

**ANNUAL REPORT
FOR YEAR ENDED 31 DECEMBER 2018**

REFERENCE AND ADMINISTRATION DETAILS

Trustees: The Trustees are all members of the Group Executive which include the following:

Ex-Officio Members:

Group Chairman	Gavin Williamson (stood down in year)
Group Scout Leader	Mary Thorpe
Group Secretary	Amanda Critchley (stood down in year)
Group Treasurer	Helen Crook (stood down in year)
	Denham Holmes (took up duties in year)
Beaver Leader	Barry Stedham, Karen Gaskell, Keith Poole, Kirke Raava
Cub Leader	vacant
Assistant Cub Leader	Steve Lake, Viv Owen, Emma Pallister
Scout Leader	Alex Smith
Assistant Scout Leader	Richard Hargrave, Richard Stedham, Marta Saiz, Vicente Forcada, Luke Kingwell
Explorer Scout Leader	Graham Corton
Assistant Explorer Scout Leader	Ian Wright, Siobhan Smith

Nominated Members:

Beaver Representative	vacant
Cub Representative	vacant
Scout Representative	Sarah Dixon
Explorer Representative	Sarah Dixon
Chair of the Hut Committee	Cliff Chappell
Hut Lettings Secretary	Siobhan Smith

Group Details:

Group Registration Number	46061
Charity Registration Number	1051804
Contact Name and Address	Secretary, Lee Mansfield, 42 Summer Dale, Welwyn Garden City, Herts AL8 7QJ
Bankers	HSBC Barclays Bank Howardsgate 12-12A Howard Centre Welwyn Garden City Welwyn Garden City AL8 6BH AL8 6HA

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The

Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's/carer's representation.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all significant payments and comprehensive insurance policies to ensure that insurable risks are covered.

AIMS AND OBJECTIVES

Purpose: Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting: As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method: Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: enjoy what they are doing and have fun; take part in activities indoors and outdoors; learn by doing; share in spiritual reflection; take responsibility and make choices; undertake new and challenging activities; make and live by their Promise.

ACHIEVEMENTS AND PERFORMANCE

Introduction

I am pleased to be able to introduce this Annual Report, which shows what a successful year the 3rd and 9th Scout Group has enjoyed. The Group continues to be in high demand from young people who wish to join and within the report you will find examples of what each section has been doing through the year.

I'd like to record thanks to all of the volunteer Leaders and assistants, and many others who work hard with our young people to plan and deliver interesting and enjoyable events for each section. We are fortunate to have a team of skilled and enthusiastic people, and the continuing popularity of Scouting is evidence of the value that young people attribute to the opportunities that it provides.

For the success to be sustainable we need to continue to develop the team. We are currently without a chair person and you will see from the Group Scout Leader's Report that we would also encourage anyone interested in understanding how they could support the Group in a Leaders role to come forward! You would be made very welcome and there is a good training programme to support you. Ultimately, without people like you volunteering to help we can't meet the level of demand from young people who want to join us.

We are fortunate to enjoy the use of our own Hut and the team do a great job of ensuring that the building and grounds are a safe and inviting environment. In the coming years we will need to decide how we want to arrange the lease and what our options are for investment in the building too. If you have thoughts on this or anything else to do with the Group please do speak to one of the Executive Committee.

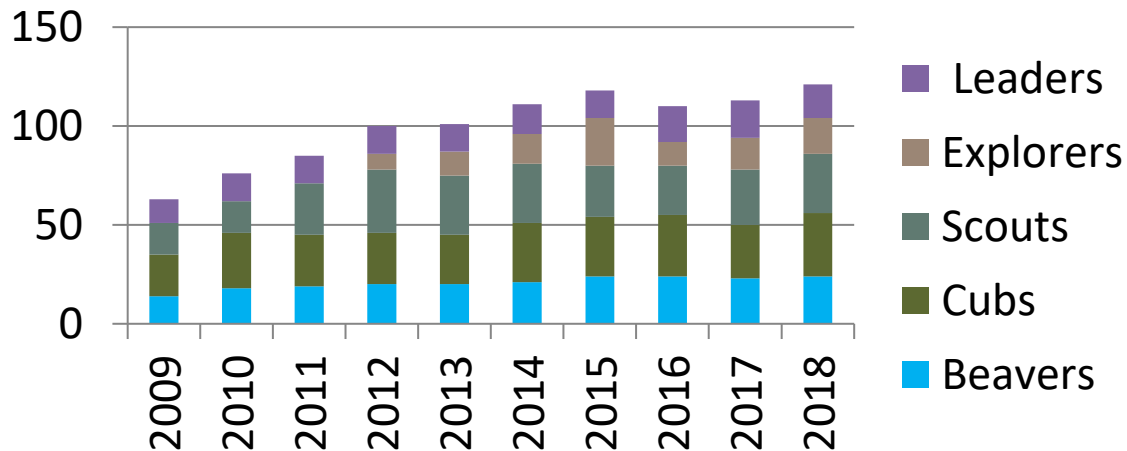
Lee Mansfield, Secretary

Group Scout Leader Report

This last year has been another successful year for the Group and this can be best illustrated by the fact that we demonstrated clear and consistent growth over the last few years, reaching a plateau set by the number of sections that we can realistically run. We have 100 young members in three active sections plus an attached Explorer Unit. It is fantastic to see the young people mature and develop into such responsible and skilled adults. As you can read from the section reports, one of the main reasons for this growth is the very exciting programs on offer plus a wide variety of residential experiences.

The achievements of the young people in our care are visible both in the number of badges that they achieve and also in the numbers successfully completing the Chief Scout Awards for their section.

Scout Numbers:



While the rise in numbers in the group is hugely gratifying, we still have a corresponding rise in the size of our waiting lists. As a Group we are trying to keep pace with the demand from local young people for Scouting and our personal sadness is that we could take more young people, but are limited by the number of adult leaders willing to give their time. Due to the continued success of our sections we are still looking for more Leaders to assist, especially with the younger sections where we have waiting lists. Being a Leader requires a regular commitment but not necessarily a weekly one and the rewards are priceless, great fun, a sense of achievement and knowing that you are giving something back to the local community.

I thank all those in the Group leadership team who have made the last year of Scouting happen.

Mary Thorpe, Group Scout Leader

Muntjac Explorer Section

Muntjacs had another very busy year, the highlight being walking Hadrian's Wall during the Summer. The group joined forces to start and finish as a team and as leaders, we were extremely proud of them.

Several Muntjacs achieved their Diamond Chief Scout Award and we were delighted to see 3 Explorers (1 Muntjac) from our district complete the Explorer Belt challenge and 2 complete their Queen's Scout Award, (the highest award for young people) one from our own unit. Many Muntjacs are continuing to work on their Duke of Edinburgh award too.

Muntjacs attended Remembrance Day parade where we also wished Graham a happy 60th birthday and St. George's day parade in April.

A group competed in Peak Assault with the kind support of Ben Langston for which we were very grateful.

We finished the year with our annual Christmas dinner in the hut where we were delighted to welcome back 10 ex-Muntjacs to eat with us and share their university and working life tales.

Graham Corton, Ian Wright, Siobhan Smith

Scout Troop

Membership hovers around the 26 mark which is manageable but means we have no positions to fill from the waiting list. We ended the year with 6 Leaders which means we have a good ratio of leader/scout support.

Our Programme was delivered in line with the challenge badges which count towards achieving Chief Scout Gold Award. Good progress was made by all.

Congratulations to Toby Langston, William Critchley, Rhys Thomas and Francis Englebright who all achieved their Chief Scout Gold Award during 2018.

Notable events:

District Swimming Gala (arranged by Graham): we were runner up.

District Scout Night Hike: Entered 4 teams who all did very well, some unaccompanied.

District Vic Trophy: a historic event that was resurrected this year. The event was an orienteering course which we managed to win. Congratulations to all who braved the rain to compete.

District Camp: 13 Scouts camped for two nights and took part in many join activities at Lees Wood Campsite.

Stevenage Climbing Wall: our neighbouring District has a new climbing wall and we had the opportunity to use it.

Scout Camp: held in Ennerdale in Northumberland. 12 Scouts. Activities included: hiking; building and cooking on fires; making our own sausages; climbing and abseiling; sleeping in hammocks, sea canoeing and paddle boarding, archery (the group has purchased our own equipment). Camping is a great chance to offer scouts independence and the responsibility to look after themselves and others.

HMS Belfast: 14 Scouts and 3 leaders paid a visit to Belfast which is moored on the Thames in the Pool of London. We were able to explore the ship and had a personal tour from a guide before kipping the night on one of the mess decks. Waking up on the Thames in central London was quite surreal.

Alex Smith

Cub Section

We had over 30 Cubs in the section for most of 2018, with 5 leaders (Mary, Steve, Emma, Aliya and Viv) - falling to 4 when Aliya left us in the summer - and a number of Explorer helpers, in particular Matthew who was with us for the whole year.

During 2018 we awarded over 360 badges, including 7 Chief Scout Silver Awards (5 in July and 2 in December).

Spring Term

Cubs performed lots of interesting experiments (Scientist badge), visited the local synagogue (World Faiths), played real tennis at Hatfield House (Physical Recreation) and helped the Sherrardspark Wood Wardens plant 150 trees.

Summer Term

During the term we visited the fire station, did kayaking and raft-building at Stanborough, played water games, wide games, road safety and navigation.

We took a group of the oldest Cubs to have an afternoon doing bushcraft (lighting fires, using knives and cooking on the fire) and on an evening hike to practice map-reading skills. Almost all the Cubs attended our annual 2-night camp at Lees Wood where they completed the athletics badge.

Autumn Term

We worked on the Communicator and Astronomer badges, including a very informative and interactive visit from a local astronomy group, and had our annual Bonfire Night celebration, burning guys and toasting marshmallows on the fire.

At the time of this Report we have already gotten off to a great start to the Spring term of 2019 and are looking forward to Summer, with lots of outdoor activities and Camp planned.

Viv Owen

Beaver Colony

Over the last year, Beavers has remained a full colony of 24 with a mix of girls and boys. The Colony has been to camp, visited the library and fire station, which always has the best turn-out of helpers. We took part in the 1st District Dusk Hike and enjoyed the free fireworks as we did the bases which were set up. We also attended the county day at



3rd/9th Welwyn Garden City Scout Group

Paradise Wildlife Park, and the Beavers were in attendance at both the St Georges Day Parade and Remembrance Parade. Not least, we also celebrated Barry's 70th Birthday!

Beavers have worked hard and done lots of badge work through the year, including: Animal Friend, Book Reader, Builder, Collector, Communicator, Cook, Creative, Cyclist, Disability Awareness, Explore, Emergency Aid, Musician and Swimmer.

Also we have Beavers earning their Chief Scout Bronze Award.

We have a good team of leaders, Barry, Keith & Kirke and regular parent helper Jenny, we also have a rotation of other parent helpers who are DBS checked.

I would like to thank you everybody whom has supported the Beaver Colony.

Karen Gaskell

Hut Committee Report

This year we had two significant projects at the Hut. The first was a repair to the roof which was sagging in one section. This was funded by a grant from Tesco. The second project was a complete refurbishment of the toilets, provided much-improved facilities. This was funded by a grant from the Coop. Graham Corton carried out these projects and we would like to thank him for his efforts. Getting grants for work at the hut take a little bit of time but greatly benefits the Group and this could be a useful role for a volunteer.

Cliff Chappell

FINANCIAL REVIEW

Treasurers Report

I took over as Treasurer in September 2018 and would like to thank my predecessor, Helen Crook, for maintaining detailed records and ensuring a very efficient handover.

Overall, the balance sheet remains strong with net assets of £63K, which includes cash balances totaling £61k. A reserve fund is maintained through a business savings account to provide contingency for emergency and future major repairs and improvements to the Scout Hut, and to satisfy the Charity Commission requirement to retain a contingency. Gift Aid continues to provide a valuable source of income for the Group and parents/carers are encouraged to utilise the Gift Aid declaration facility on the Online Scout Manager System (OSM) to maximise the benefits available.

The Profit & Loss account for the year is reporting a loss of £4K. This overspend is appropriate for the level of funds held and represents the purchase of 16 canoes from Mid Herts District Scouts. The £4k cost has not been capitalised and, in line with accounting policies, has been written off to the P&L.

The adoption of OSM payments has been largely adopted by parents/carers and reduces the administration associated with payments and subscriptions. Coupled with this I have introduced the use of an online accounting tool that helps to ensure that the Group's financial management is robust and transparent.

A Receipts and Payments Accounting Basis has been used to prepare the Accounts which is consistent with other years and complies with the appropriate legal requirements. The independent examiner of the Accounts is Ben Pallister of 9 Walden Place, Welwyn Garden City AL8 7PG.

Denham Holmes, Treasurer

Profit and Loss

3rd/9th Welwyn Garden City
Scouts

For the 12 months ended 31
December 2018

Account	Jan-Dec 2018
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Turnover

Capitation	(4,802.00)
Contribution to sales of Trips & Acti	12,945.50
Contribution to sales of Uniform/Equ	411.00
Rent of Hut	8,358.82
Rent out equipment	120.00
Sales - Subscriptions	10,390.00
Total Turnover	27,423.32

Cost of Sales

Costs - Subsistence/Expenses	4,078.01
Costs - Tickets/Entry	12,685.27
Costs - Travel	600.00
Costs - Uniform/Equipment to be so	734.83
GOCardless fees	90.75
Total Cost of Sales	18,188.86

Gross Profit	9,234.46
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Administrative Costs

Cleaning	1,040.00
General Expenses	187.08
Insurance	1,124.31
IT Software and Consumables	40.50
Light, Power, Heating	2,244.00
Overheads - Capital purchases exp	5,064.89
Overheads - Food & Drink	88.55
Overheads - Materials	40.00
Rates	203.12
Rent	1,320.00
Repairs & Maintenance	5,460.36
Staff Training	250.00
Total Administrative Costs	17,062.81

Operating Profit	(7,828.35)
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Other Income

Bank Interest rec'd	87.03
Fundraising	330.00
Fundraising - Waitrose Xmas bag p	1,052.61
Gift aid	2,500.00
Total Other Income	3,969.64

Profit on Ordinary Activities Befor	(3,858.71)
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Profit after Taxation	(3,858.71)
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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name: **3RD (9TH WELWYN GARDEN
CITY SCOUTS**

On accounts for the year
ended

31 DECEMBER 2018

Charity no
(if any)

10512804

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2018**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

9/5/19

Name:

BEN PALLISTER

Relevant professional
qualification(s) or body
(if any):

ACA (ICAEW)

Address:

**9 WARDEN PLACE,
WELWYN GARDEN CITY,
AL8 7PG**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Balance Sheet

3rd/9th Welwyn Garden City Scouts

As at 31 December 2018

Account	31 Dec 2018
Current Assets	
Cash at bank and in hand	
Barclays Hut	11,426.27
HSBC Saver	23,114.73
HSBC Scout	13,338.04
Total Cash at bank and in hand	47,879.04
Charity Deposit Account	12,712.06
Charity interest 2018	62.53
Prepayments	2,500.00
Total Current Assets	63,153.63
Net Current Assets (Liabilities)	63,153.63
Total Assets less Current Liabilities	63,153.63
Net Assets	63,153.63
Capital and Reserves	
Current Year Earnings	(1,918.18)
Historical Adjustment - Opening Balance	67,012.34
Retained Earnings	(1,940.53)
Total Capital and Reserves	63,153.63



9/5/19