

A & M TRUST  
( A company Limited by Guarantee)

Report and Financial Statements

Year ending 31 December 2018

Charity number : 1105023

Company number : 5167429

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**A & M TRUST**  
**TRUSTEES' REPORT**  
(incorporating the Directors' Report for the 12 months ended 31/12/18)

**A. Reference & Administrative Details**

Directors of the company and trustees of the charity during 2018 have been:

Sandra Brunt	Neil Watkinson
Andy Byfield	Dick West
Catherine Cook	Paul Williams
Jill Powell (resigned 23/05/2018)	

Bankers: NatWest Maidenhead Branch  
66 High Street  
Maidenhead SL6 1QA

Solicitors Kidd Rapinet  
33 Queen Street  
Maidenhead, SL6 1ND

Address: The registered address is: Old Vic, St Mary's Close, 14 High Street,  
Maidenhead, SL6 1YY

Constitution: Company Limited by Guarantee registered in England, No. 5167429  
Registered Charity No. 1105023

**B. Structure, Governance & Management**

1. The charity/company is run by the trustees/directors, with Catherine Cook acting as company secretary. The trustees/directors are also members of the company.
2. Phil Kemp FCA has undertaken the Trust's financial work during the year. Trustees meet as and when necessary.
3. The Trust is closely associated with the Church of St. Andrew & St. Mary Magdalene, Maidenhead (St. Mary's, Maidenhead).
4. Trustees are found from among the members of St. Mary's Church or other churches. Training for new trustees involves drawing attention to Charity Commission publications, making available relevant past charity/company papers and oral explanations about the work of the charity/company.

**C. Objectives and Activities**

5. The Trust's objects as set out in the Memorandum and Articles of Association, are to advance the Christian faith (with particular emphasis on evangelism and pastoral care); to relieve people in need or hardship, aged or sick, and to relieve distress, in Maidenhead.

## **A & M TRUST: Trustees Report (cont.)**

6. In fulfilment of these objects, the Trust holds assets for the use of St. Mary's, Maidenhead. Trustees' policy is to hold these assets in such a manner that they are entirely safe and can be realised and used when needed. These assets comprise finance donated for the Church's Project Connect and properties. The Church is responsible for the management of these properties including insurance, letting, improvements and repairs, and all associated finances.

### **D. Achievements & Performance**

7. During 2018, minor maintenance and improvements were carried out on the properties. The Church continues to be fully responsible for their management and use, including any lettings to the wider community. Of the two residential properties owned by the Trust both were used by the Church for its staff during the year.

8. The Trust has continued to receive donations promised by church members and grants towards Project Connect, which was launched in Autumn 2012. Project Connect comprises 3 elements - a partnership with a nearby village church to expand their work, the employment of new staff at St. Marys, and the upgrading of the church buildings. The refurbishment of the church began in autumn 2016 and has been substantially completed with the congregation moving back to the church in early 2018. Work associated with Project Connect involving collection of the funds and periodic payments to the PCC, has continued. Costs relating to the refurbishment of the church continue to be incurred as additional work is carried out and further grants to the PCC are expected.

### **E. Financial Review**

9. The Trust does not undertake fund-raising directly. Incoming Resources in 2018 were £310,078. This was mostly income donated to Project Connect, and associated gift aid. Outgoing Resources totalling £713 were mostly governance costs.

10. The net current assets, current assets less current liabilities, at 31/12/18 were £135,539 (2017 : £18,534). The total net assets, current assets less liabilities, were -£72,657 (2017 : -£360,982), this is represented largely by loans from members of the congregation of St Mary's towards Project Connect and the building work. Additional fundraising commenced in March 2018 and is expected to cover the outstanding loans. The trust also holds fixed assets in excess of the loan amounts.

### **F. Plans for the Future**

11. The period ahead is likely to continue to be busy as ongoing and new pledges to Project Connect are received and associated gift aid is collected. Funds will then used to pay off loans when repayment falls due, and released to the church for Project Connect costs.

### **G. Statement of Trustees' Responsibilities**

12. Law applicable to charities in England and Wales requires trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during that period, and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

## **A & M TRUST: Trustees' Report (cont.)**

- select suitable accounting policies and apply them consistently;
- make suitable judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

13. Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable them to ensure that financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trust's income and expenditure is at a level at which Independent Financial Examination is required.

### **H. Risk Management**

14. The main risk has been identified as deterioration in the state of capital assets. To minimize risk, close contact is maintained with St. Mary's Property Manager concerning the management and maintenance of any properties held by the Trust.

### **I. Reserves Policy**

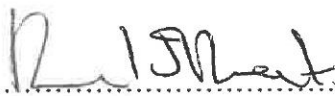
15. The Trust expects to have minimal overhead costs and does not need large cash reserves to meet these.

### **J. Going Concern**

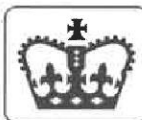
16. The trustees have considered the going concern of the charity and their review covers a period of at least 12 months from the date of approval of the accounts. The trustees consider that the charity is a going concern.

This report was approved by the trustees on

27/4/19

  
.....  
(Trustee)

# Independent examiner's report on the accounts



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

**Report to the trustees/directors/members of**

A & M Trust

**On accounts for the year ended**

31 December

**2018**

**Charity no.:**

**1105023**

**Company no.:**

**5167429**

**Set out on pages**

2 to 11

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants England & Wales.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

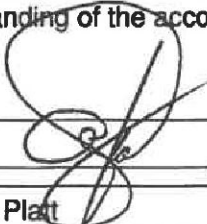
**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

16/4/19

**Name:**

Anthony Platt

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

c/o Thames Bridge Accountants

Stubbings Estate, Stubbings Lane

Maidenhead SL6 6QL

# A & M TRUST

## Statement of Financial Activities for the Year ended 31 December 2018

### Summary Income and Expenditure Account

	Note	2018			2017
		Unrestricted £	Restricted £	Total £	Total £
<b>INCOME FROM:</b>					
Donations and Legacies					
Individuals	7	-	250,078	250,078	277,803
Grants		-	60,000	60,000	50,000
Investment Income					
Dividends and Interest Receivable		-	-	-	1,835
<b>Total Income</b>		<b>-</b>	<b>310,078</b>	<b>310,078</b>	<b>329,638</b>
<b>EXPENDITURE ON:</b>					
Charitable Activities	8	-	21,040	21,040	1,183,557
Governance Costs		713	-	713	713
<b>Total Expenditure</b>		<b>713</b>	<b>21,040</b>	<b>21,753</b>	<b>1,184,270</b>
<b>NET INCOME</b>		<b>- 713</b>	<b>289,038</b>	<b>288,325</b>	<b>- 854,632</b>
Reconciliation of funds					
Total funds brought forward		1,209,850	- 371,841	838,009	1,692,641
Movement between funds		-	-	-	-
<b>Total Funds carried forward</b>	<b>6</b>	<b>1,209,137</b>	<b>- 82,803</b>	<b>1,126,334</b>	<b>838,009</b>

The notes on pages 8 to 10 form part of these accounts.



# A & M TRUST

## Balance Sheet as at 31 December 2018

	Note	2018		2017	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets (Freehold Property)					
9, Castle Court, Maidenhead, Berkshire		253,991		253,991	
1, Hemsdale, Maidenhead, Berkshire		475,000		475,000	
The Old Vic, St Marys Close, Maidenhead		470,000		470,000	
at Cost and Net Book Value	1.5		1,198,991		1,198,991
<b>Current Assets</b>					
Investments	1.6 & 9	1		1	
Cash at bank and in hand		283,928		189,142	
Debtors	10	2,310		5,091	
		286,239		194,234	
<b>Liabilities</b>					
Creditors due within one year	11	- 150,700		- 175,700	
<b>Net current assets</b>		135,539		18,534	
Creditors due after more than one year		- 208,196		- 379,516	
<b>Total Net Assets</b>	6		- 72,657		- 360,982
<b>Total Assets</b>			1,126,334		838,009
REPRESENTED BY: -					
Funds	6				
Restricted Funds		- 82,803		- 371,841	
Unrestricted Funds		1,209,137		1,209,850	
<b>Total Funds</b>			1,126,334		838,009

In approving these financial statements as directors of the company and Trustees, we hereby confirm :

(a) that for the year stated above the company was entitled to the Audit exemption conferred by Section 477 of the Companies Act 2006.

(b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting an audit be conducted for the year ended 31 December 2018 and


(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 386, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

These financial statements were approved the Board and Trustees on 27/4/19 and signed on its behalf by



Director and Trustee

Charity Registration Number 1105023 (England & Wales)

## **A & M TRUST**

### **Notes to the Accounts for the Year ended 31 December 2018**

#### **1. Accounting Policies**

- 1.1 Basis of preparation of accounts.** The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

A&M Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

- 1.2 Preparation of the accounts on a going concern basis.** The trust continues to receive pledges in respect of Project Connect and to make payments to St Mary's Church in respect of these. A new appeal was made in March 2018 to members of St Mary's Church Maidenhead. Loans have also been received for the purposes of Project Connect. To the extent that any payments are covered by current and anticipated pledges received and that the trust has capital assets in excess of the loans then the trustees consider that the immediate future for the trust for the next 12 to 18 months is secure and on that basis the charity is a going concern.
- 1.3 Incoming resources.** Voluntary Income and Donations are accounted for in Incoming Resources when they are received. Income from fundraising ventures is shown gross. Interest on funds held on deposit is included when receivable.
- 1.4 Resources expended.** Resources expended are included in the Statement of Financial Affairs on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources.
- 1.5 Tangible fixed assets.** Individual fixed assets costing £1,000 or more are capitalised at cost. In the opinion of the directors and trustees, no depreciation should be charged on the Freehold Properties.

## A & M TRUST

### Notes to the Accounts for the Year ended 31 December 2018 (continued)

- 1.6 Cash at bank and in hand.** Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash reserves are placed on deposit at the Nationwide Building Society.
- 1.7 Creditors and provisions.** Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.
- 1.8 Debtors.** Other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.
- 2 Related Party Transactions**
- 2.1 Transactions with Related Parties.** As at 31 December 2018 one trustee (Neil Watkinson) was also a member of St Mary's Church PCC. There have been no related party transactions requiring disclosure in the reporting period. Total aggregate unconditional donations received from trustees in the year was £38,200.
- 2.2 Staff Costs.** No remuneration was paid to Trustees / Directors and no staff were employed in the year.
- 3. Legal Status of the trust.** The trust is a company limited by guarantee and has no share capital. The liability of the members is limited. Every member undertakes to contribute such amount as may be required (not exceeding £10) to the charity's assets if it should be wound up.
- 4. Restricted Funds.** At 31 December 2018 Restricted Funds included -£5,999 (2017 : £NIL) donated specifically for iServe Africa. Funds were pledged as part of the new appeal and the value of the expected donations £21,040 was granted to iServe in the year to meet their immediate needs. The actual amount received in the year was £15,411 with the balance expected in the future. The balance of restricted funds relates to money received for Project Connect. This balance is overdrawn at the year end due to loans from members of the congregation of St Mary's, Maidenhead to cover the short term cash required for Project Connect in the final stages of the building work. A new appeal has been made with pledges sufficient to cover the loan repayments.
- 5. Independent examination.** Payments were due to Thamesbridge Chartered Accountants in respect of the independent examiner for the year of £700 (2017:£700)

## A & M TRUST

### Notes to the Accounts for the Year ended 31 December 2018 - continued

	2018			2017
6. Analysis of net assets between funds	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Tangible Fixed Assets	1,198,991	-	1,198,991	1,198,991
Net Current Assets	10,146	- 82,803	- 72,657	- 360,982
Total per Balance Sheet	1,209,137	- 82,803	1,126,334	838,009
7. Donations and Legacies comprise -				
For Project Connect	-	310,078	310,078	327,803
Total per Statement of Financial Affairs	-	310,078	310,078	327,803
8. Expenditure on charitable activities comprise				
For St. Mary's PCC - iServe Africa	-	21,040	-	-
Total per Statement of Financial Affairs	-	21,040	-	-
9. Investments and Deposits				
Nationwide Building Society Account	-	1	1	1
Total per Balance Sheet	-	1	1	1
Cash at bank	10,846	273,082	283,928	189,142
10. Debtors				
Gift Aid tax	-	2,310	2,310	5,091
St. Mary's PCC	-	-	-	3,557
Total per Balance Sheet	-	2,310	2,310	8,648
11. Creditors: amounts falling due within one year				
Loans Repayable	-	150,000	150,000	175,000
Governance Costs	700	-	700	700
sub total	700	150,000	150,700	175,700
Amounts due over 1 year		208,196	208,196	379,516
Total per Balance Sheet	700	358,196	358,896	555,216