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The St Benet's Trust
(a company limited by guarantee)

Trustees' report and financial statements
31st August 2018

Charity number: 1143350
Company number: 7684231

CONTENTS

Reference and administration details	1
Trustees' and Directors' report	3
Statement of Trustees' responsibilities	7
Report of the auditors to the members of The St Benet's Trust	8
Statement of financial activities	10
Balance sheet	11
Statement of cash flows	12
Notes	13

REFERENCE AND ADMINISTRATION DETAILS

The Charity

The St Benet's Trust is a company limited by guarantee and a registered charity. The Charity was incorporated on 27 June 2011. It was created to operate St Benet's Hall which is a Permanent Private Hall within the University of Oxford and these operations were transferred on 1 September 2012.

Trustees

The Directors of the company are also the charity Trustees:

Right Reverend Cuthbert Madden (non-active member)

Reverend Oswald McBride

Reverend Wulstan Peterburs

The Master of St Benet's Hall, Professor Werner G Jeanrond (on sabbatical for the Hilary Term 2018, during which time Dr Susan Doran was Acting Master (resigned 31 August 2018)

Mr Allan Dodd

Dr Susan Doran (concurrent with her role as Fellows' representative)

Mr Joseph MacHale

Professor Peter Tufano

Sir Ralph Waller (Acting Chair)

Officers

Reverend Gabriel Everitt – Prior Administrator, Ampleforth Abbey (appointed from 13 February 2018)

Professor Werner G Jeanrond – Master ** (on sabbatical for the Hilary Term 2018, during which time Dr Susan Doran was Acting Master) (resigned 31 August 2018)

Professor Richard Cooper – Master (appointed 14 September 2018)

Mr Stephen Rumford – Bursar **

Dr Santha Bhattacharji -Senior Tutor

Dr Susan Doran – Fellows' representative

Mr Ethan Kuhn – Director of Development (appointed 3 September 2018)

Ms Katy Griffiths – Development Officer & PA to the Master (resigned 31 August 2018)

Ms Christine Gahan – Development Officer and PA to the Master (appointed 24 September 2018)

Mrs Martina Stancheva – Administrator (resigned 25 May 2018)

Ms Natalie Garbett – Hall Administrator (appointed 18 June 2018)

Mr Oliver Pickstone – Procurator (resigned 16 April 2019)

Mr Neil Riley – Interim Chief of Staff (appointed 18 February 2019)

Mrs Kathryn Rose - Director of Finance (resigned 3 May 2019)

Mr Liam Kelly - Company Secretary

****Key management personnel:** The management of the Hall on a day to day basis is delegated to the Master supported by the Bursar Mr Stephen Rumford.

Registered address

The Procurator's Office

Ampleforth College

York

North Yorkshire

YO62 4EY

Address of the Hall:

St Benet's Hall

38 St Giles

Oxford

OX1 3LN

Registered number of the charity

1143350

Registered number of the company

07684231

REFERENCE AND ADMINISTRATION DETAILS continued

Auditors

Saffery Champness LLP
Mitre House
North Park Road
Harrogate
North Yorkshire
HG1 5RX

Solicitors

Wrigleys LLP
19 Cookridge Street
Leeds
LS2 3AG

Bankers

Barclays Bank plc
1 – 3 Parliament Street
York
YO1 8SE

Website

www.st-benets.ox.ac.uk

TRUSTEES' AND DIRECTORS' REPORT

REFERENCE AND ADMINISTRATION

The charity's reference and administration information together with details of Trustees, officers and advisers is shown on pages 1 and 2.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Ampleforth Abbey is an English Benedictine foundation, which was founded in 1608 at Dieulouard in Lorraine by English monks, who had strong links with the medieval Benedictines of Westminster Abbey. After the French Revolution, the monastic community was resettled at Ampleforth in 1802. The Community is dedicated first to prayer and then to religious and charitable works. Ampleforth College, St Martin's Ampleforth and St Benet's are three principal works. Other works include parishes in Yorkshire and Lancashire and other pastoral works both at Ampleforth and elsewhere. The monastic oversight of these works is the responsibility of the Monastic Superior (usually the Abbot, but at present the Prior Administrator). The worldly governance of these works is overseen by a number of Trusts, the Trustees of which, with advice, appoint the officials, monastic and lay, who are in charge of the administration.

The work of St Benet's Hall, a Permanent Private Hall of the University of Oxford, is conducted through the St Benet's Trust, a wholly-owned subsidiary of the Ampleforth Abbey Trust, in accordance with the licence from the University of Oxford, dated 16 March 2012.

As of 18 August 2016, following the receipt of allegations relating to historical events, Abbot Cuthbert Madden temporarily stepped aside from his responsibilities as Abbot. This course of action accords fully with both established civil and ecclesiastical protocols and implies neither guilt nor innocence; it is rather a neutral action that will remain in force whilst the allegations are investigated by the appropriate authorities and due process is allowed to continue unimpeded. Fr Abbot denies all wrongdoing and has co-operated fully while these allegations have been investigated by the appropriate authorities. In November 2016 the police informed the Trust that they had completed their investigation and that they will not be taking any further action. Church protocols subsequently commenced which are still ongoing.

In the absence of Fr Abbot, the Chair of the St Benet's Trust (responsible for St Benet's Hall) has been taken by Sir Ralph Waller.

Trustees and Governance

Details of the Trustees who served during the period are shown on page 1. There should be a minimum of 3 and maximum of 12 Trustees with at least 3 being members of the Ampleforth monastic community. Trustees are appointed by the member which is The Ampleforth Abbey Trustees acting in its capacity as the sole corporate member of the St Benet's Trust, upon the advice of the Ampleforth Abbey Trust Nominations Committee. The Master and the Fellows' Representative are ex officio Trustees during the term of their office. The members of the Governing Body have met three times in the year under review.

So far as the Trustees are aware, there is no relevant audit information of which the auditors are not aware. Each Trustee has taken steps to ensure that he is aware of all relevant matters (e.g. making enquiries of other Trustees and the auditors) such as to exercise the care and diligence required of a Trustee.

The work of St Benet's Hall is organised through the following subcommittees:

- The Education Committee oversees the academic work of the Hall
- The House Committee oversees the management of the building and site
- The Welfare Committee is concerned with the welfare of all members of the Hall
- The Joint Common Room Committee is concerned with all aspects of student life

All committees pay due attention to the evolving Prevent legislation.

Appropriate training is provided to existing as well as newly recruited Trustees through attendance at outside events and internally organised courses. New Trustees undergo the Nominations Committee due diligence procedure and will meet with members of that Committee and other Trustees to discuss the charity and the role before any appointments are made. New Trustees also receive an induction to brief them on their legal obligations under charity and company law, the content of the Articles of Association, the committee and decision making processes and minutes of previous meetings.

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Key Management Personnel Remuneration

The key management are detailed on page 1. The majority of the Trustees did not receive any remuneration in the year from the charity. The Master and the Fellows' Representative are remunerated and details are disclosed in the notes to the accounts. The pay of these Trustees and key management is reviewed annually and normally increased in accordance with the Ampleforth inflationary pay award. The pay of senior staff is also benchmarked against other charities of a similar size and nature.

Risk Management

The Trustees have examined the major risks that face the charity and established strategies and systems, which should allow these risks to be mitigated to an acceptable level including, where appropriate, insurance, setting aside financial reserves, establishing a fundraising appeal. This review process is continued on an ongoing basis for each financial year. Trustees have confirmed that they are satisfied that the register contains the major strategic risks faced by the Charity.

The main risks are human, physical, reputational and financial. Risk management, audit, safeguarding and health and safety structures are in place to actively manage the risks. The risks are managed on a day to day basis by the Bursar of the Hall. In addition risk management, in terms of content and process, is reviewed and monitored by the Audit and Risk Management Committee. It meets twice a year and its members are:

Mr C Adams (Chairman)
Reverend Cedd Mannion (resigned 7 December 2017)
Reverend Bede Leach
Mr J Trew

OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

Objects of the charity

The objects of the charity are:-

- The education of students for the priesthood or monastic life to serve as members of the monastic community
- The education of children, young persons and mature students in accordance with the doctrines and principles of the Roman Catholic faith
- The support of the monastic community in order to further its ability to promote education
- The advancement of the Roman Catholic faith
- Such other charitable purposes in connection with the advancement of education which are in accordance with the general aims of the Ampleforth Abbey Trust and of the Roman Catholic faith

Aims

St Benet's has the status of a Permanent Private Hall, a constituent body in the University of Oxford, engaging in research, matriculating its own students (undergraduate and graduate) and presenting them for degrees irrespective of their religious backgrounds in accordance with the licence agreement with the University.

Principal Activities of the charity

The main charitable activities of St Benet's Hall are the provision of education to undergraduates and graduates and the promotion of academic research by all members of the Hall.

The activities undertaken during the year 2017-2018 were to:

- Maintain focus on continued academic excellence
- Stabilise matriculation of graduate students
- Provide an intellectual outreach to the wider public on issues and themes of Christian theological education (study days, seminars, and public lectures)
- Take further steps to make the Hall and the vision for it more widely known and better appreciated in the University of Oxford, nationally, and internationally
- Continue and maximise development and fundraising activities; including fundraising journeys to the USA, Europe and Asia
- Provide increased office space for Directors of Study and some tutors
- Monitor the governance structures of the St Benet's Trust
- Make particular efforts to ensure a sustainable and suitable vacation letting programme
- Complete the acquisition of 11 Norham Gardens in central Oxford in order to avail of essential additional student accommodation, office space, and accommodation for the Master and his family and intensify the fundraising for the purchase of the site

OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE continued

Public Benefit

The Trustees have had regard for the Charity Commission guidelines on public benefit and The Hall remains committed to the aim of providing public benefit in accordance with its founding principles and Benedictine tradition.

The Hall educates both undergraduates and post-graduates and serves a diverse community of students and fellows. The Hall regularly comes top or amongst the top in the Student Satisfaction Barometer of all the colleges and halls of the University, and strives not only to be academically excellent, but also to provide a unique pastoral environment that is welcoming to all and true to the importance of the concept of community, which is a key component of its Benedictine foundation.

The Hall is aware of the need to attract academically capable people from all backgrounds to consider applying to colleges and halls of Oxford University, and as outreach to further this it runs two essay competitions for secondary school students aged 11-14 and 15-18. The winners are invited to a celebratory dinner at the Hall.

The Hall also acts as one of the bases for the activities of the Oxford Companions of the Order of Malta. This is a student-run group affiliated to the Order of Malta, a Catholic order, also known as the Order of St. John of Jerusalem, dedicated to works of charity and living the Catholic faith by serving Christ in 'Our Lords' the Poor. Many of the group's volunteers are either not religious or not Catholic, and the Oxford Companions share in this work of reaching out to those most in need. Soup, sandwiches, tea, and coffee are taken from St Benet's by volunteers to homeless people on the streets of Oxford four times a week.

Fundraising

St Benet's Trust and Ampleforth Abbey Trust agreed that a dedicated fundraising resource was required for St Benet's Hall. This resource will enable us to grow our supporter base and develop a sustainable unrestricted income revenue stream. An extensive search took place with the successful candidate taking up their post in September 2018.

The first draw down of the £1.8m pledge secured, towards the purchase of Norham Gardens, was received in this financial year and discussions continued with other potential funders. The aim is to secure further pledges in the financial year 2018/19.

A successful fundraising and alumni engagement trip to San Francisco was held, during which relationships were strengthened and pledges of financial support secured.

The focus for 2017/18 has remained securing funds to offset the purchase of Norham Gardens and recruiting a dedicated fundraiser. The focus for 2018/19 will remain Norham Gardens, the establishment of an Annual Fund and strengthening relationships with alumni and potential international funders who match the Hall's values and ethos.

St Benet's Hall relies upon philanthropic support to enable the achievement of its mission and the Trust is extremely grateful for the generous support received from its alumni and other funders. St Benet's Hall's fundraising is monitored by Ampleforth Abbey Trust and Oxford University and adheres to their internal policies and statutory regulation. The Trust is also registered with the Fundraising Regulator and complies with their Codes of Conduct.

The majority of the philanthropy received comes from alumni and registered grant making bodies. Following the introduction of GDPR in May 2018 the database was segmented into those with whom a legitimate interest was held and those where opt in is required in order to continue engagement with them. The Old Benetians were given every opportunity to opt out of receiving any fundraising or marketing materials and the Trust responds immediately to any such requests.

The Trust regularly updates donors on how their donation is being used and the impact their support has for St Benet's Hall. Where the donor restricts the application of their donation, the Trust applies the gift to the purpose originally intended. The Trust also respects donors' rights to privacy and fully complies with GDPR. If donors request to be deleted from our records (right to be forgotten), then this is immediately complied with on their request. Requests for donations are targeted and measured. One direct mail campaign will be introduced in 2018/19: an Annual Fund, otherwise fundraising focusses on one to one conversations.

The Trust currently does not work with any commercial parties in its fundraising and has no plans to do so in the future. Where the Trust works with Data Processors or professional fundraisers it ensures that they meet and comply with the current GDPR, does not pass on any personal details to a third party and has the necessary privacy and security systems in place.

FINANCIAL REVIEW

Financial results

The results for the period are shown on page 10 of the financial statements.

Total incoming resources were £1,045,000 (2017: £1,361,000) for the year and the net incoming resources after costs were £97,000 outgoing (2017: £20,000 incoming).

The major fixed assets in which and with which these operations take place are either the property of the Ampleforth Abbey Trust or leased. During the year some furniture was acquired by the St Benet's Trust and has been included in the accounts under tangible fixed assets.

Ampleforth Abbey Trust, purchased the freehold of a second building (11, Norham Gardens) in February 2018, in part enabled by funds raised from a major donor. This building had previously been leased from the Society of the Sacred Heart and provides necessary additional student accommodation, office space, and accommodation for the Master and his family as well as the opportunity for conferences and lettings income to be generated out of term time.

Fundraising to cover the remaining part of the purchase price is ongoing and remains a key priority.

Reserves policy

The Trust aims to retain sufficient reserves to cover its present working capital and future operating requirements. It is a subsidiary of the Ampleforth Abbey Trust and the group reserves policy is disclosed in the consolidated accounts of that charity.

Unrestricted reserves at 31 August 2018 were £21,000 (2017: £35,000) of which £14,000 (2017: £13,000) were designated for particular purposes. As disclosed in note 14, there is a further £40,000 of reserves held by the Ampleforth Abbey Trust for use by the Hall.

Details of designated funds are included in the notes and will be spent on relevant costs as the need arises.

The present level of both free and restricted reserves is substantially less than required for the future sustainability of the Hall and therefore the Hall is actively seeking to increase its annual fundraising income so that it can carry out its objectives without the need for funding support from its parent charity in the future. In the meantime, the charity has received a guarantee of support from its parent, the Ampleforth Abbey Trust.

PLANS FOR THE FUTURE

The plans for the coming year are:

- To continue to provide the best possible education for undergraduate and graduate students of the University of Oxford in our supportive community setting
- To develop the fundraising activity following the employment of a professional fundraiser (from September 2018)
- To develop and improve accommodation for students, and maintain existing buildings
- To continue fundraising for the remaining capital shortfall following the purchase of the property at 11 Norham Gardens by Ampleforth Abbey Trust in February 2018.
- To ensure, through the provision of scholarships, bursaries and grants, that finance will not be an obstacle for a student's decision to study at St Benet's Hall
- To secure donations for postgraduate students in all subjects studied in St Benet's Hall

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies exemption.

Approved by the board and signed on its behalf by:



Sir Ralph Waller
Trustee

Date 22/05/19

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of The St Benet's Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE ST BENET'S TRUST

Opinion

We have audited the financial statements of the St Benet's Trust for the year ended 31 August 2018 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the charitable company's state of affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report which includes the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements;
- the Trustees' Annual Report which includes the Directors' Report have been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE ST BENET'S TRUST continued

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and to take advantage of the small companies exemption in preparing the Trustees' Annual Report.

Responsibilities of Trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 7, the Trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under the Companies Act 2006 and report in accordance with that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Saffery Champness LLP

Sally Appleton (Senior Statutory Auditor)
For and on behalf of

Saffery Champness LLP
Chartered Accountants
Statutory Auditors
Mitre House
North Park Road
Harrogate
North Yorkshire
HG1 5RX
Date: 28/5/19

Saffery Champness LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Statement of financial activities (Incorporating an Income and Expenditure Account)
for the year to 31 August 2018

	Note	2018 £'000	2018 £'000	2018 £'000	2017 £'000
		Unrestricted	Restricted	Total	Total
Income from:					
Charitable activities					
Teaching, research and residential	2	708	-	708	605
Donations and legacies					
Donations	3	321	16	337	756
		<hr/>	<hr/>	<hr/>	<hr/>
		1,029	16	1,045	1,361
Expenditure on:					
Raising funds					
Fundraising & development		88	-	88	68
		<hr/>	<hr/>	<hr/>	<hr/>
		88	-	88	68
Charitable activities					
Teaching, research and residential		972	66	1,038	1,021
Donation to Ampleforth Abbey Trust		16	-	16	252
		<hr/>	<hr/>	<hr/>	<hr/>
		988	66	1,054	1,273
		<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure	4	1,076	66	1,142	1,341
		<hr/>	<hr/>	<hr/>	<hr/>
Net (expenditure)/income		(47)	(50)	(97)	20
Transfer between funds		33	(33)	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		(14)	(83)	(97)	20
Fund balances brought forward		35	111	146	126
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances carried forward		21	28	49	146
		<hr/>	<hr/>	<hr/>	<hr/>

All funds shown above relate to continuing operations.

There are no recognised gains and losses other than those passing through the statement of financial activities.

The notes on pages 13 to 21 form part of these financial statements.

Balance sheet
as at 31st August 2018

	<i>Note</i>	2018 £'000	2017 £'000
Fixed assets			
Tangible assets	8	46	13
		<hr/>	<hr/>
		46	13
Current assets			
Stocks	9	7	9
Debtors	10	40	192
Cash at bank and in hand		59	70
		<hr/>	<hr/>
		106	271
Current liabilities			
Creditors payable within one year	11	(103)	(138)
		<hr/>	<hr/>
Net current assets		3	133
		<hr/>	<hr/>
Total assets less current liabilities		49	146
Long term liabilities			
Creditors payable after one year		-	-
		<hr/>	<hr/>
Net assets		49	146
		<hr/>	<hr/>
Reserves			
Restricted funds	14	28	111
Unrestricted funds			
Designated funds	14	14	13
General funds	14	7	22
		<hr/>	<hr/>
		49	146
		<hr/>	<hr/>

Signed on behalf of the Board of Trustees and authorised for issue by:



Sir Ralph Waller

22/05/2019

Registered company number: 07684231

Statement of Cash Flows
as at 31st August 2018

	Note	2018 £'000	2017 £'000
Net cash inflow from operations	17	27	5
Cash flows from investing activities			
Purchase of property, plant & equipment		(38)	-
Cash flows from financing activities		-	-
		<hr/>	<hr/>
Change in cash and cash equivalents in the reporting period		(11)	5
Cash and cash equivalents at the beginning of the reporting period		70	65
		<hr/>	<hr/>
Cash and cash equivalents at the end of the reporting period	17	<hr/> <hr/> 59	<hr/> <hr/> 70

1 Accounting policies

The accounts have been prepared under the Companies Act 2006 and in accordance with the Charities Statement of Recommended Practice (SORP(FRS102)) and Financial Reporting Standard 102. The accounts are drawn up on the historical cost basis of accounting. The Trust constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis. The charity has received a guarantee of support from its parent, Ampleforth Abbey Trust, whilst it seeks to build its own reserves.

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's accounts.

Fixed assets

All capital expenditure on the buildings is dealt with in the accounts of the Ampleforth Abbey Trust. The St Benet's Trust is licensed to occupy these buildings for the operation of its educational works.

Tangible fixed assets are depreciated over their expected useful lives at the following annual rates

Plant and equipment - 10 years

Pension schemes

Employees are members of a defined contribution scheme. The assets of the schemes are held separately from the Trust in independently administered funds. The amount charged to the Statement of Financial Activities represents the contributions payable to the scheme in respect of the accounting period.

Income

Fees receivable, less any scholarships, bursaries or other allowances, are accounted for in the period in which the related service is provided.

Other income is credited to the Statement of Financial Activities when it falls due.

Donations, legacies and fund accounting

Incoming resources received by way of grant, donation or legacy to fund general or specific activities are recognised where there is entitlement, the amount can be reliably quantified and the economic benefit to the Charity is considered probable.

Donations received for the general purpose of the Trust are credited to unrestricted funds. The Trust may at its discretion set aside funds for specific purposes as designated funds which would otherwise form part of the general reserves of the Trust.

Donations subject to specific wishes of the donors are credited to relevant restricted funds, or to endowed funds where the amount is required to be held as permanent capital.

Stocks

Stocks are stated at the lower of cost and net realisable value.

Expenditure

Expenditure is recognised when a liability is incurred. Expenditure is summarised under functional activity headings either on a direct cost basis, or for overhead and support costs, apportioned according to a number of evaluation criteria as appropriate.

Costs of raising funds include investment management fees, costs relating to attracting voluntary income and any trading expenses. Charitable activities costs include both direct costs and an apportionment of overhead and support costs.

Operating leases

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

Financial Instruments

The Trust has only financial assets and liabilities that qualify as basic financial instruments, which are initially recognised at transaction value and subsequently measured at their settlement value.

Notes (continued)

2 Income from charitable activities	2018	2018	2018	2017
	£'000	£'000	£'000	£'000
	Unrestricted	Restricted	Total	Total
Teaching, research and residential				
Tuition fees - UK and EU students	246	-	246	236
Tuition fees - Overseas students	121	-	121	55
Other fees	14	-	14	13
Other HEFCE support	-	-	-	-
Other academic income	-	-	-	-
College residential income	327	-	327	301
	708	-	708	605

The above analysis includes £363,848 (2017: £293,296) received from the Oxford University under the CFF scheme, net of College fees received directly.

3 Other income	2018	2018	2018	2017
	£'000	£'000	£'000	£'000
	Unrestricted	Restricted	Total	Total
Donations and legacies				
Donations	13	16	29	405
Donation from the Ampleforth Abbey Trust - re use of buildings	215	-	215	221
Donation from the Ampleforth Abbey Trust - other	93	-	93	130
	321	16	337	756

All major capital expenditure including the buildings, is dealt with in the accounts of the Ampleforth Abbey Trust. The St Benet's Trust is licensed to occupy these buildings for the operation of its educational works. No charge was levied by the holding charity during the year for the use of the assets.

The use of the buildings to generate trading income is included in the accounts of the Ampleforth Abbey Trust or its subsidiary trading company. The surplus on such activities has been donated across to The St Benet's Trust and is therefore shown within voluntary income.

Notes (continued)

4 Analysis of expenditure

	2018 Direct staff costs	2018 Other direct costs	2018 Support costs (non staff)	2018 Total	2017 Total
	£'000	£'000	£'000	£'000	£'000
Expenditure on raising funds					
Fundraising & development	30	58	-	88	68
Charitable activities					
Teaching, research and residential	446	323	269	1,038	1,021
Donation to Ampleforth Abbey Trust	-	16	-	16	252
	476	397	269	1,142	1,341

As explained in note 3, all major capital expenditure is dealt with in the accounts of the Ampleforth Abbey Trust. The donation to Ampleforth Abbey Trust relates to funds transferred to that Trust for capital works on the buildings.

5 Support Costs

	2018 Generating Funds £'000	2018 Teaching research & residential £'000	2018 Total £'000	2017 Total £'000
Support costs (including direct staff costs)				
Financial and domestic administration	-	236	236	226
Human resources	-	-	-	-
IT	-	22	22	19
Depreciation	-	5	5	2
Governance costs	-	6	6	3
	-	269	269	250

Finance and administration, IT costs and other support costs are attributed according to the estimated staff time spent on each activity.

Various support services are provided by employees of the Ampleforth Abbey Trust. No recharges have been made to the St Benet's Trust for such central costs or for use of the buildings.

	2018 £'000	2017 £'000
Governance expenditure (included in support costs) includes:		
Audit fees	4	2
Other	2	1

No amount has been included in Governance Costs for the direct employment costs or reimbursed expenses of the Hall Fellows or Master on the basis that these payments relate to their involvement in the Hall's charitable activities. Details of the remuneration and reimbursed expenses of employed Trustees is shown in note 15.

Notes (continued)

6 Grants and awards

	2018 £'000	2018 £'000	2018 £'000	2017 £'000
	Unrestricted	Restricted	Total	Total
During the year the Hall funded research awards and bursaries to students as follows:				
Bursaries and hardship awards	33	13	46	37
	<u>33</u>	<u>13</u>	<u>46</u>	<u>37</u>

The above costs are included within the charitable expenditure heading of teaching, research and residential.

7 Staff numbers and costs

The aggregate payroll costs for the year were as follows:	2018 £'000	2017 £'000
Wages and salaries	415	375
Social Security costs	36	33
Pension contributions - defined contribution	<u>25</u>	<u>22</u>
	<u>476</u>	<u>430</u>

The average number of permanent employees of the Hall, excluding Trustees was as follows:	2018	2017
	<u>24</u>	<u>21</u>

The average number of permanent employees of the Hall, excluding Trustees, on a full time equivalent basis was as follows:	2018	2017
Tuition and research	5	4
Fundraising	1	1
Support	<u>4</u>	<u>4</u>
	<u>10</u>	<u>9</u>

The average number of employed Trustees during the year was as follows:	2018	2017
Tuition and research	1	1
Support	<u>1</u>	<u>1</u>
Aggregate employee - benefits of key management personnel (relates to 3 individuals, 2017: 2)	£'000 <u>165</u>	£'000 <u>151</u>

Redundancy and termination payments of £nil (2017 £nil) were incurred during the year. At the year end £nil (2017: £nil) of these were accrued for.

Details of the remuneration of the Hall Trustees is included as a separate note in these financial statements (note 15). No employee (excluding the Hall Trustees) earned gross pay and benefits in excess of £60,000.

The above costs relate to employees working directly on the activities of the St Benet's Trust. Ampleforth Abbey Trust also employs people who carry out work across the St Laurence Education Trust, Ampleforth Abbey Trust, Ampleforth Abbey Trading and The St Benet's Trust. No recharge was made by the Ampleforth Abbey Trust to the St Benet's Trust in relation to such costs. The Hall also benefits from temporary staff and agency workers who are not on the payroll.

Notes (continued)

8 Tangible fixed assets	Plant and equipment £'000	Total £'000
Cost		
Balance at 1st September 2017	16	16
Additions	38	38
	<hr/>	<hr/>
Balance at 31st August 2018	54	54
	<hr/>	<hr/>
Accumulated depreciation		
Balance at 1st September 2017	3	3
Charge for the year	5	5
	<hr/>	<hr/>
Balance at 31st August 2018	8	8
	<hr/>	<hr/>
Net book value at 31st August 2018	46	46
	<hr/>	<hr/>
At 31st August 2017	13	13
	<hr/>	<hr/>
9 Stocks	2018 £'000	2017 £'000
Other	7	9
	<hr/>	<hr/>
	7	9
	<hr/>	<hr/>
10 Debtors	2018 £'000	2017 £'000
Trade debtors	9	9
Amount owed by group undertakings	17	143
Prepayments	13	35
Other	1	5
	<hr/>	<hr/>
	40	192
	<hr/>	<hr/>
11 Creditors: amounts falling due within one year	2018 £'000	2017 £'000
Trade creditors	26	30
Amounts owed to group undertakings	-	-
Accruals	55	40
Other creditors	22	68
	<hr/>	<hr/>
	103	138
	<hr/>	<hr/>
12 Financial commitments		
At 31 August 2018 the company had annual commitments under non-cancellable operating leases as follows:		
	2018 £'000	2017 £'000
Land and buildings		
Annual operating leases payments due as follows:		
In less than one year	-	-
Between two and five years	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>

Notes (continued)

13 Analysis of net assets between funds

Fund balances at 31st August 2018 are represented by:

	2018 Unrestricted £'000	2018 Restricted £'000	2018 Total £'000	2017 Total £'000
Fixed assets	46	-	46	13
Current assets	78	28	106	271
Current liabilities	(103)	-	(103)	(138)
	<u>21</u>	<u>28</u>	<u>49</u>	<u>146</u>

14 Funds

	Balance at 31 Aug 17 £'000	Income £'000	Expended £'000	Transfers £'000	Gains/ (losses) £'000	Balance at 31 Aug 18 £'000
Restricted funds						
St Benet's Hall lecture series (i)	14	-	(5)	-	-	9
Bursary/hardship fund (ii)	12	16	(12)	-	-	16
Bursar fund (iii)	49	-	(49)	-	-	-
Furniture and equipment (iv)	36	-	-	(33)	-	3
	<u>111</u>	<u>16</u>	<u>(66)</u>	<u>(33)</u>	<u>-</u>	<u>28</u>
Unrestricted funds						
Designated						
Graduate research fund (v)	2	-	(2)	-	-	-
Fellows research fund (vi)	11	4	(1)	-	-	14
Development fund (vii)	-	-	-	-	-	-
General reserves (viii)	22	1,025	(1,073)	33	-	7
	<u>35</u>	<u>1,029</u>	<u>(1,076)</u>	<u>33</u>	<u>-</u>	<u>21</u>
Total funds	<u>146</u>	<u>1,045</u>	<u>(1,142)</u>	<u>-</u>	<u>-</u>	<u>49</u>

(i) The St Benet's Hall lecture series - the fund supports a series of visiting speakers.

(ii) The bursary/hardship fund is to provide help to students at the Hall in need of financial support.

(iii) The Bursar fund is used to fund the costs related to employing a Hall Bursar.

(iv) The property funds related to funds raised to enable the Hall to use a second property.

(v) The furniture and equipment fund relates to funds donated towards such items. Funds of £33,000 were spent during the year and capitalised.

(vi) The Fellows research fund is to be used to support the Fellows.

(vii) The development fund - the Hall is aiming to raise funds to support its activities and ensure a sustainable future.

This includes specific projects for academic development, student support, a St Benet's Lecture Series, refurbishment of the premises and a long term endowment project. Where donations (net of related development costs) are made with a restriction to one of these or other projects they are included within restricted or endowed funds as appropriate. If the donations are given within no such specific restriction they are included within the designated development fund.

(viii) The general unrestricted funds represent accumulated income from the Hall's activities and other sources that are available for the general purposes of the Hall.

The parent charity, Ampleforth Abbey Trust, also holds and invests some restricted funds for use by the St Benet's Trust and details are included in that charity's accounts. The balances held at the year end were as follows:

	Balance at 31 Aug 17 £'000	Income £'000	Expended £'000	Transfers £'000	Gains/ (losses) £'000	Balance at 31 Aug 18 £'000
The St Benet's Hall Hardship fund (ix)	40	-	-	-	-	40

(ix) The St Benet's hardship fund is for the support of students at St Benet's Hall.

Notes (continued)

15 Trustees' remuneration

No trustee receives any remuneration for acting as a trustee. However, those trustees who are also employees of the Hall receive salaries for their work as employees. The total remuneration and taxable benefits as shown below is £98,140 (2017: £87,279). Pension costs included in this total represent £6,793 (2017: £6,726).

Remuneration paid to trustees	2018 gross remuneration, taxable benefits and pension contributions £	2017 gross remuneration, taxable benefits and pension contributions £
Professor Werner G Jeanrond	91,706	90,798
Dr Susan Doran	13,227	3,207

All employees are entitled to meals at common table while working.

No Trustees were paid expenses in respect of their roles as Trustees during the year.

16 Pension scheme

The Hall participates in a defined contribution pension scheme. Payments to the pensions scheme for the year were as follows:

	<i>Employer</i> £'000	<i>Total</i> £'000
Defined contribution scheme	24	44

17 Notes to the Cash Flow Statement

17a Reconciliation of net incoming resources to net cash flow from operations

	2018 £'000	2017 £'000
Net (expenditure)/income	(97)	20
Elimination of non-operating cash flows:		
Depreciation	5	2
Decrease/(increase) in stock	2	(1)
Decrease in debtors	154	2
(Decrease) in creditors	(37)	(18)
Net cash provided by operating activities	27	5

17b Analysis of cash and cash equivalents

	2018 £'000	2017 £'000
Cash at bank and in hand	59	70
	59	70

Notes (continued)

18 Ultimate parent undertaking

The St Benet's Trust is a company limited by guarantee and is a wholly owned subsidiary of the Ampleforth Abbey Trust, a charity registered in the United Kingdom (charity number 1026493). The sole member of that charity is the Ampleforth Abbey Trustees (company number 00396036) acting in capacity as the sole corporate trustee of the Ampleforth Abbey Trust.

The main object of the Ampleforth Abbey Trust is for the furtherance of the Roman Catholic religion. The object is fulfilled by the formation and subsequent ministry of Benedictine monks of Ampleforth Abbey. The works of the monks include the maintenance of the monastic community and its property, education, the welcoming of guests and parish work in dioceses of the Roman Catholic Church.

The largest group in which the results of the company are consolidated is that headed by Ampleforth Abbey Trust. The consolidated accounts of the group are available to the public and may be obtained from the Charity Commission.

The largest group in which the results of the company are consolidated is that headed by the Ampleforth Abbey Trust. The consolidated accounts of the group are available to the public and may be obtained from the Charity Commission.

19 Related party transactions

The Hall is also part of the collegiate University of Oxford. Material interdependencies between the University and of the Hall arise as a consequence of this relationship. For reporting purposes, The University and the other Halls and Colleges are not treated as related parties as defined in FRS102.

Some of the members of the Governing Body who are the trustees of the Hall and related parties as defined by FRS102, receive remuneration and facilities as employees of the Hall. Details of these payments and reimbursed expenses as trustees are disclosed separately in these financial statements (note 15).

The following transactions took place with the parent charity, Ampleforth Abbey Trust:

	2018	2017
	£'000	£'000
- recharges for Battels for members of the monastic community	12	16
- payments for work undertaken by members of the monastic community	(2)	(5)
- rental charge by the Ampleforth Abbey Trust for use of land and buildings	-	-
- depreciation recharge	-	-
- donation from the Ampleforth Abbey Trust - re use of buildings for lettings	215	221
- donation from the Ampleforth Abbey Trust - other	93	130
- donation to the Ampleforth Abbey Trust for capital expenditure	(16)	(252)
- balance owed by the Ampleforth Abbey Trust at 31 August	17	143

Donations from Trustees and their related parties during the year amounted to £nil (2017: £nil).

20 Statement of financial activities - comparative figures by fund-type
for the year to 31 August 2017

	2017 £'000 <i>Unrestricted</i>	2017 £'000 <i>Restricted</i>	2017 £'000 <i>Total</i>
Income from:			
Charitable activities			
Teaching, research and residential	605	-	605
Public worship	-	-	-
Donations and legacies			
Donations	413	343	756
	<hr/> 1,018	<hr/> 343	<hr/> 1,361
Expenditure on:			
Raising funds			
Fundraising & development	68	-	68
	<hr/> 68	<hr/> -	<hr/> 68
Charitable activities			
Teaching, research and residential	924	97	1,021
Public worship	-	-	-
Donation to Ampleforth Abbey Trust	8	244	252
	<hr/> 932	<hr/> 341	<hr/> 1,273
Total expenditure	<hr/> 1,000	<hr/> 341	<hr/> 1,341
Net income/(expenditure) and net movement in funds	<hr/> 18	<hr/> 2	<hr/> 20
Fund balances brought forward	17	109	126
	<hr/> 35	<hr/> 111	<hr/> 146
Fund balances carried forward	<hr/> <hr/> 35	<hr/> <hr/> 111	<hr/> <hr/> 146

