

# Scouts

11th Folkestone



**Annual Report**  
**2018/19**  
**& Statement of Accounts**  
For the financial year ending 31st December 2018



# 2018

## Our year in numbers



# 11th Folkestone Scouts



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**Governance**

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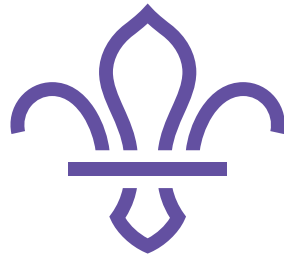
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# Scouts

## 11th Folkestone

# Annual General Meeting

for the financial year 2018

## Agenda

### Key business

1. Welcome & Introductions from the Chair
2. Apologies for absence
3. Minutes of the previous meeting of the Group Council
4. Receive & approve the annual report for the 2018/19 year  
Members of the Group Executive Committee are available to answer questions on the report.
5. Receive & approve the Financial Statement for the 2018 financial year  
Members of the Group Executive Committee are available to answer questions on the financial statement

### Appointments and elections

6. Approval of the Group Scout Leader's nomination Chair of the Executive Committee
7. Election of Group Officers
  - i. Group Treasurer
  - ii. Group Secretary
8. Election of members from the Group Scout Council to the Group Executive Committee
9. Appointment of Independent Examiner for 2019 accounts
10. Receive & approve any recommendations to changes in governance made by the Executive Committee
11. Presentation of Awards
12. Close of business



# Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and members' representation and meets every 4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;

- Appointing Group Administrators and Advisors other than those who are elected.

## Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to leaders, helpers, supporters and members.** The Group, through the membership fees payable annually, contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken and approved by the Group Scout Leader on behalf of the District Commissioner before all activities.

**Reduction or loss of leaders.** The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario the complete closure of the Group.



## Risk and Internal Control of Finances

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include clear budget setting, two signatories for all payments, a robust finance policy with spending authorisation schedule and well considered and scoped comprehensive insurance policies to ensure that insurable risks are covered.

Reduced income. The Group is primarily reliant upon income from membership subscriptions. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. The Committee's primary plan for meet any short fall is through the hiring of the Shepway Close Centre as one of our biggest assets.

## Objectives and activities

### The Purpose of Scouting

**Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.**

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors

- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

## Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, designating £2000 to this purpose. This was reviewed in May 2019, affecting the 2019 accountant period. The 2018 accounting period set the designated fund at £3500.

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**At the end of the 2018 financial year, the Group held £45,349.20 with unallocated reserves of £6916.37 held in the Group's current account against this at year end.**

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This is above the level required for operating expenses. However this can be explained by:

- the Committee's continued preparations for the redevelopment of the Shepway Close Project, requiring funds to be built up in case of overspend.
- the continued expected additional funding that will be required to maintain the Group's minibus.
- to fully fund the Group's ambitious 2018-2023 growth and development plan.

### Investment Policy

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and



this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements. The annual budget setting process takes this into consideration.

## Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.



## Group Chair's Statement

I'm very pleased to report that the Group has had another successful and productive year. The trustees have been focused on development over the past 12 months, more so than ever before.

The Executive Committee have been fully committed in supporting the Group leadership team develop the Skills for Life growth and development plan to lay out the roadmap for the future of our Group and Scouting locally.

**This exciting plan includes all our hopes and aspirations for our Group and one we believe will make Scouting even more fantastic.**

The trustees largest and highest priority element of the plan is the continued renovations of the centre and access to high quality equipment and resources to enable our leaders to deliver great programmes to our young people – week in, week out. This year we have:

- Replaced the windows and fire doors in the main hall
- Completely redecorated the main hall
- Secured funding for a brand new floor (subsurface as well as surface) and had it laid
- Purchased new equipment for the hall – most notably, new tables
- Financed leaders' activity training

- Continued to improve and enhance the health and safety features of the centre, including fitting new automatic door closures to many rooms/spaces
- Continued with the planning and preparation for the major building redevelopment works.

The redevelopment of the downstairs space continues to both inspire and frustrate us. We had hoped, and I reported last year, that barring any unforeseen circumstances the project would be completed by this AGM. It sadly isn't. But all is not lost! We have secured all the funding necessary, finally secured a building contractor we are happy to work with, undertaken all due diligence with both our funders and contractors and have now set a start date. The final steps are the nitty gritty specific details to be done in the coming weeks.

To keep the cost down, we have agreed with the contractors to do a significant amount of the demolition work required before they begin.

**We'll soon be sending out details of the help we need from our members, so please do keep an eye out on your emails from Parent Portal.**

As always, I'd like to thank my fellow trustees for their continued support and enthusiasm in the stewardship of the Group and of course, our thanks to Craig, Alistair and the leadership team for their hard work and dedication in giving our young people the opportunity to learn skills for life.

**Help your money  
go even further  
- for nothing!**

*giftaid it*

Phillip pays £12 a month by direct debit to the charity that provides Scouting to his daughter. With Gift Aid his £12 is now worth £15 to the charity. **Sign up via Parent Portal**



## Annual Section Reports

# BEAVERS

The colony membership has fluctuated over the past year seeming to settle about the 22/24 members mark. There has been a steady and successful movement of children upwards to Cubs and people continue to be eager to put their young people's names down at an early age to come and join us at 11<sup>th</sup> Folkestone.

We generally have three adults leading the section, ably assisted by an adult helper and an occasional helper - soon to be able to support on a weekly basis.

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**We offer the 'four-week challenge' to any adult who would like the chance to join in the fun, make friends and have a great helping our young people learn skills for life.**

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We are also interested in using the talents any of our parents may have ..... from handicrafts to caring for exotic pets or team game coaching to stilt walking!! Just let us know what you might be willing to share skill wise as we really want to provide our Beavers with strong foundations for their 'Skills for Life'.

Over the past year we have:

Joined with the other sections to produce the artwork for the Signs of Peace display.

Camped overnight (in tents – a first for this section) at Lower Grange Farm where Gazelle (Kaz) achieved her Nights Away Permit (NAP). The Beavers scaled the climbing wall, crawled through the caving bus, played wide games, made stick men, walked in the woods and had campfire fun. It was a fun packed 24hrs in which they achieved their nights away badge, adventure challenge

badge and creative badge. They also received Damboree badges as part of a national scouting initiative to get Beavers camping in tents.

- Grown sunflower seeds as part of a joint activity with Hawkinge Gardening Club with one of our Beavers gaining first prize in the sunflower head competition.
- Had fun at Brockhill Park, making boats out of natural materials to race on the stream; completing nature recognition sheets and generally having fun climbing and playing.
- Enjoyed two sessions of experiment fun run by the Explorers.
- Nurtured and 'hatched' butterflies and then released them at the Coastal Park. Gazelle proved to be a 'butterfly whisperer' and managed to dispatch them all safely into appropriate bushes.
- Joined in with the District Beaver Olympic at Lyminge.
- Been Pirates.
- Thought of ways in which we can Save our Oceans, especially from plastic pollution.
- Contributed to the National Ribbon of Poppies.
- Had fun tobogganing at the Sports Centre. It was cold and dark but everyone agreed it was a brilliant, if tiring, evening.
- Travelled 'Around the World in 60 minutes' finding out about fair trade products.
- Undertaken several challenge evenings.
- Enjoyed a 'Bring an Adult to Share the Fun' evening
- Been superheroes and thought about which superpower we would want.
- Joined in World Book Day and Red Nose Day
- Had pancake fun, using various toppings on them before devouring them!
- Decorated cupcakes, made popcorn, eaten Chinese food (Chinese New Year), made hedgehog bread rolls and found out that Beavers enjoy anything to do with food.
- Joined in the District Science Day



Many of the activities undertaken on a weekly basis are linked to badges and our Beavers have worked hard on challenge badges as well as individual activity badges this year. The challenge badges can have up to fifteen different components and the activity badges usually have no more than six. We are very proud of the nine Beavers over the past year who have achieved their Chief Scout Bronze Awards before moving up to Cubs. For these awards Beavers have to gain six challenge badges and at least five activity badges, so well over 100 different activities or challenges, all of which have to be planned into the programme.

On a weekly basis we award a 'Beaver of the Week' in recognition of a YP who has shown they can achieve elements of the Beaver Scout Promise - trying their best, being kind or helpful, or completing a personal target or challenge. When a Beaver takes home Bob the Beaver we encourage them to take photos of any activities Bob joins in with during the week and post them on the group Facebook page so that we can share in their fun. In the past, Bob and sometimes Bert, have been on various holidays in the UK; visited the Lifeboat Station; been on a ferry and a fishing boat; had a picnic; helped to cook a meal and also camped at the Gruffalo Camp. We look forward to seeing what Bob gets up to over the coming year.

## cubs

What a year of adventure and fun for the Cubs. We started the year with a new Akela and 3 new rules... Be quiet when asked, Listen to instructions & Have FUN!.

Well, the Cubs have certainly had fun... We've been to the theatre to watch a production of The Jungle Book, ridden the rides at Chessington, camped at

Rosswood, visited the Dover Lifeboat Station and many other adventures in-between. We've hiked, geocached and even play our own version of Monopoly around the town!!

It's been great to see the Cubs engaged in everything they do and looking forward to coming along each week. There's nothing better than a Cub who wants to come along and doesn't just turn up because mum and dad want an hour and a half of peace & quiet.

**Through everything we've done, the Cub have been learning new skill and earning badges, sometimes without even realising it and a number of the Cubs will achieve their Chief Scout Silver award within the next 6-12 months.**

We have a thriving pack of around 40 Cubs and more wanting to join, so parent support is essential and I thank all those parents who have helped in one way or another over the last year. If you've helped and enjoyed it and want to get a little more involved, then please speak to myself or one of the leaders. Any help is better than no help and will aid us in keeping our weekly programme fun and exciting.

## SCOUTS

The end of 2018 – beginning of 2019 has been eventful for our Scouts. We have learnt various skills from Archery to Encaustic, Origami to Rifle-shooting. We've had camps in freezing temperatures and hikes in 40mph winds! We've created dough twists, clouds and towers from spaghetti (yes, really!).

The trip to Scarefest was jam-packed with activities and was an incredible experience for everyone. Several hundred Scouts from across the

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country attended, to explore the spookier side of Gillwell Park. Despite the chilly weather, the Scouts got thoroughly involved in the action-filled weekend and each of them had a blast showing off their amazing costumes. The weekend closed with a mesmerising firework display and laser show.

A special thanks to Robert Campbell who came and spent the evening running the Scouts through an impressive army drill. They were all completely captivated hearing about the army. And who knew they could all be so disciplined?! In just a couple of short hours, they were marching like soldiers and were proud to be able to apply this new skill in the upcoming Remembrance Day parade.

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**Skip forward to December 31st and our first New Year's Eve sleepover was a roaring success! So much so, that it is something we hope to continue each year. Mums and Dads got to party 'kid-free', whilst the Scouts (arguably) had far more fun!**

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We also managed to raise some money for one of our Explorer Scouts, Andrew, who is attending the World Scout Jamboree this summer. The evening was met with surprise special-guests from Kent Police, who were there to observe the outrageous partying, and pinch a few of the biscuits, before heading back to patrol the town.

Our Scouts have got themselves involved the local community by visiting other local Scout-groups and taking part in joint activities such as hikes, campfires and wide-games. They have visited and learned about the different places of worship in Folkestone and were warmly welcomed by the congregations of St John's Church and Folkestone Mosque recently. We are also proud to share that the group has helped raise money for Porchlight, a charity which supports the homeless in Kent, by having a cardboard box sleepover - which was a brilliant way to raise awareness. We also co-ordinated a clean-up of Folkestone beach, and several Scouts were beaming when approached by

some local residents who wanted to personally thank them for their efforts.

We have explored the musical talents of our young people, inviting them to bring in their own instruments and impress their friends. We all had a great time leaning a 'Greatest Showman' dance routine, some Scouts got a little carried-away with the improv! Scouts also took part in a drumming workshop led by one of our more musical leaders, Beckie, which they all enjoyed.

One of the favourite activities was the 'orange trading post' in which small groups of Scouts had to band together as families of orange-farmers. This is was an exercise in fair-trade and how real-life farmers can struggle and have to adapt to various challenges. The Scouts raced against-the-clock to produce a successful harvest, trading and competing to make a profit and overcoming unexpected disasters, such as a droughts and illnesses!

With such a variety of skills and experiences, we are all looking forward to the year ahead!

## EXPLORERS

The Explorers have once again enjoyed a great range of experiences and activities this year. We have also grown as a section which is brilliant news as it allows us to do more as a section and means we can plan even more exciting evenings and activities.

The Explorers attended Theme Park Camp in September where they spent a weekend with other Explorers and Network members from all



country. The explorers had a great time, getting drenched on Tidal Wave, and experiencing all 10 loops on Colossus. Easter last year saw the Explorers walking all the way from Folkestone to Canterbury in just under 10 hours for their survival skills camp where they learnt many new skills such as tracking, camp pioneering, and using Tilley Lamps. They also took part in and organised a wide game with the Scout section and cooked their own meals throughout the camp.

The leadership team have continued to deliver an exciting, engaging and varied programme this year, which is always looking at providing our young people with #skillsforlife. We have done this through many different activities, such as Wide Games with other Britannia ESU, pioneering projects, international culture and cooking, swimming and skiing, cooking a Christmas dinner and even our very own bin bag fashion show.

**The Explorers are constantly working towards their Chief Scout Awards, both Platinum and Diamond. Only recently the Explorers completed a 60KM Expedition to tick off part of their Chief Scout Platinum.**

Our commitment to the young leader's program has seen many of this section's young people move on to commence their leader training in other sections of the group and we are all very thankful for those young leaders who have generously volunteered their time.

We would like to thank the Explorers for their continued effort and enthusiasm this year and here's to another great year of Scouting.

## Group Scout Leader's Report

Another year, another annual general meeting. Thank you for reading this far, and if you're at the

AGM19 event, thank you for taking the time to support the work of the Group and attending.

As you will have read from the sections, there is never a dull moment in the life of a Scout Group and always something to get up to. Interestingly (at least I think it's interesting!), if you take a look at the 'Our year in numbers' page in this report, you'll see some massively interesting facts and figures. Most notably, the sheer number of badges that have been awarded during the year (this figure doesn't include anyone that left us mid-year either!) which goes to show the strength of our programmes and commitment of the young people as many of those badges have a significant time requirement on them.

**Also on there, and connected to great programmes and commitment, are the brilliant number of 'top awards' – the Chief Scout awards for each section – that we our young people have earned. These are the highest and most challenging of awards to achieve in each section, so a very well done to them. Their names are all over on the 'Hall of Fame' page of our website, so do go and take a peak.**

So, it's been another busy year for the Group, however, not just in the normal sense. This past year has been very much about taking stock of where we are and mapping out where we want to go. We've looked carefully at what we do well, what we don't do so well at and things we should and could do that we don't. This has been agreed with all our volunteers and developed into our 2018-2023 Skills For Life plan. You'll hear us talking about this in the months and years to come as we move on with the plan, but the key targets for us are:

<b>Growth</b> Total young people recorded at 2023 census to be 170. Total adult volunteers to number a minimum of 4 per section. Each section to have at least 2 young leaders.	<b>Inclusion</b> By 2023 census, demographic of young people and adults reflects that of our locality (7.6% non-British[A]). By 2023 census, female membership will match local demographics for age ranges.	<b>Youth shaped</b> By the 2023 census, 80% of young people achieve the top award for their section. By 2023 every section will run termly youth forums which feed proposals into Executive Committee meetings and budget planning	<b>Community Impact</b> By the 2023 census, 100% of young people in our group undertake a social action annually. By 2023, the community uses our centre for at least 4 hours daily.
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A big part in achieving this is making sure we continue to have an excellent programme to offer our young people and adults and we know we need more adult support to do that. We have a great team of adult volunteers and if you think you'd like a 'slice of the action', please get in touch with anyone in the Group and they'll point you in the right direction. We provide training, support, thanks and most importantly, regular tea and cake!

This past year has seen us grow our volunteer team and I'd like to thank Rob and Russ for joining in – it really does make all the difference. We've also had new young leaders join in, so again, thank you to them. Young leaders have a really important job to do in the Group to help us make Scouting even better, not just by being an extra pair of hands, but also in helping give new and different ideas to our leaders and sharing their perspective on what we're doing.

As always, I'd like to pass on my personal thanks to our amazing team of volunteers and to Steve and Alistair in particular who are always there supporting the fabulous work that goes on at 11<sup>th</sup> Folkestone. We really can't do it without these wonderful, supportive and dedicated volunteer leaders, supporters and friends. I'd also like to say a huge thank you and well done to our people and their families for everything they have achieved this year. As always, I remain both proud of and humbled by this amazing community.

Right then, enough from me. Here's to another amazing year of Scouting and the continued journey of 11<sup>th</sup> Folkestone Scouts as we head full steam into our second century of Scouting.

Enjoy the refreshments, celebrations and evening's entertainment.

**Craig**

Group Scout Leader

Looking for a party venue?  
**Hire the hall.**  
 £50 for three hours

email: [centre@11th.org.uk](mailto:centre@11th.org.uk)

phone: 01303 246324

[facebook.com/shepwayclosecentre](https://facebook.com/shepwayclosecentre)

Please note: we are unable to host teen/21st birthday parties





## Receipts and Payments Accounts for 11th Folkestone (St. John's) Scout Group

Registered Charity No. 285558

For Period: 01/01/2018 to 31/12/2018

		Unrestricted funds to nearest £	Restricted funds to nearest £	Last year 2017 to nearest £
<b>Receipts</b>				
	4000 General Sales	-	-	162
	4010 Membership Subscriptions	10,595	-	9,583
	4011 Residential Experiences Income	2,910	-	4,090
	4012 Minibus Income	527	-	455
	4013 Shepway Close Centre Income	7,195	-	5,157
	4015 Fundraising Income	246	-	1,199
	4017 Activities/Events Income	556	-	563
	4018 Joining Fee	-	-	40
	4019 Donations	1,399	-	20
	4020 Capital Grant Income (Restricted)	-	18,750	1,785
	4021 PayPal Giving Income (Shop4Scouts)	-	-	-
	4022 Solar Panel Feed In Tariff (Shop4Scouts)	2,827	-	1,395
	4900 Bank Interest Received	21	-	2
	4906 Gift Aid Claim	3,729	-	308
	Miscellaneous Income			57
	<b>Total receipts:</b>	<b>30,005</b>	<b>18,750</b>	<b>24,759</b>
<b>Payments</b>				
	5000 General Purchases	-	-	(731)
	5001 Annual Membership Fee (AMS)	(4,080)	-	(3,200)
	5010 Group Development	(30)	-	(169)
	5011 Capital Equipment	(3,545)	-	(608)
	5012 Programme Expenses	(1,209)	-	(1,609)
	5013 Capital Projects	(5,095)	(8,750)	(100)
	5014 Activity/Event Expenditure	(1,068)	-	(1,091)
	5015 Residential Experiences Expenditure	(2,279)	-	(4,839)
	5017 Community Engagement	(981)	-	-
	5202 Badges & Sundries	(654)	-	(545)
	7102 Water Rates	(358)	-	(1,607)
	7104 Premises Insurance	(961)	-	(902)
	7300 Fuel and Oil (MOTOR)	(328)	-	(270)
	7301 Repairs and Servicing (MOTOR)	(367)	-	(157)
	7302 Licences	(334)	-	(347)
	7303 Vehicle Insurance	(1,216)	-	(1,009)
	7501 Postage and Carriage	(4)	-	-
	7502 Telephone and Mobile Charges	(68)	-	-
	7506 Hosting Fees and IT	(400)	-	(250)
	7601 Audit & Accountancy Fees	(55)	-	(55)
	7603 Professional Fees	-	-	(330)
	7701 Office Machine Maintenance	-	-	(445)
	7800 Repairs and Renewals	-	-	(32)
	7803 Premises Expenses	(405)	-	(578)
	7907 GoCardless Processing Fee	(418)	-	(289)
	8200 Donations	(30)	-	-
	8203 Training Costs	(30)	-	(40)
	8205 Refreshments/Volunteer Welfare	(30)	-	(90)
	8207 AGM & Trustee Expenses	(251)	-	(250)
	<b>Payments:</b>	<b>(24,195)</b>	<b>(8,750)</b>	<b>(19,542)</b>
	<b>Total payments:</b>	<b>(32,945)</b>		<b>(19,542)</b>



The Big Lottery Fund have generously supported the Group by funding the main hall floor. Although it may not sound exciting, it has been an extremely important investment to make our centre a true high-quality space for us and our community.



The Co-op Foundation have been instrumental in supporting the centre development works – a project to increase the usable space and resources available to us to run even better programmes and the community to use.

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# Receipts and Payments Accounts for 11th Folkestone (St. John's) Scout Group

For Period: 01/01/2018 to 31/12/2018

## Group Year End Balance Sheet

Current Assets		Unrestricted	Restricted	Total
1200	Current Account	6,916.37		6,916.37
1201	Reserve Account	3,500.00		3,500.00
1203	Barclays Penticost Fund	1,002.18		1,002.18
1204	Barclays Restricted/Designated	6,267.04	27,325.11	33,592.15
1230	Petty Cash	50.00		50.00
1231	Pocket Pre Paid Credit Card	323.50		323.50
1232	FairFX Corporate Card	10.00		10.00
Total Current Assets:				<b>45,394.20</b>

Current Liabilities			
1100	Accounts invoiced, but not paid		(46.20)
1254	Co-Operative Foundation Community Loan		(15,000.00)
2100	Outstanding payments		(4.08)
Total Current Liabilities:			<b>(15,050.28)</b>

Capital and Reserves			
	Net receipts/(payments)		15,810
3101	Cash Reserves & Rollover		14,534
Total Capital and Reserves:			<b>30,343.92</b>

### Statement of assets and liabilities at the end of year (recording purposes only)

	2017	2018
Land & buildings (estimated insurance value)	529,519	643,315
Motor vehicles	-	-
Scouting equipment, furniture, etc... (estimated insurance value)	30,000	54,600
Badge Stock	163	225
		<b>698,140</b>

The above receipts and payments accounts and statement of assets and liabilities were approved by trustees at the Group Executive meeting held on 2nd May 2019 . Presented to the Group Council at the Annual General Meeting on 11th June 2019 .

Signature	Print Name	Date
<u>Signed on filed copy</u>	<u>M. Last</u>	<u>09/05/19</u>
Group Treasurer		
<u>Signed on filed copy</u>	<u>S.Fairfax</u>	<u>09/05/19</u>
Group Chair		



## Amanda Campbell Bookkeeping Services



Bookkeeping and Payroll Services

11<sup>th</sup> Folkestone Scouts  
The Scouting Centre  
Shepway Close  
Folkestone  
Kent  
CT19 5SJ

### Independent examiner's report to the trustees of 11<sup>th</sup> Folkestone (St Johns) Scout Group.

I report on the accounts of the Trust for the year ended 31 December 2018. The charity's trustees are responsible for the preparation of the accounts. The charity's trustees have requested an independent examination of the accounts.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met.

Amanda Campbell MICB PM Dip

9 Charles Crescent, Folkestone, Kent CT19 4NF

20 May 2019

Proprietor: Mrs Amanda Campbell MICB PM.Dip  
9 Charles Crescent, Folkestone Kent CT19 4NF

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# Minutes of the Group Council's Annual General Meeting 2018

Reporting on the 1<sup>st</sup> January 2017 to 31<sup>st</sup> December 2017 financial year

Meeting held on 22<sup>nd</sup> May 2018 at 11<sup>th</sup> Folkestone Scout Group HQ, Shepway Close

1. Welcome and introductions from the chair  
The Chair welcomed everyone to the meeting, including members, leaders and other Group volunteers as well as the trustees for the 2017/18 period. The Chair explained that after item, once a resolution has been proposed and seconded, all members of the Group Council would be asked to show their agreement by holding up the voting slip. **The AGM 2018 was quorate.**
2. Apologies for absence  
Apologies were received and accepted from: **Abbey Sutton** – Trustee, **Pete Woodsford** – Section Assistant & **Tony Hogben** – District Commisisoner.
3. Acceptance of the minutes from the previous meeting.  
Proposed: **Mick Lewis**  
Seconded: **Karen Ingelbrecht**  
*The motion was carried by majority vote of the Council.*
4. Receive & adopt the annual report  
Proposed: **Ian Marshall**  
Seconded: **Mick Lewis**  
*The motion was carried by majority vote of the Council.*
5. Receive & adopt the financial report  
Proposed: **Chloe Last**  
Seconded: **Karen Ingelbrecht**  
*The motion was carried by majority vote of the Council.*

Group Chair and all trustees retired from post at this point. GSL assumed chair.

6. Approval of the GSLs nomination for Group Chair: **Steve Fairfax**  
Nominated: **Craig Ward** (Group Scout Leader)  
Approved (show of voting slips): **Majority of meeting voted in favour. No objections raised.**  
*The motion was carried by majority vote of the Council.*

Group Chair reappointed and resumed chairing of AGM.

- 7i. Election of Group Officers: **Maite Last (Treasurer)**  
Proposed: **Steve Fairfax**  
Seconded: **David Sutton**  
*The motion was carried by majority vote of the Council.*
- 7ii. Election of Group Officers: **(Secretary)**  
No secretary was appointed.  
*No motion was carried.*
- 8i. Election of Group Trustees: **Amanda Sutton, Sarah Marshall, Abbey Sutton, Chloe Last, Pete Woodsford.**  
Proposed: **Peter Ingelbrecht**  
Seconded: **David Sutton**  
*The motion was carried by majority vote of the Council.*
- 8ii. Election of Group Trustees (ex-officio):  
Read out names of those Section Leaders who have opted in:  
Section Leaders who have opted in: **Ian Marshall, Catherine Ward, Owen Hardie**
9. Appointment of Independent Examiner (scrutineer):  
**Amanda Campbell Bookkeeping Services, Folkestone**  
Proposed: **Mick Lewis**  
Seconded: **Ian Marshall**  
*The motion was carried by majority vote of the Council.*

10. Presentation of Awards. Assistant Group Scout Leader, Alistair Sutton, took over at this point, introducing the section leaders in turn to present the awards and trophies to our amazing young people.
11. Close of business.  
The Chair noted and thank the service of Peter Ingelbrecht and Mike Last as trustees of the Group over many years upon their stepping down at this AGM. The Chair closed by thanking the Group Scout Leader, leaders and Executive members for their continued support, hard work and dedication. He looked forward to another successful year of Scouting at 11<sup>th</sup> Folkestone. The meeting was thanked and invited to enjoy the refreshments.



# Group Executive Committee 2018/19

22<sup>nd</sup> May 2018 – 11<sup>th</sup> June 2019

## Ex-Officio Members:

Chairman	- Steven Fairfax	Centre Manager	- Edward Hogben
Treasurer	- Maite Last	Explorer Scout Leader	- Owen Hardie
Group Scout Leader	- Craig Ward	Scout Leader	- Catherine Ward
Assistant Group Scout Leader	- Alistair Sutton	Cub Scout Leader	- Ian Marshall

## Elected Members:

Group Council	- Amanda Sutton	Group Council	- Abbey Sutton
Group Council	- Sarah Marshall	Group Council	- Pete Woodsford
Group Council	- Karen Ingelbrecht	Group Council	- Chloé Last

Bankers: - Barclays Bank

## Registered Address:

The Scouting Centre, Shepway Close, Folkestone  
CT19 5SJ

## Group Leadership Team as of 1<sup>st</sup> May 2019, listed alphabetically by section

### BEAVERS

Assistant Beaver Scout Leader	- Sam Collins
Assistant Beaver Scout Leader	- Karen Goldsack
Scout Active Support	- Rob Penter
Assistant Beaver Scout Leader	- Holly Taylor
Scout Active Support	- Clare Taylor
Beaver Scout Leader	- Jacqui Ward

### cubs

Scout Active Support	- Russ Bell
Cub Scout Leader	- Ian Marshall
Assistant Cub Scout Leader	- Andy Sutton

### SCOUTS

Assistant Scout Leader	- Beckie Ingelbrecht
Scout Active Support	- Jenny Ingelbrecht
Assistant Scout Leader	- Gregor Lewis
Assistant Scout Leader	- David Sutton
Scout Leader	- Catherine Ward
Section Assistant	- Pete Woodsford

### EXPLORERS

Explorer Scout Leader	- Owen Hardie
Explorer Scout Leader	- Ben Marshall



Active Support Coordinator	- Peter Ingelbrecht
Active Support Manager	- Jane Lambert
Active Support Member	- Chloe Last
Active Support Member	- Mike Last



Centre Manager	Ted Hogben
Assistant Group Scout Leader	Alistair Sutton
Group Scout Leader	Craig Ward

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**easy.11th.org.uk**



Shop with over 3,300 online stores





# Committee

## Matters 2018/19



Executive Committee Meeting Dates			2018/19
9 <sup>th</sup> July 2018	20 <sup>th</sup> September 2018	22 <sup>nd</sup> November 2018	
24 <sup>th</sup> January 2019	28 <sup>th</sup> March (postponed to 2 <sup>nd</sup> May 2019)		

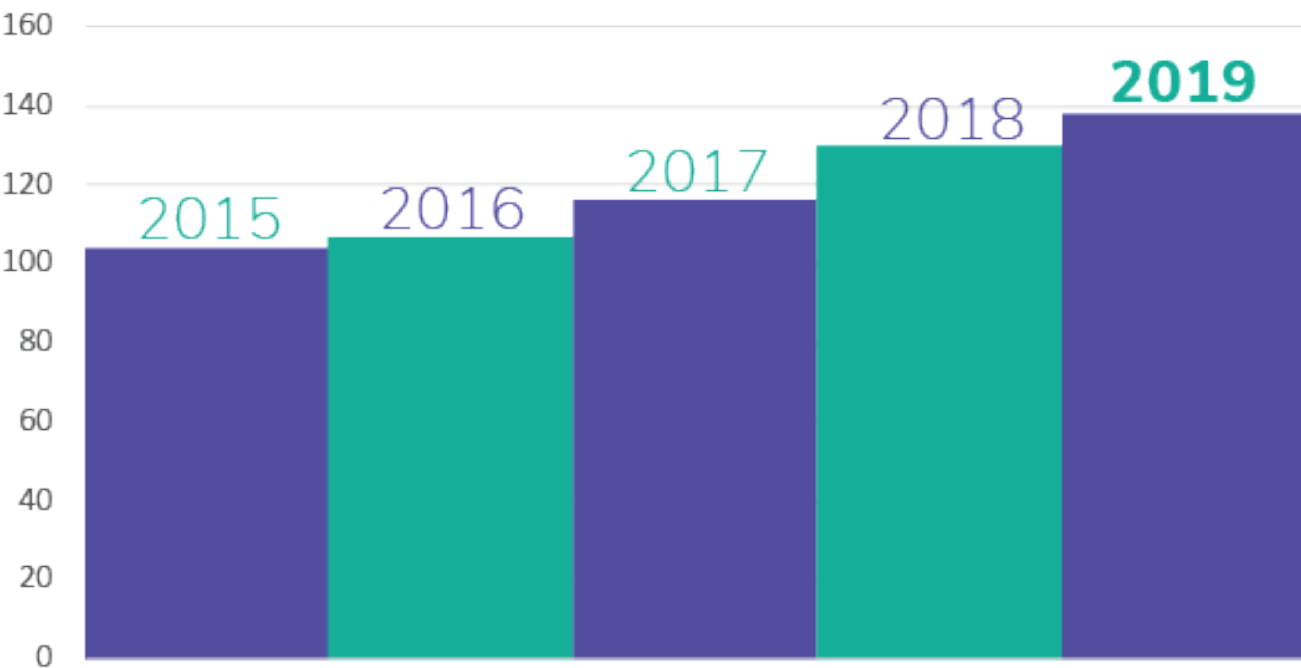
Executive Committee meeting attendance by trustee						2018/19
Steven Fairfax	5 (100%)	Maite Last	4 (80%)	Amanda Sutton	3 (60%)	
Owen Hardie	4 (80%)	Ian Marshall	4 (80%)	Catherine Ward	5 (100%)	
Edward Hogben	4 (80%)	Sarah Marshall	5 (100%)	Craig Ward	4 (80%)	
Karen Ingelbrecht	4 (80%)	Abbey Sutton	1 (20%)	Pete Woodsford	3 (60%)	
Chlo� Last	5 (100%)	Alistair Sutton	4 (80%)			

# Membership

## Matters 2018/19

Membership Information 2019 Census							2018
Beavers	27 (31)	Cubs	39 (38)	Scouts	29 (22)	Explorers	8 (5)
Active Support	11 (10)	Adults	24 (24)	Total Group		138 (130)	
Group Growth	6% (14%) increase		Total Female Membership		41 (38) = 30% (29%)		

Last year's figures in brackets.



# 11th Folkestone Scout Group

The Scouting Centre  
Shepway Close  
Folkestone  
Kent  
CT19 5SJ

[www.11thfolkestonescouts.org.uk](http://www.11thfolkestonescouts.org.uk)  
[hello@11thfolkestonescouts.org.uk](mailto:hello@11thfolkestonescouts.org.uk)  
01303 246324  
[facebook.com/11thfolkestone](https://facebook.com/11thfolkestone)  
[@11thfolkestone](https://twitter.com/11thfolkestone)

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# Shepway Close DERBY

AN EVENING AT THE RACES



**SHEPWAY CLOSE CENTRE**  
**7.30PM**

CT19 5SJ  
DOORS OPEN AT 7PM



**JOIN US FOR A FUN NIGHT OF PICKING WINNING HORSES**  
**50p PER TOTE - ALL PROCEEDS TO 11TH FOLKESTONE SCOUTS**  
**BRING YOUR OWN AMERICAN SUPPER & DRINK. FREE ENTRY. RAFFLE.**

11TH FOLKESTONE SCOUT GROUP REGISTERED CHARITY NO. 285558

FULL RULES AND EVENT GUIDE AVAILABLE: [WWW.11TH.ORG.UK/EVENINGATTHERACES](http://WWW.11TH.ORG.UK/EVENINGATTHERACES)