



Beckenham Methodist Church
Bromley Road BR3 5JE and Clock House Road BR3 4JP

Registered Charity No. 1138006

Trustees Annual Report and Accounts for year ending 31st August 2018

Purpose

We are a body of people, drawn together by the love of God to worship, pray and try to follow the teaching of Jesus. To fulfil our purpose, we will:

- Glorify God in worship
- Develop our understanding of the love of God and the way of Jesus
- Deepen our commitment to the Christian life
- Enable and encourage our community to develop and use all their God-given talents
- Offer Christian love and friendship to all
- Respond to the needs of God's world, especially the people of Beckenham

The Methodist Church exists to exercise the whole ministry of Christ. The Local Church in Beckenham, with its membership and larger church community, exercises this ministry where it is and shares in the wider ministry of the Church in the world. In this one ministry worship, fellowship, pastoral care, mission and service are essential elements, enabled by training and prudent administration.

Organisation and governance

Beckenham Methodist Church (BMC) is part of the Bromley Circuit (No 35/42) of the Methodist Church, and arose from a merger of the Bromley Road and Clock House Road churches on 1 September 2004.

Ministers are appointed to the Circuit and given Pastoral Charge of the Local Church by the Circuit, usually staying for a term of 5 years. The Rev. Barbara Calvert duly retired at 31 August 2017 and was succeeded by the Very Rev. Ray Coster, with pastoral charge of the Beckenham and West Wickham churches.

The various tasks in carrying out our ministry are undertaken by the local Church, through its Church Council and committees, in union with the ministry of the Circuit of which it is constituent. In accordance with its governing document, the Constitution Practice and Discipline (CPD) of the Methodist Church, the Trustees are all the members of the Church Council who are over the age of 18 years, some by virtue of posts they hold and some as elected representatives of the whole congregation.

Worship and Prayer

BMC gives worshippers the choice of two 10.30 a.m. services on a Sunday, one at Clock House Road and the other at Bromley Road. The preachers at each service are appointed by the Circuit. Occasionally on special occasions, combined services are held at one or other venue. Holy Communion is normally celebrated at Bromley Road on the first Sunday of the month and at Clock House Road on the second. A weekly class meeting or Bible Study is held on a Wednesday evening at Clock House Road and other fellowship meetings are also arranged.

The regular congregations at both sites are a mixture of age groups, nationalities and backgrounds and everyone who comes through the doors is afforded a friendly welcome. Service books, hymn books and pew Bibles are provided, as well as printed sheets when appropriate. Audiovisual projection is now normally used at both sites and all appropriate copyright licences are held.

Membership stands at 114 with a further 26 adherents. Average attendance at Bromley Road is 52 and at Clock House Road 12 with many housebound or infirm and others not attending regularly because of work or family commitments. A tape recording of each service at Bromley Road is made available for the housebound.

Circuit Meeting

Several Members of the Church Council also hold posts at Circuit level and the Church Council elects four representatives from amongst its number. The Circuit Meeting is a separate charity and its members are its trustees. The Local Church pays an assessment to the Circuit each year to cover the stipends and housing of ministerial staff and contributions to the Methodist Church nationally. BMC's assessment for this year was £52,080.

The Church Premises

The Trustees are responsible for the maintenance of the premises at Bromley Road (BR3 5JE) and Clock House Road (BR3 4JP) Beckenham. The Church premises at both sites are extensively used by the local community as well as by Church members. At Clock House Road there is a long-established pre-school playgroup. Various evening activities include yoga and dance classes and other community meetings. The main halls at both sites are available at weekends for children's birthday parties.

The premises at Bromley Road are more extensive and are used by some 35-40 community groups on a regular basis as well as for annual meetings of local residents groups and management committees. Activities for young children and the elderly are all available as well as the Church's own sponsored Brownies, Guides, Beavers, Cubs, Scouts, Badminton Club and Social gatherings. According to Methodist Practice (CPD) no alcohol is allowed to be brought onto or consumed on the premises. A weekly AA meeting has been held on the premises for many years.

At Bromley Road we have been running a Community Café called TCs since July 2000 when a similar project run by Churches Together in Beckenham (CTiB) was forced to close. This has been very successfully staffed by volunteers from among the church membership as well as non members. It is open for four hours a day Monday – Friday and enables the Church to be kept open for prayer at these times. Once again, a surplus of £4,500 for the year was made, and this was distributed among various national and international charities. The TCs management committee reports to the Church Council.

The Property and Finance Committee reports to the Church Council and is responsible for day-to-day management of the bookings through the offices of the four appointed Property Stewards. Cleaning of the church sanctuary at Bromley Road is carried out by volunteers, but the rest of the premises is cleaned by professionals at each site.

Maintenance of the premises is an ongoing expense: **at Clock House Road re-decoration and lighting were attended to, while at Bromley Road repairs were undertaken to the roof of the halls and work started to improve the storage facilities in the Copeland Annexe. {This last year's text to be updated}**

Pastoral Care

The members of the Methodist Church are each allocated to a Pastoral Visitor who works closely with the minister to ensure all pastoral needs are met. The Pastoral Visitors and Church Stewards are members of the Pastoral Committee which reports to the Church Council. Those who are unable to attend services are visited and where requested the minister or some of the pastoral visitors are able to celebrate Holy Communion with them in their own home.

Mission

The Methodist Church supports Mission in Britain as well as Mission in the Wider World. These funds are well supported by the members of BMC as well as other charities. The work of TCs has been mentioned. Others regularly supported are Christian Aid with participation in the street collections and Action for Children, the Methodist Children's charity, one of whose founders was also a member of

Beckenham Methodist Church at its original foundation in 1887. Various other charities are supported annually, both locally and worldwide, e.g. Workaid and a food bank and support for homeless men provided at another local church.

Ecumenical relationships

BMC is an active member of CTiB and participates in all its activities. On Ascension Day each year a service is shared with St. Paul's C of E Church in Brackley Road, alternating the venue and preachers. Close relationships are held with our nearest neighbours at St. George's Parish Church and the United Reformed Church, Crescent Road.

Financial review, including reserves policy, designation of material funds and likely timing of expenditure

The financial position is sound, and reflects a church with a strong sense of community purpose and mission.

Continued strong personal giving, as well as receipts from letting of church premises to local community groups, led to a modest surplus for the year. A reduced Circuit assessment helped the position, as did lower than usual expenses on repairs and maintenance in view of the redevelopment project now underway. {Last year's commentary, to be updated by SY}

This project, outlined in prior years' reports, is now entering its construction phase after completing a tender process in July-August. Because the latest projection of total project costs including contingency had risen beyond our funding budget, Church Council decided to postpone a minor part of the work until a later phase while retaining the most important elements of the development: the new atrium and the sanctuary renovation. Work by our chosen contractor is expected to start on site in early November, with a planned completion date of November 2019. Our reserves policy is therefore to continue holding as a cushion of liquidity that which still remains, after transfers to the project fund, of the relatively high level of undesignated reserves accumulated over a number of years.

Existing material funds designated in the balance sheet at 31.8.2018 comprise the maintenance and development reserve (£8,200) and the printing machine reserve (£6,000), as well as the development project fund (£750,000) {Figure needed}. The change in the balance of the latter compared with the prior year is due to the receipt of grant monies from Circuit, District and Connexion as well as from third party grant-making organisations, and to continued strong giving by church members, partly offset by further professional fees.

Funds held as custodian trustee on behalf of others:

Such funds are not material. They may include, during the financial year:

- collections made for nominated charitable organisations, detailed in the Notes to the Receipts & Payments Account, but not yet distributed to them. Examples are Action for Children, Mind and on behalf of the Traidcraft Café. Movements of such funds, which are held temporarily on the main bank current account, are separately recorded in the Vestry Journal, receipts and payments ledgers, and documented in other papers on file.
- balances of the Benevolence Fund, to be applied at the minister's discretion.

It is policy to disburse such collections in the same financial year in which they were received into the church accounts, except for the Benevolence Fund which may accumulate across year-ends.

Thanks

The Trustees would like to thank all those who work in a volunteer capacity to enable the smooth running of the Church in all its facets. As can be seen, BMC is an organisation devoted to providing public benefit with the assistance of its members. The Trustees, in exercising their powers and duties, complied with their obligation to have due regard to the guidance on public benefit published by the Charity Commission.

This Report was approved at BMC's Church Council meeting on 1 November 2018, on which date the Trustees were the following:

Rev. Alex Terrett
Ann Fox
Jenny Nichols
Christine Handel
Comfort Lawson
David Dingley
Graham McLeod
Sheila Priestman
Barbara Kyei
Cynthia Campbell
Mark Cheesman
Judith Reep
Colin Wilson
Simon Young
Gordon Hughes
Carol Jefferies
Irene Addo
Vicky Bessant
Andrew Cloke
Tina Eshun
Joe Krywko
David Jackson
Lum Ntumazah
Mary Jackson
Papa Boateng
Theo Farmer
Kwadjo Asamoah
Ruben Martin

Other Trustees during the financial year 2017-18 covered by this Report, all retiring 31 August 2018, were:

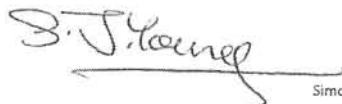
Beverley McCleary
Barry Stewart
Thandie Munaiwe

BECKENHAM METHODIST CHURCH

ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2018

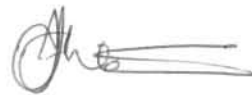
		2018			2017
		Main £	Project £	TMCP £	Total £
RECEIPTS AND PAYMENTS					
RECEIPTS	Notes				£
Offeratories	BR Envelopes	28,747.17			24,227.36
	BR Cash	3,845.22			3,109.34
	1 BR Specials	0.00			3,798.61
	CHR	2,713.49			4,233.37
Offeratories, donations to pass to specified other orgs	2	3,717.12			5,801.91
Gift day		4,310.00	18,805.00		3,320.00
Tax refunds on covenants and gift aid payments	3	10,444.33			17,041.99
Use of rooms	BR	47,403.20			43,704.00
	CHR	14,311.00			14,136.00
					0.00
CFB a/c interest		1,017.91			496.88
Printing receipts		238.12			261.80
Community café (TCs)	4	5,000.00			5,000.00
Sundry income		25.46	14,267.85	2.06	1,213.23
Grants		0.00	747,000.00		747,000.00
Benevolence fund		351.25			351.25
Open Door		150.00			150.00
Transfer between a/c re project		-25,000.00	25,000.00		0.00
Transfer between a/c re gift aid		-4,997.73	4,997.73		0.00
		92,276.54	810,070.58	2.06	902,349.18
					126,344.49
PAYMENTS					
Circuit Assessment		52,080.00			50,220.00
Grants, donations and gifts (TCs)	5	4,500.00			10,550.00
Offeratories, donations passed to specified other orgs	6	4,696.84			5,372.86
					0.00
Church building expenses					0.00
Cleaning		10,681.22			10,972.16
Lighting and heating		7,215.05			6,655.72
Repairs and renewals	7	7,068.86			15,317.91
Water, telephone and TV		1,714.96			1,485.00
Insurance		7,447.87			7,048.89
Organ and pianos		3,993.00			3,582.00
Professional fees, legal		493.80			736.66
Project					0.00
					0.00
Other expenses					0.00
Ptg machine & photocopier maintenance, etc		2,577.02			2,989.96
Stationery, books, paper, etc		885.54			1,080.98
Sundry and youth expenses		396.56			221.26
Architect			24,307.63		24,307.63
Consultants			33,567.48		33,567.48
Other			2,736.11		2,736.11
Open Door		230.00			230.00
		103,980.72	60,611.22	0.00	164,591.94
					116,233.40
Surplus / Deficit		-11,704.18	749,459.36	2.06	737,757.24
					10,111.09

Signed:



Simon Young, Treasurer

Signed:

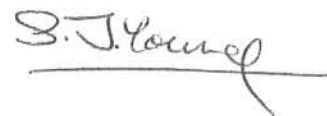

John Whittam
Independent Examiner

BECKENHAM METHODIST CHURCH

ANNUAL ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2018

BALANCE SHEET	Notes	2018 £	2017 £	Movement £
Accumulated revenue reserve	1	19,712.17	31,687.60	-11,975.43
Capital reserves		104,132.62	104,132.62	0.00
Maintenance and development fund	2	8,200.00	8,200.00	0.00
Printing machine fund	2	6,000.00	6,000.00	0.00
Ernest Smith bequest fund	5	2,465.31	2,465.31	0.00
Other bequests	5	510.64	508.58	2.06
Shirley Wilson recording service fund	3	180.00	180.00	0.00
Open Door	4	417.97	497.97	-80.00
Benevolence fund	3	932.37	581.12	351.25
Development project fund	3	785,431.12	35,971.76	749,459.36
		927,982.20	190,224.96	737,757.24

Signed:



Simon Young
(Treasurer)

Represented by :-

Deposit at Central Finance Board	763,084.32	83,702.08	679,382.24
Fund held at TMCP	510.64	508.58	2.06
Cash at Bank (current a/c)	48,956.12	70,042.54	-21,086.42
Cash at Bank (project a/c)	115,431.12	35,971.76	79,459.36
	927,982.20	190,224.96	737,757.24

Signed:



John Whittam
(Independent Examiner)

Notes to the Balance Sheet

- The transfer of £29,997 from current a/c to project a/c has been adjusted directly over main account revenue reserves above. It represents the £25k large transfer and the £4,997.73 of Gift Aid
- Created from revenue reserves and can be dissolved into revenue reserves at any time if they are not needed or used as originally anticipated.
- Treated as Restricted Funds in the Standard Form of Accounts
These are dedicated purposes for which the funds in question were specifically collected / donated by church members and third parties.
- To include in Section D - Money received and passed on to external organisations - of the Standard Form of Accounts.
Open Door is a specific external charity and collections really should be disbursed in the same financial year
- General legacies, which the church can apply anywhere within its charitable objectives which are basically anything the church does, capital or operational.

Benevolence a/c	£	Open Door a/c	£
Balance at 31 August 2017	581.12	Balance at 31 August 2017	497.97
Add: Offerings	351.25	Add: Receipts per Vestry Journal	150.00
Sub-total	932.37	Sub-total	647.97
Less : Disbursements	0.00	Less : Disbursements	230.00
Balance at 31 August 2018	932.37	Balance at 31 August 2018	417.97

Development project fund	£	Ernest Smith Bequest Fund	£
Balance at 31 August 2017	35,971.76	Balance at 31 August 2017	2,465.31
Add: Receipts	810,070.58	Add: Receipts	0.00
Sub-total	846,042.34	Sub-total	2,465.31
Less : Disbursements	60,611.22	Less : Disbursements	0.00
Balance at 31 August 2018	785,431.12	Balance at 31 August 2018	2,465.31

Other bequests - TMCP	£
Balance at 31 August 2017	508.58
Add: Receipts	2.06
Sub-total	510.64
Less : Disbursements	0.00
Balance at 31 August 2018	510.64

BECKENHAM METHODIST CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2018

note 1 Offertories movements - the long term trend is for cash to decrease and electronic giving to Electronic giving from both sites is included with cash & cheques from BR envelopes. Specials which was cash and cheques has been combined with cash total It is proposed to split electronic and non electronic giving out next year.

Note 2 Offertories, donations to pass to specified other organisations **3,717.12**

Raised for Action for Children	1,263.04
September	44.00
In february 2018	571.66
In April	157.77
In June	260.00
In July	151.29
Aug boxes	78.32
Raised by Sunday Coffee	402.10
Raised for other mission work	2,051.98
Mission MHA	384.00
Beckenham Mind	936.98
Love in a box (Mustard Seeds)	176.00
Demelza	374.00
Christian Aid	181.00

Note 3 Current year's amount to be split in 2018-19 50/50 with project fund.

	10-Oct-17	1,937.72
	09-Aug-18	8,506.61
Total		10,444.33
Amount for each account (50%)		5,222.17

Note 4 TC's changed process, now remitting their surplus in the same year it is to be disbursed.

Note 5	Grants, donations and gifts		4,500.00
	Charitable donations effected out of funds from TCs	4,500.00	
	Stand by me	500.00	
	Freedom from Torture	1,000.00	
	Zimbabwe Victim's Support fund	1,000.00	
	Smile International	1,000.00	
	Welcome in Bromley	500.00	
	St John's the Evangelist Centre	500.00	

Donations approved by Church Council

Other donations and gifts

Note 6 Donations, offertories passed to other organisations **4,696.84**

Action for Children	1,325.40
Sierra Leone Flood Appeal	1,215.21
Love in a box (Mustard Seeds)	176.00
Demelza Hospice Care	374.00
Beckenham Mind	639.13
MHA	384.00
Christian Aid	181.00
The fund for human need	402.10

Note 7 Repairs and renewals **7,069.00**

BR roofing work	865.00
BR Bevington Hall redecoration	840.00
BR Copeland Annexe integration	1,029.00
BR gas main capping	1,093.00
CHR asbestos	354.00
other	2,888.00

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Beckenham	Church
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FOR THE YEAR ENDED

31 August 2018

Bromley	Circuit	Circuit no		35/42
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Registered Charity - Charity Registration number

1138006

**If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number**

N/A

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Alex Terrent

Church Stewards:

Jenny Nichols, Christine Handel,
Sheila Priestman, Comfort Lawson,
David Dingley, Graham McLeod,
Irene Antwi, Cynthia Campbell,
Lum Ntumazah

Treasurer:

Simon Young

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	50,060	18,805	68,865	61,704
a3	Bank and CFB interest and Investment income	1,018		1,018	497
a4	Lettings	61,714		61,714	57,840
a5	Other receipts	5,266	791,616	796,882	10,387
a6	TOTAL RECEIPTS	118,058	810,421	928,479 (a7)	130,428

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS				
b2	Circuit Assessment or Share	52,080		52,080	50,220
b3	Donations	4,500		4,500	10,550
b4	Repairs and Maintenance	17,750		17,750	26,290
b5	Utilities (Insurances, water charges, heating & lighting)	16,378		16,378	15,190
b6					
b7	Other payments	38,345	60,611	98,956	51,461
b8	TOTAL PAYMENTS	129,053	60,611	189,664 (b9)	153,711

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	(10,995)	749,810	738,815	(23,283)
c2	Total funds brought forward from last year	153,492	36,733	190,225 (c6)	211,169
c3	Sub total (c1+c2)	142,497	786,543	929,040	187,886
c4	Transfers and adjustments	(1,058)		(1,058) (c7)	2,339
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	141,439	786,543	927,982 (c8)	190,225 (c6)

SECTION D		£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year	2,339	
d2	Offerings/Gifts - received for external organisations	3,867	7,711
d3	Offerings/Gifts - passed to external organisations	4,927	5,372
d4	BALANCE STILL TO BE PAID (d1+d2-d3)	1,279	2,339

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2017 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Church accounts (totals brought forward from page 2 - totals column)					
e10	928,479 (a7)	189,664 (b9)	738,815	(1,058) (c7)	190,225 (c6)	927,982 (c8)
e10	928,479	189,664	738,815	(1,058)	190,225 (x)	927,982 (y)
TOTAL RECEIPTS		TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2017

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	106,014	164,387
f3		
f4	83,702	763,084
f5	509	511
f6		
f7	190,225 (c6)	927,982 (c8)
f8	(e11)	(e12)
f9	190,225 (x)	927,982 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2017	At 31 August 2018
g1		
g2	6,992,576	7,541,292
g3	479,824	517,475
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

S.J. Young

Date

7/3/19

Name

Simon J Young

Address

80 Village Way, Beckenham, Kent BR3 3NR

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

7/3/2019

Signature of the Chair of the meeting

A. Terrent

Name of the Chair of the meeting

Rev Alex Terrent

Date

7/3/2019

Independent Examiner's Report to the Trustees of the

Beckenham Methodist

Church

This Report is on the Church Accounts for the year ended 31st August

2018

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

(3) I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

John Whittam

Signature



Relevant Professional qualification or body

ICAEW (7735066)

Address

9 Badgers Way, Stratford-upon-Avon,
Warwickshire CV37 0UJ

Date

6 March 2019