

| Trustees' Annual Report for the period | | | |
|----------------------------------------|----------|----|----------|
| From | 01.09.17 | To | 31.08.18 |

Section A Reference and administration details

| | |
|-----------------------------|------------------------------------------------------------------------------------------------------------------|
| Charity name | St Andrew's Church, Devizes |
| Registered charity number | 1156418 |
| Charity's principal address | <div>St. Andrews Church</div> <div>Long Street</div> <div>DEVIZES</div> <div>Wiltshire</div> <div>SN10 1NJ</div> |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | |
|----|------------------------------|-----------------|-----------------------------------|--|
| 1 | Mr Peter James Brearley | | | |
| 2 | Mrs Marion Ann Butler | | | |
| 3 | Mrs Janine Margaret Fanshawe | | | |
| 4 | Mrs Mary Chivers-Newman | Secretary | 21.05.18 to 31.08.18 | |
| 5 | Rev Gary John Gotham | Chairperson | | |
| 6 | Mr Richard Peter Heath | | | |
| 7 | Mrs Patricia Marie Lee | | 21.05.18 to 31.08.18 | |
| 8 | Mrs Ruth Marjorie McGregor | Secretary | 01.09.17 to 20.05.18 | |
| 9 | Mrs Margaret Pigg | | | |
| 10 | Mr John Saunders | | | |
| 11 | Mrs Gillian Christie Taylor | | 01.09.17 to 20.05.18 | |
| 12 | Mr William Ernest Thomas | | 21.05.18 to 31.08.18 | |
| 13 | Mrs Dora June White | | 21.05.18 to 31.08.18 | |

Section B Structure, governance and management

Description of the charity's trusts

| | |
|--------------------------------|---------------------------------------------------------|
| Type of governing document | Constitution |
| How the charity is constituted | Charitable unincorporated association |
| Trustee selection methods | Elected by Members at the Annual Congregational Meeting |

Summary of the objects of the charity set out in its governing document

The purpose of the Charity is to advance the Christian faith in the Area of Benefit in accordance with the principles and practices of the Participating Churches.

In achieving its purpose, the Charity will engage in a range of activities, either on its own or with others, including (but not restricted to):

- a) the celebration of public worship;
- b) the teaching of the Christian faith;
- c) mission and evangelism;
- d) pastoral work, including visiting the sick and the bereaved;
- e) the provision of facilities with a Christian ethos for the local community, including (but not restricted to) the elderly, the young and other groups with special needs; and
- f) the support of other charities in the UK and overseas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Andrews Church, Devizes is set up to benefit the public in general. All meetings are free of charge and open to all. Services and facilities are provided to all in the local community who will benefit from them.

The Church's purpose is beneficial through the promotion of individual and family stability and wellbeing and increased ability to contribute positively to society. Pastoral work focuses on visiting the sick and the bereaved.

Groups benefiting from activities and facilities include, but are not restricted to, the elderly, the young and other groups with special needs. The Church seeks to meet the spiritual, mental and physical needs of people in the community. No detriment or harm is expected to result from the church's purpose. The Church seeks to develop and maintain positive relationships with other faith and non-faith groups. Families and individuals will benefit from meeting their spiritual, mental and physical needs. No financial benefits are paid by the Church.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit when planning activities for the year.

Summary of the main achievements of the charity during the year

Chairperson

We have celebrated the Church Festivals of Advent, Christmas, Lent and Easter, all with themes to help our thoughts through those times. We are grateful to those who, through the year, serve in many ways, making us the people of St. Andrew's.

Our young people's work has increased as we have expanded Open the Book assemblies into 3 schools. We helped underpin the Summer Holiday Club and partnered with Youth for Christ in their Summer work on Devizes Green.

We have said 'farewell' to several dearly loved friends either moving away or passing away. But we have been encouraged by the partnership with JD Bewleys Funeral Directors launching the Wednesday Devizes Friendship Group for those living with bereavement.

Our Thursday Coffee Morning has evolved into a valued resource where all are welcome; a busy hubbub of conversations and multiple meetings happening all over the building.

We have seen the increasing confidence of several people in leading worship and communion. Cafe worship planning is now a team effort – helping the whole Church develop Holy Habits.

And with one eye firmly on creating a more sustainable future we have been awarded the Silver Eco-Church award.

Property Group

Day to day property maintenance has involved: 1) dealing with the land use prior to St Andrew's – ie site damp; 2) dealing with footfall and accidental wear and tear; 3) meeting need for plant / equipment to use as part of social / spiritual life. During the year windows, walls, pathways and floors have received attention. Services have had alteration with the view to being more ecological and cost effective.

Lettings of Church Premises

Our Church premises are used regularly by a range of 'outside groups' who pay for their use, as well as many groups with Church connections who do not pay but in some cases make donations.

We still have eight regular outside groups using our premises but one of them, Weight Watchers, is now only coming for one session per week instead of two. Also Devizes Musical Theatre is suspending their Summer term bookings on Monday and Thursday evenings. As a result letting income dropped to £11,300 from a previous average of £13,200.

Pastoral Secretary

St Andrew's has 18 volunteers who act as pastoral visitors on behalf of the church. Numbers are falling as visitors 'retire'. However, there is also a network of people who simply support each other as friends, and who pass on any concerns to the pastoral secretary. Some pastoral visitors attended safeguarding training with the Wild Goose Theatre Company.

The church rolls have been kept up to date. Two people were welcomed into membership, but sadly 5 members died since the last AGM.

Christmas gifts to the value of £170 were distributed by pastoral visitors.

Safeguarding

The Safeguarding representative for St Andrew's Church makes sure that we have the procedures in place to keep both our children **and** our vulnerable adults safe. However, all members have a part to play in safeguarding and should become informed and undergo training if involved with these two groups.

The year has been quite frustrating with difficulties changing from one DBS provider to another. Expired DBSs are being renewed.

There have been no disclosures made concerning either children or vulnerable adults this year.

Thursday Toddlers

We are a strong group with between 15 and 18 adults (male and female) and 30 children most weeks. The children learn to share and take turns with toys and we encourage them to sit down altogether at snack time. We are open every Thursday morning throughout the year and are grateful for the support we have from the church.

Messy Church

On the second Sunday of each month (except August) Messy Church families have met for an afternoon of craft and games based on a Bible story or theme. We start in the church itself for a group activity and to hear a dramatized reading. We then go through to the hall where things are drawn, cut, coloured and stuck! Models may be constructed and displays created. Then all these are taken back into church where we sit in a Messy circle. Everything comes together in a kind of 'show and tell' worship session with songs where one or two Biblical truths are drawn out that are relevant to the everyday lives of the children. There is also always something to take home. But before it is time to leave, everyone goes back to the hall to share in conversations over a lovely meal.

Tuesday Fellowship

The Tuesday Fellowship is flourishing. Our numbers attending every Tuesday afternoon remain constant averaging 24. We are all one, big, happy family, maintaining the tradition of opening and closing the meeting with devotions.

Our speakers have been varied, interesting and stimulating including the work of a paramedic, the Caen Hill Countryside Centre, the Cinnamon Trust and Mission Aviation Fellowship. It was good to welcome extra friends in March to see, with the help of modern technology, Darcey Gritzmacher showing us around her church in America.

Choir and Music Group

The Choir helps lead our music on Sundays. It has dedicated members but always welcomes new ones. We have three organists who bring variety to the style of playing and we have two others we can call on if we need them.

St Andrew's music group continues to meet in the church on a Monday night 6:50 – 7:50. It has been joined by Churches Together musicians and we rehearse and have fellowship together. Currently 4 churches are represented through 12 musicians and it is lovely learning music from the different traditions. The whole group enjoys being invited to take part in the various Churches Together events throughout the year to lead the music, help with the worship and be a symbol of Christian Unity. The St Andrews musicians also enjoy playing for Café Church and other services and events at St Andrew's when the opportunity arises.

Ladies Evening Group

Ladies Evening Group continues to flourish, with about 50 members, over half of whom have no connection with St Andrew's Church. We feel we are an excellent outreach into the community. We meet on the 1st and 3rd Tuesday evenings of every month from September to June and we are a good place to meet and make friends – especially over tea/coffee at the end of the meetings. It has been a pleasure to welcome several new members including ladies from St Peter's Guild who found themselves with no meeting location after the closure of the Crown Centre.

This year we have again enjoyed interesting and varied talks on a wide range of topics. Once again, the Autumn Fayre organised by our group did well, with money raised of over £300 going to support Water Aid.

Social & Catering (SOCAT)

This is the group that is involved with social and catering events within Church. This includes everything from Sunday lunches to fundraising activities. We meet every 2 months to plan upcoming events and get others involved too.

We have catered at events from special birthday parties to funeral wakes. We have also organised the 'Out of the House' event – the all-day activity event on the last Tuesday of July which has brought in people from both the Thursday and Saturday coffee mornings and from the Tuesday Fellowship.

House Groups

One House Group has met consistently twice a month providing quality time in which all sorts of life and faith matters are talked about in a relaxed setting. Members support each other and pray for situations they are concerned about. We have had some visiting speakers eg. a Jewish lady telling us how she lives, a lady from The Quaker's and a representative from MAF.

Poetry Group

The Poetry Group meets monthly to read poems on a chosen topic or theme. In the last few months we have, through poetry, been journeying by foot, road, rail and sea, eating tasty foods, comparing opposites (joy and despair, victory and defeat, lost and found etc) and being very foolish! There are usually 9 or 10 of us from several churches reading aloud and enjoying not only the poems but also sharing why we like them and taking a break for tea, coffee and biscuits.

St Andrew's Traidcraft Store

Traidcraft was established in 1979 as a Christian response to poverty. It builds long-term relationships with producers, supports people to trade out of poverty and works to bring about trade justice – fair trade. The St Andrew's Traidcraft stall contributes to its work by enabling people to purchase fair trade foods – and potentially craft items as well. In the last financial year, just under £1,700 worth of Fairtrade items were sold through the stall.

Art Group

The Art Group meets on a Wednesday afternoon twice a month in the Church Hall. The group is open to anyone who enjoys art – dabbling in paints, pastels, coloured pencils etc. – but who can never find the time to do this at home. We usually have at least six people joining us including friends from outside the church membership.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted (ie General) Funds are used for the day to day running of the Church.

The main reasons for holding general reserves are:

- To ensure that the church always has funds available to pay its way (working capital).
- To protect against unforeseen circumstances – ie loss of income and increased expenditure (eg urgent repairs or replacement of equipment).
- To enable the Church to respond to new opportunities for mission and service.

The target level of reserves is between £30,000 to £40,000: £15,000 to £20,000 for working capital and £15,000 to £20,000 for unforeseen circumstances and opportunities. Actual general reserves at 31 August 2018 were £40,625 (2017: £35,699).

Restricted Funds are utilised for the purposes for which the funds have been set aside. The funds are utilised in a time frame set by the Church Council. Actual restricted reserves at 31 August 2018 were £23,123 (2017: £26,204) to be used mainly for repairs, maintenance and improvements to property and equipment.

Section F

Other optional information

Churches Together in Devizes

The Church plays an active role as a member of Churches Together in Devizes, being one of eight churches representing a broad range of worship across the town which together focus on four priorities:

- 1) Grow more confident in faith,
- 2) Champion social justice,
- 3) Nurture children and young people and
- 4) Be good stewards of the environment.

Wiltshire United Area Methodist/United Reformed

The Church is part of the Wiltshire United Area Methodist/United Reformed which covers a mixed urban/rural area of Wiltshire and includes the expanding towns of Trowbridge, Warminster, Westbury, Devizes, Calne, Corsham, Bradford-on-Avon and Melksham, together with the surrounding villages of Whitley, Winsley, Bromham, Semmington, Seend, Steeple Ashton, Market Lavington, Monks Chapel, Chittoe Heath, Holt and Hilperton. The Wiltshire United Area is committed to:-

- worshipping God in meaningful ways
- drawing upon the power of prayer
- recognising, receiving and sharing the love of God
- encouraging Church growth in town and village churches
- developing ecumenical links
- reaching out to the wider community
- seeking to meet the needs of all age groups

Charities



The Church supports many charities whose objectives and activities are in line with those of the Church. In addition to raising funds for specific charities (eg Christian Aid) the Church is committed to supporting from its own funds three charities for a period of three years – The Devizes foodbank (a local charity), The Samaritans (a national charity) and The Turning Point Trust (an international charity).


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

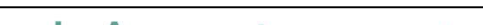
Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Signature(s) |  |  |
| Full name(s) | GARY JOHN GOTHAM | MARY CHIVERS-NEWMAN |
| Position (eg Secretary, Chair, etc) | Chair | Secretary |
| Date | 18 May 2019 | |


| | | | | |
|----------------------------------------------------------------------------------|--------------------------------|----------|---------|-------|
|  | St Andrew's Church, Devizes | | 1156418 | CC16a |
| | Receipts and payments accounts | | | |
| | For the period from | 01.09.17 | To | |

Section A Receipts and payments

| | Unrestricted funds £ | Restricted funds £ | Endowment funds £ | Total funds £ | Last year £ |
|----------------------------------------|-------------------------|-----------------------|----------------------|------------------|----------------|
| A1 Receipts | | | | | |
| Voluntary receipts: | | | | | |
| Offerings | 41,086 | 300 | - | 41,386 | 39,670 |
| Other voluntary receipts: | | | | | |
| Legacies & bequests | 360 | - | - | 360 | 1,500 |
| Donations | - | 6,384 | - | 6,384 | 6,408 |
| Income tax recovered | 7,908 | - | - | 7,908 | 5,386 |
| Activities for generating funds: | | | | | |
| Lettings | 11,307 | - | - | 11,307 | 13,280 |
| Events & refreshments | 4,269 | 1,076 | - | 5,344 | 9,249 |
| Other | 2,747 | - | - | 2,747 | 1,942 |
| Receipts from church activities | 415 | - | - | 415 | 604 |
| Investment income | 685 | 5 | - | 689 | 675 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 68,778 | 7,764 | - | 76,542 | 78,714 |
| A2 Asset and investment sales | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 68,778 | 7,764 | - | 76,542 | 78,714 |

| | | | | |
|-----------------------------------------------------------------------------------|--------------------------------|----------|---------|-------|
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| | For the period from | 01.09.17 | To | |

| A3 Payments | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|------------------------------------------|---------------------------|-------------------------|------------------------|--------------------|------------------|
| | £ | £ | £ | £ | £ |
| Church activities: | | | | | |
| Circuit assessment | 39,222 | - | - | 39,222 | 41,046 |
| Donations | 4,109 | 2,935 | - | 7,044 | 8,196 |
| Repairs and maintenance | 1,800 | 3,331 | - | 5,131 | 4,504 |
| Utilities | 7,353 | - | - | 7,353 | 7,745 |
| Cleaning | 2,400 | - | - | 2,400 | 2,467 |
| Mission | 493 | - | - | 493 | 417 |
| Books, music etc | 2,441 | - | - | 2,441 | 1,299 |
| Printing, stationery etc | 1,732 | - | - | 1,732 | 2,280 |
| Events & refreshments | 2,725 | - | - | 2,725 | 2,485 |
| Sundry | 2,553 | 3,605 | - | 6,158 | 6,155 |
| Loans repaid | - | - | - | - | - |
| Sub total | 64,827 | 9,871 | - | 74,698 | 76,595 |
| A4 Asset and investment purchases | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 64,827 | 9,871 | - | 74,698 | 76,595 |
| Net of receipts/(payments) | 3,951 | - 2,107 | - | 1,844 | 2,120 |
| A5 Transfers between funds | 975 | - 975 | - | - | - |
| A6 Cash funds last year end | 35,699 | 26,204 | - | 61,904 | 59,784 |
| Cash funds this year end | 40,625 | 23,123 | - | 63,748 | 61,904 |

| | | | | |
|----------------------------------------------------------------------------------|--------------------------------|----------|---------|-------|
|  | St Andrew's Church, Devizes | | 1156418 | CC16a |
| | Receipts and payments accounts | | | |
| | For the period from | 01.09.17 | To | |

Section B Statement of assets and liabilities at the end of the period

| | | Unrestricted funds £ | Restricted funds £ | Endowment funds £ |
|----------------------|--------------------------------|-------------------------|-----------------------|----------------------|
| B1 Cash funds | Lloyds TSB General Account | 10,397 | - | - |
| | CFB General Account | 30,228 | 21,895 | - |
| | CFB Fabric Account (StAR Fund) | - | 1,228 | - |
| | Total cash funds | 40,625 | 23,123 | - |

| | | Unrestricted funds £ | Restricted funds £ | Endowment funds £ |
|---------------------------------|--|-------------------------|-----------------------|----------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|--------------------------------------|-----------------|--------------------------|
| B3 Investment assets | Amelia Holloway Trust | - | 40 |
| | Richard John Newman Bequest | - | 160 |
| | Sale of Chapel Trust | - | 10,676 |
| | Surplus Trust Funds | - | 124 |
| | Mrs Elsie Henrietta Phillips B | - | 240 |
| | 553.38 COIF Ethical Inv. Funds Units | - | 1,334 |
| | 439.00 Charifund Inc Units | - | 6,981 |
| | 1,919.00 Charibond Inc Shares | - | 2,354 |
| | | | |
| | Total | - | 21,909 |



St Andrew's Church, Devizes

1156418

Receipts and payments accounts

CC16a

For the period
from

01.09.17

To

31.08.18

**B4 Assets retained for the
charity's own use**

| | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-------|--------------------------------|-----------------|-----------------------------|
| Organ | Unrestricted | 26,718 | - |
| Lift | Unrestricted | 3,600 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities


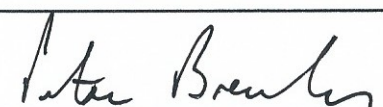
| | Fund to which liability relates | Amount due (optional) | When due (optional) |
|--|------------------------------------|--------------------------|------------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name

Date of
approval

| | | |
|--------------------------------------------------------------------------------------|----------------------|----------|
|  | GARY JOHN GOTNAM | 26.02.19 |
|  | PETER JAMES BREARLEY | 26.02.19 |

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

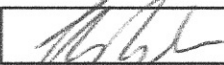
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

(3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name PETER URMSTON

Signature 

Relevant Professional qualification or body RETIRED

Address 3 SPIN HILL
MARKET LAVINGTON
SN10 4NR

Date 31/MAY/2019