

Coppice Primary School Parent Teacher Association

Report of the Trustees for the year ending 31 August 2018

The Trustees are pleased to present their annual report together with the financial statements of the charity for the year ending 31 August 2018 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Constitution of the Association, and the regulations pertaining to the Association for the time being.

Chair's Report.

The Committee has continued this year to update and consolidate the financial arrangements of the Association with particular regard to monitoring and the use of electronic accounting systems, streamlining expenses and ensuring compliance. We are embracing the benefits of technology, social media, and better communication while ensuring that traditional means of access are available to all members of the Association.

The Committee has worked hard to ensure that the income raised continues to be in line with previous years and our finances continue to be strong, with significant funds available to the school. The financial position is published to its members annually and discussed at each PTA meeting which is held half termly.

We have continued to investigate several substantial expenditure ideas and although quotes have been sought none have yet come to fruition. Significant smaller contributions have been made to the school with significant fund buying books for the classrooms and the library. The Association intends also to fund a major installation of sports equipment in the playground.

Challenges facing the Association in the coming year include turnover of membership, in particular active committee members and the increased financial pressure on school budgets resulting in further and broader requests to the PTA for volunteer and financial support..

Nicky Bowen will be stepping down as chairperson at the end of the year but Lindsay Taylor will continue as Joint chair with the hope that someone will step up.

Nicky Bowen & Lindsay Taylor
Joint Chairpersons

Cash Summary
Coppice School PTA
For the 12 months ended 31 August 2018
Including VAT

	Aug 2018	Aug 2017
Income		
Christmas Card Sales	£0.00	£1,848.00
Christmas Fair	£6,503.94	£5,727.80
Clothes Recycling	£484.98	£321.30
Coppice Ball	£0.00	£6,372.85
Disco	£3,222.03	£2,652.13
Donations	£651.76	£6,762.25
Easter Events	£631.67	£748.40
Fun Run	£566.25	£636.37
General Sales	£10.86	£39.92
Interest Income	£0.00	£0.41
Other Revenue	£9.96	£203.00
Quiz Night	£987.95	£524.16
Raffle	£438.55	£120.40
Sales Fathers Day	£606.00	£563.20
Sales Mothers Day	£643.70	£620.00
School Show Refreshments	£441.66	£279.00
School Uniform Sales	£10,381.58	£10,780.00
Summer Fair	£4,948.74	£6,928.23
Winter Film Night	£1,455.80	£1,192.84
Xmas Cards	£1,982.00	£0.00
Total Income	£33,967.43	£46,320.26
Less Operating Expenses		
Bank Fees	£10.00	£0.00
Charitable and Political Donations	£4,841.50	£43,347.92
Cost of Fathers Day	£265.47	£255.79
Cost of Goods for Christmas Fair	£3,412.81	£1,429.33
Cost of Goods for Coppice Ball	£0.00	£5,016.87
Cost of Goods for Disco	£881.68	£407.74
Cost of Goods for Film Night	£367.89	£296.88
Cost of Goods for Raffle	£88.40	£0.00
Cost Of Goods for Summer Fair	£1,409.66	£2,411.36
Cost of Goods for Xmas Cards	£1,466.50	£1,367.60
Cost of Mothers Day	£198.32	£345.67
Cost of School Uniforms	£11,485.59	£7,441.78
Costs Easter	£194.74	£221.19
Costs Quiz	£237.88	£0.00
Costs School Show Refreshments	£333.40	£265.40
General Direct Expenses	£2,330.27	£3,906.54
General Expenses	£216.49	£1,300.01
Interest Paid	£0.00	-£0.21
Printing & Stationery	£57.97	£34.00
Total Operating Expenses	£27,798.57	£68,047.87
Operating Surplus (Deficit)	£6,168.86	-£21,727.61
Plus Non Operating Movements		
Office Equipment	-£220.00	£0.00
Total Non Operating Movements	-£220.00	£0.00
Net Cash Movement	£5,948.86	-£21,727.61
Summary		
Opening Balance	£28,400.62	£50,128.23
Plus Net Cash Movement	£5,948.86	-£21,727.61
Closing Balance	£34,349.48	£28,400.62

I have examined the above income and expenditure account for the year ended 31 August 2018. I report that these financial statements are in accordance with the accounting records and bank statements of the Association.



David Tippins
ACMA

Independent examiner's report to the trustees of "COPPICE SHOOL PARENT TEACHER ASSOCIATION"

I report on the accounts of the Trust for the year ended 31 August 2018.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

David Tippins



ACMA,

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24/10/2018

