



**MAKE A MOVE**

**ANNUAL REPORT**

**FOR THE YEAR ENDED 31 JULY 2018**

**CHARITY NUMBER 1143982**

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# MAKE A MOVE

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 JULY 2018

### 1. Constitution and objectives

Make a Move is an unincorporated organisation governed by its constitution dated 22 September 2011. It is registered as a charity with the Charity Commission (number 1143982).

The objects of the Charity are to advance education and to promote and protect the good health of people who have special educational needs through sessions in music and movement.

The principal address is 187 Park Road, Keynsham, Bristol, BS31 1AT.

### 2. Trustees

The trustees who were serving at the date of this report are as follows:

Rebecca Taylor	Chair of Trustees
Sara Steele	Treasurer
Rachel Cox	
Jemma Stewart	

As set out in the constitution, the Trustees are appointed by resolution of the Trustees passed by a majority. When considering candidates for a position as a trustee the Board has regard to the expertise of the candidate, any special skills needed and the likely ability of the candidate to discharge the objects of the Charity.

### 3. Activities

The trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The charity seeks to transform the lives of children and adults by using music and movement as catalysts for a personal revolution and to improve the mental health of its beneficiaries.

The charity pursues this objective as follows:

1. The *Engaging Children in the Curriculum* project trains pupils to perform at the Dance Umbrella, an annual showcase event which takes place at the Bath Forum and is coordinated with the local School Sport Partnership.
2. *Moving for Resilience* works in primary and secondary schools, special schools and specialist units for pupils with challenging behaviours. It provides music and movement sessions which are aimed at improving health whilst raising aspirations and self-esteem.
3. The *Healthy Happy Lives Programme* works with young adults with Learning Disabilities to improve their independence by providing tools for improving their self-esteem, social skills and mental health.
4. The *Moving on Up* project works with mothers suffering from Post-Natal Depression.

5. The *Moving for the Mind* project works with the elderly with the aim of prevent the potential progression of agitated episodes associated with the onset of dementia.
6. Via the *Wellbeing in the Workplace* project, the charity also works with businesses in the workplace to help promote mindfulness and help reduce stress, depression or anxiety.
7. Make a Move also provides CPD session for teachers, runs Weekend Wellness courses and collaborates with a number of other local groups to maintain good mental health.

Make a Move works closely with the following:

- Bath & North East Somerset (BANES) School Sport Partnership and Make a Move provides the volunteers for runners, lighting and stage management each year for Dance Umbrella.
- Virgin Care Health Visitors via its work with women who suffer from Post-Natal Depression.
- Dance Notes, a vital resource for teachers who have no experience of teaching dance. Dance Note provides customisable dance lesson plans for schools. Some of the practitioners for Make a Move write the lessons plans for Dance Notes.

Make a Move also works with the following organisations in respect of our beneficiaries and values our ongoing working relationship with them:

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- BANES Council Children's Centres
- BANES Early Years Children's Group
- NCT: The UK's largest charity for parents
- Voices (domestic violence charity)
- Twins (for parents with multiple births)
- Swallow (for people with learning disabilities)
- Mind (the mental health charity)

## Objectives and Activities

Make a Move is a creative movement charity working in Bristol and Bath & North East Somerset (BANES) that works with children in schools, elderly people suffering from dementia and mothers suffering from post-natal depression. Make a Move aims to improve mental health and wellbeing using a combination of creative movement, music, (therapeutic) dance and talking therapy. We run programmes for disadvantaged and vulnerable groups of children and adults. Our aim is to give people the tools by which they can improve their own lives. We do this by encouraging them to become more active, boosting awareness of the link between body and mind, inspiring laughter and play, and demonstrating how we can overcome social, emotional and mental health difficulties by making choices that guide us towards a happier life.

Main objectives for 2018/19

- To continue to seek funding for the Moving on Up project to work with women with postnatal depression;
- To develop and expand the Wellbeing in the Workplace project to maximize the charity's income which can then be used to fund its charitable projects;
- To expand the Moving for the Mind project for people with dementia.

## **MAKE A MOVE**

### **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 JULY 2018 (continued)**

#### **4. Reserves**

The charity holds reserves in order to ensure it is well placed to meet challenges that may arise in the future. The trustees consider reserves to be adequate.

#### **5. Trustees' responsibilities in relation to the annual report**

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

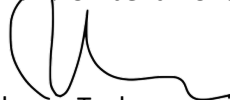
Law applicable to charitable companies in England and Wales requires the Trustees to prepare a Trustees' Report, and financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and;

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates which are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enables it to ensure that the financial statements comply with the applicable law in England and Wales. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In determining how amounts are presented within the statement of financial activities and balance sheet, the Trustees have had regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles or practice.

**For and on behalf of the trustees**



Rebecca Taylor  
Chair of Trustees

30 May 2018

## MAKE A MOVE

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2018

		2018			2017
	Note	General Funds £	Restricted Funds £	Total £	Total £
Incoming resources					
Incoming resources from generated funds:					
Voluntary income		27,330	4,750	32,080	27,103
Investment income		-	-	-	5
Incoming resources from charitable activities:					
	2	98,410	-	98,410	103,822
Total incoming resources		125,740	4,750	130,490	130,930
Resources expended					
Charitable activities					
		128,641	-	128,641	130,962
Governance costs					
		750	-	750	828
Total resources expended		129,391	-	129,391	131,790
Net income for the year		(3,651)	4,750	1,099	(860)
Funds brought forward		12,016	-	12,016	12,876
Funds carried forward		8,365	4,750	13,115	12,016

## MAKE A MOVE

### BALANCE SHEET AS AT 31 JULY 2018

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	Note	£ 2018	£ 2017
<b>NET ASSETS</b>			
<b>Current assets</b>			
Cash at bank		14,002	8,946
Trade debtors		-	3,970
Sundry debtors		300	300
 <b>Creditors:</b> amounts falling due within one year			
- Other taxes		(587)	
- accruals		(600)	(1,200)
 <b>Total assets less current liabilities</b>	4	<u>13,115</u>	<u>12,016</u>
 <b>REPRESENTED BY</b>			
 General fund	5	4,750	2,000
Restricted fund		8,365	10,016
		<u>13,115</u>	<u>12,016</u>

These accounts were approved by the trustees on 30 May 2018 and are signed on their behalf by:



Rebecca Taylor  
Chair of Trustees

## MAKE A MOVE

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 JULY 2018

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#### 1. Accounting Policies

##### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, in accordance with applicable Accounting Standards and comply with the Statement of Recommended Practice Accounting and Reporting by Charities. The policies adopted for items which are judged material to the financial statements are as follows:

##### **Incoming resources**

Donations and gifts are recognised as income when received.

##### **Resources expended**

Resources expended are recognised on an accruals basis. They are allocated to activities based on actual usage and time spent.

Governance costs comprise those costs incurred by the charity in meeting its constitutional and statutory requirements.

##### **Funds**

Restricted funds represent the funds specifically earmarked for the charity's property and other projects, specified by the donor. Unrestricted funds are funds which can be utilised at the discretion of the trustees.

#### 2 Voluntary income

	£ 2018	£ 2017
St John's Hospital	25,633	24,500
Quartet Community Foundation (restricted)	4,750	2,000
Other	1,697	603
	<u>32,080</u>	<u>27,103</u>

#### 3 Resources expended

No remuneration was paid to the trustees during the year and nor were there were any expenses reimbursed to trustees.

The Independent Examiner's fee amounted to £600 (2017: £600)

## MAKE A MOVE

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 JULY 2018 (continued)

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#### 4. Analysis of net assets between funds

	General Fund	Restricted Fund	Total
	£	£	£
Current assets	9,552	4,750	14,302
Current liabilities	(1,187)	-	(1,187)
As at 31 July 2018	8,365	4,750	13,115

#### 5. Movement in funds

	Opening balance	Incoming resources	Outgoing resources	Closing balance
	£	£	£	£
Restricted fund	-	4,750	-	4,750
General Fund	12,016	125,740	(129,391)	8,365
<b>Total funds</b>	<b>12,016</b>	<b>130,490</b>	<b>(129,391)</b>	<b>13,115</b>

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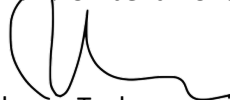
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# Independent Examiner's Report

Report to the trustees of Make a Move

On accounts for the year ended 31/07/2018

Charity no.:

1143982

Company no.:

Set out on pages 1-8

## Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed:



Date:

30/05/2019

Name:

Jayne Anne Mulligan

Relevant professional qualification(s) or body (if any):

Chartered Institute of Management Accountants

<b>Address:</b>	The Barn, Bangle Farm, Stoney Lane, Chantry, Frome
	Somerset
	BA11 3LH

