

THE JUDD SCHOOL PARENTS' ASSOCIATION

Registered Charity No. 1110321

RECEIPTS AND PAYMENTS ACCOUNTS From 1 August 2017 - 31 July 2018

| | Y / E 2018 | | | 2017 |
|---|---------------|---------------|----------------|---------------|
| | Income | Expense | Net | Net |
| Income | £ | £ | £ | £ |
| Events and Raffles | | | | |
| Christmas Craft Fair | 6,599 | 361 | 6,238 | 5,419 |
| Christmas Draw | 4,328 | 290 | 4,038 | 3,755 |
| 2017 Summer Ball | 209 | 164 | 45 | 11,429 |
| Quiz Night | 3,771 | 1,670 | 2,101 | 1,347 |
| Football Fiesta | 3,661 | 1,006 | 2,655 | 2,878 |
| Charity Review | 0 | 0 | 0 | 261 |
| Winter Concert | 205 | 46 | 160 | 215 |
| Summer Concert | 585 | 285 | 300 | -210 |
| Musical | 0 | 0 | 0 | 313 |
| Judd open evening | 644 | 235 | 409 | 0 |
| Jazz Café | 390 | 358 | 32 | 317 |
| Judd Café | 0 | 0 | 0 | 202 |
| Battle of the Bands | 48 | 0 | 48 | -198 |
| Cross Country Event | 0 | 0 | 0 | -93 |
| Sports Day / Celebration | 518 | 431 | 87 | 407 |
| Refreshments for other school events | 407 | 27 | 380 | 344 |
| Miscellaneous Expenses | 0 | 486 | -486 | -358 |
| Sub-Total | 21,365 | 5,358 | 16,006 | 26,027 |
| Other Area Fund Raising | 225 | 0 | 225 | 0 |
| Sale of Second-Hand Uniforms | 2,599 | 0 | 2,599 | 2,494 |
| Sale of Judd Merchandise * | 613 | 0 | 613 | -1,338 |
| New joiner donation | 2,040 | 0 | 2,040 | 2,309 |
| Bank Interest | 6 | 0 | 6 | 2 |
| Easy Fund Raising | 550 | 0 | 550 | 849 |
| HMRC Giftaid reclaim | 1,042 | 0 | 1,042 | 0 |
| Other Income including other donations | 1,100 | 0 | 1,100 | 250 |
| Sub-Total | 8,175 | 0 | 8,175 | 4,265 |
| Total Income | 29,539 | 5,358 | 24,181 | 30,293 |
| Expenditure | | | | |
| Donations to Judd School | | | | |
| Donations to School | | 39,600 | -39,600 | -2,721 |
| Benches | | | 0 | 0 |
| Sub-Total | 0 | 39,600 | -39,600 | -2,721 |
| Other | | | | |
| NCPTA Membership | | 117 | -117 | -118 |
| TMBC Lottery Licence | | 0 | 0 | -20 |
| Postage and Stationery | | 50 | -50 | 0 |
| Website costs | | 300 | -300 | -300 |
| Other | | | | |
| Sub-Total | 0 | 466 | -466 | -138 |
| Total Expenditure | | 45,425 | -40,066 | -2,859 |
| Excess of Income over Expenditure | 29,539 | 45,425 | -15,885 | 27,434 |
| Balance on bank accounts brought forward at 1st August 2017 | | | 49,754 | 22,320 |
| Balance on bank accounts carried forward at 31 July 2018 | | | 33,868 | 49,754 |

Notes

The JPA held stock of merchandise items as at 31 July 2018 of £1,755 (2017 £2,843).

Presented by:

Ingrid Buckley, Treasurer

Independent examiner's report to the trustees of The Judd School Parents' Association

I report to the trustees on my examination of the accounts of The Judd School Parents' Association (the Association) for the year ended 31 July 2018.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I understand that you have considered clause 11 of the Association's constitution and concluded that the intention behind the requirement to elect an auditor who is not a member of the Committee to audit the accounts of the Association was to ensure that there was scrutiny of the accounts and records by somebody independent of the Committee and that it was envisaged that this would be another member of the Association. Consequently you have concluded that this requirement is met by an independent examination pursuant to section 145 of the Act.

I report in respect of my examination of the Association's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. The trustees should note that an independent examination is not an audit.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Nigel Steele

Relevant professional qualification: Fellow of ICAEW

Address: 1 Hadlow Park, Hadlow, Tonbridge, Kent. TN11 0HY

Date: 28 May 2019



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2017 **To** 31 July 018

Charity name: The Judd School Parents Association

Charity registration number: 1110321

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To raise funds for The Judd School |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Fundraising events at school including a Christmas Fair, Football Fiesta, Quiz night, sale of second hand uniforms and other ancillary income. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | In planning our activities for the year we keep in mind the guidance issued by The Charity Commission |

School

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The events which raised income in the year were;</p> <p>Christmas Fair Quiz night Football Fiesta Sale of second hand uniforms Sale of merchandise Smaller scale fundraising</p> <p>These were used to buy the following equipment for the school over the year;</p> <p>Contribution towards a minibus Contribution to Development Fund School Room lighting DT Lathe Outdoor seating A geography weather station Hockey Goals Contribution to the IGEM team Contribution to the F1 team Musical instruments</p> <p>All of these purchases and contributions have positively affected the members of The Judd School.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity has cash reserves of £33,868 at 31 July 2018, This has been earmarked for future projects at the school. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Cash is held for future distributions to the school. Any cash held at year end is earmarked for future projects for the school and to be used as working capital for the next project. |
| Amount of reserves held | Para 1.22 | £33,868 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable |
| Details of fund materially in deficit | Para 1.24 | Not applicable |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Not applicable |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Trust deed - constitution adopted 2010 |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed or reappointed annually at the AGM meeting held in September |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | The Judd School Parents' Association |
| Other name the charity uses | |
| Registered charity number | 1110321 |
| Charity's principal address | Brook Street, Tonbridge, Kent, TN9 2PN |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|----------------|-----------------|-----------------------------------|---|
| 1 | Sally Emm | Chair | | |
| 2 | Gregory Pring | Vice Chair | | |
| 3 | Ingrid Buckley | Treasurer | | |
| 4 | Tara Wright | Secretary | | |
| 5 | | | | |
| 6 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| NA | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| NA | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|----|
| Description of the assets held in this capacity | NA |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | NA |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | NA |

Additional information (optional)**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

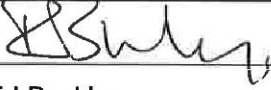
Other optional information

| |
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| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Ingrid Buckley | |
| Position (eg Secretary, Chair, etc) | Treasurer | |
| Date | 15 May 2019 | |