

Brighton and Hove City Mission.

Report and Accounts

year ended 31 December 2018

stewardship[®]

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BRIGHTON AND HOVE CITY MISSION
FOR THE YEAR ENDED 31 DECEMBER 2018

COMPANY INFORMATION

Directors/Trustees	E Adshead D Brimley (until June 2018) S Daughtery A Fanstone A Hare - Treasurer J Prideaux - Chairman
Key staff	J Haddow
Governing Document	Memorandum and Articles of Association July 2005
Company Registration Number	05521117
Charity Registration Number	1111067
Registered Office	Calvary Church Building, Stanley Road, Brighton, East Sussex, BN1 4NJ
Independent Examiner	Marie-Claire Yeo ACA Stewardship 1 Lamb's Passage London, EC1Y 8AB
Bankers	Barclays Bank Plc Brighton, BN1 1SF

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REPORT OF THE TRUSTEES

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 28 July 2005 and registered as a charity on 26 August 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The directors of the company are also charity trustees for the purposes of charity law.

New Trustees are appointed by resolution of the existing Trustees and remain in office, subject to a three-yearly re-election process, until resignation or disqualification.

All investments held are in accordance with the powers available to the Trustees and in accordance with statutory requirements.

Objectives and Activities

“Our legal remit”

The Charity’s two-fold objectives are:

- to advance the Christian gospel, both directly through its own activities, and by supporting local churches in the work of evangelism
- to seek the relief of poverty, sickness and distress amongst the inhabitants of the City of Brighton & Hove and surrounding area

The Mission is therefore, by virtue of the above objectives, evangelical and non-denominational, and seeks to work with and serve the whole Christian Community in Brighton and Hove.

“Our aim”

Our aim is to see lives transformed by the love of God in the community.

“Why the Mission?”

The Mission is here to be an extension of the work of the church in its outreach. We recognise that the church, in all its forms, continues the ministry of Jesus and we are here to provide services to help the church achieve this in areas we have developed that would be difficult for individual churches to do. These areas have been developed from decades of experience ministering in Brighton and Hove.

The Brighton & Hove City Mission’s distinct contribution to the life and witness of the Church is focussed in three main areas of activity carried out through its employees and volunteer workers:

1. **Schools** team providing support to 30 schools across the City and surrounding area, with collective worship and Social, Moral, Spiritual and Cultural development. They provoke interest in Christianity, facilitate connection with the community and faith, and encourage educators.
2. **Brighton Food Bank** supports people in financial crisis with emergency Food Parcels and Start Up Home Packs, receiving referrals from over 70 agencies helping 571 individuals and families last year.

3. **Rest Homes** team lead acts of worship in the communal lounges of 23 rest homes with songs, prayer and an engaging illustrated talk, as well as bedside visitation and pastoral care on request.

Achievements and Performance

During the year the Charity has continued with its primary mission of “serving the City, Church and Christ” here in Brighton and Hove. The whole focus of BHCM’s ministry is to meet specific needs in the City, serve and equip local churches, and share the love of Christ with individuals - and in consequence a number of people have come to faith. Our ministry of working closely alongside local churches and Christian groups in various areas of ministry remains a high priority, as a result of which we have now formed and are building on relationships with over 100 local churches both in Brighton and Hove itself and in the wider Sussex area.

The **Schools** team comprises one full time and two part time members of staff, along with a number of others serving in a voluntary capacity. In the course of the year, four Assembly circuits have been undertaken in up to 30 primary/preparatory schools across the City, reaching in excess of 6,000 pupils on each occasion. We have also delivered three ‘Prayer Spaces’ each being seven individually created lessons, on requested themes, in one of our regular primary schools in the course of the year. Working in conjunction with ‘Off the Fence’ we have organised termly meetings of the ‘Christians in Education’ networking event, which has continued to attract a healthy mix of teachers, ancillary workers and students. Our ‘It’s Your Move’ package to equip Year 6 pupils for their transition to secondary school was delivered in six primary schools, reaching over 200 pupils in the Summer Term; and we have put together material for RE days. Our newest team member has completed ACET UK’s ‘Esteem’ course (supporting young people in promoting positive relationships), and further personal development in this area has been undertaken by the whole team. We have also run several training days, both of our own ‘in house’ material equipping children’s workers to broaden their individual ministry into schools, and for ‘Open the Book’ in various churches locally and further afield. Building on the experience of last year, we again ran successful Holiday Clubs during the summer break in three local churches. Our Team Leader also had the opportunity to speak at a Diocesan Head Teachers Conference in March, and later in the year we staffed stands at the Big Church Day Out and the Christian Resources Exhibition.”

The **Brighton Food Bank** has been engaged in three main approaches to the alleviation of poverty: 1) choice of food to cover immediate, medium and in some cases long term help; 2) home start-up packs, for people moving on from homelessness or temporary accommodation, consisting of essential goods for bedroom, kitchen and bathroom and 3) "Fuel Aid" for those struggling to pay for their electricity and gas to heat their homes and cook their food. This ministry is spearheaded by one full-time and two part-time members of staff, assisted by an experienced team of volunteers. We have continued to work closely with some 70 local statutory and charitable organisations (such as Job Centres, Housing Trusts, Youth Organisations and Advice Centres) who refer their clients to us, which ensures our support is directed to genuinely needy people. Such is the demand for our services that in 2018 we recorded an increase of 21% to over 2,871 visits (including return visits) from some 571 separate clients availing themselves of this facility, together with the distribution of some 70 ‘Home Start Up’ packs and 80 "Fuel Aid" transactions. We have as always been overwhelmed by the generosity of local churches and schools donating between them over 8 tonnes of produce from their Harvest Festivals - and this has been replicated in several local businesses whose staff have supported us with similar goods, enabling us to build up significant stocks of food in tins and packets to supply those we seek to assist through the winter months. Collection days and all year round baskets at local supermarkets have also helped to maintain stock levels, and an increasing number of churches have introduced year-round collections of food items, or special

Spring/Lent appeals for further supplies: together with private donations the food bank receives 2 tonnes of food per month. Towards the end of the year, the same range of donors including local businesses provided a further 5 tonnes of food given in the run up to Christmas. Applications to a variety of Trusts on behalf of particularly needy clients have continued to bring in small amounts of funding for specific situations. We have taken the lead in launching a Christians Relieving Poverty Network, which it is envisaged will meet three times a year, and have been working with Money Advice Plus, Christians Against Poverty and KEYS detox in providing additional support to our clients. In addition to the 'Fuel Aid' scheme our clients have received input from the National Energy Agency and BHESCO assisting with energy cost enquiries. An innovation this year has been the donation by a local taxi company of a prescribed weekly quota of free taxi rides home for some of our clients, which totalled 185 trips. We have also been able to offer assistance to other churches and groups who have expressed interest in replicating the BHCM Food Bank model in their localities, and some mutual exchange of excess items has taken place with other local food banks.

The **Rest Homes** team has continued to grow and develop during the year, so that with some consolidation and readjustment we are now holding regular monthly services in 23 rest homes, steadily adding more volunteers to our ranks month by month - and we remain an accredited 'Dementia Friendly Organisation'. We have continued to develop our one-to-one visits to residents confined to their own rooms, which have been much appreciated in the first five of the rest homes with whom we have contact, and we are working alongside local churches to make this befriending ministry more widely available. Opportunities have also arisen to offer pastoral support to residents' families and other visitors, including our Team Leader being invited by two bereaved families to participate in funeral services for their loved ones. Our forum for those working in the Care Industry has continued to bring together those who are involved in similar areas of ministry to our own, and we have again run 'Bereavement Awareness' courses from time to time. We were also able to contribute one of the talks at the 'Faith in Later Life' conference in September.

In addition to our three main areas of charitable activity, we have a strong backup team based in the Office whose responsibilities include all publicity, administration, finance and the raising of funds for our various ministries. The fundraising role is split between the Mission Director, who builds existing and new relationships with churches; the Office Manager, who looks after individual supporters and seeks to bring new donors on board; the Grant and Business Relations Manager, who maintains well established links with grants and businesses, whilst researching new avenues of funding; and the Media and Communications Manager, who oversees our Social Media platforms. We also have a dedicated team of volunteers committed to raising awareness of BHCM, so that all our staff and volunteer team are passionately involved in encouraging support both in prayer and in financial giving via our various income streams. The Media Manager has continued to provide video material for our website (which is constantly updated with new content) and for evangelistic use, particularly in schools. The website has attracted in excess of 81,000 page views. We have also maintained an active presence on various social media networks, with 'likes' on Facebook increasing to 1,638, and 'followers' on Twitter rising to 1,196 in the course of the year.

The Trustees have paid due regard to the Commission's public benefit guidance, and consider that the above account of the charitable activities of the Mission provides ample evidence of our fulfilling these criteria. When planning activities for the year, the Directors have considered the Charity Commission guidance on Charities for the advancement of religion.

The Trustees are satisfied that we now have in place sound policies which are being implemented across all the activities of the Mission covering the key areas of Safeguarding (Children and

Vulnerable Adults), Data Protection, Equal Opportunities (including an Ethos Statement), Volunteers and Risk Management, and these are reviewed annually. The Directors have evaluated the risks to which a small charity operating with few employees is exposed: appropriate procedures are in place to identify, monitor and review these risks on a regular basis. Our Council of Reference, established during 2005, incorporates 17 folk selected from amongst prominent Christians, both local and national, who have expressed a willingness to be named in Mission literature as supportive of our ministry, and to offer the benefit of their practical expertise where appropriate.

The Trustees wish to express their gratitude to an increasing number of Trusts and Charitable Foundations who have contributed to various aspects of our ministry in the course of the year. These include: Argus Appeal, Bothwell Charitable Trust, Caput Trust, Chalk Cliff Trust, Charlotte Marshall Charitable Trust, Childs Charitable Trust, Derek & Eileen Dodgson Foundation, Edwards-Skinner Trust, Emmaus Christian Fund, Goodnews Evangelical Mission, Grant Foundation, Green Hills Trust, J.W. Laing Trust, John James Charitable Trust, Marsh Christian Trust, Mrs. A. Lacy Tate Trust Fund, Quantock Christian Trust, Souter Charitable Trust and Sussex Community Foundation, Truemark Trust.

Financial review & reserves

Overall income for the year 2018 showed a further increase of some 9% compared with the previous year. Meanwhile, annual expenditure again increased by about 15%. These figures resulted in a small overall deficit for the year of £9,925, which is a significant improvement on the deficit of £24,459 in 2016, though is disappointing following on a surplus of £20,727 last year. Incoming resources from local churches fell by 13% over the previous year, thus virtually wiping out the increase noted in 2017, and “Other Donations” (eg. from Charitable Trusts and businesses) fell by 15%; however personal donations again increased by a pleasing 4%. There was also a further encouraging 23% rise in the value of goods donated for the Food Bank. Legacy income this year amounted to just over £63k which was up by £23k on last year’s figure, but we acknowledge that income from this source is inevitably unpredictable, and no basis on which to budget for future years.

The year-end balance sheet shows a total of £145,708 deposited in our various investments and bank accounts, which represents an 8% decrease over the same time last year. Although part of this figure is held in a restricted fund for a future new building, our total unrestricted reserves stand at £71,829 (and a significant proportion of our restricted funds are actually earmarked for specific items within the revenue budget), which places us safely above our reserves policy of holding 3 months expenditure in unrestricted reserves. However, the Trustees are aware that this ‘buffer’ has been diminishing over recent years, and have put in place plans to manage it. We therefore consider the financial position of the Charity to be satisfactory, and that sufficient and appropriate reserves are held to safeguard the future operations of the Mission. Meanwhile, in the interests of prudent management, we are continuing to explore ways to increase our income from new and existing sources, whilst making savings in expenditure wherever possible.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent

3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors on 13 June 2019 and signed on their behalf by:

J Prideaux - Chairman

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
BRIGHTON AND HOVE CITY MISSION
(‘the Company’)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2018 on pages 8 to 15 following, which have been prepared on the basis of the accounting policies set out on page 10.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner’s statement

Since the Company’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Marie-Claire Yeo ACA
Institute of Chartered Accounts in England and Wales

18 June 2019

For and on behalf of:
Stewardship
1 Lamb's Passage
London

BRIGHTON AND HOVE CITY MISSION
Statement of Financial Activities
FOR THE YEAR ENDED 31 DECEMBER 2018
Summary Income and Expenditure Account

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	135,059	87,694	222,753	214,407
Donated goods	2	-	88,431	88,431	72,056
<i>Charitable activities</i>		2,008	-	2,008	10,651
<i>Other income and endowments</i>		263	-	263	753
Total income and endowments		137,329	176,125	313,454	297,867
EXPENDITURE ON					
Charitable activities	3	118,854	204,685	323,539	281,436
Raising funds	4	681	-	681	504
Total expenditure		119,535	204,685	324,220	281,940
Net gains/(losses) on investments		840	-	840	4,801
Net income/(expenditure)		18,635	(28,561)	(9,925)	20,727
Transfers between funds		(30,048)	30,048	-	-
Net movement in funds		(11,413)	1,488	(9,925)	20,727
Reconciliation of funds:					
Total funds brought forward		83,242	72,392	155,634	134,907
Total funds carried forward		71,829	73,879	145,708	155,634

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 10-15 form part of these accounts.

BRIGHTON AND HOVE CITY MISSION
BALANCE SHEET
FOR THE YEAR ENDED 31 DECEMBER 2018

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 2018 £	Total funds 2017 £
FIXED ASSETS					
Tangible assets	6	-	-	-	-
Investments	7	50,000	58,644	108,644	87,804
		50,000	58,644	108,644	87,804
CURRENT ASSETS					
Stock	8	-	15,125	15,125	17,505
Debtors	9	7,220	-	7,220	868
Cash at bank	10	21,136	109	21,245	53,583
		28,356	15,234	43,591	71,956
CURRENT LIABILITIES					
Liabilities falling due within one year	11	6,525	-	6,525	4,125
Net Current Assets		21,832	15,234	37,066	67,831
NET ASSETS		71,829	73,879	145,708	155,634
FUND BALANCES					
Unrestricted funds	12				
General Funds		21,829	-	21,829	33,242
Designated funds		50,000	-	50,000	50,000
Restricted Funds	12	-	73,879	73,879	72,392
		71,829	73,879	145,708	155,634

For the year ended 31 December 2018, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- a. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*
- b. The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf on the 13 June 2019 by:

J Prideaux - Chairman

Company number: 05521117

Charity number: 1111067

The notes on page 10-15 form part of these accounts.

BRIGHTON AND HOVE CITY MISSION

Notes to the Accounts

FOR THE YEAR ENDED 31 DECEMBER 2018

1 Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with applicable accounting standards and follow the FRS 102 Statement of Recommended Practice: Accounting by Charities 2015. The following are the accounting policies which have been applied in dealing with material items:-

The accounts have been prepared on the going concern basis, as there are no material uncertainties about the charity's ability to continue. Based on the adequacy of the charity's reserves as at the balance sheet date, along with their knowledge of the charity's ability to meet bills, payments and other liabilities as they fall due, the directors have a reasonable expectation that the charity has sufficient resources to continue in operational existence for the foreseeable future.

a) Donated and grant income:

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

b) Other income and expenditure:

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations.

c) Funds:

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

d) Fixed assets and depreciation:

Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life unless they cost less than £2,000 when they are written off on purchase.

Depreciation periods are as follows:

Equipment	Between 3 and 10 years
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e) Pension costs:

The company operates a defined contribution scheme for certain of its employees. Pension premiums are charged as they are paid.

f) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

g) Cashflow statement

The company has taken advantage of the exemption provided by the FRS 102 SORP and has not prepared a Cash Flow Statement for the year.

BRIGHTON AND HOVE CITY MISSION

Notes to the Accounts

FOR THE YEAR ENDED 31 DECEMBER 2018

2 Voluntary income	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
General donations				
Individuals	47,923	16,795	64,717	62,478
Churches	12,976	1,762	14,739	17,014
Other	10,893	69,137	80,030	93,975
Legacies	63,267	-	63,267	40,940
	<u>135,059</u>	<u>87,694</u>	<u>222,753</u>	<u>214,407</u>

	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
<i>Donated goods</i>				
Foodbank	-	88,431	88,431	72,056
	<u>-</u>	<u>88,431</u>	<u>88,431</u>	<u>72,056</u>

Income from donated goods is accounted for on the basis of the value of the donations (at £2 per kilogram) times the weight of donations received reduced by items that could not be valuably used.

3 Charitable activity	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
a Direct Charitable Costs				
Salaries	77,224	96,763	173,988	150,775
Food Bank goods distributed	-	97,161	97,161	73,963
Other direct program costs	818	10,761	11,578	10,831
Media and communications	5,720	-	5,720	10,386
Travel and expenses	3,361	-	3,361	7,637
Building costs	9,713	-	9,713	9,030
	<u>96,836</u>	<u>204,685</u>	<u>301,521</u>	<u>262,621</u>
b Support & Administration				
Office running costs	13,042	-	13,042	14,549
Governance costs	6,576	-	6,576	2,645
Depreciation	2,400	-	2,400	1,620
	<u>22,018</u>	<u>-</u>	<u>22,018</u>	<u>18,814</u>
Combined charitable activity cost	<u>118,854</u>	<u>204,685</u>	<u>323,539</u>	<u>281,436</u>

c Donated goods	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Foodbank	-	97,161	97,161	73,963
	<u>-</u>	<u>97,161</u>	<u>97,161</u>	<u>73,963</u>

4 Fundraising costs	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Fundraising costs	681	-	681	504
	<u>681</u>	<u>-</u>	<u>681</u>	<u>504</u>

BRIGHTON AND HOVE CITY MISSION

Notes to the Accounts

FOR THE YEAR ENDED 31 DECEMBER 2018

5 Staff & Trustees

	2018	2017
	£	£
Gross wages, salaries & benefits in kind	158,279	143,747
Employer's National Insurance costs	9,545	7,028
Pension costs	6,164	-
Total staff costs	<u>173,988</u>	<u>150,775</u>

The charity had 10 employed staff. Its activities are partly carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

Remuneration payable to key management, which comprised the Mission Director amounted to £28,250 (2017 £84,508) in the year.

No remuneration was paid to any trustee during the year nor to any person connected to them.

There were no expenses paid to Trustees over £50, other than reimbursement of travel costs for one trustee who volunteered for the the Food Bank.

The total amount of donations funded by trustees and connected parties was £828 (2017 £770).

Fees payable to Stewardship, other than for the annual accounts and independent examination, for payroll bureau services , totalled £1,006.

6 Tangible Fixed Assets

	Furniture & equipment	Office	Total
	£	£	2018
Cost			£
At 31 December 2017	6,872	55,915	62,787
Additions	-	-	-
At 31 December 2018	<u>6,872</u>	<u>55,915</u>	<u>62,787</u>
Accumulated Depreciation			
At 31 December 2017	6,872	55,915	62,787
Charge for the year	-	-	-
At 31 December 2018	<u>6,872</u>	<u>55,915</u>	<u>62,787</u>
Net book value			
At 31 December 2018	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2017	<u>-</u>	<u>-</u>	<u>-</u>

7 Investments

	2018	2017
	£	£
Investments at market value:		
At 31 December 2017	87,804	97,082
Additions/(Disposals)	20,000	(14,079)
Revaluation	840	4,801
At 31 December 2018	<u>108,644</u>	<u>87,804</u>

The investment comprises units in Standard Life Investments SLI MyFolio Managed II Fund as at 5 October 2018.

BRIGHTON AND HOVE CITY MISSION

Notes to the Accounts

FOR THE YEAR ENDED 31 DECEMBER 2018

8 Stock	2018	2017
	£	£
At Cost		
Donated goods	15,125	17,505
	<u>15,125</u>	<u>17,505</u>

9 Debtors and Prepayments		
Tax recoverable	7,220	868
	<u>7,220</u>	<u>868</u>

10 Cash at Bank and in Hand		
Bank operating accounts	21,178	53,524
Petty cash	68	58
	<u>21,245</u>	<u>53,583</u>

11 Creditors: liabilities falling due within one year		
Tax and social security	6,525	4,125
	<u>6,525</u>	<u>4,125</u>

12 Funds

The Building Fund is an unrestricted fund designated by the Trustees to allow for future expenditure on buildings for the use of the charity.

	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
Building fund	50,000	-	-	-	50,000

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
Building fund	32,250	-	-	-	32,250
Fuel aid fund	5,351	3,522	(3,235)	-	5,638
Basics Food Bank donated goods	17,505	88,431	(97,161)	6,350	15,125
Basics Food Bank cash funds	13,215	41,582	(38,981)	-	15,816
Rest Homes fund	4,071	21,927	(20,947)	-	5,051
Schools	-	20,663	(44,361)	23,698	-
	<u>72,392</u>	<u>176,125</u>	<u>(204,685)</u>	<u>30,048</u>	<u>73,880</u>

BRIGHTON AND HOVE CITY MISSION

Notes to the Accounts

FOR THE YEAR ENDED 31 DECEMBER 2018

The assets and liabilities represented by the various funds are as follows:

	Investments	Bank & cash balances	Other net assets	Total
	£	£	£	£
Restricted funds	58,644	109	15,125	73,878
Unrestricted funds				
General	-	21,137	695	21,830
Designated	50,000	-	-	50,000
	<u>108,644</u>	<u>21,245</u>	<u>15,820</u>	<u>145,708</u>

13 Members

Each member of the company commits to contribute if the charity is wound up an amount of £1.

BRIGHTON AND HOVE CITY MISSION
Detailed Statement of Financial Activities with Comparatives
FOR THE YEAR ENDED 31 DECEMBER 2018

		Unrestricted Funds - General		Unrestricted Funds - Designated		Restricted Funds		Total Funds	Total Funds
	Note	2018	2017	2018	2017	2018	2017	2018	2017
		£	£	£	£	£	£	£	£
INCOME AND ENDOWMENTS FROM									
Donations and legacies	2	135,059	116,192	-	-	87,694	98,215	222,753	214,407
Donated goods	2	-	-	-	-	88,431	72,056	88,431	72,056
<i>Charitable activities</i>		2,008	10,651	-	-	-	-	2,008	10,651
<i>Other income and endowments</i>		263	753	-	-	-	-	263	753
Total income and endowments		137,329	127,596	-	-	176,125	170,271	313,454	297,867
EXPENDITURE ON									
Charitable activities	3	118,854	114,849	-	-	204,685	166,587	323,540	281,436
Raising funds	4	681	504	-	-	-	-	681	504
Total expenditure		119,535	115,353	-	-	204,685	166,587	324,221	281,940
Net gains/(losses) on investments		840	4,801	-	-	-	-	840	4,801
Net income/(expenditure)		18,635	17,044	-	-	(28,560)	3,684	(9,926)	20,728
Transfers between funds		(30,048)	(19,594)	-	-	30,048	19,594	-	-
Net movement in funds		(11,413)	(2,550)	-	-	1,488	23,278	(9,926)	20,728
Reconciliation of funds:									
Total funds brought forward		33,242	35,792	50,000	50,000	72,393	49,115	155,635	134,907
Total funds carried forward		21,829	33,242	50,000	50,000	73,881	72,393	145,708	155,635

Movements on reserves and all recognised gains and losses are shown above.