



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01 April 2018  
Period end date

Period start date To 31 March 2019

**Charity name: Swinton, Pendlebury & Clifton Care of the Elderly Association  
(Agnes Hopkins Centre)**

**Charity registration number: 222641**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To work for the relief of aged persons in the Swinton, Pendlebury &amp; Clifton area either directly or via other agencies, organisations &amp; bodies engaged in such work, bringing together council representatives for the purpose of promoting co-operation to deliver services to the population</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To deliver the luncheon/breakfast club, social, educational and recreational activities for the benefit of older people throughout the borough of Swinton, Pendlebury &amp; Clifton and the surrounding areas of Salford</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>To reduce social isolation &amp; provide a venue for the use of the community in general</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	<b>We have 24 volunteers contributing approximately 140 hrs per week to ensure the needs of the community are met</b>

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Funding secured £17780.00</b> <b>Monies raised through own activities/donations £18685.00</b> <b>Hosting events £5829.00</b> <b>In-house fundraising £4146.00</b> <b>Room hire £4726.00</b>  <b>Continued to operate and provide services as per the objectives</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>It has been agreed that the reserves do not fall below £1500.00 Reserves are held to cover emergencies ie repairs to buildings</b>
Amount of reserves held	Para 1.22	<b>£1500.00</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Swinton, Pendlebury & Clifton Care of the Elderly Association
Other name the charity uses	Agnes Hopkins Centre
Registered charity number	222641
Charity's principal address	Clarendon Road Swinton M27 4BQ

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Barwood	Chairperson	From 06-2018	Committee & members
2	Beryl Wilkinson	Vice Chair	From 06-2018	
3	Jackie Paintain	Treasurer	From 06-2019	
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Christine Barwood	
Full name(s)	CHRISTINE BARWOOD	
Position (eg Secretary, Chair, etc)	CHAIRPERSON	
Date	13 <sup>th</sup> June, 2019.	



Unaudited Income and Expenditure Account for the Year Ended 31 March 2019

for

Swinton, Pendlebury and Clifton Care of the Elderly Association  
Registered Charity 222641A

Financial Statements  
for the Year Ended 31 March 2019

Accountants' Report to  
Swinton, Pendlebury and Clifton Care of the Elderly Association

In accordance with instructions given to us we have prepared without carrying out an audit the annexed Income and Expenditure Account from the accounting records of the charity: Swinton, Pendlebury and Clifton Care of the Elderly Association and from information and explanations supplied to us.



Lumbview Accounts  
103 Chorley Road  
Swinton  
Manchester  
M27 4AA

Date: 6-6-19.....

Client Approval Certificate

I approve the Income and Expenditure Account and confirm that I have made available all relevant records and information for its preparation.

.....G Hardman.....

Date: 6-6-19.....

Swinton, Pendlebury and Clifton Care of the Elderly Association

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for the Year Ended 31 March 2019

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Swinton, Pendlebury and Clifton Care of the Elderly Association

General Information

for the Year Ended 31 March 2019

<b>CHAIR:</b>	Beryl Wilkinson
<b>SECRETARY:</b>	Christine Barwood
<b>TREASURER:</b>	Susan Williams
<b>VICE TREASURER:</b>	Jackie Paintain
<b>COMMITTEE MEMBERS:</b>	Bella Clapham
	Beryl Branning
	Beryl Wilkinson
	Dorothy Hobson
	Jean Cusick
	Joyce Day
	Maureen Harrop
	Winifred Clitheroe
 <b>REGISTERED CHARITY NO:</b>	 222641A
 <b>ADDRESS:</b>	 73 Clarendon Road Swinton Manchester M27 4BQ
 <b>ACCOUNTANTS:</b>	 Lumbview Accounts 103 Chorley Road Swinton Manchester M27 4AA

Swinton, Pendlebury and Clifton Care of the Elderly Association

Income and Expenditure Account  
for the Year Ended 31 March 2019

	31.03.19		31.03.18	
	£	£	£	£
<b>Gross Income</b>				
Grants	17,780		13,323	
Other income	-		-	
Activities	18,685		18,722	
Hosting events	5,829		3,299	
In-house fundraising	4,146		13,254	
Room hire	4,726		7,407	
<b>Gross Profit</b>		<u>51,166</u>		<u>56,005</u>
		<b>33,386</b>		<b>42,682</b>
<b>Expenditure</b>				
Accountancy fees	443		458	
Activities	1,425		3,011	
Bank charges	20		-	
Building improvements	-		-	
Classes	-		-	
Cleaning	1,839		1,984	
Consultancy fees	-		-	
Depreciation costs	1,881		3,045	
Donations	-		441	
Entertaining	459		677	
Equipment expensed	1,155		1,595	
Event expenses	1,688		169	
Exchanges differences & charges	-		-	
Food	4,817		7,670	
Insurance	3,361		3,140	
Leftover grant money expensed	-		3,277	
Licenses	171		167	
Light and heat	4,035		5,175	
Other legal and professional	-		-	
Pensions	145		36	
Postage	-		8	
Redundancy payments	-		-	
Rent and rates	259		128	
Room hire	1,340		2,340	
Repairs and maintenance	883		2,262	
Staff training & welfare	-		50	
Stationery and printing	743		244	
Subscriptions	583		421	
Sundry and suspense	-		-	
Telephone and fax	886		822	
Travel and subsistence	-		180	
Trips	1,975		2,107	
Volunteer expenses	113		437	
Wages and salaries	20,685		23,624	
Water rates	- 1,187		4,793	
Workwear	20		204	
		<u>47,739</u>		<u>68,465</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u><u>3,427</u></u>		<u><u>- 12,460</u></u>

Swinton, Pendlebury and Clifton Care of the Elderly Association

Breakdown of Income

for the Year Ended 31 March 2019

	31.03.19		31.03.18	
	£	£	£	£
<b>Grants</b>		<b>17,780</b>		<b>13,323</b>
<b>Other income</b>		-		-
<b>Activities</b>		<b>18,685</b>		<b>18,722</b>
<i>Arts &amp; crafts</i>	-		43	
<i>Curling</i>	868		549	
<i>Flower arranging</i>	-		-	
<i>Health &amp; exercise</i>	613		481	
<i>Line Dance</i>	135		-	
<i>Lunches</i>	14,675		15,122	
<i>Meditation</i>	-		-	
<i>Modern sequence dance</i>	2,394		1,955	
<i>Photo Society</i>	-		-	
<i>Rentals</i>	-		-	
<i>Social Dance</i>	-		561	
<i>Yang</i>	-		12	
<b>Hosting events</b>		<b>5,829</b>		<b>3,299</b>
<i>Cinema club</i>	-		-	
<i>Event income</i>	3,952		1,328	
<i>Trips</i>	1,877		1,971	
<b>In-house fundraising</b>		<b>4,146</b>		<b>13,254</b>
<i>Bingo</i>	684		760	
<i>Breakfast bar</i>	-		41	
<i>Donations</i>	1,197		9,503	
<i>Football card</i>	-		465	
<i>Memberships</i>	730		1,211	
<i>Name card</i>	744		21	
<i>Numbers game</i>	120		120	
<i>Raffles</i>	671		1,133	
<b>Room hire</b>		<b>4,726</b>		<b>7,407</b>
<i>AA Group</i>	1,033		900	
<i>Brownies</i>	145		470	
<i>Events</i>	235		-	
<i>Healing</i>	-		60	
<i>Inskip league</i>	-		26	
<i>Room hire</i>	365		2,815	
<i>Salford veterans</i>	840		1,140	
<i>Tag group</i>	-		478	
<i>Tai Chi</i>	1,623		1,239	
<i>Zumba &amp; yoga</i>	485		279	
<b>Total Income</b>		<b>51,166</b>		<b>56,005</b>
<i>Income generated without grants</i>		<b>33,386</b>		<b>42,682</b>

Swinton, Pendlebury and Clifton Care of the Elderly Association

Breakdown of Grants

for the Year Ended 31 March 2019

	Received	Completed	Grant	Spent	Remaining	Spent %
CVS Impact Community Voices	2018	-	13,455.88	8,244.93	5,210.95	61%
Salford Council Community	2018	-	2,830.00	1,993.00	837.00	70%
Groundwork UK	2017	-	7,965.00	6,185.00	1,780.00	78% (1)
Forever Manchester	2018	-	200.00	150.00	50.00	75%
City West Aviva	2018	-	665.00	556.98	108.02	84%
Kitchens & Bathrooms Refurb	2015	- 2018	27,658.40	27,658.40	-	100%
Partition	2015	- 2017	9,609.87	9,609.87	-	100% (2)
Awards for All	2015	- 2016	1,900.00	1,900.00	-	100%
Community Committee Funding	2015	- 2016	870.00	870.00	-	100%
Cinema Project	2015	- 2017	8,008.00	8,008.00	-	100%
Screwfix	2016	- 2018	14,034.87	14,034.87	-	100%
CVS	2016	- 2017	10,400.00	10,400.00	-	100%
Community Share Fund	2016	- 2018	14,370.00	14,370.00	-	100%
Forever Manchester	2016	- 2018	979.00	979.00	-	100%
Celebration fund	2016	- 2017	2,244.00	2,244.00	-	100%
Tag Group	2017	- 2018	200.00	200.00	-	100% (3)
Millie Mae's	2017	- 2018	2,000.00	2,000.00	-	100%
LPOH Innovation Fund Round 4	2017	- 2018	4,980.00	4,980.00	-	100%
CAF Fund (Co-op)	2017	- 2018	1,929.53	1,929.53	-	100%
Volunteer Expenses Round 7	2017	- 2018	317.52	317.52	-	100%
LPOH Innovation Fund Round 6	2017	- 2018	1,000.00	1,000.00	-	100%
City West	2017	- 2018	1,520.00	1,520.00	-	100%
Groundwork UK (Tesco Bags)	2017	- 2019	1,450.00	1,450.00	-	100% (4)
<b>Progress</b>			<b>128,587.07</b>	<b>120,601.10</b>	<b>7,985.97</b>	<b>94%</b>

(1) £1450 (Tesco bags) and £1346 (Sports) balances transferred from 2018

(2) A further £766.80 spent after year end so far so £70r

(3) £90 remaining from 2018 transferred to donations

(4) £1450 remaining included in Groundwork UK

Swinton, Pendlebury and Clifton Care of the Elderly Association

Income and Expenditure Account  
for the Year Ended 31 March 2019

Net profit for the year		3,426.66
	Money In	Money Out
Fixed assets		
Purchase of plant & machinery	-	1,626.09
Purchase of equipment, fixtures & fittings	-	472.14
	-	2,098.23
Current assets		
Monies owed for room hire	-	200.00
Payments made from monies held by Lumbview	3,767.82	-
Extra goods or services paid for early	-	792.24
	2,775.58	-
Current liabilities		
Monies paid to suppliers	-	737.49
No change in accruals	-	-
No change in amounts owed for non-charity expenses	-	-
Additional monies owed to pension fund	13.20	-
No change in what is owed for VAT	-	-
Payments made to HMRC towards PAYE liability	-	1,080.18
Payments made for previously outstanding wages	-	2,065.51
	-	3,869.98
Total change in assets and liabilities	-	3,192.63
Net increase in cash and cash equivalents	234.03	-
Change in cash and cash equivalents		
Monies paid out from the cash held	-	739.65
Additional monies held in the Lloyds account	3,565.88	-
Monies paid out from the RBS account	-	2,582.91
Kitchen budget balance spent	-	9.29
Net increase in cash and cash equivalents	234.03	-





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
SWINTON PENDLEBURY AND CLIFTON CARE OF THE ELDERLY ASSOCIATION

On accounts for the year  
ended

31.03.2019

Charity no  
(if any)

222641

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2019.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

6/6/19

Name:

ANTONY DOHERTY

Relevant professional  
qualification(s) or body

MAAT (ASSOCIATION OF ACCOUNTING TECHNICIANS)

(if any):

Address: LUMBVIEW ACCOUNTS LTD, 103 CHORLEY ROAD  
SWINTON, MANCHESTER, M27 4AA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.