



HEADLINES

- Total income of over £53k during the year
about £6k less than 2016/17 due to
a) NO Summer Ball or alternate event in this fiscal year
b) Lack of Sponsorship on key events (Fireworks, Summer) , slightly eased by Co-op Community Funding
- Related fundraising costs of £30k in the same period
- Operating Costs (Website, Card Handling, Audit etc) of just over £1,200
- Resulting in net c.£22k surplus for year
- Disbursements much reduced on previous year
include funding paid direct to school by organisations and not specifically allocated to projects.
- Nearly £36k of cash on the balance sheet
Some key funding areas have been identified with the school

KEY NOTES

- Fireworks comparable with previous year in spite of moving to Saturday
- Christmas Fair delivered best ever fundraising result of £6k
- Summer Fair remained strong even with lack of Sponsorship and the heatwave !
- Uniform continues to deliver strong revenue for the PTA
previous year figures include additional costs of advanced stock purchasing
As PTA doesn't account for inventory and takes the cost as incurred, it makes comparison difficult.
- Disco Days moved to Saturdays and worked well
communication was late which led to some classes not turning up due to pre-planned birthday parties
combining the discos to a single day meant that there was less 'activity' in the PTA calendar during the year
revenues slightly behind 16/17
- Bonus Ball continues to be popular, but could still do with new members
- St Hugh's PTA were one of the Co-op Community Partners for 17/18 raising £2,169 to date
A cheque was presented at the Summer Fair by the local branch team and further income still possible during the rest of 2018
- Matched funding and Community Support programmes delivered a fantastic £2,750
*Huge thanks to **Barclays** , **Shell** and **CapGemini** for their fabulous support*
- Card Handling / Payment Fees increased in line with website activity
We processed £23k through Stripe and Paypal last year as we further moved more Uniform Sales online
Fireworks tickets, Tea Towels and Leaver's Hoodies were all taken online last year.
- PTA funded new Projectors and Tablets to the school
Much reduced activity during the 17/18 year as we took the opportunity to improve our cashflow position after the large funding released in the previous year
Further large projects had been identified towards the end of the year and will impact early in 18/19



ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2017-2018

INCOME & EXPENDITURE

INCOME & EXPENDITURE STATEMENT

	2017-2018			Prior Year			
	Income	Expend.	Surplus	Income	Expend.	Surplus	Inc/Dec
SUMMARY							
Fundraising Events	33,504	(16,966)	16,537	45,658	(23,194)	22,464	(5,927)
Uniform Shop	15,708	(10,720)	4,988	17,045	(16,743)	301	4,687
Bonus Ball	1,492	(754)	738	1,710	(769)	941	(203)
Other Income and Expenditure	2,690	(1,962)	728	592	(1,798)	(1,206)	1,934
Operating Costs		(1,218)	(1,218)		(906)	(906)	(312)
Disbursements		(6,875)	(6,875)		(18,862)	(18,862)	11,987
TOTALS	53,394	(38,496)	14,898	65,005	(62,273)	2,732	12,166
Main Events							
Fireworks	8,255	(3,710)	4,545	8,972	(3,776)	5,196	(650)
Christmas Fair	9,022	(2,863)	6,158	7,709	(2,645)	5,064	1,094
Summer Fair	10,084	(5,071)	5,013	11,223	(5,542)	5,681	(667)
Summer Ball				13,339	(7,751)	5,588	(5,588)
Quiz Night				809	(436)	372	(372)
Uniform Store							
Uniform	15,708	(10,720)	4,988	17,045	(16,743)	301	4,687
Discos							
Reception	228		228	235		235	(7)
Year 1	208		208	317		317	(109)
Year 2	142		142	258		258	(117)
Year 3	318		318	340		340	(22)
Year 4	352		352	361		361	(9)
Year 5	250		250	322		322	(72)
Disco Costs		(316)	(316)		(367)	(367)	50
Year 6 Parties							
Christmas Party	328	(101)	227	365	(118)	247	(21)
Leavers Party	1,401	(2,511)	(1,110)	1,410	(2,560)	(1,150)	40
Other Events							
Wine Tasting	793	(1,003)	(210)				(210)
Afternoon Tea	52		52				52
Tea Towels	2,072	(1,391)	681				681
Other Business Income & Expenditure							
Easy Fundraising	288		288	357		357	(69)
Antz in Your Pantz	110		110	212		212	(102)
Website		(178)	(178)		(150)	(150)	(28)
ParentKind		(117)	(117)		(113)	(113)	(4)
Audit Fees		(180)	(180)		(180)	(180)	(280)
Card Handling Fees		(743)	(743)		(463)	(463)	(280)
Lottery	1,492	(754)	738	1,710	(769)	941	(203)
Co-op Community	2,169		2,169				2,169
General	123	(1,962)	(1,839)	23	(1,798)	(1,775)	(64)
Disbursements / Investments							
Projectors		(2,250)	(2,250)				(2,250)
iPads		(1,800)	(1,800)				(1,800)
Co-op Community		(1,070)	(1,070)				(1,070)
Shell Community		(350)	(350)				(350)
School Plays		(300)	(300)				(300)
Event Shelters		(514)	(514)				(514)
Kindles		(130)	(130)				(130)
Ice Cream Freezer		(67)	(67)				(67)
Site Facilities		(283)	(283)				(283)
Paypal Terminals		(70)	(70)				(70)
General		(41)	(41)				(41)
2017 Disbursements					(18,862)	(18,862)	18,862



ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2017-2018

BALANCE SHEET

FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	Debtors	Creditors	Petty Cash	TOTAL FUNDS
Opening Balance	19,412	502	143	386	500	0	50	20,992
Stripe								
Paid In	12,545		12,914					25,459
Fees			(306)					(306)
Paid Out			(12,718)					(12,718)
Paypal								
Paid In	9,121			10,294				19,414
Fees				(437)				(437)
Withdrawn/Paid Out				(9,191)				(9,191)
Bonus Ball								
Paid In		1,492						1,492
Paid Out		(754)						(754)
Withdrawn								
Cash								
Paid In	26,390							26,390
Debtors (Prior Year)	500				(500)			
Debtors					1,961			1,961
Creditors								
Paid Out	(36,413)							(36,413)
Closing Balance	31,555	1,240	32	1,052	1,961	0	50	35,890
Reconciliation statement	31,555	1,240	32	1,052	1,961	0	50	35,890
Difference	0	0	0	0	0	0	0	0
Cash Movement	12,143	738	(111)	666	1,461	0	0	14,898
Difference to reconcile								(0)

RECONCILED

Debtors / Creditors being

Co-op Community Scheme Phase 2 payment due August but delayed	1,099
Stripe Bank Settlement (5-10 days) after capture	32
Atom Fireworks Deposit (prepayment)	863



ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2017-2018

INCOME & EXPENDITURE STATEMENT

	Income	Expend.	Surplus	Prior Year	Inc/Dec
SUMMARY					
Fundraising Events	30,587	(14,572)	16,537	22,464	(5,927)
Uniform Shop	15,708	(10,720)	4,988	301	4,687
Other Income & Expenditure	4,182	(4,797)	(615)	(1,172)	557
Disbursements		(6,875)	(6,875)	(18,862)	11,987

TOTALS	53,394	(39,358)	14,035	2,732	11,304
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Main Events

Fireworks	8,255	(3,710)	4,545	5,196	(650)
Christmas Fair	9,022	(2,863)	6,158	5,064	1,094
Summer Fair	10,084	(5,071)	5,013	5,681	(667)
Summer Ball				5,588	(5,588)
Quiz Night				372	(372)

Uniform Store

Uniform	15,708	(10,720)	4,988	301	4,687
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Discos

Reception	228		228	235	(7)
Year 1	208		208	317	(109)
Year 2	142		142	258	(117)
Year 3	318		318	340	(22)
Year 4	352		352	361	(9)
Year 5	250		250	322	(72)
Disco Costs		(316)	(316)	(367)	50

Year 6 Parties

Christmas Party	328	(101)	227	247	(21)
Leavers Party	1,401	(2,511)	(1,110)	(1,150)	40

Other Events

Wine Tasting	793	(1,003)	(210)		(210)
Afternoon Tea	52		52		52
Tea Towels	2,072	(1,391)	681		681

Other Business Income & Expenditure

Fireworks 2018 (deposit for 18/19)		(863)	(863)	(863)	
Easy Fundraising	288		288	357	(69)
Antz in Your Pantz	110		110	212	(102)
Website		(178)	(178)	(150)	(28)
ParentKind		(117)	(117)	(113)	(4)
Audit Fees		(180)	(180)	(180)	
Card Handling Fees		(743)	(743)	(463)	(280)
Lottery	1,492	(754)	738	941	(203)
Co-op Community	2,169		2,169		2,169
General	123	(1,962)	(1,839)	(913)	(926)

Disbursements / Investments

Projectors	(2,250)		(2,250)		(2,250)
iPads	(1,800)		(1,800)		(1,800)
Co-op Community	(1,070)		(1,070)		(1,070)
Shell Community	(350)		(350)		(350)
School Plays	(300)		(300)		(300)
Event Shelters	(514)		(514)		(514)
Kindles	(130)		(130)		(130)
Ice Cream Freezer	(67)		(67)		(67)
Site Facilities	(283)		(283)		(283)
Paypal Terminals	(70)		(70)		(70)
General	(41)		(41)		(41)
2017 Disbursements				(18,862)	18,862

FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	Debtors	Creditors	Petty Cash	TOTAL FUNDS
Opening Balance	19,412	502	143	386	500	0	50	20,992

Stripe

Paid In	12,545		12,914					25,459
Fees			(306)					(306)
Paid Out			(12,718)					(12,718)

Paypal

Paid In	9,121			10,294				19,414
Fees				(437)				(437)
Withdrawn/Paid Out				(9,191)				(9,191)

Bonus Ball

Paid In		1,492						1,492
Paid Out		(754)						(754)
Withdrawn								

Cash

Paid In	47,570							47,570
Debtors (Prior Year)	500				(500)			
Debtors					1,099			1,099
Creditors								
Paid Out	(57,593)							(57,593)

Closing Balance

	31,555	1,240	32	1,052	1,099	0	50	35,028
Rec to statement	31,555	1,240	32	1,052	1,099	0	50	35,028
Difference	0	0	0	0	0	0	0	
Cash Movement	12,143	738	(111)	666	599	0	0	14,035
Difference to reconcile								(0)

RECONCILED

Debtors / Creditors being

Co-op Community Scheme
Phase 2 payment due August but delayed

Stripe Bank Settlement
(5-10 days) after capture

1,099

32

ST HUGH'S RC SCHOOL PARENTS ASSOCIATION

REGISTERED CHARITY NO. 1045500

INDEX TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2018

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ST HUGH'S RC PARENTS ASSOCIATION

I report on the accounts of St Hugh's RC School Parents Association, Charity Number 1045500, for the year ended 31 August 2018, which are set out on pages 2 to 3.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the charity's trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Marsden AFA FFTA
Member of the Institute of Financial Accountants
226a Stockport Road
Timperley
Altrincham
WA15 7UA

25 June 2019

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2018

	<u>2018</u>			<u>2017</u>
<u>Events & Schemes</u>	<u>Income</u>	<u>Expenditure</u>	<u>Surplus</u>	<u>Surplus</u>
	£	£	£	£
Uniforms	15551	10721	4830	386
Disco's	1497	316	1181	1714
Leavers & Xmas Parties	1729	2295	(566)	0
Ball	0	0	0	5588
Fireworks Night	8255	4858	3397	4333
Summer Fayre	10084	6014	4070	5131
Christmas Fayre	9022	3022	6000	5048
Antz In Your Pants	110	0	110	212
Stampastic	57	0	57	23
Easy Fundraising	288	0	288	357
Wine Tasting	790	1003	(213)	0
Coffee Morning	83	31	52	0
Quiz Night	0	0	0	373
Lottery	1489	754	735	942
Tea Towels	2072	1391	681	0
	<u>51027</u>	<u>30405</u>	<u>20622</u>	<u>24107</u>
	=====	=====		=====
<u>Less : Other Payments</u>				
Donations to School		5417		19449
Miscellaneous		<u>1849</u>		<u>2246</u>
			7266	<u>21695</u>
				=====
<u>Net Surplus/(Deficit)</u>			<u>13356</u>	<u>2412</u>
<u>Bank and cash balances at beginning of year</u>			20570	18158
<u>Bank and cash balances at end of year</u>			<u>33926</u>	<u>20570</u>
			=====	=====

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST AUGUST 2018

	<u>2018</u>	<u>2017</u>
	£	£
<u>MONETARY ASSETS</u>		
Bank and Cash Balances :-		
Current Bank Account	31555	19412
Lottery Bank Account	1237	502
Stripe Account	32	220
Paypal Account	1052	386
Petty Cash	50	50
Total Cash Funds	<u><u>33926</u></u>	<u><u>20570</u></u>
<u>DEFERRED ASSETS</u>		
Income due from Co-op Community Scheme	1099	0
Prepayment for 2018 Fireworks	863	0
Total Deferred Assets	<u><u>1962</u></u>	<u><u>0</u></u>
<u>LIABILITIES</u>		
Accountancy Fees	180	180
Total Liabilities	<u><u>180</u></u>	<u><u>180</u></u>

Approved on behalf of the Executive Committee on 25 June 2019

Signed.....

Signed.....

Signed.....