

Rotherham Samaritans

**22 Percy Street
Rotherham
South Yorkshire
S65 1ED**

**Charity Registration Number
117 3826**

**Financial Statements
for the 12 Months Ended
31 March 2019**

Rotherham Samaritans

Financial Statements for the 12 month period ended 31 March 2019

Contents

	Page
Trustees' Report	1 and 2
Statement of Officers' Responsibilities	3
Independent Examiner's Report	4
Receipts and Payments Accounts	5
Statement of Assets and Liabilities	6
Notes to Accounts	7 to 10

Rotherham Samaritans

Trustees' Report

for the period ended 31 March 2019

The officers present their report and the financial statements for the period ended 31 March 2019

Governance

For the first six months of the financial year the unincorporated charity, the Samaritans of Rotherham, operated with its own constitution dated 17 May 1995 as amended 22 May 2003. It was an independent full branch of the Samaritans which is a legally constituted company limited by guarantee, not having a share capital and whose registered office is situated at The Upper Mill, Kingston Road, Ewell, Surrey, KT17 2AF. The Samaritans of Rotherham was a registered charity, number 105 7161.

From 1st October 2017 the Samaritans of Rotherham changed to a charitable incorporated charity which was renamed Rotherham Samaritans with a new charity registration number 117 3826. The new charity is affiliated to the Samaritans, details above but has its own constitution dated 1st October 2017.

The administration, control and management of the Rotherham Samaritans are vested in a local director together with a number of trustees, no less than three and not more than thirteen.

Principal Objective

Rotherham Samaritans was formed for the purpose of working for the assistance of persons who are suicidal, despairing or in distress in and around Rotherham.

Investment Powers

Under its constitution the charity has the power to make any investment which the trustees see fit.

Reserves

The reserves policy is to maintain sufficient unrestricted cash reserves to continue operating for at least one year in the unlikely event of our receiving no income from any source.

The funds are held as short term investments as shown in the statement of Assets and Liabilities on page 8.

Trustees

Trustees during the year were:

Director	Mrs Helen Mortimer	Elected May 2018
Secretary	Mrs Susan Blake	Elected May 2018
Treasurer	Mr John Sparrow	Re-elected May 2018
Elected Member	Mr John Charles	Elected May 2018
Elected Member	Mrs May Johnson	Elected May 2018
Elected Member	Mrs Rose McNeely	Elected May 2018
Elected Member	Ms Kate Parkin	Elected May 2018
Elected Member	Mr David Pinder	Elected May 2018
Elected member	Mrs Janet Sparrow	Elected May 2018

The trustees are recruited from the charity's membership, they must be volunteers who have undertaken a course of preparation and had sufficient experience of the charity to be considered worthy of being a Samaritan. Trustees are given a copy of the Charity Commission guidelines for trustees and on-line training is available via the Samaritan General Office.

Rotherham Samaritans

Trustees' Report (Continued)

for the period ended 31 March 2019

DIRECTOR'S REPORT

Throughout the year, Rotherham Samaritans has continued to be there for those people who are in distress or despair or who may have suicidal thoughts or feelings. We offer confidential, emotional support by listening carefully and empathising with what they are going through. We do not judge people, give advice or offer solutions. We talk through their concerns and try to help people come to their own decisions. All the volunteers at Rotherham are trained in delivering the service and they reply to callers on the phone, by email or text. Visitors are also welcome to the branch to talk face to face.

There were three training sessions this year, each lasting nine weeks, resulting in fourteen new volunteers. Towards the end of 2018, the method of recruitment was changed and Rotherham was involved in the piloting of this change. The application process is now done on-line and, although there is a very stringent interview, resulting in a greater number of people applying to become a Samaritan. The last training session of the year had ten New Samaritans recruited under the new system who have all successfully progressed to becoming probationers. It is hoped that this method of recruiting will result in increasing our number of volunteers over the coming years.

Our Outreach team has fostered and developed close links with Rotherham, Doncaster and South Humber Mental Health Trust (RDASH), Voluntary Action Rotherham (VAR) and the Suicide Prevention Group for Rotherham MBC. We are now involved in offering emotional support to those who have left the immediate care of the mental health team or A&E. We deliver talks to organisations throughout Rotherham and the Education team have been active, visiting schools in the borough to explain to young people what Samaritans do and helping them develop ways of coping with today's stresses. Our work with HMP Lindholme and HPM Hatfield has been temporarily suspended due to a shortage of volunteers who are able to give the time needed for this work. It is hoped the work in prisons will resume soon.

The management of the branch is now in the hands of The Branch Leadership Team which is a combination of the Deputies, chosen by the Director, and the Trustees, who are elected by the branch. Together they are responsible for the strategic planning and of the running of the branch. This year we have had a new photocopier and four new computers installed; two for replying to emails and SMS messages and two for administration purposes. In February we had a Branch Review or 'Visit', carried out by Central Office of Samaritans, and I am pleased to say the outcomes were very complimentary and highlighted the fact that Rotherham volunteers are doing a brilliant job, giving their time freely to support those people who are going through troubled times.

My heartfelt thanks go to all the organisations and individuals who have supported us financially over the last year and to all the volunteers at Rotherham Samaritans some of whom are there to listen to the callers and some giving vital support in administration. The volunteers give their time freely throughout the year to help those people who are finding life difficult.

By order of the Trustees

Helen Mortimer
Director

Rotherham Samaritans

Statement of Officers' Responsibilities

for the period ended 31 March 2019

Law applicable to charities in England and Wales requires the officers to prepare financial statements for each financial period which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the treasurer must follow best practice and:

- (a) select suitable accounting policies and apply them consistently;
- (b) make reasonable and prudent judgements and estimates;
- (c) state whether applicable Accounting Standards of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The officers are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity, and which enable them to both ascertain the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit and consider that the charity comfortably meets the published criteria.

The following financial report covers the accounts for the charity which operated under the name of Rotherham Samaritans (117 3826). The charity changed its name half way through the previous financial year (2017-18) from the Samaritans of Rotherham (105 7161).

By order of the Trustees

Bankers

NatWest Bank, 27 Effingham Street, Rotherham S65 1AU

Independent Examiner

Parkins Accountants Ltd
T/A Parkins Chartered Accountants
Moor Park House
Clifford Lister Business Centre
Bawtry Road
Wickersley
Rotherham
S66 2BL

ROTHERHAM SAMARITANS

ACCOUNTS YEAR ENDED 31 MARCH 2019

ROTHERHAM SAMARITANS

CONTENTS OF THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

	Page
Receipts and Payments Account 2018/19	1
Statement of Assets and Liabilities for the Year ended 31 March 2019	2
Notes to the Accounts	3
Notes to the Accounts	4
Notes to the Accounts	5
Independent Examiner's Statement	6

Rotherham Samaritans

Receipts and Payments Account: 2018-19

Page 1

<u>Receipts</u>	Notes	2018-19			2017-18
		Ordinary £	Restricted £	Total £	£
Donations, Legacies and Similar Resources	2	9,916	0	9,916	5,583
Grants	3	10,855	4,320	15,175	12,772
Fund-raising Activities	4	5,711	0	5,711	4,669
Bank Interest		167	0	167	174
Total Receipts		26,649	4,320	30,969	23,198
Payments					
Costs of Charitable Activities	5	16,640	1,830	18,470	14,969
Centre Refurbishment	6	0	0	0	4,652
Fund-raising Costs	7	515	10	525	546
Governance Costs	8	1,459	0	1,459	2,696
Total Payments		18,613	1,840	20,454	22,863
Net Surplus of Income Year ended 31 March 2019		8,036	2,480	10,515	335
Net Movement of Funds		0	0	0	0
Net Movement of Funds in the Year		8,036	2,480	10,515	335
Cash balances brought forward 1st March 2018		35,968	1,484	37,452	29,208
Cash balances carried forward 31 March 2019	9	44,004	3,963	47,967	29,543

Rotherham Samaritans

Statement of Assets and Liabilities for the year ending 31 March 2019

Page 2

	Notes	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	
		<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	
<u>Current Assets</u>		<u>2019</u>	<u>2019</u>	<u>2019</u>	<u>Total</u>
		£	£	£	<u>Funds</u>
					<u>2018</u>
					£
NatWest Current Account		1,831		1,831	2,780
Old charity account		100		100	100
Virgin Charity Account		42,037	3,963	46,000	34,500
Petty Cash		36		36	72
<u>Total Cash Funds</u>		44,004	3,963	47,967	37,452
<u>Other Monetary Assets</u>					
Deposit Held for Fobs		100	0	100	
		100	0	100	0

	Notes	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>
		<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>
<u>Intangible Assets</u>		<u>Book Value</u>	<u>Book Value</u>	<u>Current Value</u>	<u>Current Value</u>
		<u>2019</u>	<u>2019</u>	<u>2019</u>	<u>2019</u>
		£	£	£	£
Freehold Property					
Cost Brought Forward			19,348		
Total Freehold Property					75,000
<u>Fixed Assets</u>					
Fixtures & Fittings					
Value Brought Forward		1,035			
less depreciation		-1,035			
Total Fixtures & Fittings	10			0	
<u>Total Intangible Assets</u>		0	19,348	0	75,000

Note re: Future Liabilities to General Office

The General Office contribution based on income during 2018-19 is estimated to be £1,840
This becomes due before the end of 2019

Approved by the Committee on and signed on its behalf by :

Director

Treasurer

Rotherham Samaritans

Notes to the Accounts

Page 3

2. Donations

Anonymous and under £50
Donations Gift Aided
Individuals
Organisations
Photocopying

2018/19		
Ordinary	Restricted	Total
21		21
5,782		5,782
228		228
3,882		3,882
3		3
9,916	0	9,916

Total 2017-18
7
5,103
132
180
1
5,423

3. Grants & Funding Received

Building Renovation
Charitable Activities
Prison Visiting

2018/19		
Ordinary	Restricted	Total
		0
10,000	1,003	11,003
855	3,317	4,172
10,855	4,320	15,175

Total 2017-18
1850
6,783
4,140
12,772

4. Income from Fund Raising Activities

Brinsworth Gala
Christmas Cards
Christmas Raffle
Concerts
Copper Jar
Events
Events - Gift Aided
Public Collections
Rotherham Show
Sale of Goods
Sams Collection Houses
Smartie Tubes
Tax Reclaimed (Gift Aided Donations)
Tea & Coffee

2018/19		
Ordinary	Restricted	Total
110		110
10		10
0		0
529		529
17		17
1,725		1,725
20		20
611		611
170		170
52		52
97		97
285		285
2,087		2,087
0		0
5,711	0	5,711

Total 2017-18
66
127
176
0
624
210
399
459
43
95
2,464
5
4,471

Rotherham Samaritans

Notes to the Accounts

Page 4

5. Direct Charitable Activity

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Centre - Building	5.1	5,154	0	5,154	3,300
Centre Operation	5.2	9,843	1,830	11,674	9,080
Centre - Telecommunications	5.3	1,643	0	1,643	2,589
		16,640	1,830	18,470	14,969

5.1 Centre - Building

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Cleaning - Centre		1,092		1,092	820
Cleaning - Windows		66		66	72
Council Tax		857		857	0
Furniture & Fittings		714		714	307
Insurance		318		318	312
Kitchen Equipment		46		46	
Maintenance		429		429	383
Security		248		248	84
Utilities - Electricity		511		511	745
Utilities - Gas		371		371	410
Utilities - Water		148		148	167
Waste Disposal		354		354	0
		5,154	0	5,154	3,300

5.2 Centre - Operation

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Advertising & Recruitment		507		507	510
Computer Consumables		29		29	77
Courses Conferences & Training		211		211	0
Computing Equipment			470	470	535
Printing Stationery & Postage		542	304	846	906
Refreshments - Volunteers		188		188	235
Support Material		1,049		1,049	854
Taxis		1,271		1,271	885
Volunteers Mileage Expenses		6,047	1,057	7,104	5,078
		9,843	1,830	11,674	9,080

5.3 Centre - Telecommunications

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Broadband		228		228	228
CONNECT Computer		264		264	303
Equipment		253		253	1,231
Mobile Phone Recruitment		10		10	
Phone Bills		709		709	655
Phone - Director		180		180	173
		1,643	0	1,643	2,589

Rotherham Samaritans

Notes to the Accounts

Page 5

6 Centre - Refurbishment

Bathroom Renovation
Building Work
Fire Alarm System
Stair lift

2018/19		
Ordinary	Restricted	Total
		0
		0
		0
		0
0	0	0

2017-18
1195
1,009
228
2,220
3,457

7 Cost of Fund Raising

Equipment
Gambling Licence
General Expenses

2018/19		
Ordinary	Restricted	Total
279	10	289
20		20
216		216
515	10	525

2017-18
0
20
526
546

8 Governance Costs

Administration
AGM Costs
Branch Visit
General Office Contribution
Transition Expenses

2018/19		
Ordinary	Restricted	Total
35		35
182		182
385		385
857		857
0		0
1,459	0	1,459

2017-18
35
160
0
1,189
1,312
2,696

9 Funds Carried Forward

The £3,963 of Restricted funds carried forward into 2019-20 is unspent NOMS grant funds pending.

10 Fixtures & Fittings

The trustees have decided that all fixtures and fittings, including computers and office equipment shall be written off in the year of purchase.

Independent examiner's statement

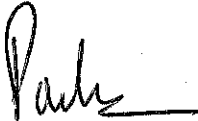
Page 6

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, the requirements: to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 Act have not been met.

The Trustees acknowledge their responsibilities for :

Ensuring the Charity keeps Accounting records that comply with the Charity Commission and their requirements.

Preparing Financial statements which give a true and fair view of the state of affairs of the Charity as at the end of each financial year and of its profit or loss for each financial year.



**Parkins Accountants Ltd
T/A Parkins Chartered Accountants
Moor Park House
Clifford Lister Business Centre
Bawtry Road
Wickersley
Rotherham,
S66 2BL**

23 April 2019

ROTHERHAM SAMARITANS

ACCOUNTS YEAR ENDED 31 MARCH 2019

ROTHERHAM SAMARITANS

CONTENTS OF THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

	Page
Receipts and Payments Account 2018/19	1
Statement of Assets and Liabilities for the Year ended 31 March 2019	2
Notes to the Accounts	3
Notes to the Accounts	4
Notes to the Accounts	5
Independent Examiner's Statement	6

Rotherham Samaritans

Receipts and Payments Account: 2018-19

Page 1

<u>Receipts</u>	Notes	<u>2018-19</u>			<u>2017-18</u>
		Ordinary £	Restricted £	Total £	£
Donations, Legacies and Similar Resources	2	9,916	0	9,916	5,583
Grants	3	10,855	4,320	15,175	12,772
Fund-raising Activities	4	5,711	0	5,711	4,669
Bank Interest		167	0	167	174
Total Receipts		26,649	4,320	30,969	23,198
<u>Payments</u>					
Costs of Charitable Activities	5	16,640	1,830	18,470	14,969
Centre Refurbishment	6	0	0	0	4,652
Fund-raising Costs	7	515	10	525	546
Governance Costs	8	1,459	0	1,459	2,696
Total Payments		18,613	1,840	20,454	22,863
Net Surplus of Income Year ended 31 March 2019		8,036	2,480	10,515	335
Net Movement of Funds		0	0	0	0
Net Movement of Funds in the Year		8,036	2,480	10,515	335
Cash balances brought forward 1st March 2018		35,968	1,484	37,452	29,208
Cash balances carried forward 31 March 2019	9	44,004	3,963	47,967	29,543

Rotherham Samaritans

Statement of Assets and Liabilities for the year ending 31 March 2019

Page 2

	Notes	Unrestricted	Restricted	Total	Total
		Funds	Funds	Funds	
Current Assets		2019	2019	2019	2018
		£	£	£	£
NatWest Current Account		1,831		1,831	2,780
Old charity account		100		100	100
Virgin Charity Account		42,037	3,963	46,000	34,500
Petty Cash		36		36	72
Total Cash Funds		44,004	3,963	47,967	37,452
Other Monetary Assets					
Deposit Held for Fobs		100	0	100	
		100	0	100	0

	Notes	Unrestricted	Restricted	Unrestricted	Restricted
		Fund	Fund	Fund	Fund
Intangible Assets		Book Value	Book Value	Current Value	Current Value
		2019	2019	2019	2019
		£	£	£	£
Freehold Property					
Cost Brought Forward			19,348		
Total Freehold Property					75,000
Fixed Assets					
Fixtures & Fittings					
Value Brought Forward		1,035			
less depreciation		-1,035			
Total Fixtures & Fittings	10			0	
Total Intangible Assets		0	19,348	0	75,000

Note re: Future Liabilities to General Office

The General Office contribution based on income during 2018-19 is estimated to be £1,840
This becomes due before the end of 2019

Approved by the Committee on and signed on its behalf by :

Director

Treasurer

Rotherham Samaritans

Notes to the Accounts

Page 3

2. Donations

Anonymous and under £50
Donations Gift Aided
Individuals
Organisations
Photocopying

2018/19		
Ordinary	Restricted	Total
21		21
5,782		5,782
228		228
3,882		3,882
3		3
9,916	0	9,916

Total 2017-18
7
5,103
132
180
1
5,423

3. Grants & Funding Received

Building Renovation
Charitable Activities
Prison Visiting

2018/19		
Ordinary	Restricted	Total
		0
10,000	1,003	11,003
855	3,317	4,172
10,855	4,320	15,175

Total 2017-18
1850
6,783
4,140
12,772

4. Income from Fund Raising Activities

Brinsworth Gala
Christmas Cards
Christmas Raffle
Concerts
Copper Jar
Events
Events - Gift Aided
Public Collections
Rotherham Show
Sale of Goods
Sams Collection Houses
Smartie Tubes
Tax Reclaimed (Gift Aided Donations)
Tea & Coffee

2018/19		
Ordinary	Restricted	Total
110		110
10		10
0		0
529		529
17		17
1,725		1,725
20		20
611		611
170		170
52		52
97		97
285		285
2,087		2,087
0		0
5,711	0	5,711

Total 2017-18
66
127
176
0
624
210
399
459
43
95
2,464
5
4,471

Rotherham Samaritans

Notes to the Accounts

Page 4

5. Direct Charitable Activity

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Centre - Building	5.1	5,154	0	5,154	3,300
Centre Operation	5.2	9,843	1,830	11,674	9,080
Centre - Telecommunications	5.3	1,643	0	1,643	2,589
		16,640	1,830	18,470	14,969

5.1 Centre - Building

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Cleaning - Centre		1,092		1,092	820
Cleaning - Windows		66		66	72
Council Tax		857		857	0
Furniture & Fittings		714		714	307
Insurance		318		318	312
Kitchen Equipment		46		46	
Maintenance		429		429	383
Security		248		248	84
Utilities - Electricity		511		511	745
Utilities - Gas		371		371	410
Utilities - Water		148		148	167
Waste Disposal		354		354	0
		5,154	0	5,154	3,300

5.2 Centre - Operation

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Advertising & Recruitment		507		507	510
Computer Consumables		29		29	77
Courses Conferences & Training		211		211	0
Computing Equipment			470	470	535
Printing Stationery & Postage		542	304	846	906
Refreshments - Volunteers		188		188	235
Support Material		1,049		1,049	854
Taxis		1,271		1,271	885
Volunteers Mileage Expenses		6,047	1,057	7,104	5,078
		9,843	1,830	11,674	9,080

5.3 Centre - Telecommunications

		2018/19			Total 2017-18
		Ordinary	Restricted	Total	
Broadband		228		228	228
CONNECT Computer		264		264	303
Equipment		253		253	1,231
Mobile Phone Recruitment		10		10	
Phone Bills		709		709	655
Phone - Director		180		180	173
		1,643	0	1,643	2,589

Rotherham Samaritans

Notes to the Accounts

Page 5

6 Centre - Refurbishment

Bathroom Renovation
Building Work
Fire Alarm System
Stair lift

2018/19		
Ordinary	Restricted	Total
		0
		0
		0
		0
0	0	0

2017-18
1195
1,009
228
2,220
3,457

7 Cost of Fund Raising

Equipment
Gambling Licence
General Expenses

2018/19		
Ordinary	Restricted	Total
279	10	289
20		20
216		216
515	10	525

2017-18
0
20
526
546

8 Governance Costs

Administration
AGM Costs
Branch Visit
General Office Contribution
Transition Expenses

2018/19		
Ordinary	Restricted	Total
35		35
182		182
385		385
857		857
0		0
1,459	0	1,459

2017-18
35
160
0
1,189
1,312
2,696

9 Funds Carried Forward

The £3,963 of Restricted funds carried forward into 2019-20 is unspent NOMS grant funds pending.

10 Fixtures & Fittings

The trustees have decided that all fixtures and fittings, including computers and office equipment shall be written off in the year of purchase.

Independent examiner's statement

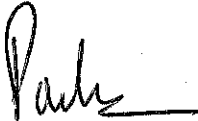
Page 6

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, the requirements: to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 Act have not been met.

The Trustees acknowledge their responsibilities for :

Ensuring the Charity keeps Accounting records that comply with the Charity Commission and their requirements.

Preparing Financial statements which give a true and fair view of the state of affairs of the Charity as at the end of each financial year and of its profit or loss for each financial year.



**Parkins Accountants Ltd
T/A Parkins Chartered Accountants
Moor Park House
Clifford Lister Business Centre
Bawtry Road
Wickersley
Rotherham,
S66 2BL**

23 April 2019