO UMS	8,085	14,174
	BANK CHARGES & MISC	196	50
	Total	27,192	32,546

Section C Notes to the accounts

Note 5 Endowment and restricted income funds

5.1 Funds held

Fund Name	Type PE, EE or R	Purpose and Restrictions
HARDSHIP FUND	R	Money given towards one-off hardship grants to students in particular financial need, and the cost of providing accommodation for married students during annual conferences.
PREACHING TRIP	R	Money given by grants and delegates to help cover preaching trips.

5.2 Movements of major funds

Fund names	Fund balances brought forward	Incoming resources	Outgoing resources	Transfers	Fund balances carried forward
	£	£	£	£	£
HARDSHIP FUND	1,081	-	989	-	92
PREACHING TRIP	515	12,810	16,795	3,500	30
Total Funds	1,596	12,810	17,784	3,500	122

5.3 Transfers between funds

From Fund (Name)	To Fund (Name)	Reason	Amount
UNRESTRICTED GENERAL	PREACHING TRIP	Because account was running a loss.	3,500

Note 6 Trustees' Expenses and Related Party Transactions

In the year, no trustee nor any other related party received any remuneration of any kind from the charity.