



The Friends of St Lawrence

Chair's report 2017-18

Tuesday 11th September 2018

The Friends of St Lawrence Primary School plays a crucial role in supporting St Lawrence in the achievement of their vision – an inclusive environment where learning flourishes, helping to ensure all children reach their full potential. The Friends are an integral part of the school community and this year we have yet again contributed in an enormous way, not only raising much required funds for the school but supporting the school as and when they have called upon us for help – for example open mornings, refreshments with new parents, and also providing many social occasions for the children and adults to really come together as one community. We really are so fortunate to have such a supportive parent community, especially at a time when many schools are finding that their Friends organisation are no longer running due to a lack of support from parents to keep them going. It makes such a difference to the school and the learning environment for our children as can be seen so easily when you are in the school.

Hannah will take you through the financial figures but highlights for the year include the Summer Ball (thank you to Jo and her team), the Christmas and Summer Fairs, the children's Christmas Shopping day (thank you to Hedeel and all the team involved) and the end of Year BBQ & camping (thank you to Lucy) which was such a lovely way to celebrate the end of a very successful year. We have received numerous positive comments from parents, the school and sponsors on the events we have run. This said we always look for ways to improve what we do and the events we run. The amount raised will be shared by Hannah in her report, but suffice to say, it is an absolutely remarkable amount for such a small school and really demonstrates the commitment we have in making a difference to the lives and learning journey of the children of St Lawrence. We have introduced some

new ideas last year including the school lottery and the Waitrose community fund. We also have some exciting ideas for this year but would also love to hear your ideas.

All of the money raised by The Friends goes straight back into the school for the benefit of the children. During 2017/2018, amongst other things, we have purchased iPads, which have not only supported the delivery of the curriculum but also been excitedly received by the children, a new gazebo for the playground, the year 3 canopy and many other items.

Of course, the main purpose of the Friends is to raise funds for the school, however we also play an important role in developing and maintaining good relationships with parents, staff, the local community and other organisations – something I feel we have really managed to do this year and continue to do so.

I would like to take this opportunity to thank last year's class reps for their support, our event organisers and their teams, to all parents/carers and their families who have generously supported us by attending our events and the local businesses who have sponsored and supported us through extremely generous donations.

I would especially like to thank Di Trueman who started the year for us as Chair, Hannah, our Treasurer and Holly & Maria, the Secretaries. Again, they have all gone way above and beyond the remit of their roles and have been a huge support to me making my first 2 terms as Chair an enjoyable and manageable experience. We would also like to thank all the staff at school, in particular Colin and the reception staff who continually help out behind the scenes with many tasks.

Looking to the future, we welcome many new families to the school. We are sure they will be very happy in our fantastic school and hope they join our friendly and welcoming Friends events.

Sarah Stanton

Chair of the Friends of St Lawrence Primary School



The Friends of St Lawrence

Treasurer's report 2017-18

| | |
|--|--------------------|
| Opening balance as at 01.09.17 | £21,846.52 |
| Total monies raised (appendix 1) | £28,115.85 |
| Total costs (appendix 1) | -£10,152.48 |
| Total monies spent on school (appendix 2) | -£25,260.47 |
| Closing balance as 31.08.18 | £14,549.42 |
| | |
| Committed 2018-19 school expenditure (appendix 3) | -£300.00 |
| Available funds for further school expenditure in 2018/19 | £14,249.42 |

The accounts for 2016-17 have been submitted on 22nd June 2018 and were independently verified by Mr M E Doherty.

Appendix 1 - Breakdown of events with monies raised and costs incurred

| | Income | Expenditure | Surplus |
|--|-------------------|--------------------|-------------------|
| 2016/17 In/out various | £12.00 | £0.00 | £12.00 |
| 2017/18 Donations | £1,317.97 | £0.00 | £1,317.97 |
| 2017/18 Second Hand Uniform | £376.00 | £0.00 | £376.00 |
| 29/09/17 Apple Week | £282.11 | -£71.54 | £210.57 |
| 20/10/17 Halloween Cake Sale | £181.30 | £0.00 | £181.30 |
| 13/11/17 Christmas Cards | £974.50 | -£728.00 | £246.50 |
| 02/12/17 Christmas Fair | £3,396.10 | -£1,292.54 | £2,103.56 |
| 04/12/17 Christmas Shopping Day | £1,507.50 | -£111.53 | £1,395.97 |
| 21/12/17 Eco Bags | £859.00 | -£851.64 | £7.36 |
| 02/02/18 Film Night - Captain Underpants | £473.25 | -£108.79 | £364.46 |
| 09/02/18 Yr 3 Showcase Refreshments | £45.00 | £0.00 | £45.00 |
| 09/02/18 Valentine's Cake Sale | £124.86 | £0.00 | £124.86 |
| 09/02/18 Second Hand Book Sale | £29.20 | £0.00 | £29.20 |
| 01/03/18 Readathon | £1,115.78 | £0.00 | £1,115.78 |
| 16/03/18 Quiz night | £1,068.45 | -£370.60 | £697.85 |
| 29/03/18 Easter Fair | £683.64 | -£75.28 | £608.37 |
| 11/05/18 Film Night - Ferdinand | £302.00 | -£56.70 | £245.30 |
| 25/05/18 Father's Day Paint Pots | £22.50 | £0.00 | £22.50 |
| 09/06/18 Summer Fair | £6,624.92 | -£2,488.72 | £4,136.20 |
| 22/06/18 Rhubarb Sale | £20.00 | £0.00 | £20.00 |
| 29/06/18 Ice Cream Sale | £103.50 | -£30.52 | £72.98 |
| 06/07/18 KS1 and KS2 Disco | £747.86 | -£125.47 | £622.39 |
| 07/07/18 Summer Ball | £6,112.50 | -£2,204.31 | £3,908.19 |
| 11/07/18 Sports day | £98.40 | -£23.71 | £74.69 |
| 14/07/18 BBQ and Camping | £1,637.51 | -£704.47 | £933.04 |
| Friends (General) | £0.00 | -£353.02 | -£353.02 |
| Refreshments Stock | £0.00 | -£231.75 | -£231.75 |
| Pocketmoney Stock | £0.00 | -£323.90 | -£323.90 |
| | | | |
| Total | £28,115.85 | -£10,152.48 | £17,963.37 |

Appendix 2 - Breakdown of school expenditure

| Item/Project | Amount |
|---------------------------------------|--------------------|
| Drawings and planning for Yr 3 Canopy | -£2,691.99 |
| School planners | -£839.50 |
| Yr 6 workshop - Zoolab | -£100.00 |
| Yr 3 Canopy | -£9,750.00 |
| Ipads | -£5,963.58 |
| Pop up gazebo | -£616.20 |
| Playground gazebo | -£2,831.96 |
| Yr 1 Painshill Trip | -£100.00 |
| Yr 3 Workshop | -£100.00 |
| Yr 5 Living Eggs workshop | -£100.00 |
| Ipad storage unit | -£475.00 |
| School garden | -£100.00 |
| Windy Willows - Christmas Parties | -£420.00 |
| Christmas Crackers | -£64.73 |
| Daffodils for Mother's Day | -£114.00 |
| Yr 6 Yearbooks | -£387.26 |
| Yr 6 Leavers | -£450.00 |
| Yr 6 Eco Bags | -£96.00 |
| Ranmore Ramble Ice Lollies | -£12.00 |
| Garden fence repairs | -£17.00 |
| Royal Wedding Ice Lollies | -£31.25 |
| | |
| | -£25,260.47 |

Appendix 3 - Committed expenditure for 2017-18

| Reason | Total |
|--------------|----------------|
| Workshops | £300.00 |
| | |
| Total | £300.00 |



Section A

Independent Examiner's Report

| | | | |
|---------------------------------------|---|------------------------|---------|
| Report to the trustees/ members of | THE FRIENDS OF ST LAWRENCE PRIMARY SCHOOL | | |
| On accounts for the year ended | 31st August 2018 | Charity no (if any) | 1082733 |
| | Set out on pages 1 - 2 | | |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2018

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

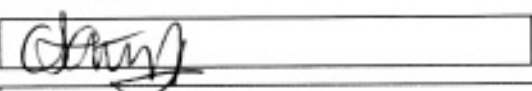
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 16/05/2019

Name: CLIVE STAMP

Relevant professional qualification(s) or body (if any):

ACMA. (CIMA)

Address:

CROSSWAYS, THE DRIVE,
WOMERSH, GUILDFORD
GU5 0QW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.