

**CITY CHURCH TRUST, LIVERPOOL**

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**REPORT & ACCOUNTS**

**FOR THE YEAR ENDED 31 OCTOBER 2018**

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Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

**CITY CHURCH TRUST, LIVERPOOL**  
**FOR THE YEAR ENDED 31 OCTOBER 2018**

**LEGAL & ADMINISTRATIVE DETAILS**

Address for correspondence	69 Bonchurch Drive Liverpool L15 4PW
Governing document	Trust deed dated 30 May 1989
Charity registration number	701792
Trustees	Mr D Jones Ms I Taylor Mr P Chougule Mr G Earnshaw
Bankers	Santander CCLA COIF Charities Deposit Fund Skipton Building Society
Independent examiner	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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# City Church Trust, Liverpool

## Report Of The Trustees For The Year Ended 31<sup>st</sup> October, 2018

The Trustees have pleasure in submitting the Report and Accounts for the year.

### Governing instrument

The charity, which was formed on 30<sup>th</sup> May 1989, is a registered charity and is governed by its Declaration of Trust of the same date.

### Objectives

The objectives of the charity are the advancement of the Christian Faith and relief of poverty, sickness and disabled persons and the advancement of education in Merseyside and elsewhere in the UK and other parts of the world.

### Trustees

The trustees who served during the year are stated below:

Mr. Dave Jones (Chair)	Re appointed May 2017
Irene Taylor (Secretary from February 2012)	
Graham Earnshaw (Treasurer)	Appointed May 2017
Prakash Chougule	Appointed 24 April 2016

Under the terms of the Declaration of Trust, the Trustees hold office for a maximum period of five years before being eligible for reappointment.

### Review of the year

Dave Latham continued as Senior Minister of City Church. James Earnshaw and his wife, Cathy, have joined the leadership team, which now consists of three non-salaried leaders, plus Dave Latham and James Earnshaw. The team works closely together as they seek the Lord to implement the way forward for the church. James Earnshaw continues his MIT Course with Elim.

Again, as per last year, James organised two open-air events in The Kensington Fields area, which had a major impact on the area. The first event was a summer fair, called Kennyfest, and was attended by over 300 local residents and church members. The second event was an outdoor carol service. James brought in a brass band, and set up a huge marquee and entertained local residents with carols. Over 100 people attended.

The work of the Trust has continued, and we have seen new people join the Church throughout the year.

We welcome all who attend City Church, and teach any who wish to know, more about the love of Christ. During the week, Home Groups (attended regularly by over 30 people) take place to support members of the church and help them to learn more about the Christian faith.

Dave Latham has continued to support a range of churches in Merseyside. He has also shared the message of the Gospel at several other churches across the UK. City Church had a number of visiting speakers during the year, both from the U.K. and other countries.

City Church members continue to impact the local community, through their response to the Christian Gospel, by their involvement with three charities, as follows;-

The Crossing Point, which supports and protects abused people.

Teen Challenge, which rehabilitates drug addicts, while teaching them about the love of Christ. In June a Team from Teen Challenge Headquarters came to Liverpool, and through their ministry to addicts and prostitutes, five people went for a rehabilitation programme at Hope House.

The Jericho Project, which supports homeless people with distribution of food and blankets, etc.

## **CITY CHURCH FOODBANK TEAM**

This service has been discontinued due to lack of volunteers. Food parcels are still given to needy people in the area, on a one off basis, from an emergency store in the church.

## **Fountain Friendship Group**

The Friendship Group meet every two weeks on a Wednesday, during term time. Its purpose is friendship and fellowship for all members and friends of City Church. We have lunches with speakers, bible study and Christian films as well as outings together and meals out. The group is formed of mainly but not all retired people and we help, support and pray for each other and those in and connected to the church, as well as locally and internationally. Our average attendance is approximately 10 people.

## **Café Connect 2017/18**

The Saturday morning Café Connect project continues to successfully serve the local community. 25 to 30 people, sometimes more, come to the cafe on a Saturday morning.

There have been opportunities for Church members to share the Gospel with them. The customers have been very open to this and one or two have attended our Sunday Service. We have quite a few regular customers who really enjoy coming.

## **Children's Church 2017/18**

Children's Church has seen a group of new children coming more regularly, adding to and solidifying the group as a whole.

There has been new members added to the Children's Church staff, which has strengthened and revitalised the team.

We have followed a new curriculum, which has taken more of a devotional focus, to which the children have risen, in terms of their maturity and they have really enjoyed taking part.

In addition to children's church, there is provision for the spiritual and physical needs of younger children through crèche.

## **Youth Report 2017/2018**

Bible Class is the name for the group of young people who meet during the Sunday morning service. We have up to 15 young people and 4 leaders. We talk about the Bible and related topics, and show media clips and have discussions and activities. We go away in the summer to Christian conferences, and take the young people to day and evening events. The young people are also involved in church services through media, sound and the worship team.

## **18 – 30s**

The 18-30s have had a fantastic year with a number of people being added to our number, replacing a handful of people who left the city for university or work. We meet regularly to socialize and study the Bible.

## **Friday Club**

Friday Club was suspended in July 2018, due to several factors. The number of children attending declined and several of the volunteer workers were not available any more.

It was felt a time out should be taken so that Leaders could reassess the vision for Friday Club, and seek God's help in going forward in the future.

City Church has a website at [www.citychurchliverpool.org](http://www.citychurchliverpool.org) where contact information, current meeting times and programmes are advertised. At present time, sermons are posted on City Church's Face book Page.

In planning the activities, the Trustees have applied the guidance on public benefit issued by the Charity Commission.

## **Evangelism**

One of the prime aims of the trust is to promote the Christian Gospel. This work has continued throughout this year, both through the visits to houses in the neighbourhood through Sunday services and through youth and children's services.

## **Property**

The work on the Church building in Jubilee Drive has continued through the year as we seek to improve and maintain facilities.

This year saw the repainting of all the flat roofs at the side extension of the church and tanking/plastering to section of wall in basement.

## **Investment Policy**

The reserve funds are held with the Skipton Building Society and CCLA Charities Deposit Fund. These UK registered banks / financial institutions are members of the FSCS guarantee scheme. If funds are received which require longer-term and more complex investment to be made, the Trustees are aware that, under the Trustees Act 2000, they will need to seek independent financial advice.

## **Reserves Policy**

It is the policy of the charity to maintain unrestricted funds, which are the reserves of the charity, at a minimum level of approximately 6 months of expenditure.

## **Risk management**

The Trustees have reviewed the major strategic and operational risks that the charity faces. These are kept under review at Trustee meetings, which occur at least 4 times per year. Where possible we seek to insure major risks in respect of the building and employees. In addition, we have a Safeguarding Policy (for children and vulnerable adults) along the guidelines set out by the Churches Child Protection Advisory Service (CCPAS). This was reviewed and updated in 2018. This ensures that all those who work with children and young people and vulnerable adults on our behalf are cleared with the Disclosure & Barring Service (DBS) and receive suitable training and support.

## **Financial Review**

Income when compared with the previous year was down slightly, resulting in an annual income of £69,800. Expenditure decreased from previous year, resulting in a total annual expenditure of £ 84,700. The financial handling of salary payments and accountancy continues to be conducted by Stewardship Services.

## **Trustees' Responsibilities**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and the payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose, with reasonable accuracy, at any time, the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

On behalf of the Trustees

D. Jones (Chair)

Date: 06 June 2019

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF**

### **CITY CHURCH TRUST, LIVERPOOL**

I report to the trustees on my examination of the accounts of City Church Trust (the charity) for the year ended 31 October 2018 on pages 7 to 10 following.

#### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

For and on behalf of:

Stewardship

1 Lamb's Passage

LONDON

EC1Y 8AB

Date: 11 June 2019

**CITY CHURCH TRUST, LIVERPOOL**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 OCTOBER 2018**

	Notes	Unrestricted General	Restricted Funds	2018 £	2017 £
<b>Receipts</b>					
<i>Voluntary receipts</i>					
Voluntary income		55,544	1,007	56,550	54,298
Grants		-	1,500	1,500	600
Tax refunds under Gift Aid		7,949	-	7,949	10,138
Investment income		775	-	775	816
Legacies		-	-	-	300
		64,268	2,507	66,775	66,153
<i>Other receipts</i>					
Charitable activities		2,175	-	2,175	1,938
Other		836	-	836	959
Total Receipts		67,279	2,507	69,785	69,049
<b>Payments</b>					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs	2	78,847	1,617	80,464	88,762
Grants paid	3	3,750	520	4,270	5,574
Total Payments		82,597	2,137	84,734	94,337
Net Receipts/(Payments) before transfers		(15,318)	(370)	(14,949)	(25,287)
Transfers between funds	5	(153)	153	-	-
<b>Net Movement in Funds</b>		(15,472)	(523)	(14,949)	(25,287)
Fund balances at 31 October 2017		143,167	2,945	146,111	171,399
<b>Fund balances at 31 October 2018</b>		127,695	3,468	131,162	146,111

The notes on pages 9 - 10 form part of these accounts.



**CITY CHURCH TRUST, LIVERPOOL**

**STATEMENT OF ASSETS & LIABILITIES**

**FOR THE YEAR ENDED 31 OCTOBER 2018**

**1. Fixed Assets**

Insurance  
Value  
2018  
£

The value of the assets owned are:

Freehold Building	1,344,000
Contents and equipment	45,000
	<u>1,389,000</u>

The freehold building insurance value referred to above represents the insurers reinstatement value for Elim Church, Jubilee Drive.

**2. Bank & Cash Balances**

	2018 £	2017 £
Held at Bank	130,944	145,566
Cash in hand	218	545
	<u>131,163</u>	<u>146,111</u>

**3. Other Assets & Liabilities**

	2018 £	2017 £
<i>Assets</i>		
Gift aid tax recovery not yet received (estimated)	6,320	5,954
	<u>6,320</u>	<u>5,954</u>
<i>Liabilities</i>		
Unbilled fee for Independent Examination	900	870
Accrued charges	1,307	250
	<u>2,207</u>	<u>1,120</u>

Except where indicated from the statement of receipts and payments or above, all the assets and liabilities are in respect of the charity's unrestricted funds.

The accounts were approved by the trustees and signed on their behalf

by D. Jones

date 06 June 2019

The notes on pages 9 - 10 form part of these accounts.

**CITY CHURCH TRUST, LIVERPOOL**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 OCTOBER 2018**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities.

<b>2. Direct costs</b>	General Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Staff costs	55,655	-	55,655	50,699
Building operating costs	9,232	-	9,232	7,358
Equipment & repairs	1,889	-	1,889	12,804
Visiting speakers	1,348	-	1,348	968
Breakfast Café and other catering costs	3,272	-	3,272	3,235
Youth, Children's and other ministries	699	1,617	2,316	3,432
Administration and support costs	5,383	-	5,383	6,389
Independent examination	352	-	352	892
Other	1,018	-	1,018	2,987
	<u>78,847</u>	<u>1,617</u>	<u>80,464</u>	<u>88,762</u>

**3. Grants Paid**

Overseas missions	2,125	-	2,125	1,650
Home missions	1,625	520	2,145	3,924
	<u>3,750</u>	<u>520</u>	<u>4,270</u>	<u>5,574</u>

**4. Employees**

The charity has 2 employed staff. It's activities are generally carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

James Earnshaw, the son of trustee Graham Earnshaw, is employed as Minister in Training and was paid £12,805 (2017: £8,126). Graham Earnshaw has no involvement in any discussions in relation to employment matters regarding his son.

No other amounts were paid or are payable to any trustee or to any person connected to them.

**CITY CHURCH TRUST, LIVERPOOL**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 OCTOBER 2018**

**5. Movement of Restricted Funds**

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance	Incoming resources	Outgoing resources	Transfers in the year	Closing balance
	£	£	£	£	£
Cefn Lea	318	-	-	-	318
Shepherds Purse fund	27	143	(520)	400	50
Community Outreach Project	2,600	-	-	-	2,600
Kenny Carols 2017 and Kennyfest	-	1,864	(1,617)	(247)	-
Kenny Carols 2018	-	500	-	-	500
	<u>2,945</u>	<u>2,507</u>	<u>(2,137)</u>	<u>153</u>	<u>3,468</u>

The funds paid out of Kenny Carols and Kennyfest relate to costs paid out from general funds.

The Cefn Lea fund is to help fund conference and training costs.

The Shepherds Purse fund is to help members of the community in need.

The Community Outreach Project is yet to be determined by the trustees.