



Believing in young people

Annual Report 2017/18



"I am alive today because of the What's the point? programme run by Oxygen! I learnt about how to treat someone with a knife wound which I used when I was stabbed. It saved my life."

St Peter's Church, London Road, Kingston, Surrey, KT2 6QL,

Reg. Charity No: 1086608 Tel. 020 8547 0566 www.oxygen-online.org



Welcome

Welcome from our Chair of Trustees

2017-2018 has been an amazing time for Oxygen – building many positive relationships with young people within the after-school projects and targeted interventions Oxygen runs week by week. Young people enjoy the range of activities available to them, from table tennis, a climbing wall, quizzes AND especially cooking!

Oxygen's Knife Crime Programme *What's the point?* is particularly relevant to young people at this time, with knife incidents and deaths, tragically, in the news so often. The programme has grown and developed over several years and over that time it has been supported by Kingston Council, Mayors Office for Policing And Crime and now the Home Office. We now being approached by organisations in several other areas who keen to deliver What's the point? so that more young people, their families and communities can be spared the senseless suffering caused by knife crime.

The Oxygen Charity Shop was launched in 2018. This exciting and challenging venture has proved very positive in getting the name of OXYGEN to be more visible to the community as well as giving young people work experience, providing volunteering opportunities, and, of course, raising much needed funds through the sale of such generous donations from our valued supporters.

We have a great staff team under the leadership of the Director, John Trend, and are delighted and grateful to the number of volunteers who are giving their time to support the shop and our work. We even have some excellent international GAP volunteers from Germany who have dedicated their 'year out' to the work of Oxygen.

Oxygen is also pleased to be the home of Kingston Street Pastors project who are responsible for organising teams to go out at Friday and Saturday nights, patrolling and helping vulnerable young people and adults in Kingston's town centre. Oxygen and Street Pastors are very grateful for all the support they get from the local people of Kingston.

Liz Wynyard,
Chair of Trustees



Introduction

2017/18 has been one of the most significant years for Oxygen since the charity was formed. Oxygen has been able to build upon the achievements of last year, continuing to respond to the needs of young people by growing several projects and taking bold steps into new areas of work. The staff and Trustees have worked tremendously hard during the year to realise three, long held strategic aspirations:

- The first, most important and urgently needed area of growth has been in our “What’s the point?” knife crime awareness programme, which was successful in drawing down funding from the Home Office to deliver a conference for local schools and develop its reach into other parts of London.
- The second, to obtain the contract for running the Kingsnympton Youth Centre which launched in November 2017 and
- The third, taking the bold step of securing the lease and opening a charity shop in April 2018!



Despite the focus and attention being upon growth and development, Oxygen has continued to deliver its other projects to benefit the community and support some of the most marginalised and disadvantaged young people in Kingston upon Thames and surrounding boroughs.

Oxygen’s achievements over the year have only been possible due to the amazing support and commitment of Rory and Charlie (the senior management team) plus Lisa, the staff, trustees, our wonderful volunteers and our amazing supporters, many of whom have grasped the vision of Oxygen, stepped up and got involved.

Our work has also been noted by those around us and in October 2017 we were awarded “Highly Commended” in the Best Charity or Social Enterprise category at Kingston Business Excellence Awards. We then went on to win the category in October 2018 which was a great surprise given the strength of the other candidates!

Thank you so much to all those who have given so much over the last year and to those who voted for us, funded our work or donated to the shop. The young people of Kingston (and now further afield) are blessed to have you!

Of course, young people are the inspiration for all those connected to Oxygen and it is fantastic to see that so many of them have given so much back by volunteering at events, decorating and volunteering in the shop and stepping up to lead their peers in confronting Knife Crime. Well done!

John Trend,
Director



Report of the Trustees 2017/18

Governance:

The Charitable Trust (1086608) was set up on 1st May 2001. The vision of the charity was conceived by young people from Kingston Churches with the aim of reaching out to other young people in the community who are marginalised or disadvantaged. In 2016 the trustees of the Oxygen Trust established Oxygen as a Charitable Incorporated Organisation (1165522), which is bound by its own constitution document. The transfer of assets and operation to the CIO has been postponed due to the significant amount of additional work undertaken in 2017/18 and will now be completed in the 2018/19 financial year.

Constitution:

Oxygen (Kingston Borough Youth for Christ) is a Charitable Trust registered charity (Number 10866082).

Objects

- To promote the Christian faith and to proclaim the Gospel of the Lord Jesus Christ throughout the world and in particular in the Royal Borough of Kingston upon Thames and its environs;
- To promote and encourage the Christian evangelisation of young people throughout the world and in particular in the Royal Borough of Kingston upon Thames and its environs;
- To relieve poverty and sickness, thereby demonstrating the Gospel of Jesus Christ.

Statement of benefit to the community

As a registered charity, and in line with the requirements of Section 4 of the Charities Act 2006, the staff and trustees of Oxygen acknowledge that:

- Our work does have an identifiable benefit to those we work with.
- These benefits are related to our aims.
- These benefits are clear.
- These benefits are not the cause of any detriment or harm.
- The aims are appropriate to the beneficiaries and vice-versa.
- The opportunity to benefit from our work is not unreasonably restricted to geographical restrictions, or by the ability to pay any fees charged.
- People in poverty are not excluded from benefiting from our work.

Contents

2	Welcome	8	Outcome for young people
3	Introduction	9	Oxygen Projects
4	Statement of Benefit	14	Street Pastors
5	Review of activities	16	Trustees, Advisors, Risk Assessment
6	Strategic Aims	17	Independent Examiner's Report
7	AGM, Staffing	18	Statement of Financial Activities

Review of Activities

Key achievements

Oxygen and Street Pastors engaged and supported young people and adults on over 6000 occasions, over half of which were targeted towards disadvantaged, marginalised or vulnerable young people. Oxygen delivered over 300 sessions or 5500 hours of youth work during 2017/18. Over 80% of the young people we worked with were from economically deprived areas, marginalised from their peers, underachieving in education or on the fringes of crime and antisocial behaviour.

- Engaged over 200 young people each week
- Supporting NEET young people into employment, education and training
- Further expanding the Knife Crime project “What’s the point?” into six schools.
- Delivered the first Conference on knife crime for young people hosted at Kingston University.
- Took on the management and delivery of youth work at Kingsnympton Youth Centre
- Events on Cambridge Road and Kingsnympton Estate including Summer Fun Day
- Supporting an additional 2 local churches with staff, volunteers, resources and advice.
- Continued in role of RBK’s Strategic Partner for young people
- Hosted work experience placements
- Staff supporting young people in crisis
- Young people growing in faith
- Facilitated local churches Church outreach at Kingston University Fresher’s Fayre
- Launched the first Oxygen Shop in New Malden High Street
- Recruited 40 new volunteers



Strategic Aims and Development

Oxygen delivers a variety of youth work projects and activities for young people but is focused upon meeting the needs of those who are disadvantaged, marginalised, disengaged or vulnerable. Our experienced and dedicated staff team build strong relationships with young people on the basis of understanding their needs and their context. All of our work seeks to affirm the worth, dignity and unique identity of young people rooted in our motivation to see them as God sees them. Our broad range of projects continue to help young people to realise their potential and provide them with opportunities to explore their identity, develop new skills and raise their aspirations for the future.

Oxygen has developed its reputation for effective targeted intervention with some of the most vulnerable young people in and around Kingston upon Thames. The model for responding to knife crime has continued to attract Mayors Office for Policing And Crime, Local authority and now Home Office funding and is certainly an area of work where the need is increasing rapidly. Oxygen is now looking into the feasibility of developing the What's the point? programme further afield, with the aim of impacting more young people and saving lives.

Oxygen has continued to fulfil its role as Strategic Lead for young people on behalf of the Voluntary Sector and has worked with several local organisations to develop their work with young people and build stronger networks. The most significant development was achieved in partnership with the South West London YMCA, as a subcontractor, in taking on the management of the youth centre at Kingsnympton as part of a contract with Achieving For Children.

After several months of negotiating, the Oxygen Board of Trustees took the courageous step of securing the lease on a property in New Malden High Street. After a few weeks of hard work and late nights the shop was opened at the beginning of April 2018. The shop was furnished entirely with recycled materials and has quite a distinctive style. The vision, as well as generating an income for the work of the charity, is to educate young people about the value of giving new life to old things rather than just throw them away. The shop is now established and it was able to generate a profit within the first six months of opening! It has also had a significant impact upon Oxygen's profile within the community.

Oxygen AGM July 2018:

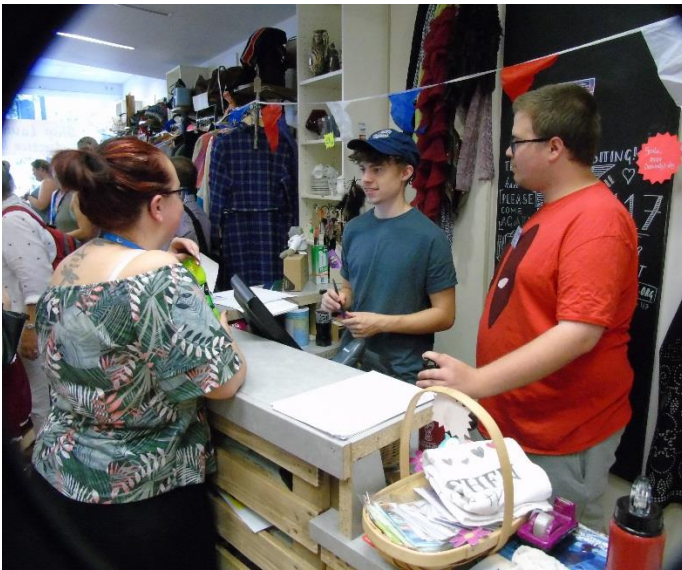
Oxygen held its 2018 AGM at the Oxygen shop for its launch and then moved to the New Malden Methodist church for awards.

The grand opening of the shop was performed by the right Honourable Ed Davey M.P. and the Mayor of Kingston Councillor Thay Thayalan.

Refreshments were served in the shop followed by an auction of some of the more interesting items that had been donated and music from Nick and Sara Holt.

Awards were presented to young people and volunteers for their hard work in decorating and preparing the shop, without whom the shop would not be able to function!





Of special note were Lisa Trend, who has lead the shop development, supported by Tracey, Calum and Danica Hall, and Poppy. It was a moving evening and it was great to see so many supporters from local churches attend the event. We would also like to thank the Asmaveth Trust for the funding they gave to help Oxygen establish the shop.

Staffing

2017/18 saw several changes in the team with Robyn and Zainab both moving on at the start of the year. We were delighted to welcome Eileen from Germany who came to us through Time For God and Troy for a few



months as he looked for work following his GAP year with Youth For Christ. Dan also joined the team giving valuable design support to the knife crime project, the shop and delivering youth work alongside our very capable youth workers team, Adam, Cat, Ben, Analice, later joined by Hamida, Clara and Becky.



The Senior Management Team have certainly had a busy year with: Rory responsible for leading the delivery of our youth work programme, managing staff and youth work volunteers; Charlie coordinating the excellent Kingston Street pastors and fulfilling the role of Communications and



Development manager and Lisa leading the development of the shop. The whole team have worked especially hard to deliver both the contract for the Kingsnympton Youth Centre, the expansion of the *What's the point?* programme and establish the charity shop which were all additional projects this year!

They have been supported by Norman our bookkeeper and several volunteers like Jackie who has helped in the office and Tracey, Tracey B., Callum, Danica, Poppy, and numerous others who helped to prepare the shop for its launch in April. Of course there have been so many involved in running the shop, our Street Pastors project and not to forget our superb Trustees who have kept hold of the reigns. Whilst there have been significant challenges this year, the team have demonstrated their capabilities, range of skills and an impressive commitment to our work. Thank you!

Outcomes for young people

The work of Oxygen has:

- given young people safe places to meet, socialise and have fun;
- Enabled young people to build positive relationships;
- helped them discover and develop new skills and qualities;
- provided a sense of place for them in the community;
- provided a vehicle through which other agencies can engage and respond to the needs of young people;
- given young people an experience of the Christian faith that is relevant and meaningful to their lives;
- enabled young people to explore their own faith, values and beliefs and for some to make a commitment to the Christian faith,
- given 1-2-1 support to young people who find themselves in crisis;
- supported young people into education employment and training
- provided young people with opportunities to access music and the arts and develop talents
- helped young people raise their aspirations and access the resources they need to achieve their goals;
- created new initiatives to provide tailored pathways into further training and employment.

- made available a range of other opportunities for young people like trips to the theatre, holiday schemes and beyond their community.
- Provide young people with the knowledge they need on knife crime and to raise awareness of the issue and take action to challenge the culture that exists around carrying Knives



“For many years Oxygen has provided invaluable and imaginative youth work across Kingston, and has enhanced the lives of many young people, communities and churches based on a vision of life in all its fullness deeply inspired by the Christian faith.” The Rt Revd Dr Richard Cheetham, Bishop of Kingston.

Oxygen Projects: Room 1

Room 1 at Coombe boy’s school has been our most consistent project over the past few years running from Monday to Friday each week during the school term. The project is for school years 7 & 8 with year 9’s showing leadership potential being invited back as junior leaders, a role they are invited to stay on into year 10 as well as becoming members of our developing leaders group.



In academic year 17/18 we ran 152 sessions and had 1179 attendances over the course of the year this included 87 new members. The project offers the young people support in a variety of ways through homework support, mentoring and advice. On a weekly basis we run a variety of activities including cooking and sports and we have a weekly theme, which influences the other activities.

One of the major aspects of this weekly theme is a thought for the day which we call table time, some of the topics we have covered over this year include internet safety, relationships, bullying, mental health, money, role models and cultures around the world.

On average we have between 10 and 15 boys attending each session and offer free sessions to those receiving free school meals. We pride ourselves on having all our staff trained to the highest level to support the young people we work with and one of the year’s greatest achievements was to receive a level 4 from the local authority for food hygiene.

Kingston vale

Oxygen has been running Monday youth provision for St John the Baptist church in Kingston Vale now for a number of years and we have seen some challenging seasons and some more fruitful ones. This year has been a mix of both, we have seen the group grow from low numbers to an average of between 10-15. Most of these are at the bottom end of the age group 8-11 years old so we hope to see this increase next year.

The general structure of the group is based around free time for socialising and games followed by a more creative activity. The group enjoy creative activities such as cooking and science experiments particularly enjoying making slime!



Oxygen Extreme is a weekly club held at Archway on Piper Road, Cambridge Estate, and is attended by a group of girls aged 14 – 16 (although girls of a younger secondary school age are welcome to attend to0). We meet each

Wednesday from 4 pm till 6 pm and

the club is designed to give the young people a fun, safe environment in which they can take part in activities put together by the leaders and generally chill out and spend time with their friends. The session is held by at least two Oxygen staff members.



We engage in activities such as sports, cooking, baking, painting, crafts and timed challenges e.g. Ready Steady Bake. The young people are also given some free time to catch up with each other and to play chilled out games for instance cards, Pictionary etc. In the past we have had important discussions on topics such as Healthy Eating and this year we hope to develop this further and hold more discussions on topics such as image, social media, relationships, image and aspirations.



KINGSNYMPTON

Kingsnympton

In November 2017 we took over Kingsnympton youth community centre as part of a tender alongside St Pauls YMCA in which we have been contracted to run three of the council youth centres for the next 4 years.



Initially this required a rebuild of the youth work at the centre, which had decreased over the last year. We run two sessions a week initially on a Tuesday and Wednesday but towards the end of the year we moved the Wednesday session to a Thursday to allow for development of more focused sessions on a Wednesday including a rock climbing club.



The two sessions run each week in term time and then we offer additional holiday provision including Trips, community activities and sports. We have had a total of 752 attendances to the centre with an average of 15-20 young people each week. The project was initially open to 11-16's but after several months we found we had a large number of younger siblings who wanted to access the provision and our eldest young person was 14, with this in mind we lowered the age to 9-14's and we have seen higher numbers since this change. Each week we follow a pattern of a theme of the week and have had a variety of guests come and deliver activities to the young people including NHS healthy teeth team, positive body image photo project, anti-smoking, healthy eating, youth parliament and the local police deliver sessions for young people.



Accreditation and outcomes are important part of the project this year our young people have received a food hygiene qualification, healthy eating, knife crime awareness and leadership awards. Two of our leaders have begun training to become qualified rock climbing instructors. We offer a wide variety of opportunities for the young people including sports, music, craft and cooking.

During the course of the year we took the group away on a residential to carrotty wood outdoor activity centre, which we made available to all the members including those who could not afford the cost through a bursary system. We took a total of 25 young people on the residential weekend. Over the course of the coming year we hope to see an increase in numbers and deliver more holiday provision.

New Malden Baptist Church

NMBC has always been a great supporter of Oxygen's work and it is a privilege to be working more closely together with Analice Mina Collyer continuing to lead the management and delivery of youth work there. NMBC is a lively church and have 2 youth clubs during the week: *Rock Solid* 14+ yrs. and *Club 629* 11 to 14yrs old.



They also have a very well attended Sunday school class called *Over and Out* and a Sunday evening group *God Squad*. All those clubs are run with the help of faithful and dedicated volunteers from NMBC. They offer local trips, plan services led by young people, 1-2-1 support and a range of fun activities for the community.

The church also works with Holy Cross School nearby where Analice is part of the team that running Youth Alpha, a very well attended session by the pupils. This relationship was created due to previous collaboration in the school's Simpsons Club run by Insight for many years. We are happy to say the partnership with NMBC is proving successful and we hope to build on the strong foundations into the future.

What's the point?

In the last 12 months, the visibility and credibility of our



work has grown hugely. This holds particularly true for our knife crime project, What's the Point? began in response to concerns Oxygen staff had about attitudes of young people to dealing with conflict in one of the projects we ran.

What's the Point? is now in its second round of funding from the Home Office. What's the Point? is a youth-led knife crime awareness project which develops young people to educate their peers on the consequences of knife crime and challenges young people to examine their choices and the type of community they want to be part of.

There are four factors that are critical to the overall success of the programme and have been instrumental in our development process. At every stage of the programme's development we have held the following factors at the centre of all we have done.



Critical Success Factors:

Voluntary Participation; All young people engaged in the programme should do so of their own free will. It is vital that young people are **recruited** rather than selected for the programme. It is helpful to engage a couple of young people with natural leadership skills, who can command the respect of their peers, during the recruitment process.



Partnership. The programme provides opportunities for collaboration between agencies. It can unlock community based resources and draws on the strength of local businesses, the voluntary, community and faith sector and develops a sense of corporate, social responsibility

around the issue.

Peer Led; Young people feel respected and have a sense of ownership over the process. This can generate positive peer influence rather than negative peer pressure. It is important that young people are able to influence the programme as this ensures that it is relevant and responsive to their needs.

Critical Decision or "WOW" moment; the programme prompts young people to consider where they are heading and provides an



opportunity to change pathways. Creating a significant moment of achievement or depth of emotion within the programme is critical in providing a catalyst for change

We have developed the project over the last 5 years and now work across several local secondary schools. For the last two years we have also run a borough wide knife crime conference hosted by Kingston University and



Kingston College. Last year, a local young person attended our knife crime conference and several months later, when he was attacked and stabbed, he was able to use medical information he had learned to keep himself alive until the ambulance arrived. This work saves lives.



I am alive today because of the What's the point? programme run by Oxygen! I learned about how to treat someone with a knife wound which I used when I was stabbed. It saved my life." Young person



Our funding from the Home Office's Knife Community Fund came with a challenge to take the successful project that we have been delivering in our own borough since 2014 and produce a replicable youth work resource pack so that organisations across London could be equipped to deliver.



Home Office



Our Mentoring Project continues to go from strength to strength and we plan to train more mentors to support our work. Our current mentors are offering a variety of support to their mentees. Alongside this provision the wider Oxygen staff team also offer support and mentoring to a variety of young people from across our projects. This has involved intense intervention for some students to help them stay in education. Offering a variety of solutions to both schools and students to help reduce the number of young people being permanently excluded.

Through this work we have developed a close working relationship with the schools SEN, pastoral and safeguarding teams as well as developing relationships with social workers and council workers including the council's electronic school who work predominantly with young people who are off timetable. Our end goal is to support the schools and enable our full time mentors to take over the support of the young people to maintain a long-term relationship that will help the young person throughout their education and beyond.

N.E.E.T

Alongside our mentoring project we have also been continuing our work with young people who are not in education employment and training.

NEET?

This is very similar work to our mentoring scheme and many of the young people we engage with through this work are often paired up with specialist mentors with experience in employment to help them to better themselves and see their potential. This is a referral based piece of work predominately and we have seen young people with many different needs and challenges engage with us through this programme. As part of the programme we help them to identify their goals and aspirations, whether that is education or employment and help them to transition into their chosen destination.

This is done through 1-1 work, helping them with CV's and interview skills, setting them up with work experience or transitioning them into a course to prepare them for their next step. We often point these young people towards organisations such as the Princes' Trust who run courses to help them with many of the challenges associated with being N.E.E.T from low self-esteem to working well with others. This area of our work can often be challenging as it is dependent on the young person's own drive and motivation to better themselves, which is why course such as those offered by the Princes Trust and My Life are crucial. Many of the young people we work with go on to contribute something back to Oxygen through our developing leaders project. This is where we hold regular activities bring young people together from all our projects and hear their ideas and suggestions about how we can develop our work to ensure it remains relevant to young people's needs.



Partnership working

Oxygen continues to play the role of Kingston Council's "Strategic Partner for Young People" representing the voluntary, community and faith sector. The role is to work with the borough to develop strategy and enhance communications between the statutory and voluntary organizations who work with young people and provide support to enable them develop provision.



Kingston Street Pastors

2017-18 was our twelfth year deploying trained volunteers on the streets of Kingston to care, listen and help. In Kingston, Street Pastors continues to go from strength to strength. We enjoy strong relationships with businesses in the night time economy as well as key partners like the police and Kingston Council.

Recruitment remained a top priority and has been a great success. In 2017-18 we trained **eight** new Street Pastors and two new Prayer Pastors! More than in any year since our first year of operation. This was in line with ambitious new targets for recruitment to ensure that we can continue to regularly deploy teams well into the future. We ended the year with 53 active Street Pastors and 12 active Prayer Pastors.

In January 2018, we were delighted to announce that Brenda Robertson, who began the year as our interim Deputy Coordinator, had been permanently appointed to the Deputy Coordinator post. Brenda continues to strengthen the mission of Kingston Street Pastors with her dedication and skill.

In February of 2018 we held our annual celebration at St Andrew's Church, Surbiton which was a special choral evensong service. This was very well attended and included a sermon from Rev. Jacky Bone of Surbiton New Life Baptist Church and Surbiton YMCA who is a longtime friend of Kingston Street Pastors. It was a great opportunity to look back on the year and celebrate the work of Street Pastors in Kingston.

Also in February 2018 we ran our first Kingston Street Pastors Extended Training Event which provided training to all Street Pastors in key areas like homelessness support, mental health and drug and alcohol addiction. This event was hugely successful and drew on excellent contributions from Joel Community Services, Kingston Churches Action on Homelessness and Kingston Samaritans. Additional training this year has included Emergency First Aid, Mental Health First Aid, Dementia Friends Training and River Training. Several Street Pastor volunteers also attended refresher training with the Ascension Trust which was highly rated.

We continue to deploy regular patrols in Kingston covering most Friday and Saturday nights. Our role in the town centre continues to be primarily to support users of the night time economy and provide practical support and companionship to rough sleepers in Kingston. 2017-18 has seen a particular focus on strengthening our partnership work and has included increased engagement with partners like Kingston Churches Action on Homelessness and Kingston Council to develop our work with homeless people and help shape services and action plans. This included participation in the RBK public health team's Homeless Health Day at St Peter's Church. We have also further developed our good relationship with Kingston Police as the four-borough Basic Command Unit model has seen them merge with Wandsworth, Merton and Richmond. We are particularly grateful for contributions made to our management committee by Kingston Town neighbourhood police officers Nicki Thomas, Stuart Hobbis and Matt Cefai.

Statistics

Total number of Street Pastor shifts	352
Total number of people helped on the streets (approx.)	3,352
Total number of bottles/glasses collected	3,077
Total number of anti-social incidents attended (approx.)	121
Total number of water bottles/ hot drinks provided	420
Total number of people signposted to other organisations (e.g. for drug support/housing/training/counselling etc.) (approx.):	32
Pairs of flip-flops given out over the past 12 months:	363

Looking Ahead: Street Pastors goals for 2018-19:

- Continue strong emphasis on recruitment and conduct regular church visits and talks.
- Build financial sustainability and grow our standing order giving.
- Recruit and train 10 new Street Pastors and at least 3 new Prayer Pastors
- Continue to build quality and robustness in extended training of volunteers providing specialist training in key areas including situational awareness, team leadership and scenarios.
- Maintain and strengthen links with police and local authorities and support night time economy as local policing arrangements mean a reduced police presence in the town centre in the night time.



Charlie Bamford
Coordinator



Brenda Robertson
Deputy Coordinator

Trustees

Trustees

The following individuals have served as trustees during the period:

Mrs Liz Wynyard (Chair of Trustees)

Mr. Peter Wilkins (Treasurer)

Dr Brian Austen

Rev Peter Holmes

Mr Nathan Larkin

Mr Richard Caldwell

Vice Presidents

Mr Steve Barnes

Mr Glyn MacAulay

Director

John Trend, M.A., Dip. Theo., Dip. H.E.

Professional Advisers

Independent Examiner: Nicola Lewis – EasyBooks (Wales) Ltd

Bankers: The Co-operative Bank plc

Lloyds TSB Bank plc

Risk Assessment

The trustees have considered the risks that the charity may face and is satisfied that adequate contingency plans appropriate to an organisation of this size are in place to lessen the effect of such risks.

Indemnity Insurance is provided to each of the Trustees.

Independent Examiner's Report

To the trustees of: **OXYGEN (Kingston Borough Youth for Christ) 1086608**

I report on the accounts of the Trust for the year ended 31st August 2018, which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act);
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the Charities Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Nicola Jayne Lewis

Date: 29th June 2019

EasyBooks Wales Ltd
Unit 4, Dragon 24, North Dock, Llanelli. SA15 2LF

01554 751032

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST AUGUST 2018
Income and Expenditure

	Notes	Unrestricted and Designated	Restricted Oxygen	Restricted Street Pastors	2017/18 Total	2016/17 Total
Incoming Resources						
Voluntary Income	10	104,826	80,838	36,454	222,118	188,487
Trading Income		0	27,149	0	27,149	0
Incoming resources from generated funds		106	0	0	106	5401
Incoming Resources Total		104,933	107,987	36,454	249,374	188888
Resources Expended						
Costs of generating funds		0	0	0	0	0
Charitable Activities		133,854	55,339	27,108	216,301	201,364
Operational Costs			0	11,481	11,481	4266
Governance		2,764		0	2,764	2542
Resources Used Total	14	136,618	55,339	38,589	230,546	208712
Net incoming/(outgoing) resources		(31,685)	52,648	(2,134)	18,828	(19824)
Transfers		15,914	(15,914)	0	0	0
Loss on disposal of fixed assets		0	0	0	0	0
Net movement in funds		(15,772)	36,734	(2,134)	18,828	(19824)
Fund Balances Brought Forward		72,127	1,021	7,041	80,189	100,014
Fund Balances Carried Forward		56,356	37,755	4,907	99,019	80,189

OXYGEN (KINGSTON BOROUGH YOUTH FOR CHRIST)

BALANCE SHEET AS AT 31ST AUGUST 2018

All Amounts GBP		2017/18	2016/17
Tangible assets	2	3,058	2,772
Investments			
		<u>3,058</u>	<u>2,772</u>
Debtors	3	85,765	11,578
Cash at bank and in hand		41,349	79,182
		<u>127,114</u>	<u>90,760</u>
Creditors: Amounts falling due in one year	4	(31,154)	(13,343)
Net Current Assets		<u>95,960</u>	<u>77,417</u>
Total Assets less current liabilities		<u>99,018</u>	<u>80,189</u>
Funds			
Restricted-SP	5	4,907	7,041
Restricted-OX	6	37,755	1,021
Unrestricted-OX	7	56,356	72,127
	8	<u>99,018</u>	<u>80,189</u>

Approved by the Trustees  Date 28th June 2019

Liz Wynyard (Chair of Trustees)

1. ACCOUNTING POLICIES

a) Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Small Entities and follow the recommendations in “Accounting and Reporting by Charities: Statement of Recommended Practice” issued in March 2005 (SORP 2005) and the Charities Act 2011.

b) Depreciation

Depreciation is provided on tangible assets over estimated useful lives at a rate of 25% on the reducing balance method.

c) Stock

Stock is included at the lower of cost or net realisable value

d) Fund Accounting

Funds held by the charity are either:

- Unrestricted General Funds – These are funds which can be used in accordance with the charitable objects at the discretion of the trustees
- Designated Funds – These are funds set aside by the Trustees out of unrestricted funds for the specific purposes or projects
- Restricted Funds – These are funds that can only be used for particular restricted purposes or projects. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

e) Pension Costs

Oxygen has met its obligations under the government’s Auto Enrolment Scheme which came into effect on 16th June 2016.

f) Incoming resources

Receipts are accounted for on an accruals basis.

g) Cost of activities in furtherance of the charity’s activities

This comprises all expenditure directly related to the objects of the charity.

h) Fundraising and publicity expenditure

This comprises all expenditure relating to raising funds for the charity.

i) Management of the charity

This comprises expenditure relating to compliance with constitutional and statutory requirements and other costs, which cannot be treated as costs of activities in furtherance of the charity's objects.

j) Taxation

The company is a registered charity under the Charities Act 2011 and therefore no liability to taxation arises.

k) Grants payable in furtherance of the charity's objects

Grants payable are charged in the year when the grant is paid.

l) Reserves Policy

The trustees consider that the charity needs to retain sufficient unrestricted reserves at all times in order to maintain its work. It is therefore the aim of the trustees to retain between 1 and 3 months operating costs as free reserves that are not invested in tangible fixed assets.

The reserves are regularly monitored by the trustees.

2. TANGIBLE ASSETS

	Fixtures & Fittings	Office Equipment	Property		Total
Cost					
01-Sep-17		8,026			8,026
Additions		1,380			1,380
Disposals/Write Offs		-239			-239
31-Aug-18		9,167	0		9,167
Depreciation					
01-Sep-17		5,253			5,253
Additions		1,019	0		1,019
Disposals/Write Offs		-163			-163
31-Aug-18		6,109	0		6,109
Net Book Value					
01-Sep-17		2,773	0		2,773
31-Aug-18		3,058	0		3,058

Depreciation is provided on tangible assets over estimated useful lives at a rate of 25% on the reducing balance method.

3. DEBTORS AND PREPAYMENTS

	CY	PY
Debtors	85,765	11,578
Prepayments		
	85,765	11,578

4. CREDITORS: Amounts falling due within one year

	2017/18	2016/17
Accruals & Deferred Income	31,154	13,343
	31,154	13,343

5. RESTRICTED FUNDS – Street Pastors

Comprises the unexpended balances of donations to be applied for the work of Street Pastors:

	01-Sep-17	Incoming	Outgoing	Transfers	31-Aug-18
Churches	23,656	8,603			32,259
Individuals Inc Gift Aid	17,337	16,446			33,782
Organisations	2,026	1,548			3,574
Grants without conditions	4,599	9,828			14,427
Income from generated funds	0	30			30
Expenditure: Charitable activities & Operational Costs	(40,576)		38,589		(79,165)
Total	7,041	36,455	38,589	0	4,907

6. RESTRICTED FUNDS – Oxygen

Restricted funds comprise the unexpended balances of donations to be applied for specific purposes:

	01-Sep-17	Incoming	Outgoing	Transfers to general funds for shared costs	31-Aug-18
I Love Kingsnympton	(3,317)	6,939	-1,263	0	2,358
Jack Petchey Achievement Award	1,030	4,250	-2,370	(2,111)	798
Charity Shop	0	27,149	-24,282	0	2,867
Wates Foundation	0	0	0	0	0
mentoring	(104)	0	0	104	0
Developing Leaders	197	0	-22	0	175
Apprentice	(11)	0	0	11	0
Community Investment Fund	0	0	0	0	0
St Andrew & St Marks	0	0	-184	184	0
KVA Capacity	2,059	0	-2,785	726	0

Oxygen Extreme		463	0	0	(463)	0
Surbiton Hill Methodists		(2,872)	0	0	2,871	(1)
Knife Crime Project		306	52,328	-4,407	(18,727)	29,500
Mental Wellbeing		(0)	0	0	0	(0)
St John's Kingston Vale		295	2,227	-1,035	(1,100)	386
NEET Engagement Project		88	0	0	0	88
One Norbiton		(70)	0	0	70	(0)
Cambridge Road		691	0	-611	0	80
NEW INITIATIVE CHARITY SHOP		2,650	0	0	(2,650)	0
New Malden Baptist Church		1,100	15,094	-10,819	(3,871)	1,504
Strategic Partner		0	0	0	0	0
Time for God		(1,482)	0	-7,560	9,042	0
Totals		1,022	107,987	(55,339)	(15,914)	37,756

Restricted Fund descriptions

I Love Kingsnympton is payment for delivery of youth work on the Kingsnympton Estate as part of a contract between the YMCA and Achieving for children.

Jack Petchey Achievement Award is a donation from the Jack Petchey Foundation specifically to reward youth members who have been voted by their peers as having had a positive influence within the community.

Mentoring provides a one to one relationship between a trained adult and a young person, identified by school or youth services as needing additional support.

Developing Leaders is an opportunity for young people to develop their capability in leading small groups of their peers.

Apprentice is a donation from the Personal Development Trust to support the post of Apprentice held by Theo.

Capacity gives us funds from central government via KVA to improve our computing, IT and database capabilities.

Extreme provides young people with opportunities to participate in more adventurous activities such as climbing and canoeing.

Surbiton Hill Methodist Church give funds to cover the employment of a part time youth worker seconded to the church.

Knife Crime project (What's the point?) is a peer led project designed to raise awareness about the issues, consequences and perspectives on knife crime, delivered to local secondary schools. Funders include MOPAC, Kingston Borough Council and the Home Office.

Mental Wellbeing is a project using funds received from the local health trust to work with young people on a 1-2-1 basis in support of their mental health needs.

St John's Kingston Vale is a partnership with St. John The Baptist church where Oxygen provides youth workers to deliver several youth clubs to engage local young people.

AFC NEET is a partnership with Achieving for Children to engage young people who are Not in Education Employment or Training and help them move forward into or towards a destination.

One Norbiton was a partnership with the One Norbiton Group which funded youth provision on the Cambridge estate

Cambridge Road This is funding identified by the Royal Borough of Kingston Upon Thames and local ward Councillors

NEW INITIATIVE CHARITY SHOP This is a fund granted to Oxygen from the Asmaveth Trust and local individuals to facilitate the work to establish the charity shop

New Malden Baptist Church is funding to support the employment of a part time youth worker seconded to the church and managed by Oxygen

Strategic Partner Is funding received for the role of strategic partner from RBK, administered through Kingston Voluntary Association

Time for God is a fund to support the placement of a GAP workers through Time for God

7. UNRESTRICTED FUNDS OXYGEN

	01-Sep-17	Incoming	Outgoing	Transfers	31-Aug-18
Churches		28,932			
Individuals Inc GAD		40,526			
Organisations		12,789			
Grants		21,122			
Other income		4,064			
General Fund	72,126	104,933	136,618	15,914	56,356
Fixed Asset Reserve	0	0			
Total per SOF Unrestricted	72,126	104,933	136,618	15,914	56,356

8. ASSETS

	Fixed Assets	Net Current Assets	2018 Total	2017 Total
Unrestricted	0	56,356	56,356	72,127
Restricted OX	3,058	34,698	37,755	1,021
Restricted SP	0	4,907	4,907	7,041
	3,058	95,960	99,018	80,189

9. RELATED PARTY TRANSACTIONS

Ascension Trust	
AT	3,814

Connected charities

The sum of £3,814 was paid to the Ascension Trust on behalf of Street Pastors.

Other

Inter company transfers between Street Pastors and Oxygen general funds will take place after year end. The amounts are currently accrued in the relevant expenses categories but the monies have not been transferred at the bank.

10. DONATIONS Received

		Unrestricted & Designated	Restricted	2017/18 Total	2016/17 Total
General		95,021	115,654	210,675	184,831
HMRC GAD		9,805	1,638	11,443	4,000
Total		104,826	117,292	222,119	188,831

11. INDEPENDENT EXAMINATION FEE

The net movement of unrestricted funds is stated after charging the independent examination fee of £910.

12. STAFF COSTS

	2017/18	2016/17
Salaries	150,570	166,628
Pension	13,375	8,668
	163,945	175,296

Employee Numbers	2017/18	2016/17
Director	1.00	1.00
Office Staff/manager (FTE)	1.60	1.60
Office Staff Voluntary (FTE)	0.20	0.20
Youth work/ Street Pastors Staff (FTE)	6.5	5.60
Youth work/ Street Pastors Volunteers (Not FTE)	83.00	83.00
Shop Volunteers	44	0

Youth work/Street Pastors volunteers is actual volunteers includes: Trustees, Youth workers, street pastors and prayer pastors, support committees and voluntary consultants. A large number of volunteers provide regular support at the various projects. Their input to Oxygen is acknowledged with thanks.

No remuneration was paid to Trustees.

13. PENSION SCHEME ARRANGEMENTS

Oxygen has met its obligations under the government's Auto Enrolment Scheme. Pension contributions are being paid on behalf of all of the Trust's employees. Contributions range from 5% to 10% of their gross salary and an additional 1% contribution for life cover.

14. TOTAL UNRESTRICTED AND DESIGNATED RESOURCES EXPENDED

	2017/18	2016/17
Salaries	121,774	123,795
Premises	1,888	4,200
Training	2,503	90
General office	4,828	3,239
Advertising	0	0
Event Expenses	1,863	4,595
Accounting Fee	2,743	2,411
Donations Made	0	0
Sundries	0	0
Depreciation	1,019	1082
Total	136,618	139,411