



Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 01	Month 09	Year 2017	Day 31	Month 07	Year 2018
From					To		

Section A Reference and administration details

Charity name	Music in Mind CIO
Other names charity is known by	
Registered charity number (if any)	1169001
Charity's principal address	39 York Avenue
	Crosby
	Liverpool
Postcode	L23 5RN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Edward Penton	Chair		
2	Dr Ade Taiwo			
3	Mark Peter Murray			
4	Mark Nankivell			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Chair of the trustees and the trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities for the 2017 -18 were:

1. The delivery of the Hidden Voice dementia awareness series of events.
2. The planning and development of the Fleetwood Voice project in partnership with Regenda Homes and the 8 organisations that form the Fleetwood Arts Partnership including Healthier Fleetwood, the museum and Wyre Council.
3. The planning of the collaborative project with The Brain Charity from commencement in September 2018.

The Hidden Voice events began in September 2017 and continued throughout the year until July. There were 12 projects throughout England and Scotland in a range of venues and formats including performance events, workshops, seminars and the Schools and Community projects. The events engaged over 3000 people including presentations and performances at the NHS Alliance Conference and the Alzheimer’s Society Annual Conference.

The Fleetwood Voice project is a commission from Regenda Homes and the Fleetwood Arts Partnership as part of their 10-year vision for regeneration in the town. Funding was secured from Regenda Homes, Wyre Council, Leftcoast Arts, Lancashire County Council and Arts Council England. The planning and community engagement process began in March 2018 and the project will commence in September. Music In Mind will use music and the arts to give a voice to the people of Fleetwood, to explore the heritage of the town and inspire a sense of civic pride. The BBC will follow the project and will be making a documentary for the ‘Inside Out’ program.

Music In Mind will begin a partnership project with The Brain Charity in September 2018. The 2 year project will explore how music can help to slow the deterioration in speech for people living with dementia. A Music in Mind singing practitioner will work alongside a speech therapist to facilitate the weekly 2 hour sessions.

The trustees have carefully considered and approved all the activities during the year through regular meetings of the Board of Trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Hidden Voice project was delivered successfully to over 3000 people including school children, community groups and audience members from the general public. As a result of the success of the project, Music In Mind was invited to the House Of Lords in October 2017 and January 2018 to give evidence for the first ever commission on music and dementia by ILC UK. A strong working relationship has been established with The Alzheimer's Society who has asked Music In Mind to be an advisory body on their national 'Singing For The Brain' as well as presenting Hidden Voice at their national conference in May 2018. There are plans to work with the Alzheimer's Society further on future project related to Hidden Voice.

Section E Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Music In Mind's funding for the year 2017 -18 has been successful in securing funding from a number of sources including Arts Council England, local councils, Regenda Homes and Goldman Sachs gives.

The funding from Goldman Sachs Gives has been used to support project costs for Hidden Voice which will continue into 2019 and beyond. The remaining funds will be assigned to the Fleetwood Voice project for completion in March 2019.

Section F Other optional information

Section G Declaration

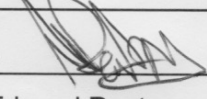
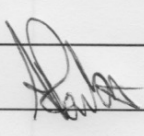
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

	
Alan Edward Penton	
Chair of Trustees.	

20/05/2019

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 July 2018
for
Music in Mind CIO

Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

Music in Mind CIO

Contents of the Financial Statements
for the Year Ended 31 July 2018

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The trustees present their report with the financial statements of the charity for the year ending 31 July 2018 which have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:-

To promote and protect the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

Public benefit

The trustees are meeting their public benefit requirement by ensuring the general public benefit from any performances that take place and any workshops that take place are accessible by all.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The main activities during the year were:

1. The delivery of the Hidden Voice dementia awareness series of events.
2. The planning and development of the Fleetwood Voice project in partnership with Regenda Homes and eight organisations that form the Fleetwood Arts Partnership including Healthier Fleetwood, the museum and Wyre Council.

The Hidden Voice events began in September 2017 and continued throughout the year until July. There were twelve projects throughout England and Scotland in a range of venues and formats including performance events, workshops, seminars and school and community projects. The events engaged over 3,000 people including presentations and performances at the NHS Alliance Conference and the Alzheimer's Society Annual Conference.

The Fleetwood Voice project is a commission from Regenda Homes and the Fleetwood Arts Partnership as part of their 10 year vision for regeneration in the town. Funding was secured from Regenda Homes, Wyre Council, Leftcoast Arts, Lancashire County Council and Arts Council England. The planning and community engagement process began in March 2018 and the project will commence in September. Music In Mind will use music and the arts to give a voice to the people of Fleetwood, to explore the heritage of the town and inspire a sense of civic pride. The BBC will follow the project and will be making a documentary for the 'Inside Out' program.

The trustees have carefully considered and approved all the activities during the year through regular meetings of the Board of Trustees.

The Hidden Voice project was delivered successfully to over 3000 people including school children, community groups and audience members from the general public. As a result of the success of the project, Music In Mind was invited to the House Of Lords in October 2017 and January 2018 to give evidence for the first ever commission on music and dementia by ILC UK. A strong working relationship has been established with The Alzheimer's Society who has asked Music In Mind to be an advisory body on their national 'Singing For The Brain' as well as presenting Hidden Voice at their national conference in May 2018. There are plans to work with the Alzheimer's Society further on future project related to Hidden Voice.

FINANCIAL REVIEW

Financial position

The charity has been successful in securing funding from a number of sources including Arts Council England, local councils, Regenda Homes and Goldman Sachs gives.

The funding from Goldman Sachs Gives for £25,000 has been used to support project costs for Hidden Voice which will continue into 2019 and beyond. The remaining funds will be assigned to the Fleetwood Voice project for completion in March 2019.

At the year end bank reserves amounted to £28,506.

FINANCIAL REVIEW

Reserves policy

The charity does not have a policy on reserves, however all income and property of the CIO must be applied solely towards the promotion of the objects.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of a Charitable Incorporated Organisation, dated 30th August 2016 and amended on 1st July 2017.

Recruitment and appointment of new trustees

There must be at least two charity trustees and they must be a natural person aged 16 or over.

No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.

At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1169001

Principal address

39 York Avenue
Crosby
Liverpool
L23 5RN

Trustees

A E Pennton
M Nankivell
Dr A Taiwo
M P R Murray

Independent examiner

Stuart Kellner FCA
Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

Approved by order of the board of trustees on 21 May 2019 and signed on its behalf by:

M P R Murray - Trustee

Independent examiner's report to the trustees of Music in Mind CIO

I report to the charity trustees on my examination of the accounts of the Music in Mind CIO (the Trust) for the year ended 31 July 2018.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Stuart Kellner FCA
Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

Date:

Music in Mind CIO

Statement of Financial Activities
for the Year Ended 31 July 2018

	Notes	Year Ended 31.7.18 Unrestricted fund £	Period 1.9.16 to 31.7.17 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		25,581	41,000
Total		25,581	41,000
EXPENDITURE ON			
Raising funds		4,632	-
Charitable activities			
General		29,993	3,450
Total		34,625	3,450
NET INCOME/(EXPENDITURE)		(9,044)	37,550
RECONCILIATION OF FUNDS			
Total funds brought forward		37,550	-
TOTAL FUNDS CARRIED FORWARD		28,506	37,550

The notes form part of these financial statements

Music in Mind CIO

Statement of Financial Position
At 31 July 2018

	Notes	31.7.18 Unrestricted fund £	31.7.17 Total funds £
CURRENT ASSETS			
Cash at bank		28,506	37,550
NET CURRENT ASSETS		28,506	37,550
TOTAL ASSETS LESS CURRENT LIABILITIES		28,506	37,550
NET ASSETS		28,506	37,550
FUNDS	4		
Unrestricted funds		28,506	37,550
TOTAL FUNDS		28,506	37,550

The financial statements were approved by the Board of Trustees on 21 May 2019 and were signed on its behalf by:

M P R Murray -Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

Income

All income is recognised in the Statement of Financial Activities once the charity is in receipt of the funds.

Expenditure

Expenditure is accounted for in the period in which it is paid and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2018 nor for the period ended 31 July 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2018 nor for the period ended 31 July 2017.

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	41,000
Total	41,000
 EXPENDITURE ON	
Charitable activities	
General	3,450
Total	3,450
 NET INCOME/(EXPENDITURE)	37,550
 TOTAL FUNDS CARRIED FORWARD	37,550

4. MOVEMENT IN FUNDS

	At 1.8.17 £	Net movement in funds £	At 31.7.18 £
Unrestricted funds			
General fund	37,550	(9,044)	28,506
TOTAL FUNDS	<u>37,550</u>	<u>(9,044)</u>	<u>28,506</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	25,581	(34,625)	(9,044)
TOTAL FUNDS	<u>25,581</u>	<u>(34,625)</u>	<u>(9,044)</u>

Comparatives for movement in funds

	Net movement in funds £	At 31.7.17 £
Unrestricted Funds		
General fund	37,550	37,550
TOTAL FUNDS	<u>37,550</u>	<u>37,550</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	41,000	(3,450)	37,550
TOTAL FUNDS	<u>41,000</u>	<u>(3,450)</u>	<u>37,550</u>

5. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2018.

Detailed Statement of Financial Activities
for the Year Ended 31 July 2018

	Year Ended 31.7.18 £	Period 1.9.16 to 31.7.17 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	581	1,000
Grants	25,000	40,000
	<hr/> 25,581	<hr/> 41,000
Total incoming resources	25,581	41,000
EXPENDITURE		
Raising donations and legacies		
Marketing & advertising	4,632	-
Charitable activities		
Musicians	600	925
Promotional film costs	1,328	1,310
Promotional activities	2,164	796
Equipment	281	-
Event management costs	1,600	-
Event costs	23,185	-
	<hr/> 29,158	<hr/> 3,031
Support costs		
Management		
Insurance	263	-
Postage and stationery	161	-
Sundry expenses	411	119
Website costs	-	300
	<hr/> 835	<hr/> 419
Total resources expended	34,625	3,450
	<hr/>	<hr/>
Net (expenditure)/income	<hr/> (9,044)	<hr/> 37,550

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 July 2018
for
Music in Mind CIO

Dufton Kellner Limited
Chartered Accountants
Barnston House
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Heswall
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Merseyside
CH60 0EE

Music in Mind CIO

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Charitable activities

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The Hidden Voice project was delivered successfully to over 3000 people including school children, community groups and audience members from the general public. As a result of the success of the project, Music In Mind was invited to the House Of Lords in October 2017 and January 2018 to give evidence for the first ever commission on music and dementia by ILC UK. A strong working relationship has been established with The Alzheimer's Society who has asked Music In Mind to be an advisory body on their national 'Singing For The Brain' as well as presenting Hidden Voice at their national conference in May 2018. There are plans to work with the Alzheimer's Society further on future project related to Hidden Voice.

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Financial position

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FINANCIAL REVIEW

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1169001

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Crosby
Liverpool
L23 5RN

Trustees

A E Pennton
M Nankivell
Dr A Taiwo
M P R Murray

Independent examiner

Stuart Kellner FCA
Dufton Kellner Limited
Chartered Accountants
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Merseyside
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Approved by order of the board of trustees on 21 May 2019 and signed on its behalf by:

M P R Murray - Trustee

Independent examiner's report to the trustees of Music in Mind CIO

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Independent examiner's statement

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1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
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I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Stuart Kellner FCA
Dufton Kellner Limited
Chartered Accountants
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Date:

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Trustees' expenses

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3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

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