

BAWTRY COMMUNITY CHURCH

REPORTS AND FINANCIAL STATEMENTS

31ST DECEMBER 2018

Registered Charity Number 1178422

BAWTRY COMMUNITY CHURCH

REPORTS AND FINANCIAL STATEMENTS

31ST DECEMBER 2018

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BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2018

The Trustees present their report together with the financial statements for the year ended 31st December 2018.

Reference and Administrative Details

Charity Number: 1178422

Trustees and Principal Officers:

Simon Nicholas Carter	(Pastor)	elected 11 March 2018
Gordon David Warnes	(Elder)	elected 11 March 2018
Priscilla Emily Perkins	(Deacon)	elected 11 March 2018
Ivor Calvin Greer	(Independent Trustee and Chairman of Trustees)	elected 11 March 2018
David William Wallis	(Independent Trustee)	elected 11 March 2018

Secretary and Principal Address:

David William Wallis
2-3 Pinders Court
High Street
Bawtry
DN10 6JA

Church Secretary:

Carol Greer

Treasurer:

Dr. Andrew Perkins
2-3 Pinders Court
High Street
Bawtry
DN10 6JA

Independent Examiner:

Anthony Walker
24 Woodsett Walk
Conisborough
Doncaster
DN12 3BH

Bankers:

National Westminster
21 the Square
Retford
DN22 6DL

Solicitors:

Jones & Company
High Street
Bawtry
DN10 6JB

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2018 **(continued)**

Structure, Governance and Management

Constitution:

A new Constitution was agreed and approved at a meeting of church members on 13th May 2018. This was duly submitted to the Charity Commission. The Commission approved the Constitution as our Governing Document and Bawtry Community Church was given charitable status on 18th May 2018.

Recruitment and appointment of trustees

The charity is constituted as an Association Charitable Incorporated Organisation consisting of 33 members. Trustees are chosen from among the church members, with a maximum number being agreed from time to time by the membership. They may serve for as long as they have the support of the membership and are appointed for an initial period of three years. At the end of a three-year term, they may be nominated for reappointment. Trustees give their time voluntarily and receive no remuneration or benefits save the Pastor.

Organisational Structure and Management:

The control, management and administration of the Church is by the Charity Trustees. The Pastor leads the activities of the Church with an emphasis on the leading of worship and prayer, the teaching of the Christian faith, the Pastoral care of individuals and outreach into the community. The Elders are responsible to God for the spiritual life of the Church, for prayer, teaching God's word and pastoral care for members. Deacons assist with the business and practical affairs of the Church. Collectively these individuals form the Leadership Team. Church Members have reserved authority in the appointment and removal of a Pastor, the Charity Trustees, the Elders and Deacons and the appointment of the Treasurer and Secretary. This also applies to matters relating to church property and the closure of the church. They may also be consulted on other matters.

Bawtry Community Church is a member of the Fellowship of Independent Evangelical Churches and Rural Ministries. Both organisations provide support and helpful advice.

Safeguarding and Child Protection Policy:

A detailed Safeguarding and Child Protection Policy is in place and available for inspection. The Leadership Team recognises the need to provide a safe and caring environment for children, young people and adults as members of each group can become victims of physical, sexual and emotional abuse and neglect. The Leadership Team is committed to building constructive links with statutory and voluntary agencies involved in safeguarding, endorses all national and local safeguarding legislation and procedures and provides ongoing training for all its workers.

A Safeguarding Co-ordinator, a Deputy and an Assistant make up the Safeguarding Team. Also, a register is kept of persons with DBS clearance.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2018 **(continued)**

Objectives and Activities:

Objectives

The key objectives of the charity are to advance the Christian faith for the benefit of all, primarily but not exclusively, within Bawtry, the surrounding neighbourhood and through overseas mission. We pursue charitable objectives which will, in the opinion of the trustees, put into practice the Christian faith and be of benefit to all without distinction. These objectives may include the prevention and relief of need, hardship and sickness, the advancement of education, the provision of services furthering social welfare with the objective of improving conditions for residents.

Activities

In order to fulfil these objectives, the charity engages in a range of activities, either unilaterally or with others in order to provide public benefit. Our activities include regular public worship, prayer, Bible study, preaching and teaching, dedication of infants and the baptism of believers, regular services of Holy Communion, evangelism and mission, teaching, encouragement and inclusion of young people, the nurture and growth of Christian disciples, the education and training for Christian and community service, giving of Pastoral care, encouraging charitable social action in the UK and abroad, encouraging and supporting other churches, the joining of a man and woman in Christian marriage and the service of Christian burial.

These activities are organised by various groups and individuals: Kingdom Kids whereby the young children leave the main church service to attend a Bible based activity class; M.A.D.J.A.M. (Make a Difference Jesus and Me) whereby the teenage young people pursue a similar activity following the teaching material of Urban Saints and includes Spree which is a study and activity summer camp for young people; ASK (after school club) continues at Mayflower school and Open the Book, now in its 15th year, at Misson school.

The Home Team organises a monthly tea for the over 60s of Bawtry, collections for the Foodbank, outings to places of interest for the male members of the church and the Drop-In centre providing coffee and cake and the opportunity to meet and chat to others.

The Away team organises support for mission, both locally and overseas.

Achievements and Performance:

It has been a particularly busy year for the church following the four-month sabbatical of the Pastor at the end of 2017. We undertook to update the Constitution in preparation for beginning the process of registering as a charity. This was duly done and submitted to the Charity Commission. We were formally registered as a charity in May 2018. As part of that process, the membership voted to change the name of the church from Bawtry Evangelical Free Church to Bawtry Community Church as it was felt that this more accurately reflected our purpose.

Having been left a legacy for use in Outreach to the community, work began on the recruitment of a Family and Community worker. Following a rigorous and thorough process, a suitably qualified person was appointed in November 2018. A key objective and in line with Charity Commission guidelines on public benefit, it is hoped to extend further into the community through a wider range of activities and bring more people, particularly young people, to worship and prayer.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2018 **(continued)**

Achievements and Performance (continued):

The final change which was made was the time of our Sunday service. Being aware of the many demands on the time of individuals and the family on Sundays, it was proposed that the service be moved from 10.10am to 4pm. This change took place in September and has proved beneficial with an increase in the number of attendees.

Our regular activities continued apace with weekly Sunday services which include Holy Communion once monthly, weekly prayer and Bible study classes on Wednesdays, prayer days in the Hope Centre and pastoral care and guidance when requested.

The Home Team has had a busy year. Tea Time Treats, for the over 60s continues to be well attended, with quizzes, and talks accompanying the tea. Love in the Box continues to send weekly donations into the Doncaster Foodbank and contributions continue to grow with many regular donors. Tripod, the men's outing group has visited Cusworth Hall, Hodsock Priory, the Yorkshire Sculpture Park and Doddington Hall. The Thursday Drop-In centre has continued to grow in popularity, having opened in January 2018. The After-School Club, ASK, is held at Mayflower School and now has a waiting list to join. Open the Book continues at Misson School. In June, a car boot sale was held at the New Hall and £400 raised and donated to Worldshare for HEAL Africa, to provide healthcare for vulnerable people in DR Congo who otherwise would have no access to healthcare.

The Away Team supports four mission organisations: Caring for Life, Good News Broadcasting Association, Doncaster Schools Work Trust and Worldshare. We also support an overseas missionary financially on a monthly basis.

Financial Review:

Continued committed giving by members of Bawtry Community Church has enabled the church to continue to meet its charitable objectives.

General income has decreased by 10.87% to £55,525 (2017 – £62,300).

Designated donations have decreased by 28.39% to £6,075 (2017 - £8,484).

General expenditure has small increase by 1% to £62,064 (2017 - £61,451).

Undesignated general funds have small decrease of 1.16% to £38,570 (2017 - £39,024).

Donations to other works have decreased by 7.07% to £8,249 (2017 - £8,877).

Special fund designated for Outreach has decreased by 5.18% to £156,397 (2017 - £164,936).

Total unrestricted funds have decreased by 4.41% to £194,967 (2017 - £203,960).

The decrease in the Special designated fund for Outreach, and therefore the total funds, has occurred due to the appointment of a qualified Family and Community worker in November 2018.

Reserves Policy:

The charity has a clear policy on its reserves. Should funds in the current account together with undesignated reserve funds fall to 33% of budgeted expenditure for the financial year, a financial review would be triggered. This would seek to identify where cuts would need to be made. The current position is satisfactory as it meets our criteria.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2018 **(continued)**

Plans for the Future:

With several new initiatives throughout 2018, our plans for 2019 must be to consolidate what has been put in place, whilst maintaining momentum in our well-established activities in order to best serve the community.

Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing financial statements for each financial period, which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRSSE) 2015.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

D. Wallis – Secretary

Dated: April 16th, 2019

BAWTRY COMMUNITY CHURCH

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF BAWTRY COMMUNITY CHURCH

I report on the accounts of Bawtry Community Church for the year ended 31st December 2018, which are set out on pages 7 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charity's Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charity's Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charity's Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charity's Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charity's Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Anthony Walker**

Date: **April 20th, 2019**

Name: Anthony Walker

Address: 24, Woodsett Walk,
Conisbrough,
Doncaster,
DN12 3BH.

BAWTRY COMMUNITY CHURCH

RECEIPTS AND PAYMENTS ACCOUNT **FOR THE YEAR ENDED 31ST DECEMBER 2018**

	Unrestricted Fund		Restricted Fund	Endowment Fund	Total Funds 2018
	General	Designated			
Receipts	£	£	£	£	£
Sunday offerings & deeds of covenant /gift aid	35,194	-	-	-	35,194
Designated gifts/gift aid	-	6,075	-	-	6,075
Gift Aid claimed	8,393	1,751	-	-	10,144
Collections & other gifts	8,930	2,520	-	-	11,450
Legacy - Miss Salmon	-	-	-	-	-
HMRC NIC allowance	2,954	333	-	-	3,288
Sundry Income	-	-	-	-	-
Interest received:					
NatWest Reserve Account	18	-	-	-	18
Yorkshire Building Society	36	414	-	-	450
TOTAL RECEIPTS	55,525	11,094	-	-	66,619
PAYMENTS					
Stipends and related costs	33,295	4,209	-	-	37,504
Pulpit supply	-	-	-	-	-
Children's and young people's work	1,367	-	-	-	1,367
Rent					
New Hall	3,361				
Other	-				
Hope	6,760				
	10,121	-	-	-	10,121
Hope - utilities	2,031	-	-	-	2,031
Minister's expenses	2,265	-	-	-	2,265
Outreach expenses	-	1,976	-	-	1,976
Leadership training	75	-	-	-	75
Volunteer expenses	-	-	-	-	-
Printing and publicity	576	-	-	-	576
Web site	98	-	-	-	98
Technology	-	-	-	-	-
Accountancy charges	125	-	-	-	125
FIEC	1,859	-	-	-	1,859
CCL copyright licence	450	-	-	-	450
Bank charges	-	-	-	-	-
Sundry expenses	-	-	-	-	-
Insurance/subscriptions	588	-	-	-	588
Personnel gift	-	6,678	-	-	6,678
Home missions	547	685	-	-	1,232
Donations and grants to other overseas Christian work	8,249	-	-	-	8,249
TOTAL PAYMENTS	61,645	13,548	-	-	75,193
Asset and Investment purchases	419	-	-	-	419
TOTAL PAYMENTS	62,064	13,548	-	-	75,612
NET RECEIPTS/PAYMENTS FOR YEAR	(6,539)	(2,454)	-	-	(8,993)
Transfer between funds	6,085	(6,085)	-	-	-
Net movement in funds in year	(454)	(8,539)	-	-	(8,993)
Cash funds brought forward	39,024	164,936	-	-	203,960
Cash funds carried forward December 31 2018	38,570	156,397	-	-	194,967

BAWTRY COMMUNITY CHURCH

STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2018

Cash Funds	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Current Account	4,576	992	-	-	5,568
Reserve Account	19,868	-	-	-	19,868
Special Account	14,126	155,405	-	-	169,531
Total cash funds	<u>38,570</u>	<u>156,397</u>	<u>-</u>	<u>-</u>	<u>194,967</u>

Other monetary assets	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Tax refund due from HMRC	<u>2,600</u>	<u>228</u>	<u>-</u>	<u>-</u>	<u>2,828</u>

	Funds to which asset belongs	Cost	Current Value
Assets retained for the charity's own use			
Freehold land and buildings			
		-	
Furniture, fittings and equipment			
2018 Laptop computer	Unrestricted - General	419	419
Total current assets			<u>419</u>

	Fund to which liability relates	Amount due	When due
Liabilities			
Accountancy charge	Unrestricted - General	<u>250</u>	

Approved by the Trustees on April 16th, 2019

and signed on their behalf by:

Ivor Greer	Chairman
David Wallis	Secretary

BAWTRY COMMUNITY CHURCH

COMPARATIVE RECEIPTS AND PAYMENTS ACCOUNT **FOR THE YEAR ENDED 31ST DECEMBER 2017**

	Unrestricted Fund		Restricted Fund	Endowment Funds	Total Funds
	General	Designated			2017
	£	£	£	£	£
RECEIPTS					
Sunday offerings & deeds of covenant /gift aid	36,144	-	-	-	36,144
Designated gifts/gift aid	-	8,484	-	-	8,484
Gift Aid claimed	10,923	2,121	-	-	13,044
Collections & other gifts	12,316	2,127	-	-	14,443
Legacy - Miss Salmon		161,801	-	-	161,801
Sundry Income	-	-	-	-	-
Interest received:					
NatWest Reserve Account	3	-	-	-	3
Yorkshire Building Society	39	-	-	-	39
TOTAL RECEIPTS	59,425	174,533	-	-	233,958
PAYMENTS					
Stipends and related costs	29,283	-	-	-	29,283
Pulpit supply	695	-	-	-	695
Children's and young people's work	1,241	-	-	-	1,241
Rent					
New Hall	3422				
Other	-				
Hope	6760				
	10,182	-	-	-	10,182
Hope - utilities	1,917	-	-	-	1,917
Minister's expenses	2,674	-	-	-	2,674
Conference expenses	-	-	-	-	-
Volunteer expenses	-	-	-	-	-
Printing and publicity	552	-	-	-	552
Web site	94	-	-	-	94
Technology	-	-	-	-	-
Accountancy charges	100	-	-	-	100
FIEC	1,662	-	-	-	1,662
CCL copyright licence	436	-	-	-	436
Bank charges	-	-	-	-	-
Sundry expenses	7	-	-	-	7
Insurance/subscriptions	535	-	-	-	535
Personnel gift	-	9,597	-	-	9,597
Home missions	322	-	-	-	322
Donations and grants to other overseas Christian work	8,877	-	-	-	8,877
TOTAL PAYMENTS	58,577	9,597	-	-	68,174
Asset and Investment purchases	-	-	-	-	-
TOTAL PAYMENTS	58,577	9,597	-	-	68,174
NET RECEIPTS/PAYMENTS FOR YEAR	848	164,936	-	-	165,784
Transfer between funds	-	-	-	-	-
Net movement in funds in year	848	164,936	-	-	165,784
Cash funds brought forward	38,176	-	-	-	38,176
Cash funds carried forward December 31 2017	39,024	164,936	-	-	203,960

BAWTRY COMMUNITY CHURCH

COMPARATIVE STATEMENT OF ASSETS AND LIABILITIES **AT 31ST DECEMBER 2017**

	Unrestricted Funds General £	Designated £	Restricted Fund £	Endowment Funds £
Cash Funds				
Total cash funds	<u>39,024</u>	<u>164,936</u>	<u>-</u>	<u>-</u>
	Unrestricted Funds General £	Designated £	Restricted Fund £	Endowment Funds £
Other monetary assets				
Tax refund due from HMRC	<u>2,055</u>	<u>601</u>	<u>-</u>	<u>-</u>
	Fund to which asset belongs		Cost	Current value
Assets retained for the charity's own use				
Freehold land and buildings				
			<u>-</u>	<u>-</u>
Furniture and fittings				
			<u>-</u>	<u>-</u>
Total current assets			<u>-</u>	<u>-</u>
	Fund to which liability relates		Amount due	When due
Liabilities				
Accountancy charge	Unrestricted - General		<u>125</u>	