

THE FRIENDS OF YORK MINSTER

A Registered Charity No. 222871

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2018

THE FRIENDS OF YORK MINSTER

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**THE FRIENDS OF YORK MINSTER
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2018**

The Trustees have pleasure in presenting their annual report for the year ended 31 December 2018 together with the financial statements of the Charity. The financial statements comply with the Charities Act 2011, the Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Reference and Administrative Information

President: His Grace the Archbishop of York

The Council of Management:

Members of the Council of Management of the Society ("The Council") who are Trustees for charity purposes are as follows:

Officers:

Mr E G Robertson	Chairman	(Retired 31 December 2018)
Mrs Julia Charlton-Weedy	Chairman	(Appointed 1 January 2019)
Mrs M Shorland-Ball	Honorary Secretary	
Mr I Wolstencroft	Honorary Treasurer	

Ex officio Member:

The Dean of York:		
The Very Reverend Vivienne Faull		(Resigned 25 June 2018)
The Acting Dean of York:		
The Rev Canon Peter Moger		(Appointed 25 June 2018)

Elected Members:

Mrs J Charlton – Weedy		
Mrs P Coffin		
Mrs L Cowles		(Retired 29 June 2018)
Mrs C. Champness		(Appointed 29 June 2018)
Ms P Davies		
Mrs H Gregory		(Retired 29 June 2018)
Mr I Hebden		
Dr T Julian		(Retired 29 June 2018)
Prof. D Miers		
Mrs V Moorhouse		
Mr J Morley		(Appointed 29 June 2018)
Ms G Morrow		
Mrs L Tooley		
Ms P Williams		
Mrs S Wood		(Appointed 29 June 2018)

Official Office:

Church House, Ogleforth, YORK, YO1 7JN

Professional Advisors:

Auditor: Garbutt & Elliott Audit Limited, Triune Court, Monks Cross Drive,
YORK, YO32 9GZ

Bankers: HSBC Bank plc, 13 Parliament Street, YORK YO1 8XS

**THE FRIENDS OF YORK MINSTER
TRUSTEES' ANNUAL REPORT
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2. Structure, Governance and Management

The Friends of York Minster is a Society and is governed by the Constitution formally adopted on 13 December 2013 and came into effect from 1 January 2014. It is a charity registered with the Charity Commission under number 222871.

The Society is managed on a day to day basis by the administrative officer with instructions from the Society's Honorary Officers. All major decisions are made by the Council of Management.

Under the Constitution, the management of the Society is vested in the Council of Management, which has the power to authorise the expenditure of funds in the furthering of the Objects of the Society as set out below. The Council of Management meet approximately once a quarter to agree areas of activity for the Society including consideration of grant making, reserves and risk management and performance.

Membership of the Council

- a) The Council consists of the following persons:-

The Chairman, the Honorary Secretary, the Honorary Treasurer and the Dean of York all of whom are ex officio, together with twelve elected members.

The Council in addition has the power to co-opt a maximum of three members if they so desire.

- b) The election of any or all of the twelve members of Council takes place at the Annual General Meeting. Any proposal to elect a Trustee must be signed by three members entitled to vote at the AGM, such proposal to be received by the Honorary Secretary in writing, countersigned by the person proposed not less than six weeks before the AGM.

Voting papers may be supplied on request to any Friend unable to be present at the AGM. Such completed ballot papers to be sent to the Honorary Secretary before the AGM.

- c) Elected members of Council hold office for not more than four years, one quarter retiring in rotation each year, after which they shall not be eligible for re-election for one year.

3. Risk Management

The Trustees have addressed the major risks to which the Society is exposed, in particular those related to the operations and finances of the Society, and are satisfied that systems are in place to mitigate the exposure to major risks.

4. Objectives and Activities

To advance religion by assisting in the support of the Cathedral and Metropolitan Church of St Peter in York ("The Minster") by contributing both financially and in other appropriate ways to its preservation, maintenance, beautification and ministry, and in furtherance thereof:

- a) to support the maintenance, restoration, repair, and improvement of the fabric, ornament, and furnishings of the Minster.
- b) to maintain and develop the music and other aspects of the worship and life of the Minster.
- c) to aid the upkeep of the Minster Archive and Library.
- d) to sustain and develop a network of people who love and support the Minster.
- e) to widen awareness of the Minster's presence.

The Trustees believe that they have complied with the duty of the 2011 Charities Act to have due regard to guidance published by the Charity Commission in regard to public benefit.

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5. Grant Making Policy

Grants are given to bodies on the basis that they are in furtherance of the Society's objects, as set out in page 3.

6. Achievements and Performance

Grants approved and made this year totalled £3,008. This figure is significantly lower than in 2017 (£214,431), However, this lower spending has allowed the trustees to reflect on its strategy going forward.

The Eighty Eighth Annual Report to members was published in 2018 and provided a wealth of articles on the Minster and its community. This report particularly helps to keep members involved who from various circumstances cannot personally attend events and meetings organised by the Friends.

The Society, in furtherance of its objective to sustain and develop a network of people who love and support the Minster, organised 14 events in 2018, ranging from evening lectures to weeklong holidays.

The Charities Chairman, Mr Graeme Robertson, retired on the 31 December 2018. The trustees wish to express their appreciation of the work Graeme has achieved during his 6 year tenure. Graeme is the first lay Chairman following the adoption of a new Constitution in December 2013 and has been instrumental in moving the charity forward over recent years.

Although saying goodbye to Graeme, the trustees also wish to welcome Mrs Julia Charlton-Weedy as the new Chairman from 1 January 2019. Julia brings a wealth of charity experience to Council and has been involved with the Minster over many years.

7. Financial Review

Overall income for the year was £95,314, compared with £226,933 in 2017. The major element in the decrease was the receipt of fewer legacies, £12,181, compared with £107,236 in 2017. This area of income is particularly volatile and is never relied upon to finance regular expenditure. It is used to finance specific projects and continues to play a vital role in supporting the work of the Friends.

Subscriptions and Donations, including Gift aid, decreased from £40,088 in 2017 to £30,891 in 2018. There were 936 annual members at the end of December 2018 (2017: 1,003), and 1,067 life members (2017: 1,067).

The activities organised by the Friends continue to be wide ranging from local visits and lectures to overseas holidays. In 2018 there were again 14 such events. The income from these activities is very much dependent on the detailed programme each year. Income in 2018 was £42,603 (2017: £68,615). The activities organised by the Friends continue to be popular with members and most events are oversubscribed.

Investment income has risen slightly compared with the previous year; £5,653 in 2018 and £4,656 in 2017. Interest rates continue to be at historic lows, although there was a slight increase in some rates in 2018. As grants continue to be made which are greater than annual income it is inevitable that the principal held on deposit will reduce further.

Overall expenditure for the year was £76,193 (2017: £314,028). The predominant reason for the change being a significant reduction in grants approved in the year.

There was a net surplus for the year of £19,121 compared to the deficit in 2017 of £87,095. This surplus is greater than planned due to the lower grant approvals in the year. The plan for the use of excess reserves covers a rolling 4 year forecast and is reviewed each year in the light of the previous year's result.

The Society's financial position remains robust.

**THE FRIENDS OF YORK MINSTER
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2018**

8. Reserves Policy

The Trustees have examined the requirement for free reserves, which are those unrestricted funds not invested in fixed assets, designated for specific purposes or otherwise committed. The Trustees consider that given the nature of the Friends' work this should be approximately £50,000, which gives flexibility to cover timing differences for grant claims and adequate working capital for the core costs.

The free reserves at 31 December 2018 totaled £429,295 (2017: £409,711). The Trustees have a rolling five year plan to manage reserves to a level closer to that of the policy.

9. Plans for the Future

Trustees are conscious that free reserves continue to be higher than the minimum thought necessary to provide a safe working cushion. Although no significant grants were approved in 2018, a schedule of possible projects is currently under consideration as part of the rolling 4 year forecast. The trustees review the plan each year in the light of the previous year's results.

Although the finances of the Friends continue to be strong, the trustees are aware that the continuing fall in membership is a cause for concern. To this end the trustees are currently engaged in a review of the strategy of the charity and hope to develop a five year programme by the end of 2019.

The Council is also aware that the activities organised by the charity form a significant method of achieving its object of sustaining and developing a network of people who love and support the Minster, and to this end are planning a comprehensive programme of events for 2019.

10. Awareness of Relevant Audit Information

Each Trustee has taken steps that they ought to have taken as a Trustee in order to make themselves aware of any relevant audit information and to establish that the Society's auditor is aware of that information. The Trustees confirm that there is no relevant information that they know of and which they know the auditor is unaware of.

On behalf of the Council of Management:

Mr I Wolstencroft
Honorary Treasurer

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THE FRIENDS OF YORK MINSTER
STATEMENT OF THE COUNCIL OF MANagements' RESPONSIBILITIES
FOR THE YEAR ENDED 31 DECEMBER 2018

The Council of Management, the members of which are the Charity's Trustees, is responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law requires the Council of Management to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards) and applicable law.

The law applicable to charities in England and Wales requires the Council of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and application of resources of the charity for that period. In preparing these financial statements, the Council of Management are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Council of Management is responsible for keeping accounting records that are sufficient to show and explain the Society's transactions and disclose with reasonable accuracy at any time the financial position of the Society and enable it to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. It is also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE FRIENDS OF YORK MINSTER
INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF
THE FRIENDS OF YORK MINSTER**

Opinion

We have audited the financial statements of The Friends of York Myster (the "Charity") for the year ended 31 December 2018. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2018 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**THE FRIENDS OF YORK MINSTER
INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF
THE FRIENDS OF YORK MINSTER**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Garbutt & Elliott Audit Limited

Laura Masheder
Senior Statutory Auditor

For and on behalf of Garbutt & Elliott Audit Limited
Statutory Auditor

30 April 2014

Triune Court
Monks Cross Drive
York, YO32 9GZ

**THE FRIENDS OF YORK MINSTER
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Income and Endowments from:					
Donations and Legacies	3	20,445	-	20,445	123,231
Charitable Activities	4	42,603	-	42,603	68,615
Other Trading Activities - Subscriptions	5	22,627	-	22,627	24,093
Other Trading Activities – cards, diaries, books, bags and coffee morning		3,986	-	3,986	6,338
Investment Income	6	5,138	515	5,653	4,656
Total Income		94,799	515	95,314	226,933
Expenditure on:					
Raising funds	7	20,434	-	20,434	20,086
Charitable activities:					
Grants	7, 9	2,030	978	3,008	214,431
Activities	7	45,812	-	45,812	71,140
Publishing	7	6,939	-	6,939	8,371
Total expenditure		75,215	978	76,193	314,028
Net Income / (expenditure) and net movement in funds	8	19,584	(463)	19,121	(87,095)
Total funds brought forward		409,711	41,074	450,785	537,880
Total funds carried forward	14, 16	429,295	40,611	469,906	450,785

The notes on pages 12 to 20 form part of these financial statements

A fully detailed Statement of Financial Activities for the year ended 31 December 2017 is shown at note 18.


There were no recognised gains and losses for 2018 and 2017 other than those included in the Statement of Financial Activities.

**THE FRIENDS OF YORK MINSTER
BALANCE SHEET
AS AT 31 DECEMBER 2018**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Fixed Assets	11	-	-	-	-
Current Assets					
Stock		1,489	-	1,489	2,035
Recoverable Tax		4,000	-	4,000	4,682
Debtors	12	4,024	-	4,024	110,024
Short term Deposits		333,088	40,611	373,699	463,244
Cash at bank and in hand		113,329	-	113,329	59,913
		455,930	40,611	496,541	639,898
Less Creditors – amounts falling due within one year					
Accruals and deferred income	9	(26,635)	-	(26,635)	(189,113)
Net Current Assets		429,295	40,611	469,906	450,785
TOTAL ASSETS LESS LIABILITIES		429,295	40,611	469,906	450,785
NET ASSETS		429,295	40,611	469,906	450,785
FUNDS OF THE CHARITY					
Unrestricted					
Undesignated	14 & 16	429,295	-	429,295	409,711
Restricted					
Restricted	14 & 16	-	40,611	40,611	41,074
TOTAL FUNDS		429,295	40,611	469,906	450,785

The notes on pages 12 to 20 form part of these financial statements.

Approved by the Council of Management on 10 April 2019 and signed on its behalf by:-



Mrs J Charlton-Weedy
Chairman



Mr I Wolstencroft
Honorary Treasurer

**THE FRIENDS OF YORK MINSTER
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2018**

	Notes	2018 £	2017 £
Net Cash used in operating activities	15	(41,782)	(75,089)
Cash flows from investing activities		5,653	4,656
Net cash provided by investing activities		5,563	4,656
Changes in cash and cash equivalents in the year		(36,129)	(70,433)
Cash and cash equivalents at the beginning of the year		523,157	593,590
Cash and equivalents at the end of the year		487,028	523,157

**THE FRIENDS OF YORK MINSTER
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Charity Information

The Friend of York Minster is a charity registered in England and Wales (charity registration number is 222871). The correspondence address is Church House, Ogleforth, York YO1 7JN.

Accounting Convention

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) ("Charities SORP (FRS 102)"), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Charities SORP (FRS 102) rather than Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Friends of York Minster meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going Concern

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in existence for the foreseeable future. They continue to believe the going concern basis of accounting is appropriate in preparing the financial statements.

Income

Income represents all resources which become available to the Charity but excludes gains on investments. Grants, legacies and donations and associated gift aid are recognisable when the Charity becomes entitled to receive the funds, when it is probable that the funds will be received and that they can be measured with sufficient accuracy. Investment income is recognised on an accruals basis and comprises of interest receivable during the accounting period.

Subscriptions for life membership are credited to the income account as they are received. In view of the level of life subscriptions received every year, the Council of Management do not believe that this treatment distorts the overall results of the Society.

Fundraising represents gross income from events and from sales of merchandise in the year.

Expenditure

Expenditure is recognised in the period in which it is incurred and includes attributable VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the Charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

Support costs include those costs incurred in supporting the work of the Charity.

Activities includes the costs of organising excursions to promote the work of the Society and support costs allocated on the basis of staff activity.

Publishing includes the costs of producing publications to promote the Society; support costs are allocated on the basis of staff activity.

**THE FRIENDS OF YORK MINSTER
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)**

1. Accounting Policies (continued)

Grants

Grants payable are commitments (including payments) made to third parties in the furtherance of the charitable objectives of the charity. Single or multi-year grants are accounted for as grants payable when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside the control of the charity.

Fund accounting

Funds held by the Charity are either:

Restricted funds:

Restricted funds are funds that can only be used for a specific purpose within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The details of the restrictions are detailed in note 14.

Unrestricted funds:

Unrestricted funds represent funds which are expendable at the discretion of the Trustees in the furtherance of the objects of the Charity. Such funds may be held in order to finance both working capital and capital investment and include designated funds.

Endowment fund:

The Society had one endowment fund, the Newton Fund. The details of the endowment are detailed in note 14.

During 2017 the trustees applied the provisions of Section 281 of the Charities Act 2011 to remove the restriction on the use of the fund's capital. The capital of the fund (£2,005) was used to purchase two electronic pianos for the Minster school, which is accordance with the conditions of the original endowment. As a result the Newton Endowment Fund has been extinguished.

Staff Costs

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

Pension Costs

The charity is a participating employer in the Church Workers Pension Fund ("CWPF"). This scheme has both defined benefit and defined contribution elements within its overall membership. The charity and its employees, currently only participate on a defined contribution basis. Contributions made to the scheme during the year are charged to the statement of financial activities as incurred.

Tangible fixed assets and depreciation

Individual fixed assets less than £250 per item are written off as they are purchased. Other assets are capitalised as fixed assets and depreciated over 4 years on a straight-line basis.

**THE FRIENDS OF YORK MINSTER
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)**

1. Accounting Policies (continued)

Financial Instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity within the 12 months after the balance sheet date.

Debtors

Debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any discounts due.

Creditors, Loans and Provisions

Creditors, loans and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfers of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value after allowing for any discounts which may be due.

Financial liabilities are only derecognised when, and only when, the Charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Taxation

Friends of York Minster is a registered Charity and as such is a Charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the Charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

2. Critical Accounting Estimates and Judgments

In the application of the Charity's accounting policies, the Trustees are required to make judgments, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities.

**THE FRIENDS OF YORK MINSTER
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)**

3. Donations and Legacies

During the year ended 31 December 2018 the total of legacies received was £12,181 (2017: £107,236). Legacies were received from the estates of the following:

	£
M Meissenhelter	1,181
H M Stewart	10,000
B J Allen	1,000
	12,181

During the year ended 31 December 2018 the total of donations and gift aid received was £8,264 (2017: £15,995).

4. Charitable Activities

Included within this heading are the following items:

	2018	2017
	£	£
Friends excursions (including AGM and Friends weekend)	42,603	68,615

5. Other Trading Activities - Subscriptions

Included within this heading are the following items:

	2018	2017
	£	£
Subscriptions		
Corporate	400	875
Other	17,450	19,508
Life	4,777	3,710
	22,627	24,093

6. Investment Income

	2018	2017
	£	£
Bank interest received	5,653	4,656

Included in bank interest received is £515 (2017: £352) relating to the restricted funds.

**THE FRIENDS OF YORK MINSTER
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)**

7. Analysis of Expenditure

For the year ended 31 December 2018	Basis of allocation	Generating Funds £	Grants £	Activities £	Publishing £	Total 2018 £
Direct Costs	Direct	1,281	2,827	38,630	6,521	49,259
Support Costs						
Staff costs	Time	11,063	-	2,730	-	13,793
Governance	Proportioned as direct	82	181	2,476	418	3,157
Other support costs	Time	8,008	-	1,976	-	9,984
Total support costs		19,153	181	7,182	418	26,934
Total		20,434	3,008	45,812	6,939	76,193

For the year ended 31 December 2017	Basis of allocation	Generating Funds £	Grants £	Activities £	Publishing £	Total 2017 £
Direct Costs	Direct	1,139	210,232	63,563	6,734	281,668
Support Costs						
Staff costs	Time	15,604	-	5,200	1,238	22,042
Governance	Proportioned as direct	22	4,199	1,270	135	5,626
Other support costs	Time	3,321	-	1,107	264	4,692
Total support costs		18,947	4,199	7,577	1,637	32,360
Total		20,086	214,431	71,140	8,371	314,028

8. Net Income / (expenditure) for the Year

This is stated after charging:	2018 £	2017 £
Auditors' remuneration	1,800	1,735

9. Creditors

9.1 Summary Creditors Analysis

	2018 £	2017 £
Creditors	4,868	2,623
Accruals	2,160	2,082
Balance of Agreed Grants (note 9.2)	19,607	184,408
Total	26,635	189,113

**THE FRIENDS OF YORK MINSTER
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FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)**

9.2 Grants

There is often a delay between the Council of Management approving grants in principle and the final approval of the grant. In order to ensure that adequate funds are available a record is kept of the sums due to be paid in the future and the money is placed in Short Term Deposits until the grant is paid. Transfers between the unrestricted undesignated funds and the unrestricted designated funds reflect the additional monies allocated for grants in the year or excess designated funds no longer required.

During the year the charity awarded grants to the following (including an allocation of Indirect costs).

	2018	2017
	£	
North Nave Window	-	209,095
Digital Planos for the Minster school	43	2,744
Refurbishment of Kneelers	-	1,672
Fabric Rolls	1,061	627
Flowers in the Minster	926	293
Charles 1 Bible and prayer Book Conservation Box	978	-
	3,008	214,431

Reconciliation of grants payable	2018	2017
	£	£
Commitment at 1 January	184,408	62,950
Grants committed in the year	2,989	214,431
Grants paid in the year	(167,790)	(92,973)
Commitment at 31 December	19,607	184,408

To comply with Charities SORP (FRS 102) non-performance grants are reported in the SoFA on approval of application. In some cases payment may be spread over a period of time which gives rise to future commitments. These are reported as creditors and shown in note 7.

A balance of £19,607 remains unpaid from the grant made for the North Nave window in 2017. In accordance with Charities SORP (FRS 102) the balances payable had been provided for and are included in Accruals and Deferred Income on the Balance Sheet.

10. Staff Costs and Trustee Remuneration

During the year the Society employed 1 person (2017: 1) at a cost of £14,368 (2017: £24,766) No employee received emoluments in excess of £60,000.

No Trustee received any remuneration or benefits (2017: no Trustee), 1 Trustee was reimbursed for expenses in 2018 £97 (2017: Nil).

The Charity considers its key management personnel to be the Trustees listed on page 2. No remuneration was paid to any of them in 2018 (2017: £nil).

**THE FRIENDS OF YORK MINSTER
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FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)**

11. Fixed Assets

	Office Equipment £
Cost:	
At 1 January 2018	3,059
Additions	-
Disposals	-
At 31 December 2018	3,059
Depreciation:	
At 1 January 2018	3,059
Depreciation charge in year	-
Disposals	-
At 31 December 2018	3,059
Net book value	
At 31 December 2018	-
At 31 December 2017	-

All fixed assets are held for direct charitable purposes and belong to the Unrestricted Fund.

12. Debtors

	2018 £	2017 £
Accrued Income	3,726	109,700
Pre-payments	298	324
	4,024	110,024

13. Financial Instruments

	2018 £	2017 £
Carrying value of Financial Assets		
Financial assets at amortised cost	494,755	637,520
Carrying value of Financial liabilities		
Financial liabilities at amortised cost	26,635	189,113

14. Funds

For the year ended 31 December 2018	Balance 1 January 2017 £	Income £	Expenditure £	Balance 31 December 2018 £
Unrestricted - General	409,711	94,799	75,215	429,295
Total Unrestricted Funds	409,711	94,799	75,215	429,295
Restricted (Bearpark) Fund	41,074	515	978	40,611
Total Funds	450,785	95,314	76,193	469,906

THE FRIENDS OF YORK MINSTER
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)

For the year ended 31 December 2017	Balance 1 January 2017 £	Transfers £	Income £	Expenditure £	Balance 31 December 2017 £
Unrestricted – Designated	12,480	(12,480)	-	-	-
Unrestricted – General	482,673	14,485	226,581	(314,028)	409,711
Total Unrestricted Funds	495,153	2,005	226,581	(314,028)	409,711
Restricted (Bearpark) Fund	40,722	-	352	-	41,074
Endowment (Newton) Fund	2,005	(2,005)	-	-	-
Total Funds	537,880	-	226,933	(314,028)	450,785

The Bearpark Fund arose from a legacy for the refurbishment of books housed in the Upper Hall of the Minster library.

The Newton Fund arose from a legacy received and provides income to contribute to tuition and musical instruments at the Minster School. During 2017 the trustees agree to close this fund and have applied the capital to the purchase of digital pianos for the Minster school.

15. Reconciliation of net movement in funds to net cash flow from operating activities

	2018 £	2017 £
Net income/(expenditure) for the reporting period	19,121	(87,095)
Adjustments for:		
Interest received	(5,653)	(4,656)
Decrease in stocks	546	150
Decrease/(increase) in debtors	106,682	(100,766)
(Decrease)/increase in creditors	(162,478)	117,278
Net cash used in operating activities	(41,782)	(75,089)

16. Analysis of Net Assets by Fund

For the year ended 31 December 2018	Fixed Assets £	Net Current Assets £	Total Funds £
Restricted Fund	-	40,611	40,611
General Funds	-	429,295	429,295
Total Funds	-	469,906	469,906
For the year ended 31 December 2017	Fixed Assets £	Net Current Assets £	Total Funds £
Restricted Fund	-	41,074	41,074
General Funds	-	409,711	409,711
Total Funds	-	450,785	450,785

**THE FRIENDS OF YORK MINSTER
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FOR THE YEAR ENDED 31 DECEMBER 2018 (Continued)**

17. Related Party Transactions

There were no related party transactions in 2018.

18. Comparative Statement of Financial Activities for the year ended 31 December 2017

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2017 £
Income and Endowments from:				
Donations and Legacies	123,231	-	-	123,231
Charitable Activities	68,615	-	-	68,615
Activities to Generate Funds	24,093	-	-	24,093
Other Trading Activities – cards, diaries, books, bags and coffee morning	36,338	-	-	36,338
Investment Income	4,304	352	-	4,656
Total income	226,581	352	-	226,933
Expenditure on:				
Raising funds	20,086	-	-	20,086
Charitable activities:				
Grants	214,431	-	-	214,431
Activities	71,140	-	-	71,140
Publishing	8,371	-	-	8,371
Total expenditure	314,028	-	-	314,028
Transfers between funds	2,005	-	(2,005)	-
Net expenditure / (income) and net movement in funds	(85,442)	352	(2,005)	(87,095)
Total funds brought forward	495,153	40,722	2,005	537,880
Total funds carried forward	409,711	41,074	-	450,785

