

IHOMSA AGM Minutes

Wednesday 3rd October 2018

1. Welcome and Apologies

Present: Clare Taylor, Andy Charlwood, Martin O’Keeffe, Liz Butterworth, Angela Phillips, Kate Thompson, Anthony Parsons, Gilbert Alegue, Marianne Burke, Kath Robinson, Mel Burkinshaw, Basia Crosby, Anne Lightfoot, Jo Alldred.

Apologies: Zoe Locke, Sherean Isherwood, Lauren Duckworth, Gemma Murray, Nicola McLaughlin, Veronica Shackleton, Janette Mars.

2. Presentation of last year’s accounts

These were presented and a copy is attached to the minutes below.

£18,345.62 was raised last year.

3. Annual summary of events

The events held last year are shown on the accounts.

4. Election of new committee

Jo Alldred and Zoe Locke stood down as joint Chair. Clare Taylor was elected Chair, Anne Lightfoot and Sherean Isherwood were elected as Treasurers and the position of secretary was left vacant. There was some interest shown, but some people were unable to attend so this will be voted on at the next meeting.

5. Appointment of non-committee roles

Gilbert Alegue agreed to take responsibility for keeping the website updated. He is to liaise with Sherean Isherwood with regards to this role.

Kath Robinson agreed to take responsibility for the noticeboard on the school path (and the new one by Yr 2), she will liaise with Sherean Isherwood as to what this role involves.

Liz Butterworth suggested that she might be interested in being responsible for collecting raffle prizes, she is going to discuss this further with Zoe Locke.

Marianne Burke agreed to be an independent accounts adviser, she will be responsible for auditing the accounts.

6. Disco – 19th October 2018

Tracy Collins is organising this but she can not attend on the night. Kath Robinson and Antony Parsons agreed to be available to set up at 5pm on the night and Kath is

happy to take responsibility for clearing away at the end. As we are using a new DJ, feedback is needed so that we can decide whether to use her again in the future.

7. Coffee Morning – 26th October 2018

Leona Beecroft will take responsibility for organising this event, Basia Crosby, Mel Burkinshaw and Kath Robinson are happy to help set up on Thursday after school, Clare Taylor can help on the day.

8. Christmas Market – 15th November 2018

This is being organised by Clare Taylor and it is looking like the event will be full. Help will be needed on the night so IHOMSA will text all parents nearer to the time. Mrs Phillips agreed that the school choir will sing at the event and Mel Burkinshaw agreed to ask her choir if they are happy to sing too.

9. Date of next meeting

This will be held on Wednesday 7th November at 6pm in school. The main item for discussion will be Christmas Family Night.

10. AOB

Class Reps for the two new reception classes were discussed. These will be Gemma Parsons for RAG and Liz Butterworth for RCD.

Reception parents also asked for information about EasyFundraising and Smile Amazon, it was agreed to issue this information to all parents as a reminder.

Basia Crosby and Mel Burkinshaw have agreed to shadow the two treasurers this year with a view to possibly taking on the role next year when Sherean and Anne have indicated that they will be stepping down.

Mrs Phillips thanked Jo Alldred and Zoe Locke for their contribution to IHOMSA.

IHOMSA Accounts 2017 -2018

Opening Balance Sept 2017	£ 18,947.18
Uncashed cheques from 2016-17	-£ 232.35
Final Position 2016-17	£ 18,714.83

Fundraising Events	Receipts £		Payments £		Net £
Goosebumps Disco - Oct 17	£	864.58	£	189.57	£ 675.01
Christmas Market - Nov 17	£	1,018.74	£	79.57	£ 939.17
Christmas Family Night - Dec 17	£	6,109.02	£	798.27	£ 5,310.75
Christmas Puddings	£	1,344.00	£	1,321.44	£ 22.56
Barrelates	£	130.00	£	-	£ 130.00
Family Bingo	£	526.50	£	83.90	£ 442.60
Spring Term - Coffee Morning	£	336.25	£	30.43	£ 305.82
Mothers Day Sale	£	1,305.50	£	694.85	£ 610.65
Spring Disco - May 18	£	716.10	£	120.00	£ 596.10
Film Night	£	286.00	£	26.68	£ 259.32
Spring Term - Bake Sale & Play Session	£	360.42	£	25.95	£ 334.47
Fathers Day Sale	£	1,203.05	£	226.57	£ 976.48
Ice Cream Stall	£	194.45	£	16.87	£ 177.58
Theatre Trip	£	1,160.00	£	1,073.00	£ 87.00
Summer Family Night	£	8,450.02	£	1,504.42	£ 6,945.60
Year 6 Leavers Hoodies	£	1,092.70	£	772.90	£ 319.80
School Fun Run 2017	£	180.00	£	-	£ 180.00
Total	£	25,277.33	£	6,964.42	£ 18,312.91

Other Credits & Debits	Receipts £		Payments £		Net £
Reception Welcome (Cheese & Wine)	£	-	£	37.51	-£ 37.51
Alcohol Purchase	£	-	£	53.10	-£ 53.10
Match Funding / Donations	£	395.00	£	-	£ 395.00
Public Liability Insurance	£	-	£	50.00	-£ 50.00
FHC Flowers / Gifts	£	-	£	-	£ -
Miscellaneous Items	£	44.38	£	230.61	-£ 186.23
Fathers Day 2019	£	-	£	116.04	-£ 116.04
Coin Counter	£	-	£	89.99	-£ 89.99
Bag Pack	£	-	£	52.45	-£ 52.45
Y6 Leavers Party 2018	£	209.40	£	458.89	-£ 249.49
EasyFundraising.org	£	415.78	£	-	£ 415.78
Gross Interest	£	56.74	£	-	£ 56.74
Total	£	1,121.30	£	1,088.59	£ 32.71

Fundraising and other items	£ 18,345.62
Donation to IHOM	-£ 30,000.00
Current Financial Status	£ 7,060.45

Immaculate Heart of Mary School Association Receipts & Payments Account

For The Year From	31/08/2017	To	30/08/2018
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Receipts & Payments 2017-2018

Receipts

Donations, Gift Aid & Similar Income	
Donations	£ 1,020.18
Match Funding	£ -
Gift Aid	£ -
Sub Total	£ 1,020.18

Fundraising	
Fundraising (gross)	£ 25,306.71
Sub Total	£ 25,306.71

Investment Income	
Bank interest	£ 51.75
Sub Total	£ 51.75

Total Receipts	£ 26,378.64
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Payments

Charity Payments	
Rent	£ -
Insurance	£ 50.00
Repairs and Renewals	£ -
Materials and Equipment	£ 358.64
AGM and Trustee Expenses	£ -
Events	£ 522.52
Sub Total	£ 931.16

Fundraising Expenses	£ 7,331.20
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Donations to Immaculate Heart of Mary School	£ 30,000.00
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Total Payments	£ 38,262.36
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Net of Receipts / Payments	-£ 11,883.73
Cash Funds at <i>LAST</i> Year End	£ 18,947.18
Cash Funds at <i>THIS</i> Year End	£ 7,063.46

Statement of Assets & Liabilities at End of Year 2017-2018

Cash Funds	
Bank Current Account	£ 7,063.46
Cash / Floats	£ -
Total Cash Funds	£ 7,063.46

Non Monetary Assets for Charity's Own Use	
Materials & Equipment	£ 1,000.00
Food Stock	£ 70.00
Drinks Stock	£ 305.00
Other Stock	£ 1,032.00
Other	£ -
Sub Total	£ 2,407.00

Liabilities	
Accounts Not Yet Paid	£ -
Expenses Incurred But Not Invoiced	£ -
Other Liabilities	£ -
Sub Total	£ -

IHOMSA Charity Account 2017-18

2 messages

Immaculate Heart School <ihomsa13@gmail.com>

Tue, Jun 25, 2019 at 4:33 PM

To: "Burke, Marianne (Procurement, Direct Line Group)" <marianne.burke@directlinegroup.co.uk>

Please find attached our accounts for 2017-18 for verification.

Thanks
Sherean & Anne

 **IHOMSA Charity Submission 2017-18.xlsx**
112K

Burke, Marianne (Procurement, Direct Line Group) <marianne.burke@directlinegroup.co.uk>
To: Immaculate Heart School <ihomsa13@gmail.com>

Tue, Jun 25, 2019 at 4:35 PM

Hi

I have reviewed and can verify that based on the information provided these accounts are accurate

Kind regards

Marianne Burke ACMA

Sent from [Workspace ONE Boxer](#)

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