

The Parochial Church Council of the Ecclesiastical Parish of GREAT CHESHAM

Annual Report and Financial Statements
Year ended 31 December 2018

Registered charity number 1129438

The Parochial Church Council of the Ecclesiastical Parish of Great Chesham, also known as Great Chesham PCC ('The PCC') are the trustees of a Church of England parish in and around the market town of Chesham in Buckinghamshire.

The PCC present their annual report and financial statements for the year ended 31 December 2018.

OUR OBJECTIVES AND ACTIVITIES

The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as 'to cooperate with the minister in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'.

Our aims and strategies to achieve them

Our broad aims across the Parish of Great Chesham are to be faithful disciples of Jesus Christ in Chesham and beyond, deepening the worshipping life of each of our districts, strengthening the faith and holiness of our members, helping individual Christians to live out their faith in their families, communities and places of work, attending to the needs of the poorest and most fragile in our communities, working alongside other Christians in the town and people of goodwill, taking a full part in the life of our town and sharing our faith, and taking care of the assets that we have inherited and for which we are responsible.

We are seeking to tackle, as every church has the duty to do, the effects of human selfishness and greed on ourselves, our community and our nation. We believe that lasting change in our lives and communities comes as people learn to live as disciples of Jesus Christ. We know that our own indifference, negligence, laziness and ingrained patterns of thought and hardness of heart are a problem.

This is the work of the local church, under God. We exist for His Glory and to serve others.

Strategy is shaped by the PCC and implemented by the Parish Staff Team and individual District Church Councils (DCCs). Our DCCs are entrusted with directing and maintaining the life of each of our district churches - its worship and witness. We are often considering which activities are best done across the town and the team (eg. finance, buildings, weddings and funerals, some training, some aspects of youth work, Protecting Children and Vulnerable Adults) and which are best done at local, district level.

The PCC sets the long term aims and objectives for the churches across the Parish. The most specific way in which this is achieved is through decisions on staffing, and where to put staff resources and energies. The PCC has also been able to provide extra funding for individual district churches where there is a need either through district income being lower than expected or needed, or when there is a pressing financial need beyond the means of that one district. On the whole (with exceptions) each district is responsible for raising the funds necessary for their own staffing.

DCCs have the responsibility for setting, meeting and reviewing shorter term aims and objectives.

The PCC considers team wide criteria such as finance, the health of our buildings, deployment of staff members and reviewing parish wide activities. Individual Districts have the responsibility to review individual activities, programmes and schemes, as well as weekly and annual statistics of membership and attendance.

What we do to meet our aims

The PCC and its sub-committees have met regularly through the year to review, plan and refine the Great Chesham Team ministry.

Each of our 5 districts (St. John's, Ashley Green, St. George's, Tylers Hill, Emmanuel, Chesham, Christ Church, Waterside, St. Mary's, Chesham), with 6 worship centres between them (all of the above and St. John's, Bellington, which is part of the district of St. Mary's, Chesham) have organised, planned and put on weekly services of Christian worship and a full programme of welcome, education, children's and young people's activities, enquirer's groups, and pastoral care.

Much of what is achieved across the Parish comes through the work and leadership of our 5 districts and 6 congregations. Each of them has their own programme of Sunday services, special events, outreach services, and ways of serving the immediate community. The Sunday Services are inevitably a focus of this work, but by no means the only way we have of achieving our aims. Sunday Services provide a shop window for visitors, a chance for church members to learn and worship together, but they are also a springboard out into the wider community where all members of our churches are seeking to live out their Christian lives faithfully

We have worked closely with Churches Together for Chesham.

The Parish Staff Team meets twice a week to plan, review and organise the life of the Parish.

We have maintained an open and welcoming attitude to the whole population of Chesham, seeking to bring peace, grace, love and comfort to those who are in need or who approach us for help, support or advice.

The PCC runs other specific programmes led by a variety of staff members and volunteers. This is particularly the case in our work with young people (11 - 18), for whom there is a separate programme of activities that take place on Friday evenings during term time.

Most of the districts run a variety of small groups that are available to church members so that they can meet during the week, often at someone's house, to study the Bible together, get to know each other better, pray for each other and be a practical support and encouragement to each other.

Individual DCCs are charged with making sure that the pace and variety of district church life is balanced - not too busy, not too empty.

The PCC considers our range of mission partners an absolutely vital part of what we stand for and church members take part in a wide mix of activities to support and serve these mission partners, with prayer and often practically with visits and help. The PCC makes gifts to known and established Mission Partners each year, as do individual DCCs, as part of our commitment to the wider church and God's work across the world.

We believe that using our gifts to serve God in the local church is a key part of being a Christian.

The PCC, predominantly through our 5 districts, has encouraged church members to be generous in their time, financial resources and the use of their skills, all to further the mission of the local church, and we are extremely grateful for and reliant on a wide range of our church members volunteering their time, energy, expertise and professional experience.

The vast majority of our activities could not take place without the active engagement, involvement and practical support of volunteers of all ages. The PCC recognises our responsibility to galvanise, equip and encourage our members and we would never want to be in a situation where we weren't utterly reliant on their involvement at all levels of responsibility and service.

Volunteers lead and help at almost everything we do, with the exception of 1:1 meetings and visits made by members of paid staff, some occasional services such as funerals that take place only at the crematorium, and staff commitments outside Chesham. Everything else - the running of all services, all of our work with children, young people, the vulnerable, special occasions, bible study groups, service groups for different kinds of people, our maintenance of buildings, our finances, our overall leadership - we are utterly reliant on our volunteer membership and we receive 1000s of hours each year, equivalent to many paid staff (and being Christians, we believe that this is how it should be!).

Public benefit

As William Temple, former Archbishop of Canterbury, once said: 'The church is the only institution that exists primarily for the benefit of those who are not its members.'

The PCC have had regard to the Charity Commission's guidance on public benefit. Our activities are accessible to any and all people. We also ensure that what we do does not benefit us as individuals but the aims of the PCC as a whole. We include declarations of conflicts of interest in our PCC meetings, and reporting of all related party transactions.

OUR ACHIEVEMENTS AND PERFORMANCE

None of our churches is perfect, yet all have good numbers of enthusiastic members who enjoy coming together to worship God, learn from the Bible, pray for the community and the world, and get ready to go back into their family, community or workplace as someone who seeks to bring the compassion and love of God to all.

There has been an appreciable level of support and co-operation across our churches. Our Electoral Roll figure has remained unchanged (702 in 2017 and 2018). We have run a wide number of Enquirer's courses and continue to recognize the need for prayer at the heart of our churches' life.

The PCC considers it a privilege to serve and believes that Chesham is well-served by our churches.

Many of our members are involved in active service of the wider community; as school governors, through Chiltern Foodbank and Christians against Poverty, in our Pastoral Care teams working with the elderly, vulnerable and housebound.

What went well

2018 was a good year for the Great Chesham PCC - some of our significant successes were:

- A very successful Youth Trip to Munseville Township, South Africa
- The successful recruitment of Jen Carter (Emmanuel, Women and Children's Worker), Josh Bailey (St. Mary's, Associate) and Jonathan Berry (Emmanuel District, Hope Church)
- Thriving schools ministry at all levels including 3 student-led mission weeks in secondary schools
- The introduction of the Parish Giving Scheme in two of our districts
- Remembrance Day Service in Chesham Town Centre attended by 1500+
- Chaplaincy at Chiltern Hills Academy
- The purchase of extra land at St. George's Church
- The completion of the ground work for a new congregation (Hope Church) to open in 2019.
- Keeping up with increasing local need at Chiltern Foodbank and Christians Against Poverty (CAP)

What could have been better

Other activities have not gone so well, or certainly not as well as the PCC hoped

- The weight and demands of Safeguarding Training have been a particular challenge for smaller districts

OUR FINANCIAL REVIEW

Overview

In 2018 Great Chesham PCC continued to be blessed financially, a situation for which we owe huge gratitude to God, and also to our parishioners, who give generously and sacrificially to fund the work of our Lord here in Chesham and further afield.

The Statement of Financial Activities for 2018 shows a surplus of £3,001 (2017: surplus of £355,354). This variance is due primarily to the profit on the sale of Upton Cottage of £195,036 in the prior year and due to an increase in expenditure in the current year (see below).

Income

We must praise the Lord for the Christ-centred generosity of the members of our churches.

The PCC raises its income in a number of ways. The most important is to encourage church members to see financial support of their local church as an important and sacrificial part of their overall Christian discipleship. These voluntary donations from parishioners account for £874,603, 91% of all income (2017: £887,222, 92% of all income if the profit on the sale of the property is excluded). Our congregations benefit from the talents of the members of the staff team, who are resourcing the parish substantially, which is a great encouragement to church members to give to maintain the mission of the churches.

The five districts this year all managed to meet their commitments to the parish budget whilst managing their own budgets. Although currently a couple of districts have slipped below three months reserves the PCC considers should be held, the PCC is now holding sufficient reserves to compensate if needed.

Our heartfelt thanks go to all the donors in all the churches.

Expenditure

Expenditure in 2018 was £122,067 more than 2017. The main reasons for this increase is due to an increase of £65,976 in spending on building works in the year (as expected due to limited cash flow caused by the property bridging resulting in lower than normal expenditure in 2017), an increase in youth trips of £51,416 as a result of the youth trip to South Africa in the current year, an increased giving to world mission of £23,484 and a £20,000 pension provision in the current year.

We are thankful to be in a position to be able to meet this expenditure to facilitate our mission.

Reserves policy

The PCC has unrestricted general fund reserves of £364,384 (2017 £394,658) which represents six months of total 2019 budgeted expenditure. This is in line with the five to six months of reserves judged by the PCC to be needed to ensure that all the churches in the Parish team can be financially supported. The reserves are mostly held in long term investments and cash.

In addition to the general fund reserves policy, twelve months of funding for most staff posts is held in restricted and/or designated funds, as explained above. Sufficient funds are held in the designated Major Repairs fund to cover planned building work on parish properties.

The level of reserves held by the PCC and the individual churches is a blessing which enables confident planning by the PCC of work to further the Lord's kingdom in to the future.

Investment policy and performance

Money not needed in the immediate future is generally kept in an accessible account, earning as competitive a rate of interest as is available at the current time, with CCLA. Most of the funds in the current accounts maintained by the PCC and the individual churches are with Nat West Bank and are not earning interest in the current financial climate.

The PCC holds a relatively small amount of investments in stocks and shares, originally donated by parishioners. The PCC has also invested in the CBF Church of England Investment Fund, which invests in ethically sound funds. At the end of 2018, these investments overall showed a loss in the year of £5,624 (2017: gain of £27,141). This loss in value of 2.34% exceeds that of the FT All Share Index, which showed a loss of 12.95% over 2018. It is not currently anticipated that the capital value of these investments will be needed in the immediate future, and so these investments will be left in place at the current time, in the anticipation that they will gain in value over the medium term.

The PCC has made no social investments.

Grants

It is the policy of the PCC that at least 10% of unrestricted monies received is given to mission and/or charitable causes. In 2018 19.3% (2017: 15.0%) of unrestricted income (excluding the gain on sale of property) was expended as grants.

These donations help directly to further the work of our Lord in this world, and it is a joy that we are able to do this.

Fundraising Policy

The PCC engaged in fundraising, in the form of receiving free-will offerings/donations, some of which were gift-aided, from members of our fellowship. However, we did not contract the service of any professional fundraisers as defined by section 58 of the Charities Act 1992. Other than publicly inviting an offering at every service, we do not engage in persistent fundraising or intrusive fundraising practices with any of our donors, including vulnerable people, and we never have private or coercive discussions with individuals about their giving. Our fundraising practices are ethical and in accordance with Biblical principles. No complaints were received about our fundraising practices.

Going Concern

The PCC considers that the circumstances are such that adequate resources continue to be available to fund the activities for the foreseeable future. The PCC members are of the view that Great Chesham PCC is a going concern.

OUR PLANS FOR THE FUTURE

What is planned

In 2019 we plan and hope that:

- The official opening and early growth of a new congregation in Emmanuel District called Hope Church, led by Jonathan Berry
- A successful transition to our new Parish Treasurer, David Green
- St. Mary's is sending Curate Chris Gercke to take over as focal minister at St. John's, Ashley Green after the untimely death of our dear colleague Hilary Wilson on Christmas Day 2018.
- Emmanuel Church adjusting after their generous graft of people into Hope Church
- The Building Sub-Committee as they prioritise work now that our temporary cash flow problem challenges are over

Possible challenges

The PCC is mindful of:

- Our staff team being stretched very thin with two members of the team down and an ever-increasing workload

OUR STRUCTURE GOVERNANCE AND MANAGEMENT

Organisational structure

The Parish of Great Chesham is a Team Ministry consisting of 5 Districts and 6 Churches – St Mary's (Church St Chesham) with St John's Bellingdon; Christ Church (Waterside Chesham); St George's (Tylers Hill); Emmanuel (Broad St Chesham); St John the Evangelist (Ashley Green).

The Parochial Church Council of the Ecclesiastical Parish of Great Chesham (The PCC) has oversight of the whole Parish. The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956. The PCC is a registered charity (number 1129438) with the Charity Commission.

PCC members, who are the trustees

Members of the PCC are either ex-officio, co-opted or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules after nomination by the five Annual District Church Meetings (ADCMs), as laid down in the Parish Scheme, and ratified by the APCM.

There are 2 Parish Wardens. Each District elects 2 District Wardens, at least one of these sits on the PCC. Each District elects a representative on the Deanery Synod, with the District of St Mary's & St John's Bellingdon electing a second representative, and there are 3 other Deanery Synod representatives who are elected from the Parish as a whole. Besides the District Warden representatives and the Deanery Synod representatives on the PCC, St Mary's has 2 other members and 1 representative for St John's Bellingdon; Christ Church, St George's and Emmanuel and St John's Ashley Green have 2 each.

The PCC endeavours to ensure that new members are aware of the nature of their responsibilities, and assistance is available from the churchwardens when needed. Training can be provided as necessary for members of the PCC to enable them to carry out their role effectively.

During the year to 31 December 2018 the following served as members of the PCC –

Clergy

Revd Simon Cansdale
Revd Sylvester Liyanage
Revd John Shepherd
Revd Hilary Wilson (SSM) (until December 2018)
Revd Dr Tim Yates (SSM)
Revd Chris Gercke
Revd Joshua Bailey (from September 2018)

Parish Wardens

Chris Embleton-Smith
Stuart Stockdale

General Synod member

Julie Dziegiel

Diocesan Synod members

Michael Hardman

Don Sanderson (until April 2018)

Deanery Synod members

Nigel Edward-Few
Chris Embleton Smith
Margaret Gingell
Ian Hamilton
Jacquie Hardman
Michael Hardman
Rodney Newth
Hilary Povey
George Thackray

Elected members

Tim Allan
Jenny Allison
Sara Barlow
Peter Bosher (from April 2018)
Sarah Brown (from April 2018)
Lisbeth Cameron

Marjorie Davies

David Dougans (until April 2018)

Simon Evans
Estelle Foster
Graham Green
John Mayne
Andrew Patterson (from April 2018)
Hilary Richardson
Hazel Rymer (until April 2018)
Sarah Shelley (until January 2018)
Stephen Taylor
Geoffrey Tolcher
Sarah Wyman (until April 2018)

Co opted member

Linda Emery

In addition to the contribution by PCC members, as is common with other churches, the work of this Parish could not be carried out without the enormous contribution by members of the Parish giving unstintingly of their time, talents and money.

Responsibilities of members of the PCC in relation to the financial statements

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the Members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

Members of the PCC are responsible for keeping accounting records, that are sufficient to show and explain the PCC's transactions and disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2006, the Charities Act 2011 and the Charities Statement of Recommended Practice 2015. The PCC are also responsible for safeguarding their assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Committees

The PCC meets regularly but also operates through a number of committees and through working parties formed as necessary. The committees are –

Standing committee

Team Rector, Parish Wardens, Parish Treasurer & senior Team Vicar.

Finance committee

Team Rector, Parish Treasurer, District Treasurers, Chairman of Parish Buildings Committee and a Parish Warden. Oversees budgets, expenditure issues and accounting procedures.

Parish buildings committee

Chairman - buildings manager, Parish Treasurer, 1 warden and 1 representative from – St John's Ashley Green, Emmanuel, St Mary's, St George's, Christ Church and 1 representative from St John's Bellingdon. Oversees repair and maintenance of Church buildings.

Parish mission giving committee

2 Parish Wardens

Key management personnel

The PCC delegates the day-to-day management of the parish to the following people:

The Team Rector

Revd. Simon Cansdale, (St Mary's with St John's Bellingdon, oversight of whole parish)

Team Vicars

Revd Sylvester Liyanage (Christ Church and St George's)

Revd John Shepherd (Emmanuel)

Self Supporting Ministers (SSMs)

Revd Hilary Wilson (St John's Ashley Green) (until December 2018)

Revd Tim Yates (St John's Bellingdon)

Parish Wardens

Chris Embleton-Smith

Stuart Stockdale

Parish Treasurer

Julie Dziegiel (until December 2018)

The Team Rector and Team vicars receive a stipend and housing from Oxford Diocese. The other key management personnel are unremunerated volunteers. All are members of the PCC. Details of expenses and related party transactions regarding all PCC members are set out in note 2 to the financial statements.

Staff Team

The staff team includes the Team Rector, Team Vicars, SSMs, Curate Chris Gercke and the following people who are employed by the PCC:

Hannah Martin – Children's worker

Andrew Patterson – Minister for Evangelism, Emmanuel church

Valerie Sanderson – Rector's PA

Sarah Shelley – Women's and children's worker, Emmanuel church (until January 2018)

Jennifer Carter – Women's and children's worker, Emmanuel church (from July 2018)

John Spence – Youth worker

Revd Joshua Bailey – Associate Vicar, St Mary's church (from August 2018).

Jonathan Berry – Minister of Hope church (from December 2018)

Shirley Gbadamosi – Ministry Trainee, Emmanuel church

The extended staff team includes retired clergy and Licenced Lay Ministers who offer their services voluntarily, for which the parish is extremely grateful.

Risk management

The PCC reviewed the Risk Management Action Plan during 2018, which identifies major risks and establishes systems to mitigate them. The major risks identified are:

Prayerlessness – risk managed by regular prayer meetings of staff and church members

Abuse of children while engaged in church led activities – risk managed by DBS checks for everyone involved in any way and training of all leaders

Health and safety and/or fire safety regulation breaches –risk managed by discussion at regular meetings of the buildings committee

Other risks are managed by meetings, training, mutual support, succession planning, internal controls and insurance cover.

OUR REFERENCE AND ADMINISTRATIVE DETAILS

Incumbent, Chief executive

The Team Rector, The Revd Simon Cansdale

Correspondence address

The PCC Secretary
The Parish Office
The Rectory
Church Street
Chesham
Buckinghamshire
HP5 1HY

Bankers

Nat West Bank
13 High Street
Chesham
HP5 1QB

Auditors

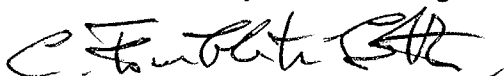
Jacob Cavenagh & Skeet
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Surrey
SM1 2SW

Legal Advisors

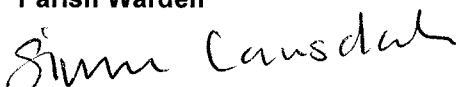
Winckworth Sherwood
16 Beaumont Street
Oxford
OX1 2LZ

'Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age.' Matthew 28, v19 & 20, NIV

This report was prepared in accordance with the Charities Statement of Recommended Practice FRS 102 (issued in 2015). Approved by the Parochial Church Council of the Ecclesiastical Parish of Great Chesham on 15 April 2019 and signed on their behalf by



Chris Embleton-Smith
Parish Warden



Simon Cansdale
Team Rector

Independent auditor's report to the members of Great Chesham PCC

Opinion

We have audited the financial statements of Great Chesham Parochial Church Council (the "PCC") for the year ended 31 December 2018 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the PCC's affairs as at 31 December 2018 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the PCC in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the PCC members' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the PCC members' have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the PCC's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The PCC members' are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the PCC's report; or
- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Independent auditor's report to the members of Great Chesham PCC contd.

Responsibilities of the trustees

As explained more fully in the PCC members' responsibilities statement, the PCC members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the PCC members are responsible for assessing the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the PCC members either intend to liquidate the PCC or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

Use of our report

This report is made solely to the PCC members, as a body, in accordance Part 4 of the charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the PCC members' those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC and the PCC members as a body, for our audit work, for this report, or for the opinions we have formed.

Jacob Cavenagh & Skeet
Statutory Auditor
Chartered Accountants

*Jacob, Cavenagh
+ Skeet*

5 Robin Hood Lane
Sutton
Surrey
SM1 2SW

Dated: 17/5/2019..

Jacob Cavenagh & Skeet is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

Parochial Church Council of the Ecclesiastical Parish of Great Chesham
Statement of Financial Activities
For the year ended 31st December 2018

	Note	Unrestricted Funds			Restricted Funds	Endowment Funds	TOTAL FUNDS		
		£	£	£	£	£	2018	2017	
Income and endowments from									
Donations	4a	658,583	216,020	-	-	-	874,603	-	887,222
Legacies	4b	11,000	-	-	-	-	11,000	-	12,856
Charitable activities	4c	6,967	33,012	-	-	-	39,979	-	29,142
Other trading activities	4d	32,392	1,141	-	-	-	33,533	-	30,787
Investments	4f	5,605	361	-	-	-	5,966	-	7,559
Other	4e	-	-	-	-	-	-	-	195,036
Total income and endowments		714,547	250,534	-	-	-	965,081	205,139	1,162,602
Expenditure on									
Raising funds	5a	1,144	-	-	-	-	1,144	111	1,388
Charitable activities - Grants	5b	114,911	22,866	-	-	-	137,777	20,962	114,293
Charitable activities - Work of the church	5c	629,769	187,766	-	-	-	817,535	101,701	718,708
Total expenditure		745,824	210,632	-	-	-	956,456	122,774	834,389
Net income/(expenditure) before gains/(losses) on investments									
		(31,277)	39,902	-	-	-	8,625	82,365	328,213
Gains/(losses) on investment assets	7b	(4,644)	-	(980)	(980)	(5,624)		22,138	27,141
Net income/(expenditure)		(35,921)	39,902	(980)	(980)	3,001		267,986	355,354
Transfers between funds		-	-	-	-	-	-	12,926	(12,926)
Net movement in funds		(35,921)	39,902	(980)	(980)	3,001		280,912	355,354
Total Funds brought forward at beginning of year		2,249,915	155,932	72,903	2,478,750			1,969,003	2,123,396
Total Funds carried forward at end of year		2,213,994	195,834	71,923	2,481,751			2,249,915	2,478,750

Parochial Church Council of the Ecclesiastical Parish of Great Chesham
Balance sheet at 31 December 2018

		2018 £	2017 £
	Note		
Fixed assets			
Tangible fixed assets	7(a)	1,382,725	1,344,815
Investment assets	7(b)	234,125	238,466
		1,616,850	1,583,281
Current assets			
Stock		454	919
Debtors	9	165,251	515,078
Cash at bank and in hand		786,154	432,579
		951,859	948,576
Current liabilities			
Liabilities: Amounts falling due within one year	10	(66,958)	(53,107)
		(66,958)	(53,107)
Net current assets		884,901	895,469
Defined benefit pension scheme liability	3	(20,000)	-
Net assets		2,481,751	2,478,750
Funds			
Unrestricted - General fund		364,385	394,658
Unrestricted - Sundry designated funds	11	489,334	510,442
Unrestricted - Designated fund (equal to book value of unrestricted tangible fixed assets)		1,360,275	1,344,815
Restricted	11	195,834	155,932
Endowment	11	71,923	72,903
		2,481,751	2,478,750

These financial statements were approved by the Parochial Church Council and authorised for issue on 15 April 2019, and are signed on their behalf by:

Rev S Cansdale



Chris Embleton-Smith



(Chairman)

(Parish Warden)

Parochial Church Council of the Ecclesiastical Parish of Great Chesham
Cash Flow Statement
For the year ended 31st December 2018

	2018		2017	
	£	£	£	£
Net cash from operating activities		426,180		(293,056)
Cash flows from investing activities				
Dividends interest and rent from investments	5,966		7,559	
Interest paid	-		-	
Proceeds from the sale of				
Tangible fixed assets			-	
Tangible fixed investments	-		361,237	
Purchase of				
Tangible fixed assets for the use of the PCC	(77,288)		(408,135)	
Fixed asset investments	(1,283)		(1,283)	
		(72,605)		(40,622)
Net cash provided by/(used in) investing activities		353,575		(333,678)
Change in cash and cash equivalents in the reporting period				
Cash and cash equivalents at 1 January		432,579		704,917
Cash and cash equivalents at 31 December		786,154		432,579
Reconciliation of net income/(expenditure) before investment gains				
Net income (expenditure) before investment gains 31 December		8,625		328,213
Adjustments for:				
Profit on sale of fixed assets		-		(195,036)
Depreciation charges		39,378		30,652
Dividends, interest and rent from investments		(5,966)		(7,559)
Decrease/(increase) in debtors		349,827		(375,599)
Increase/(decrease) in creditors		13,851		(73,835)
Decrease in stock		465		108
Increase in pension provision		20,000		-
Net cash provided by/(used in) operating activities		426,180		(293,056)
Analysis of cash and cash equivalents				
Cash at bank and in hand		786,154		432,579
Notice deposits (less than three months)		-		-
		786,154		432,579

Notes to the financial statements for the year ended 31 December 2018

1. Accounting policies

a. Basis of preparation

The financial statements have been prepared under the Church Accounting Regulations 2006 and in accordance with the Charities Statement of Recommended Practice (Charities SORP), applicable accounting standard FRS 102 and the Charities Act 2011. The financial statements are drawn up on the historical cost basis of accounting, as modified by the revaluation of investment properties and other investments, which are shown at market value, and as modified by the revaluation of freehold land and buildings for which no records of cost exist.

Great Chesham PCC meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

b. Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There are also endowment and restricted funds, details of which are shown on the Balance Sheet and in note 11.

c. Income and endowments

All income is recognised once the PCC has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be reliably measured.

Gifts in kind are valued at estimated open market value at the date of the gift in the case of assets for retention or consumption, or at the value to the PCC in the case of donated services or facilities. The time donated by general volunteers is not recognised in the financial statements but their significant contribution is discussed in the trustees report.

d. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is discounted to present value for longer term liabilities. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objectives of the PCC. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one or multi year grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled conditions attaching to that grant are outside the control of the PCC.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount payable. A provision for a multi year grant is recognised at its present value where settlement is due over more than one year from the date of the award, there are no unfulfilled performance conditions under the control of the PCC that would permit the PCC to avoid making the future payment(s), settlement is probable, and the effects of discounting is material. The discount rate used is the rate offered on government bonds for a similar time period offered in the year in which the grant award is made.

The costs of grants are shown under the heading 'Charitable activities – Grants' and are detailed in note 5b.

Irrecoverable VAT is charged against the category of expenditure for which it was incurred.

Expenditure is classified under the following activity headings:

Costs of raising funds comprise the costs of fundraising, investment management costs and commercial trading and the associated support costs.

Notes to the financial statements for the year ended 31 December 2018

Expenditure on Charitable activities – Work of the church' includes the cost of activities undertaken to further the purposes of the PCC and their associated support costs, and these are detailed in note 5c.

The parish share is accounted for when payable. Any share unpaid (or overpaid) at 31 December is provided for in these financial statements as an operational (though not a legal) liability (or prepayment) and is shown as a creditor (or debtor) in the Balance Sheet.

Other expenditure represents those items not falling under any other heading.

All expenses, including support and governance costs, are allocated or apportioned to the applicable heading in the SoFA.

Support costs are those functions that assist the work of the PCC but do not directly undertake charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the PCC's activities.

Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice, including the cost of the annual audit.

Support costs, including governance costs, are allocated to 'Charitable activities – Work of the church'.

e. Tangible fixed assets and depreciation

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 (2)(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected. For inalienable property acquired prior to 2000 there is insufficient cost information available; therefore, such movable church furnishings held by the Vicar and assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life (initially over five to twenty years, as appropriate to the item) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1 January 2000 is written off.

Other land and buildings

Land and buildings that are not consecrated or beneficed property were valued initially in 1997 or 1998 to enable them to be recorded in the financial statements. It is not the policy of the PCC to revalue these assets. Land and buildings acquired after 1998 are valued at cost or valuation at acquisition. Depreciation is charged on buildings on a straight-line basis over 50 years.

Other fixtures, fittings and office equipment

All assets costing more than £1,000 are capitalised and assets are valued at historic cost. Depreciation is charged on such assets on a straight-line basis over the estimated useful life of between 4 and 10 years.

f. Investments

Investments are stated at market value at 31 December. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

g. Realised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains or losses on investments are calculated as the difference between sales proceeds and opening market value (purchase cost if later). Unrealised gains and losses are calculated as the difference between the market value at the year-end and opening market value (or purchase cost, if later). Realised and unrealised gains or losses are not separated in the statement of financial activities.

h. Current assets

Stocks of books for resale are valued at the lower of cost and net realisable value.

Debtors – Grants receivable and other debtors are included at the settlement amount due, less provision for amounts that may prove uncollectable. Prepayments are valued at the amount prepaid.

Notes to the financial statements for the year ended 31 December 2018

Cash at bank and in hand - Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of 95 days or less. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Creditors and provisions – Creditors and provisions are recognised where the PCC has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Basic financial instruments – The PCC only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially measured at transaction value and subsequently measured at their settlement value.

i. Going concern

At the time of approving the financial statements, the PCC members have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC members continue to adopt the going concern basis of accounting in preparing the financial statements.

2. Related party transactions and trustees remuneration

The Rector, team vicars and curate, as office holders in the Church of England, are paid a stipend by Oxford Diocese and provided housing either by Oxford Diocese or the PCC. In addition the following members of the PCC & their related parties received salaries and fees totaling £49,740 (2017: £89,312)

Revd S Cansdale	£4,946
D Sanderson	£5,581
S Shelley	£2,484
A Patterson	£25,501
Revd J Bailey	£11,228

In addition, Rev T Watts was provided with housing by the PCC, pension contributions of £Nil (2017: £9,334) and an ex-gratia donation of £3,335 (2017: £Nil), Revd J Bailey was provided with housing by the PCC, and pension contributions of £3,628 (2017: £Nil), S Shelley was provided with pension contributions of £296 (2017: £4,172) and A Patterson was provided with pension contributions of £3,609. D Sanderson's wife was provided with pension contributions of £858 (2017: £3,066).

Nineteen (2017: Eighteen) members of the PCC & their related parties were reimbursed expenses for travel, hospitality and training costs and sundry disbursements relating to their work for the PCC, totaling £28,001 (2017: £53,041).

Three grants were made to a member of the PCC or their related parties totaling £2,100 (2017: three grants totaling £2,498) in respect of missionary work.

Donations were received from members of the PCC and their related parties during the year totaling £100,824 (2017: £81,259).

3. Pensions

(i) Church Workers Pension Fund (CWPF)

Great Chesham PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Notes to the financial statements for the year ended 31 December 2018

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is a multi-employer scheme as described in Section 28 of FRS 102 as it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers. This means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2018: £16,566, 2017: £17,451).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Great Chesham PCC could become responsible for paying a share of that employer's pension liabilities.

ii) Church of England Funded Pension Scheme (CEFPS)

Great Chesham PCC participates in the CEFPS for stipendiary clergy. This scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Responsible Bodies.

Each participating Responsible Body in the scheme pays contributions at a common contribution rate applied to pensionable stipends.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means it is not possible to attribute the Scheme's assets and liabilities to specific Responsible Body, and this means contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable towards benefits and expenses accrued in that year (2018: £3,638, 2017: £9,334), plus the figures highlighted in the table below as being recognized in the SoFA, giving a total charge of £23,638 in 2018 (2017: £9,334).

A valuation of the Scheme is carried out once every three years. The most recent Scheme valuation completed was carried out as at 31 December 2015. A valuation at 31 December 2018 is currently under way, but the results of this are yet to be determined. The 2015 valuation revealed a deficit of £236m, based on assets of £1,308m and a funding target of £1,544m, assessed using the following assumptions:

An investment strategy of:

for investments backing liabilities for pensions in payment, an allocation to gilts of 33% from the valuation date until 31 December 2019 and thereafter increasing linearly to 70% by 31 December 2030; and

a 100% allocation to return-seeking assets for investments backing liabilities prior to retirement;

Investment returns equivalent to 2.6% p.a. on gilts and 4.6% p.a. on return-seeking assets;

RPI inflation of 3.2% p.a. (and pension increases consistent with this);

Increase in pensionable stipends of 3.2% p.a.;

Mortality in accordance with 80% of the S2NMA and S2NFA tables, with allowance for improvements in mortality rates in line with the CMI 2015 core projections with a long term annual rate of improvement of 1.5%.

Great Chesham PCC - Annual Report and Financial Statements – Year ended 31 December 2018

Following the 31 December 2015 valuation, a recovery plan was put in place until 31 December 2025 and the deficit recovery contributions (as a percentage of pensionable stipends) are as set out in the table below.

% of pensionable stipends	January 2016 to December 2017	January 2018 to December 2025
Deficit repair contributions	14.1%	11.9%

The deficit recovery contributions under the recovery plan in force as at 31 December 2016, 31 December 2017 and 31 December 2018 were as set out in the above table. For senior office holders, pensionable stipends are adjusted in the calculations by a multiple, as set out in the Scheme's rules.

Section 28.11A of FRS 102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the balance sheet liability over 2017 and over 2018 is set out in the table below.

	2018	2017
Balance sheet liability at 1 January	0	0
Deficit contribution paid	0	0
Interest cost (recognised in SoFA)	0	0
Remaining change to the balance sheet liability* (recognised in SoFA)	20,000	0
Balance sheet liability at 31 December	20,000	0

* Comprises change in agreed deficit recovery plan, and change in discount rate and assumptions between year-ends.

This liability represents the present value of the deficit contributions agreed as at the accounting date and has been valued using the following assumptions set by reference to the duration of the deficit recovery payments:

	December 2018	December 2017	December 2016
Discount rate	2.1% pa	1.4% pa	1.5% pa
Price inflation	3.1% pa	3.0% pa	3.1% pa
Increase to total pensionable payroll	1.6% pa	1.5% pa	1.6% pa

Notes to the Financial Statements for the year ended 31st December 2018

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2018 2017 £ £	
	Note					
4	Income and endowments from					
4a	Donations					
	Planned giving:					
	Gift Aid donations	385,326	105,346	-	490,672	474,500
	Income tax recoverable	104,017	25,772	-	129,789	132,893
	Other planned giving	78,366	7,516	-	85,882	96,318
	Collections (open plate) at all services	16,153	-	-	16,153	24,159
	Gift days	-	-	-	-	-
	Sundry donations	33,222	39,452	-	72,674	37,489
	Donated services and facilities	18,000	-	-	18,000	18,000
	Grants	12,250	-	-	12,250	7,416
	Donations, appeals, etc.	11,249	37,934	-	49,183	96,447
		658,583	216,020	-	874,603	887,222
4b	Legacies					
	Legacies	11,000	-	-	11,000	12,856
		11,000	-	-	11,000	12,856
4c	Charitable activities					
	Fetes, and other fund-raising events	6,967	33,012	-	39,979	29,142
		6,967	33,012	-	39,979	29,142
4d	Other trading activities					
	Magazines	-	-	-	-	-
	Bookstall	3,248	-	-	3,248	3,005
	Church hall lettings etc.	19,907	-	-	19,907	15,253
	Fees	9,237	1,141	-	10,378	12,529
		32,392	1,141	-	33,533	30,787
4e	Investments					
	Dividends and interest	5,605	361	-	5,966	7,559
		5,605	361	-	5,966	7,559
4f	Other					
	Profit on sale of fixed assets	-	-	-	-	195,036
		-	-	-	-	195,036
	Total income and endowments	714,547	250,534	-	965,081	1,162,602
5	Expenditure on					
5a	Raising funds					
	Fetes and other fund raising events	1,144	-	-	1,144	1,388
		1,144	-	-	1,144	1,388
5b	Charitable activities - Grants					
	Missionary and Charitable giving:					
	Church Overseas:					
	Institutions:					
	Missionary societies					
	CMS	3	5,499	-	5,499	5,506
	OMF	3	8,700	-	8,700	3,509
	Amounts under £500	1	1,660	-	1,660	400
			15,859	-	15,859	9,415

Notes to the Financial Statements for the year ended 31st December 2018

	No. of grants	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
		£	£	£	2018	2017
		£	£	£	£	£
5b Charitable activities - Grants (cont)						
Relief and development agencies						
The Toy Box Charity	1	65	-	-	65	60
Novi Most International *	4	12,510	-	-	12,510	8,017
Christian Solidarity Worldwide	3	9,702	-	-	9,702	9,807
Barnabus Trust	1	600	-	-	600	-
Tearfund	3	7,587	-	-	7,587	7,633
Fountain of Peace	1	2,339	-	-	2,339	2,128
Samaritans Purse UK	1	-	-	-	-	535
Operation Mobilisation	1	2,400	-	-	2,400	2,400
ROPE \$	3	-	1,283	-	1,283	450
Amounts under £500	2	-	472	-	472	727
		35,203	1,755	-	36,958	31,757
Home missions and other church societies:						
Institutions:						
The Church Army	1	837	-	-	837	847
USPG	1	960	-	-	960	1,090
CPAS	2	3,750	-	-	3,750	4,004
Interserve (Urban Vision)	3	1,998	-	-	1,998	1,999
Traidcraft Exchange	2	499	-	-	499	500
Luis Palau Evangelistic Association	2	3,802	-	-	3,802	4,152
Prison Fellowship	2	1,074	-	-	1,074	864
Archdeacon of Bucks Clergy Charity	1	600	-	-	600	600
Children's Society	1	960	-	-	960	1,090
Betel	1	5,000	588	-	5,588	5,006
Christians Against Poverty	2	500	7,640	-	8,140	7,600
Fountain of Peace	1	2,049	-	-	2,049	2,100
Great Lakes Outreach	1	-	-	-	-	500
The Stopsley Project	1	-	-	-	-	1,157
Bible Society	1	1,000	-	-	1,000	-
Serving in Mission UK	1	4,368	-	-	4,368	2,656
Anglican International Development	-	-	-	-	-	-
Gafcon UK	1	-	-	-	-	1,300
Amounts under £500 &	14	4,047	657	-	4,704	3,629
		31,444	8,885	-	40,329	39,094
Christians working outside the parish:						
Institutions:						
The Beacon School Ghana	8	18,943	8,831	-	27,774	11,294
Teachbeyond	1	960	-	-	960	1,090
Voice for Jesus	1	-	-	-	-	-
Embrace the Middle East	1	1,360	-	-	1,360	1,440
Amounts under £500	-	-	-	-	-	-
Individuals:		8,016	-	-	8,016	12,878
		29,279	8,831	-	38,110	26,702
Secular charities & relief of poverty:						
Institutions:						
St Francis Hospice	2	1,074	-	-	1,074	864
Heritage House School	1	600	-	-	600	500
Chesham sick poor fund	1	474	-	-	474	364
Chess Male Voice Choir	1	-	-	-	-	-
Amounts under £500 @	12	978	1,665	-	2,643	3,797
Individuals:		-	1,730	-	1,730	1,800
		3,126	3,395	-	6,521	7,325
		114,911	22,866	-	137,777	114,293
Total number of grants made to institutions	96					

The following trustees of Great Chesham PCC are also trustees and/or directors of the following organisations:

- * Simon Evans - Novi Most International
- \$ Revd John Shepherd - ROPE
- & Christopher Embleton-Smith - Pastor Training International £350
- + Revd Simon Cansdale & Michael Hardman - Chiltern Foodbank
- @ Jacque Hardman - Housing Interaction Trust £350

Notes to the Financial Statements for the year ended 31st December 2018

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2018 £	2017 £
5c Charitable activities - Work of the church					
Ministry					
Parish share	228,005	-	-	228,005	225,865
Working expenses of clergy & ministerial staff	44,106	-	-	44,106	29,736
Rent, repairs & maintenance of staff housing	49,572	8,103	-	57,675	28,265
Staff & secretarial salaries	75,030	48,071	-	123,101	120,441
Layreaders, NSM and visiting speakers	1,113	-	-	1,113	14,385
Church - running costs					
Music & equipment	1,820	344	-	2,164	4,429
Heat & light	22,177	-	-	22,177	18,252
Insurance	13,820	-	-	13,820	13,643
Minor repairs & services	15,942	-	-	15,942	15,219
Sundry including refreshments	11,048	1,357	-	12,405	10,387
Remuneration of vergers, organists and choir	-	1,180	-	1,180	1,135
Church outreach, mission & ministry	97,756	82,037	-	179,793	159,556
Sunday school leaders training	-	-	-	-	35
Expenditure on printing & stationery	6,176	-	-	6,176	10,630
Major repairs & improvements to church buildings	-	12,416	-	12,416	8,850
Expenditure on consecrated buildings	-	33,000	-	33,000	-
Upkeep of churchyard	-	-	-	-	-
Church hall running costs	6,018	-	-	6,018	7,908
Purchases & costs for bookstall etc. for resale	3,313	-	-	3,313	3,001
Bank charges and loan interest	581	-	-	581	2,053
Sundry expenses	9,810	1,258	-	11,068	10,346
Auditors remuneration	4,104	-	-	4,104	3,920
Depreciation					
Buildings	21,093	-	-	21,093	19,410
Plant, vehicles & equipment	18,285	-	-	18,285	11,242
	629,769	187,766	-	817,535	718,708
<i>Total expenditure</i>	745,824	210,632	-	956,456	834,389

6 Staff costs					
Wages and salaries	96,396	54,456	-	150,852	184,767
Social security costs	6,049	4,345	-	10,394	16,300
Pension contributions	33,874	6,331	-	40,204	26,785
	136,319	65,132	-	201,451	227,852

During the year the PCC employed a member of clergy, lay ministers, secretaries, bell ringers and a cleaner, none of whom earned £60,000 p.a. or more.

Average number of staff during the year:

9

10

Notes to the Financial Statements for the year ended 31st December 2018

7 Fixed asset used by the PCC

7a	Tangible fixed assets		Freehold land & buildings £	Fixtures & equipment £	Total £
	At valuation 31st December 1997 by PCC		920,000	-	920,000
	At valuation 24 June 1998 by PCC		29,000	-	29,000
	At cost		689,480	207,436	896,916
	Gross Book Value	At 1 Jan 2018	1,638,480	207,436	1,845,916
	Additions at cost		16,529	60,759	77,288
	Additions gifts at deemed cost		-	-	-
	Disposals		-	(25,986)	(25,986)
	Gross Book Value	At 31 Dec 2018	1,655,009	242,209	1,897,218
	Depreciation	At 1 Jan 2018	330,712	170,389	501,101
	Depreciation for the year		21,093	18,285	39,378
	Depreciation on assets sold		-	(25,986)	(25,986)
	Depreciation	At 31 Dec 2018	351,805	162,688	514,493
	Net Book Value	At 31 Dec 2018	1,303,204	79,521	1,382,725
	Net Book Value	At 31 Dec 2017	1,307,768	37,047	1,344,815

The freehold land and buildings comprise St. Mary's Church Rooms, Emmanuel Church & Hall, St. John's Bellingdon Church & field, St. George's & Christ Church Halls, 31 Chapman's Crescent and 9B Frances Street.

The assets held in 1997 and 1998 were initially valued at that time to enable them to be recorded in the accounts. It is not the policy of the PCC to revalue these assets.

Upton Cottage was acquired in 2009 and sold at the end of 2017.

9B Frances Street was acquired in 2017 and is valued at cost.

These properties are insured for approximately £3,150,000 in total and it is likely that the market value of these properties is in excess of the insurance values.

7b	Investment assets		2018 £	2017 £
	Market value brought forward		238,466	210,042
	Additions to investments at cost		1,283	1,283
	Disposal proceeds		-	-
	Add net gain (loss) on revaluation		(5,624)	27,141
	Market value as at 31 December 2018		234,125	238,466
	Investments comprise:			
		No. Shares	Market value £	
	Listed investments			
	RELX Group (formerly Reed Elsevier)	3,324	53,796	
	Mitchells & Butler	73	188	
	Barclays UK Core (A) Inc	3,184	20,697	
	Endowment funds			
	Glasgow - CBF C of E Investment Fund	646	10,432	
	Hawkins - CBF C of E Investment Fund	3,096	51,223	
	Other investments			
	CBF C of E Investment Fund Acc shares	2,653	97,789	
			234,125	

Market value is the mid range share price at the close of the trading day closest to 31 December, multiplied by the number of shares held.

Notes to the Financial Statements for the year ended 31st December 2018

8 Analysis of net assets by fund

	Unrestricted Fund £	Restricted Fund £	Endowment Fund £	Total £
2018				
Fixed Assets	1,532,744	22,450	61,657	1,616,850
Current Assets	768,209	173,384	10,266	951,859
Current Liabilities	(66,958)	-	-	(66,958)
Long-term liabilities	(20,000)	-	-	(20,000)
Fund balance 31 December 2018	2,213,994	195,834	71,923	2,481,751
2017				
Fixed Assets	1,521,929	-	61,352	1,583,281
Current Assets	781,093	155,932	11,551	948,576
Current Liabilities	(53,107)	-	-	(53,107)
Long-term liabilities	-	-	-	-
Fund balance	2,249,915	155,932	72,903	2,478,750

9 Debtors

	2018 £	2017 £
Income tax recoverable	162,773	143,785
Prepayments and accrued interest	-	-
Other debtors	2,478	371,293
	165,251	515,078

10 Liabilities: Amounts falling due within one year

	2018 £	2017 £
Accruals and deferred income	14,005	11,343
Creditors for goods and services	4,501	8,568
Other creditors	48,452	33,196
	66,958	53,107

11 Fund details

The endowment funds comprises funds for the permanent benefit of St. Mary's & Emmanuel.

Restricted Funds

	Balance at beginning of year	Income	Expenditure	Transfers	Balance at end of year
2018					
Eternity Matters fund	33,714	-	(43,125)	42,500	33,089
Eternity Matters II fund	13,546	87,200	-	(85,000)	15,746
Women's & Children's Worker fund	5,854	-	(25,372)	42,500	22,982
St Mary's boiler fund	33,000	-	(33,000)	-	-
St Mary's AV Renewal Fund	-	22,450	-	-	22,450
Christians Against Poverty	2,666	14,521	(15,875)	-	1,312
Pond Park	7,390	55,109	(995)	-	61,504
Christ Church Building repair fund	16,873	9,512	(9,674)	-	16,711
Missions	9,897	13,076	(15,226)	-	7,747
Youth work fund	3,234	-	(674)	-	2,560
Minibus fund	2,170	-	-	-	2,170
Youth trips fund	17,708	35,007	(52,715)	-	-
Sundry small funds	9,880	13,659	(13,976)	-	9,563
Total	155,932	250,534	(210,632)	-	195,834

Notes to the Financial Statements for the year ended 31st December 2018

11 (cont.)

2017	Balance at beginning of year	Income	Expenditure	Transfers	Balance at end of year
Eternity Matters fund	32,409	417	(41,612)	42,500	33,714
Eternity Matters II fund	9,932	88,114	-	(84,500)	13,546
Women's & Children's Worker fund	5,048	418	(41,612)	42,000	5,854
St Mary's boiler fund	-	33,000	-	-	33,000
Christians Against Poverty	1,535	14,398	(13,267)	-	2,666
Pond Park	-	7,390	-	-	7,390
Christ Church Building repair fund	13,509	16,885	(981)	(12,540)	16,873
Missions	7,712	16,009	(13,824)	-	9,897
Youth work fund	3,681	-	(447)	-	3,234
Minibus fund	2,170	-	-	-	2,170
Youth trips fund	1,636	17,372	(1,300)	-	17,708
Sundry small funds	8,861	11,136	(9,731)	(386)	9,880
Total	86,493	205,139	(122,774)	(12,926)	155,932

Notes on restricted funds:

The Eternity Matters fund was raised to fund the Minister for Evangelism working in the Parish. This is now funded by the Eternity Matters II fund, which is restricted to use for local evangelism and outreach and therefore includes funding of the Minister for Evangelism and the Women's & Children's Worker within the restriction. The fund is used to pay the salaries & pension contributions of Andrew Patterson & Sarah Shelley. The fund consists of donations made by members of Emmanuel Church.

The Eternity Matters II fund transferred £42,500 into the Eternity Matters fund this year & £42,000 in to the Women's & Children's Worker fund to ensure that these funds (together with the funds in designated funds) each continue to hold at least twelve months costs of the staff post being funded in advance, in line with Parish policy.

The St Mary's boiler fund was raised during the year to pay for replacement boilers at St Mary's church.

The Christians Against Poverty (CAP) money is held to fund the CAP Debt Counselling centre at Emmanuel Church.

The Pond Park fund is held to fund the planned project to fund a staff member to head a congregation in the Pond Park area of Chesham.

The Christ Church building repair fund is to help fund the reordering of the church. Good progress was made with the project in 2016 and more has been completed in 2017. Capital expenditure has been transferred to the designated fund equal to the book value of tangible fixed assets.

Donations restricted for specified mission causes were received during the year and have been or will be expended for the specified causes.

In 2014 £4,000 plus Gift Aid (total £5,000) was donated for youth work. This is held to be used for specific additional projects or events.

The collection at a funeral of a church member, Llywd Williams, was donated towards the eventual replacement of the parish minibus. It will be held until the current minibus becomes uneconomic or unreliable.

During 2015, funds were raised for a youth trip Rebuild to South Africa. Donors agreed that unused funds can be held for future youth trips, and this fund is now being augmented for the planned youth trip to South Africa in 2018.

Sundry small funds arise and are held until the funds can be expended for the cause specified by the donor.

Notes to the Financial Statements for the year ended 31st December 2018

11 (cont.)

Designated funds

2018	Balance at beginning of year	Transfers from General Fund	Expenditure	Other transfers	Balance at end of year
Major Repairs fund	122,640	1,500	-	-	124,140
Missions fund	170,711	-	-	-	170,711
Youth & Children's Workers fund	71,966	72,500	(73,308)	-	71,158
Associate Vicar fund	49,365	32,734	(47,035)	-	35,064
Eternity Matters fund	8,880	-	-	-	8,880
Women's & Children's Worker fund	36,703	-	-	-	36,703
Emmanuel ministry apprentice fund	22,236	-	(7,499)	-	14,737
Memorial fund (Christ Church)	11,720	-	-	-	11,720
Sound & AV system fund (St George's)	5,000	-	-	-	5,000
Sundry small funds	11,221	-	-	-	11,221
Total at 31 December 2018	510,442	106,734	(127,842)	-	489,334

2017	Balance at beginning of year	Transfers from General Fund	Expenditure	Other transfers	Balance at end of year
Major Repairs fund	85,025	46,879	(9,264)	-	122,640
Missions fund	147,818	129,078	(106,185)	-	170,711
Youth & Children's Workers fund	76,484	72,500	(77,018)	-	71,966
Associate Vicar fund	49,579	40,457	(40,671)	-	49,365
Eternity Matters fund	8,880	-	-	-	8,880
Women's & Children's Worker fund	36,703	-	-	-	36,703
Emmanuel ministry apprentice fund	20,630	10,000	(8,394)	-	22,236
Memorial fund (Christ Church)	11,720	-	-	-	11,720
Sound & AV system fund (St George's)	5,000	-	-	-	5,000
Sundry small funds	20,138	15,119	(24,036)	-	11,221
Total at 31 December 2017	461,977	314,033	(265,568)	-	510,442

Notes on designated funds:

The Major Repairs fund comprises monies that are put aside to fund works to the Parish buildings and to provide for repair requirements that arise.

The Missions fund consists monies put aside for donation to mission causes that will be expended within the following year.

The Youth & Children's Workers fund, the Associate Vicar fund, the Eternity Matters fund and the Women's and Children's Worker fund are all held (in the case of Eternity Matters & Women's & Children's Worker's funds, in addition to the restricted fund, totals held £42,594 & £42,557 respectively) to ensure that the PCC holds one year of funds in advance to ensure security of these staff posts. The transfers into these funds are budgeted annually to ensure at least the correct level is maintained.

The Memorial Fund at Christ Church consists of a legacy left to the church by a parishioner and a further donations in 2014 & 2015. It is held, in addition to a restricted amount of £836 (total £12,556) to assist in the financing of the reordering planned at the church.

Emmanuel DCC has designated £40,000 to fund a ministry apprentice. Since January 2016 a part time ministry apprentice working at Emmanuel has been employed by the PCC, using these funds.

A legacy received by St George's has been designated for sound and AV equipment at the church. A restricted donation of £200 was also received for this purpose (total £5,200).

The sundry small funds, held mainly in St Mary's and Emmanuel, arise and are expended during the year and are also held by the bookstalls, mother and toddler groups and other small sub-groups within the churches.

Notes to the Financial Statements for the year ended 31st December 2018

12 Capital Commitments

The Parochial Church Council has entered in to no capital commitments (2017:Nil)

13 Operating Lease Commitments

The Parochial Church Council has the following operating lease commitments, which fall due as follows:

	Land and bulidings		Plant and machinery	
	£	£	£	£
	2018	2017	2018	2017
Within one year	8,454	5,600	1,680	397
Between 1 and 5 years	-	-	5,040	-
	8,454	5,600	6,720	397

The operating lease in respect of land and buildings relates to the lease of 5 Farriers Way, 5 Long Meadow and 2 Darvell Drive.

The operating lease of plant and machinery relates to the lease of printing equipment.

	Land and bulidings		Plant and machinery	
	£	£	£	£
	2018	2017	2018	2017
The operating lease charges for the year were	16,827	9,600	1,680	1,628