



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From** 1 January 2018 **Period start date**

**To** 31 December 2018 **Period end date**

**Charity name:** Garden Route Children's Trust

**Charity registration number:** 1116278

## **Objectives and Activities**


	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve financial hardship and to advance the education of children who live in South Africa and who come from financially disadvantaged families and, in particular, without prejudice to the generality of the foregoing: - to assist with the provision of food for such children; - to assist with the provision of teaching programmes.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	These activities are centred around raising funds which are used primarily for feeding projects for children and also on some occasions training of teachers; and provision of educational resources for the schools and organisations known to us.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the Charity Commission's guidance on public benefit in relation to the Trust's activities.

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity has a written Funding Policy available. In summary, the GRCT prefers to fund the projects of groups of persons who are already involved with the community for which they request funds. There needs to be evidence of the "buy-in" of local people if the trustees are to enter into "partnership" with them. In line with the objectives of the GRCT, the funding must be spent on feeding or education of children.



		<p>The GRCT needs to ensure that the bank account to which funds are transferred is set up in a safe and reliable way and is trustworthy.</p> <p>One of the trustees should have met or have had contact with or personal knowledge of one or more of the management group responsible for the project in South Africa.</p>
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Standing orders and other donations made up about £92,100 of a total income of £117,400. Total income was substantially higher than in 2017 because of one very large donation and numerous smaller donations in memory of the founder of the GRCT, Penny Fleming, who passed away during the year.</p> <p>A sum of £47,000 was remitted to our beneficiaries in South Africa in three tranches.</p> <p>Our regular financial commitments to our beneficiaries in South Africa have been maintained. The Trust continues to see improved outcomes for children who receive e'Pap at school every morning:</p> <ul style="list-style-type: none"> <li>• Reduction in illness; very obvious evidence of the reduction of sores on children's heads in the poorest schools.</li> <li>• Much improved concentration and better learning.</li> <li>• Strong support links and positive relationships between different sections of the SA population maintained through the regular delivery of e'Pap to teachers by volunteers.</li> <li>• Better school attendance in some cases.</li> </ul>



		<p>The e'Pap Feeding project continues to expand in Knysna with GRCT providing a substantial proportion of the overall funding.</p> <p>UK fundraising events support some of our work. Some are organised by trustees, others are organised by churches, schools and individuals who adopt us as their charity.</p> <p>The trustees find that the events of most benefit to South Africa are those which build community in the UK. This is a secondary aim but one that is important to us.</p> <p>With donations substantially up in 2018 trustees began 2019 defining a strategy for sustainable expansion of our activities in South Africa.</p>
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#### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Stable and positive
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	While there is no official policy on reserves, they are discussed at least annually in meetings and trustees try to ensure that at the end of the financial year there are sufficient bank deposits to cover approximately 40% of the estimated total remittances for the following twelve months.
Amount of reserves held	Para 1.22	Around £140,000.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>The principal risks are</p> <ul style="list-style-type: none"> <li>• The GRCT lacks direction, strategy and forward planning,</li> <li>• Loss of a major donor or multiple standing order givers</li> </ul> <p>Trustees take steps to mitigate these risks and other smaller risks identified in our risk register.</p> <p>Our risk register is reviewed by our independent examiner annually.</p>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	A Trustee or Trustees propose a candidate and give reasons why he or she would be suitable. If the Trustees are in agreement, the person is approached by the chairperson.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The GRCT has a principal beneficiary, the e'Pap Children's Feeding Project, which operates on the Garden Route in South Africa. In Port Elizabeth the GRCT also funds The Missionvale Care Centre Programme for orphaned and vulnerable children as well as feeding programmes in the Missionvale school and other schools. One of the Trustees visits the projects at least once a year, and reports back to the other Trustees. The GRCT has set up a GRCT Project Association to monitor projects in Port Elizabeth and manage the funds for those projects.</p> <p>The GRCT funds the feeding of children in pre-schools in Hout Bay, Cape Town. The project is managed by the Hout Bay Rotary Club.</p> <p>The Hem of his Garment is supported with e'Pap feeding through Tigerkloof School.</p>
Relationship with any related parties	Para 1.51	Trustees work hard to develop and maintain direct relationships of trust with individuals who can ensure that the infrastructure is sustainably available to deliver the e'Pap funded by the GRCT to the South African children in need. See para 1.38
Other		The Trustees adopted a policy on data protection in order to meet the requirements of GDPR.



## Reference and Administrative details

Charity name	Garden Route Children's Trust
Other name the charity uses	
Registered charity number	1116278
Charity's principal address	c/o P.Fleming Carmel Manor Way Oxshott KT22 0HU

Additional information (optional)		
You may choose to include further statements where relevant about:		
	Part 1.31	Policies and procedures adopted for the induction and training of trustees
	Part 1.32	The charity's organisational structure and any wider network with which the charity works
	Part 1.33	Relationship with any related parties
	Part 1.34	Other

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Bates		To June 2018	
2	Ruth Burns	Co-Chair		
3	Mark Chapman	Webmaster		
4	Lesley Flaxman			
5	Nicki Galazka	Marketing & Design		
6	Patrick Fleming	Financial advisor		
7	Penny Fleming	SA Liaison	To September 2018	
8	Jenny Jennings			
9	Alison Lewis			
10	Catherine Michell	Co-Chair		
11	Dudley Sloggett			
12	Cathy Williamson	Treasurer		
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

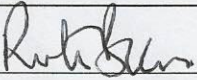
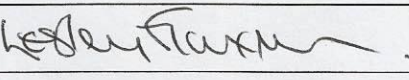
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RUTH JEAN BURNS	LESLEY FLAXMAN
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	06/06/19	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

GARDEN ROUTE CHILDREN'S TRUST

1116278

## Receipts and payments accounts

CC16a

For the period  
from

01-Jan-18

To

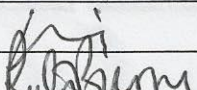
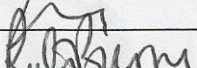
31-Dec-18

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	78,403	13,691	-	92,094	47,610
Gift Cards	-	-	-	-	-
Dinner tickets	-	-	-	-	-
Auction at dinner	-	-	-	-	-
Raffle at dinner	-	-	-	-	-
Events	19,420	-	-	19,420	7,419
Gift Aid	5,212	707	-	5,919	5,550
Interest received	3	-	-	3	1
<b>Sub total (Gross income for AR)</b>	<b>103,038</b>	<b>14,398</b>	<b>-</b>	<b>117,436</b>	<b>60,580</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>103,038</b>	<b>14,398</b>	<b>-</b>	<b>117,436</b>	<b>60,580</b>
<b>A3 Payments</b>					
E'Pap Feeding Scheme	24,228	10,428	-	34,656	35,192
Missionvale Care Centre	8,000	-	-	8,000	8,000
GRCT Project Association	-	-	-	-	-
Methodist Church Plettenberg Bay	-	-	-	-	500
The Hem	2,400	-	-	2,400	2,200
Hout Bay Rotary Club	2,000	-	-	2,000	2,500
Advertising	-	-	-	-	-
Just Giving/Paypal costs	721	-	-	721	533
Printing, stationery & sundry supplies	42	-	-	42	7
Web hosting	147	-	-	147	-
Dinner	-	-	-	-	-
Events	471	-	-	471	1,424
Bank charges	146	-	-	146	81
Bank error	-	-	-	-	-
<b>Sub total</b>	<b>38,155</b>	<b>10,428</b>	<b>-</b>	<b>48,583</b>	<b>50,437</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>38,155</b>	<b>10,428</b>	<b>-</b>	<b>48,583</b>	<b>50,437</b>
<b>Net of receipts/(payments)</b>	<b>64,883</b>	<b>3,970</b>	<b>-</b>	<b>68,853</b>	<b>10,143</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>69,706</b>	<b>1,916</b>	<b>-</b>	<b>71,622</b>	<b>61,479</b>
<b>Cash funds this year end</b>	<b>134,589</b>	<b>5,886</b>	<b>-</b>	<b>140,475</b>	<b>71,622</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Natwest Current A/c	125,782	5,886	-
	Natwest Reserve A/c	8,807	-	-
		-	-	-
	<b>Total cash funds</b>	134,589	5,886	-
(agree balances with receipts and payments account(s))				
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	
		PATRICK FLEMING	06/06/19	
		RUTH BURNS	06/06/19	





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

GARDEN ROUTE CHILDREN'S TRUST

On accounts for the year  
ended

31 DECEMBER 2018

Charity no  
(if any)

1116278

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2018.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

B Steele

Date:

13/6/19

Name:

BARBARA STEELE

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

RICHLIN, MANOR WAY

OXSHOTT

SURREY KT22 0HS



## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE