Trustees' Annual Report (continued)

Year ended 31 August 2018

ACHIEVEMENTS AND PERFORMANCE (continued)

Summary of Activities

We secured sufficient funding from Central Bedfordshire Council and the Department of Education, to build a new pre-school at the east site. This resulted in a relocation in November 2017 from borrowed classrooms to our own building, which is joined onto the main lower school. The fact that we secured the funding was a huge success and the building can only ever be used for pre-school use.

FINANCIAL REVIEW

Financial

Rainbow Pre-School & Extended Services receives funding for children who are eligible to receive Government funding which is up to 30 hours per week for 3 and 4 year olds. Eligible families may also claim for funding for 2 year olds. In addition, fees are charged for sessions not eligible to be funded.

Our annual accounts have been independently verified by Streets Chartered Accountants and have been submitted to the Charities Commission.

There have been no internal fund raising events held throughout this year, but a small amount of funding was raised by arranging letters from Santa.

Reserves Policy

We aim to hold in reserve unrestricted funds that equal payment in lieu of notice periods for all staff and any other liabilities, which we estimate to be approximately £100,000. At the end of this financial period, our accounts illustrated a shortfall in the reserves held, with the balance being £67,386. The main reason for this is due to increased expenditure on salaries relating to the 2 new Senco roles and the refurbishment of the outside area at the east site. There is no large capital investments planned for the following year.

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

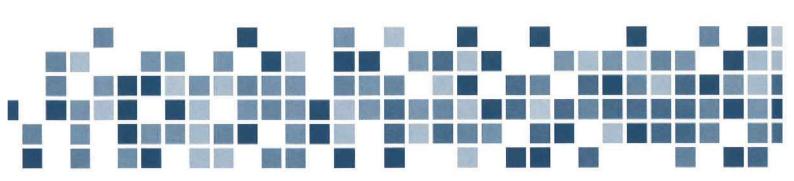
Julia Khan (Director)

Q o Khan

Trustee

Rainbow Pre-School & Extended Services Unaudited Financial Statements For the year ended 31 August 2018





Financial Statements

Year ended 31 August 2018

	Pages
Trustees' annual report	1 to 4
Independent examiner's report to the trustees	5
Statement of financial activities	6
Statement of financial position	7
Statement of cash flows	8
Notes to the financial statements	9 to 16

Trustees' Annual Report

Year ended 31 August 2018

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 August 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name

Rainbow Pre-School & Extended Services

Charity registration number

1158113

Principal office

The Nursery Building St Andrews Lower School

Brunts Lane Biggleswade Bedfordshire SG18 0LY

The trustees

Peter Teuma (Chair) Debbie King (Treasurer) Julia Khan (Director)

Helen Rae Joanne Norman

Julia Khan is employed as the director of Rainbow Pre-School & Extended Services and is the person that any specific enquiries should be directed to, either at the above address or by direct email which is

Juliakhan@rainbow-preschool.co.uk.

Independent examiner

Shane Tharby FCA For and on behalf of

Streets Chartered Accountants

3 Wellbrook Court

Girton Cambridge CB3 0NA

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure

In October 2014 Rainbow Pre-School & Extended Services converted from an Unincorporated Charity to a Charitable Incorporated Organisation (CIO) and adopted the Charities Commission Model Constitution (Foundation).

Trustees' Annual Report (continued)

Year ended 31 August 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance and management

Two of our Trustees are parents of the children who attend our After School Club. The aims for the future regarding Trustees is to always have a proportion of parents of children who attend our setting, but in addition we will recruit externally for members who have specific skills that are required to broaden the overall knowledge and skill set required for a committee of Trustees.

Julia Khan is the Director of Rainbow Pre-School & Extended Services as a paid member of staff, with overall responsibility for the daily operations across both sites. Direct reportees are:

- · The Head of Rainbow Pre-School & Extended Services
- The Administration team (2 members of staff)

Victoria Sharp, the Head of Rainbow Pre-School, is a qualified Early Years Teacher and is responsible for the learning and development of all of the children in our care. Victoria line manages the Pre-School Managers from both east and west sites. The Pre-School Managers have overall responsibility for both pre-school and extended services sessions. This year we have recruited two full time Special Educational Needs Co-ordinators, one for each site, which allows us to pro-actively assist children with additional needs. Both of these roles reports to Victoria Sharp.

Recruitment and appointment of new trustees

Apart from the first charity trustees, (as listed above), every newly appointed trustee must be appointed for a term of two years by a resolution passed at a properly convened meeting of the charity trustees. New trustees may be recruited if an existing trustee stands down or if the committee feel that there is a need for a broader set of skills.

The recruitment exercise will consist of appropriate advertising including communication regarding any vacancies to all parents. Equal opportunity interviews will be carried out and the selection will take in to account relevant experience and skills.

Trustees are not remunerated nor receive any benefits for carrying out trustee duties.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Regulators

Rainbow Pre-School & Extended Services are registered with Ofsted; registration numbers are EY482746 and EY493048.

Trustees' Annual Report (continued)

Year ended 31 August 2018

Structure, governance and management (continued)

Policies

All policies in place are reviewed annually by the Pre-School Director and the Head of Rainbow Pre-School & Extended Services. In particular, the following policies:

Risk Management
Safeguarding Vulnerable Beneficiaries
Conflicts of Interest
Volunteer Management
Complaints Handling

OBJECTIVES AND ACTIVITIES

Rainbow Pre-School & Extended Services works for the public benefit having as its objectives the development and education of children and young people, in particular by operating as a Pre-School that nurtures amazing young minds through affordable and flexible early years education. Focusing specifically on:

- · Promoting care and safety
- · Promoting education and promoting parental involvement
- · Promoting health and well being
- Helping the children to become school ready before they make their transition to reception, providing them
 with the best start to full time education
- · Being flexible and offering child care that is affordable to families, as a not for profit organisation.

Rainbow Pre-School & Extended Services operates in the town of Biggleswade, Bedfordshire, across 2 sites. The Head office is based at the West Site, Brunts Lane, Biggleswade and the 2nd site is Bantock Way, Biggleswade, both sites are within the grounds of St Andrews Lower School East and West. Rainbow is a Pre-School during term time (for children aged between 2 and 5 yrs old) and in addition offers a Breakfast Club and After School Club provision (children aged 2 to 9 yrs old). During school holiday periods a holiday club is in operation (children aged between 2 and 9 yrs old), Term Time and Holiday Club provides provision from 7.30am to 6pm Monday to Friday for 50 weeks of the year.

The service that Rainbow Pre-School & Extended Services provides to the families of the local community, is flexible high quality childcare at affordable prices, for children aged between 2 years and 9 years.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

We are happy to report this year that our main objectives have all been met. Trustees have had regard to guidance on public benefit when planning the additional charity's activities.

Ofsted Inspection West Site

Rainbow Pre-School and Extended Services East Site was inspected by Ofsted in November 2017, 7 days after relocating to the new premises. Although the setting was not completely furnished by the time the inspection took place and the garden had not been landscaped, the inspection result was GOOD in all areas.

The West site remains Ofsted GOOD in all areas.

Trustees' Annual Report (continued)

Year ended 31 August 2018

ACHIEVEMENTS AND PERFORMANCE (continued)

Summary of Activities

We secured sufficient funding from Central Bedfordshire Council and the Department of Education, to build a new pre-school at the east site. This resulted in a relocation in November 2017 from borrowed classrooms to our own building, which is joined onto the main lower school. The fact that we secured the funding was a huge success and the building can only ever be used for pre-school use.

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There have been no internal fund raising events held throughout this year. but a small amount of funding was raised by arranging letters from Santa,

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We aim to hold in reserve unrestricted funds that equal payment in lieu of notice periods for all staff and any other liabilities, which we estimate to be approximately £100,000. At the end of this financial period, our accounts illustrated a shortfall in the reserves held, with the balance being £67,386. The main reason for this is due to increased expenditure on salaries relating to the 2 new Senco roles and the refurbishment of the outside area at the east site. There is no large capital investments planned for the following year.

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

Julia Khan (Director)

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Trustee

Independent Examiner's Report to the Trustees of Rainbow Pre-School & Extended Services

Year ended 31 August 2018

I report to the trustees on my examination of the financial statements of Rainbow Pre-School & Extended Services ('the charity') for the year ended 31 August 2018.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the financial statements do not accord with those records; or
- 3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shane Tharby FCA Independent Examiner

For and on behalf of Streets Chartered Accountants 3 Wellbrook Court Girton Cambridge CB3 0NA

14 June 2019

Statement of Financial Activities

Year ended 31 August 2018

		Unrestricted	2018 Restricted		2017
		funds		TT-4-1 C1	T-4-1 C 1-
	BT.		funds	Total funds	Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	4	_	_	_	20
Charitable activities	5	739,146	14,002	753,149	584,813
Other trading activities	6	134	_	134	1,427
Investment income	7	288	_	288	-,,
	0.50				
Total income		739,568	14,002	753,571	586,260
E 11			7		
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	8	<u>10000</u>	_	_	1,638
Expenditure on charitable activities	9,10	681,950	15,481	697,432	555,365
To control the control of the contro	2000				
Total expenditure		681,950	15,481	697,432	557,003
		N			
Net income and net movement in funds		57,618	(1,479)	56,139	29,257
			(1,475)	30,137	= = =
Reconciliation of funds					
Total funds brought forward		137,795	1,479	139,274	110,017
Total funds carried forward		195,413	_	195,413	139,274
		2	X		×

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Statement of Financial Position

31 August 2018

		2018		2017	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	16		49,406		17,327
Current assets					
Stocks	17	383		746	
Debtors	18	108,548		74,742	
Cash at bank and in hand		67,386		54,924	
		176,317		130,412	
Creditors: amounts falling due within					
one year	19	30,310		8,465	
Net current assets			146,007		121,947
Total assets less current liabilities			195,413		139,274
Net assets			195,413		139,274
Net assets			173,723		
Funds of the charity					
Restricted funds			even		1.479
Unrestricted funds			195,413		137,795
Total charity funds	21		195,413		139,274
			Commission of the Print of the		***************************************

These financial statements were approved by the board of trustees and authorised for issue on 11-6-19, and are signed on behalf of the board by:

Peter Teuma (Chair)

Trustee

Debbie King (Treasurer)

Trustee

The notes on pages 9 to 16 form part of these financial statements.

Statement of Cash Flows

Year ended 31 August 2018

Cash flows from operating activities	2018 £	2017 £
Net income	56,139	29,257
Adjustments for: Depreciation of tangible fixed assets Other interest receivable and similar income Accrued expenses	13,555 (288) 2,000	8,449 _ _
Changes in: Stocks Trade and other debtors Trade and other creditors	363 (33,806) 19,845	(592) (41,176) (2,757)
Cash generated from operations	57,808	(6,819)
Interest received	288	_
Net cash from/(used in) operating activities	58,096	(6,819)
Cash flows from investing activities		
Purchase of tangible assets	(45,634)	(7,775)
Net cash used in investing activities	(45,634)	(7,775)
Net increase/(decrease) in cash and cash equivalents Cash and cash equivalents at beginning of year	12,462 54,924	(14,594) 69,518
Cash and cash equivalents at end of year	67,386	54,924

The notes on pages 9 to 16 form part of these financial statements.

Notes to the Financial Statements

Year ended 31 August 2018

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Nursery Building, St Andrews Lower School, Brunts Lane, Biggleswade, Bedfordshire, SG18 0LY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Notes to the Financial Statements (continued)

Year ended 31 August 2018

3. Accounting policies (continued)

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities
 that further its charitable aims for the benefit of its beneficiaries, including those support costs and
 costs relating to the governance of the charity apportioned to charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings

33% straight line

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Donations and legacies

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2018	Funds	2017
	£	£	£	£
Donations	_	-	20	20
				S

Notes to the Financial Statements (continued)

Year ended 31 August 2018

5.	Charitable activities				
	Uniform sales Government funding Fees Other funding		Unrestricted Funds £ 457 473,915 264,774 — 739,146	Restricted Funds £ 14,002	Total Funds 2018 £ 457 487,918 264,774 — 753,149
	Uniform sales Government funding Fees Other funding		Unrestricted Funds £ 976 275,357 300,625 1,500 578,458	Restricted Funds £ 6,355 6,355	Total Funds 2017 £ 976 281,712 300,625 1,500 584,813
6.	Other trading activities				
	Fundraising events	Unrestricted Funds £ 134	Total Funds 2018 £ 134	Unrestricted Funds £ 1,427	Total Funds 2017 £ 1,427
7.	Investment income				
	Bank interest receivable	Unrestricted Funds £ 288	Total Funds 2018 £ 288	Unrestricted Funds £	Total Funds 2017 £
8.	Costs of other trading activities				
	Fundraising costs	Unrestricted Funds £	Total Funds 2018 £ —	Unrestricted Funds £ 1,638	Total Funds 2017 £ 1,638

Notes to the Financial Statements (continued)

Year ended 31 August 2018

9.	Expenditure	on	charitable activities	by	fund type	
----	-------------	----	-----------------------	----	-----------	--

	Unrestricted	Restricted	Total Funds
	Funds	Funds	2018
	£	£	£
Provision of pre-school and extended services	529,967	14,002	543,969
Support costs	151,983	1,479	153,463
Support Costs	681,950	15,481	697,432
	Unrestricted	Restricted	Total Funds
	Funds	Funds	2017
	£	£	£
Provision of pre-school and extended services	389,901	6,355	396,256
Support costs	157,377	1,732	159,109
Support vosio	547,278	8,087	555,365

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2018 £	Total fund 2017 £
Provision of pre-school and extended services Governance costs	543,969	151,184	695,153	553,087
	-	2,279	2,279	2,278
	543,969	153,463	697,432	555,365

Included within the activities undertaken directly for the provision of pre-school and extended services is a bad debt provision amounting to £46,520 (2017: £nil).

11. Analysis of support costs

	Provision of pre-school and extended services	Total 2018	Total 2017
	£	£	£
Governance costs	2,280	2,280	2,278
AND THE STATE OF THE CONTROL OF THE STATE OF	45,003	45,003	45,702
Management costs Information technology	23,118	23,118	12,795
Human resources Other	7,857	7,857	6,598
	73,206	73,206	91,736
	151,464	151,464	159,109

Notes to the Financial Statements (continued)

Year ended 31 August 2018

12.	Net income		
	Net income is stated after charging/(crediting):	2018	2017
		£	£
	Depreciation of tangible fixed assets	13,555	8,449
	Operating lease rentals	3,611	2,862
13.	Independent examination fees		
		2018	2017
		£	£
	Fees payable to the independent examiner for:		
	Preparation and Independent examination of the financial statements	2,280	2,280
14.	Staff costs		
	The total staff costs and employee benefits for the reporting period are analysed	as follows:	2017
		2018	2017 £
		£ 471.225	406,659
	Wages and salaries	471,235 31,758	26,519
	Social security costs	3,542	1,822
	Employer contributions to pension plans		
		506,535	435,000

The average head count of employees during the year was 29 (2017: 26).

No employee received employee benefits of more than £60,000 during the year (2017: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £72,086 (2017:£70,626).

15. Trustee remuneration and expenses

Julia Khan is both a trustee and is also employed as the director of the charity. She received remuneration of £40,125 (2017: £40,370) for her role as a director and the charity paid £483 (2017: £333) in pension contributions. This is permitted under the charity's constitution. No amounts were paid in respect of her role as a trustee.

No expenses were paid to any trustee during the year (2017: £nil).

Notes to the Financial Statements (continued)

Year ended 31 August 2018

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16.	lang	nble	tixed	assets
	~ *****		WWW CO. PR	*** PP P P P P P P P P P P P P P P P P

10.	Taligible fixed assets		
	Cost		Fixtures and fittings
	At 1 September 2017 Additions		29,469 45,634
	At 31 August 2018		75,103
	Depreciation At 1 September 2017 Charge for the year		12,142 13,555
	At 31 August 2018		25,697
	Carrying amount At 31 August 2018		49,406
	At 31 August 2017		17,327
17.	Stocks		
	Uniforms for resale	2018 £ 383	2017 £ 746
18.	Debtors		
	Trade debtors Other debtors	2018 £ 108,548 ————————————————————————————————————	2017 £ 74,604 138 74,742
19.	Creditors: amounts falling due within one year		
	Trade creditors Accruals and deferred income Social security and other taxes Other creditors	2018 £ 5,525 4,280 19,342 1,163	2017 £ 692 2,280 5,180 313
		30,310	8,465

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,542 (2017: £1,822).

Notes to the Financial Statements (continued)

Year ended 31 August 2018

21.

Analysis of charitable funds				
Unrestricted funds	a. ≅			
General funds	At 1 September 2017 £ 137,795	Income £ 739,568	Expenditure £ (681,950)	At 31 August 2018 £ 195,413
General funds	At 1 September 2016 £ 106,806	Income £ 579,905	Expenditure £ (548,916)	At 31 August 2017 £ 137,795
Restricted funds				
Kings Reach Setup Fund Special Education Needs Funding	At 1 September 2017 £ 1,479 — 1,479	Income £ 14,002 14,002	Expenditure £ (1,479) (14,002) (15,481)	At 31 August 2018 £
Kings Reach Setup Fund Special Education Needs Funding	At 1 September 2016 £ 3,211 — 3,211	Income £ $\frac{6,355}{6,355}$	Expenditure £ (1,732) (6,355) (8,087)	At 31 August 2017 £ 1,479 — 1,479

In 2015 a grant was received to assist in the setup of the Kings Reach site. This was spent in full in the year of receipt and the only fund movements in the current and previous year was to reflect the depreciation of the fixed assets purchased by the fund.

During the year £14,002 was received for Special Educational Needs provision. The income has been spent in full during the year on childcare staff costs.

Notes to the Financial Statements (continued)

Year ended 31 August 2018

22. Analysis of net assets between funds

	Unrestricted	Restricted	Total Funds
	Funds	Funds	2018
	£	£	£
Tangible fixed assets	49,406		49,406
Current assets	222,837	-	222,837
Creditors less than 1 year	(28,310)	_	(28,310)
	-		
Net assets	243,933	-	243,933
		_	
	ACCOUNTS		
	Unrestricted	Restricted	Total Funds
	Unrestricted Funds	Restricted Funds	Total Funds 2017
	019		
Tangible fixed assets	Funds	Funds	2017
Tangible fixed assets Current assets	Funds £	Funds £	2017 £
	Funds £ 15,848	Funds £	2017 £ 17,327

23. Capital commitments

Capital expenditure contracted for but not provided for in the financial statements is as follows:

	2018	2017
	£	£
Tangible fixed assets	21,236	-

24. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

2018 201	7
£	
5,528 1,0	99
er than 5 years 5,241 3,7	91
$\overline{10,769} \qquad \overline{4,8}$	90
er than 5 years 5,241	$\frac{1,0}{3,7}$

25. Related parties

There were no related party transactions during the year other than those disclosed in notes 14 and 15.

Trustees' Annual Report (continued)

Year ended 31 August 2018

ACHIEVEMENTS AND PERFORMANCE (continued)

Summary of Activities

We secured sufficient funding from Central Bedfordshire Council and the Department of Education, to build a new pre-school at the east site. This resulted in a relocation in November 2017 from borrowed classrooms to our own building, which is joined onto the main lower school. The fact that we secured the funding was a huge success and the building can only ever be used for pre-school use.

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The trustees' annual report was approved on and signed on behalf of the board of trustees by:

Julia Khan (Director)

Q o Khan

Trustee