

EALING FOODBANK

ANNUAL REPORT
AND
STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31ST JULY 2018

COMPANY REGISTRATION No: 08611832

CHARITY REGISTRATION No: 1156369

Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
Walberton
West Sussex
BN18 0AS

Legal & Administrative Information.

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LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER

1156369

COMPANY REGISTRATION NUMBER

08611832

DATE OF INCORPORATION

16th July 2013

REGISTRATION

26th March 2014

START OF FINANCIAL YEAR

1st August 2017

END OF FINANCIAL YEAR

31st July 2018

DIRECTORS AT 31ST JULY 2018

Rev'd Christopher Ramsay (Chair)

Fr Gerard Mitchell SJ Mrs Linda Ward Rev'd Warren McNell Mrs Yvonne Ho

Deacon Lemia Nkwelah (appointed 19th February 2018)

The Charlty may, by ordinary resolution, appoint a person who is

willing to be a director.

GOVERNING DOCUMENT

Memorandum and Articles of Association Incorporated 16th July 2013 as amended by special resolution registered at Companies

House on 26th February 2014.

ACTIVITIES

Ealing Foodbank helps to relieve poverty through the provision of food parcels to those in crisis, in partnership with local care

agencies who refer clients in crisis to us.

OBJECTS

The prevention or relief of poverty in the London Borough of Ealing and surrounding areas in particular but not exclusively by providing emergency food supplies to individuals in need and by such other

means as the Directors may determine.

REGISTERED ADDRESS

St Mellitus Hall 1 Church Road Hanwell London W7 3BB

PRINCIPAL OFFICE

St Mellitus Hall 1 Church Road Hanwell London W7 3BB

BANKERS

The Co-operative Bank plc

1 Balloon Street Manchester M60 4EP

INDEPENDENT EXAMINER

L M Tempest

Independent Examiners Ltd

Sovereign Centre

Poplars Yapton Lane Walberton West Sussex BN18 0AS

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31ST JULY 2018

ORGANISATIONAL STRUCTURE

The charity is a Trussell Trust Foodbank and as such follows the operational guidelines and policies of The Trussell Trust.

The day to day affairs of the charity are managed by a part time manager, who oversees an administration assisstant and a warehouse coordinator. The Manager reports to the charity trustees.

The charity has appropriate policies in place for health and safety, safeguarding, equal opportunities and data protection. The charity carries out risk assessments.

OBJECTIVES

The charity's objects are "the prevention or relief of poverty in the London Borough of Ealing and surrounding areas in particular but not exclusively by providing emergency food supplies to individuals in need and by such other means as the Trustees may determine."

PUBLIC BENEFIT

MAIN ACTIVITIES UNDERTAKEN FOR THE The charity has set up five foodbank centres in different parts of the London Borough of Ealing in the reporting period. A new centre has been set up in Ealing Green in February 2019 in addition to existing centres In Acton, Greenford, Hanwell, Northolt and Southall, with Greenford centre open twice a week on Saturday mornings and Monday afternoons.

> The charity gives three days nutritionally-balanced food to people in crisis who are referred to us by local frontline care agencies. In the reporting period, the charity had 323 registered referral agents.

> Clients receive emergency supplies of food and other necessities such as toiletries.

The Directors have had regard to the guidance issued by the Charity Commission on public benefit and consider that the work of Ealing Foodbank fully meets the requirements.

ACHIEVEMENTS AND PERFORMANCE

- · 7,021 people have been fed from August 2017 to July 2018, with 1,236 at Hanwell centre.
- · this is an increase of over 40% compared with the equivalent figures for 2016/17.
- · since opening in 2013, Ealing Foodbank has dealt with 9,709 vouchers, comprising 13,357 adults and 8,500 children; in total feeding 21,857 people.
- · all Ealing Borough wards have been served by Ealing Foodbank.
- · 40 families have been supported during this year's school summer holiday, which is twice as many that came to us during the Easter holidays earlier this year.

Donations of non-perishable food were received from churches, schools and Individuals and food collection drives were held at supermarkets: Waitrose West Ealing and Tesco, Hoover building. Volunteers transported the donated food to our warehouse where It was weighed and sorted ready for delivery to the foodbank centres. 71 tonnes of food were donated and 73 tonnes of food were distributed in the reported period.

New volunteers were trained to meet and greet clients in the foodbank centres and all volunteers attended refresher training sessions. The charity continues to use Twitter, Facebook and a website to circulate information about events and news updates and has a new volunteer to look after social media. A paid part time administration assistant has joined the organisation in November 2017.

REPORT OF THE DIRECTORS (continued) FOR THE YEAR ENDED 31ST JULY 2018

ACHIEVEMENTS AND PERFORMANCE

Ealing Foodbank continues to partner with Help Through Crisis which gives further longer term support and advice to clients who meet their criteria. This is through Crisis Navigators attending foodbank sessions at each location.

PUBLIC BENEFIT STATEMENT

3,101 people In food crisis have visited our centres and received emotional support, tea/coffee and cake, and information on where to go for further support. 7,021 people have been fed for three days. Trussell Trust figures clearly state that we are counting the number of people to whom we have given three days' food - these are not necessarily unique people.

FINANCIAL REVIEW

Total income for the period £240,467 Total spending for the period £201,494

Ealing Foodbank is extremely grateful to an anonymous donor for a generous donation of £60,000 over the year.

The Directors have agreed In October 2018 to set aside funds for specific purposes to maintain its provision of food and services to those in crisis. A designated fund would be set up for the major operating costs to ensure continuous running of the Foodbank for the medium term.

The charity has three part-time paid members, responsible for administration and overseeing the warehouse. Approximately 180 unpaid volunteers are involved in the operation of Ealing Foodbank.

Ealing Foodbank has reviewed the Financial Controls in this period.

RISK MANAGEMENT

The Manager conducts a review of the major risks to which the charity is exposed. A risk register has been established and is reviewed on a regular basis.

STATEMENT OF DIRECTOR'S RESPONSIBILITIES

The Charltles Act and the Companies Act require the Board of Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charlty as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- I). select suitable accounting policies and then apply them consistently,
- ii). make judgements and estimates that are reasonable and prudent,
- iii). prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business,
- Iv). state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Directors are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are also responsible for the contents of the Report of the Directors, and the responsibility of the independent examiner in relation to the Report of the Directors is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

REPORT OF THE DIRECTORS (continued) (A COMPANY LIMITED BY GUARANTEE)

I approve the attached statement of financial activities and balance sheet for the period ended 31st July 2018, and confirm that I have made available all information necessary for its preparation.

confirm that I have made available all information,necessary for its preparation.
4/4/2019
Approved by the Directors on the
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C'Leurs y
Stand on their hobrit by Director
Signed on their behalf by Director
,
Print Name: Rev'd. Christopher Ramsay.
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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST JULY 2018

(Incorporating Income & Expenditure Account)

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2018	TOTAL 2017 (Restated)
		£	£	£	£	£
INCOME						
Incoming Resources from General	ated Fund	5				
Donations & legacles	3a	236,111	-	3,625	239,736	172,139
Other trading activities	3b	159	-	-	159	-
Income from Investments	3c	510	-	-	510	17
Other Income	3d	62	-	-	62	154
TOTAL INCOME		236,842		3,625	240,467	172,310
EXPENSES						
Cost of Generating Funds						
Expenditure on raising funds	4a	350	-	1,202	1,552	267
Expenditure on charitable activities	4b	198,079	-	1,813	199,892	150,489
Other expenditure	4 c	50	-	-	50	-
TOTAL EXPENSES		198,479		3,015	201,494	150,756
NET INCOMING/ (OUTGOING)		38,363	-	610	38,973	21,554
Funds Brought Forward		103,516	-	1,309	104,825	83,271
Transfer between funds	5	(249)	-	249	-	-
TOTAL FUNDS CARRIED FORWA	RĎ	141,630		2,168	143,798	104,825

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 13 form part of these financial statements.

BALANCE SHEET AS AT 31ST JULY 2018

		Unrestricted Funds	Restricted Funds	31-Jul-18 Totai	31-Jul-17 Total (Restated)
	Note	£	£	£	£
Fixed Assets Tangible Assets	2	8,823	-	8,823	11,405
Current Assets Debtors & Prepayments Cash at Bank and in Hand	7 6	871 135,557	- 2,168	871 137,725	574 95,867
Total Current Assets		136,428	2,168	138,596	96,441
Creditors: amounts falling due within one year	8	3,621	-	3,621	3,021
NET CURRENT ASSETS		132,807	2,168	134,975	93,420
TOTAL ASSETS less current liabilities		141,630	2,168	143,798	104,825
Creditors: amounts falling due in more than one year		-	-	-	-
NET ASSETS		141,630	2,168	143,798	104,825
Funds of the Charity General Funds Designated Funds	5	141,630 - -	- - 2,168	141,630 - 2,168	103,516 - 1,309
Restricted Funds Total Funds	J	141,630	2,168	143,798	104,825

For the period ending 31st July 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

DIRECTORS' RESPONSIBILITIES

The Directors are satisfied that for the period ended on 31st July 2018 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 14.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entitles (effective April 2008).

The Directors acknowledge their responsibilities for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Directors on the	4/4/	2019
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		Pennson
Signed on their behalf by Director		1-00/
Print Name: Rev'd. Christopher Ramsay.		Company Registration Number: 08611832

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JULY 2018

1. ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on an ongoing concern basis. The charity meets the definition of a public benefit entity under FRS102.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the regulirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- · the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming Resources with Related Expenditure

Where Incoming resources have related expenditure (as with fundraising or contract income) the Incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST JULY 2018

1. ACCOUNTING POLICIES (continued)

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Directors' annual report.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Changes in Accounting Policies and Previous Accounts

- Prior Year Adjustments

The 2017 accounts have been restated to reflect the value of non-cash donations. As a result of this adjustment, income has increased by £94,675 and the associated costs of 'Donated goods' have been recognised.

Under FRS 102 Updated Bulletin 1, the carrying value of donated food held for distribution is the lower of deemed cost and replacement value. Deemed cost is £nll and accordingly, there was no stock value to be recognised.

There was no impact on the retained reserves for the year.

- First time adoption of SORP (FRS 102)

The Charity has adopted the SORP (FRS 102) for the first time in the year to 31 July 2018. No changes have been required due to the transition on 1 August 2016.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over the shorter of the lease term of the building and their estimated useful lives. The rates applied per annum are as follows:

Leasehold Improvement

20%

Work has been completed on the rented building used by Ealing Foodbank and capitalised and depreciated over the term of the lease i.e. 5 years.

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST JULY 2018

2. TANGIBLE FIXED ASSETS

			Unrestricted		Total
		Lease	ehold Improven £	nent	£
Cost Additions		01-Aug-17	12,911		12,911
Cost at		31-Jul-18	12,911		12,911
Depreclation Charge		01-Aug-17	1,506 2,582		1,506 2,582
Depreciation at		31-Jul-18	4,088		4,088
Net Book Value		31-Jul-18 31-Jul-17	8,823 11,405		8,823 11,405
3. INCOME	Unrestricted Funds £	Designated Funds	Restricted Funds £	TOTAL 2018	TOTAL 2017 (Restated) £
	Σ,	£	£	-	_
a) Donations & legacles					
Gifts & Donations Gifts from Trussell Trust Gift Aid Grants	102,449 4,535 1,552	-	79 - - 3,546	102,528 4,535 1,552 3,546	64,830 4,525 984 5,125
Legacles Donated Goods	- 127,575	-	-	- 127,575	2,000 94,675
	236,111	-	3,625	239,736	172,139
b) Other trading activities					
Fundraising	159	-	-	159	0
	159_			159	
c) Income from investments					
Bank Interest	510	-	-	510	17
	510			510	17
d) Other income					
Other	62	-	-	62	154
	62			62	154

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST JULY 2018

4. EXPENSES

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2018	TOTAL 2017 (Restated)
	£	£	£	£	£
a) Expenditure on raising funds	;				
Publicity	350	-	1,202	1,552	267
	350	-	1,202	1,552	267
b) Expenditure on charitable activities					
Administration	3,720	-	114	3,834	9,729
Buildings & Maintenance	336	-	-	336	195
Depreciation	2,582	-	_	2,582	1,506
Equipment	1,556	-	1,699	3,255	8,185
Hospitality	_	-	-		61
Independent Examination	915	-	-	915	615
Insurance	461	-	-	461	470
Membership Fee (Trussell Trust)	1,800	-	-	1,800	360
Payroll Running Cost	532	-	-	532	77 740
Staff Cost	34,945 618	-	-	34,945 618	23,348 135
Training & Conferences Utilities	1,601	-		1,601	495
Warehouse Running Cost	6,263	_	-	6,263	1,965
Office & Warehouse Rent	15,175	_	_	15,175	8,750
Donated Goods	127,575	_	=	127,575	94,675
Donated Goods	198,079		1,813	199,892	150,489
	196,079	<u> </u>	1,613	199,092	150,469
c) Other expenditure					
Gifts	50	-	-	50	-
	50	-	-	50	
5. RESTRICTED FUNDS					
	01-Aug-17 Balance £	Income £	Expenditure £	Transfer £	31-Jul-18 Balance £
Grant Greenford Fund	1,240	80	113	196	1,403
Grant LFDF	· -	3,545	2,893	_	652
Grant Hanwell Fund	69	-	9	53	113
	1,309	3,625	3,015	249	2,168

Grant Greenford Fund: was donations received at the funeral of Toby Cox who was a volunteer and member of Greenford Methodist Church. The fund was to be used in a way that benefited both Greenford Methodist Church and the foodbank. The bulk of the money is to go to pay for lighter weight chairs.

Grant Hanwell Fund: was a donation by the William Hobbayne Trust who only support people in W7 (Hanwell). It was used to buy equipment (shed, shelving, scales and trolley) to set up the cafe that operates out of St Mellitus church.

Grant LFDF: was a grant given by Trussell Trust's London Foodbank Development Fund for the purchase of various warehouse equipment including shelving, racking, ladders, bench and storage boxes.

The restricted funds are wholly represented by the Charity's cash reserves.

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST JULY 2018

6. CASH AT BANK AND IN HAND

	Unrestricted Fund	Restricted Fund	Total 31-Jul-18	Total 31-Jul-17 (Restated)
	£	£	£	£
Current Account and Others	135,557	2,168	137,725	95,867
7. DEBTORS AND PREPAYMENTS				
	Unrestricted Fund	Restricted Fund	Total 31-Jul-18	Total 31-Jul-17 (Restated)
	£	£	£	£
Donations	871	-	871	574
	871		871	574

8. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund	Restricted Fund	Total 31-Jul-18	Total 31-Jul-17 (Restated)	
	£	£	£	£	
Accounts Payable	2,706	-	2,706	2,406	
Independent Examination	915	-	915	615	
	3,621		3,621	3,021	

9. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

There were no Creditors or Accruals falling due in more than one year during this Financial Period (2015/16: £Nil).

10. STAFF COSTS AND NUMBERS

	31-Jul-18	31-Jul-17 (Restated)
	£	£
Gross Wages and Salaries	32,430	21,300
Employer's National Insurance Costs	1,104	1,105
Pension Contributions	1,411	943
	34,945	23,348
Employees who were engaged in each of the following activities:		
	31-Jul-18 TO TAL	31-Jul-17 TOTAL
Management and administration (full time equivalent)	2	2

11. DIRECTORS AND OTHER RELATED PARTIES

No employees received emoluments in excess of £60,000.

No payments were made to Directors or any persons connected with them during this Financial Period. No material transaction took place between the organisation and a Director or any person connected with them.

12. RISK ASSESSMENT

See the Report of the Directors on Page 5.

13. RESERVES POLICY

See the Report of the Directors on Page 5.

14. PUBLIC BENEFIT

See the Report of the Directors on Page 5.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Directors/Members of the Ealing Foodbank on the accounts for the period ended 31st July 2018 set out on pages 3 to 13.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

As described on page 5 & 8, the Charity's trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The Directors are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the Directors have elected that the financial statements be subject to Independent examination.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, it is my responsibility to:

- i). examine the accounts under section 145 of the Act;
- ii), to follow the procedures lald down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act and;
- iii), to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales in relation to the conducting of an Independent examination, referred to above. An Independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Directors concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charitles legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Directors in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the Directors of all material matters.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

- i), which gives me reasonable cause to believe that in, any material respect, the Directors requirements:
 - \cdot to keep accounting records In accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and Reporting by Charities, have not been met; or

ii). to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L M Tempest

Independent Examiners Ltd

Sovereign Centre

Poplars

Yapton Lane

Walberton

West Sussex

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Date: 8 4 19