

Christ Church Quinton

Annual Report of the Parochial Church Council to the Charity Commission

Aim and purposes

Christ Church Quinton is a congregation of the Church of England, and a lively, friendly group of Christians who are looking to grow in relationship with Jesus Christ and to serve him in our neighbourhood (the parish of Christ Church The Quinton, Birmingham City, Dudley MBC and Sandwell MBC, and the world).

Objectives and Activities

We provide spiritual and pastoral support to all, through the provision of 3 regular Sunday services, a full range of mid-week meetings and a Coffee Shop located in Brandhall.

The Coffee Shop is run by Christ Church and is a centre for service to the community in Brandhall and Quinton. This is a lovely place to come for a coffee and chat, or to get involved in the many activities which take place.

Work with children and young people is a priority at Christ Church and we have a dedicated youth worker. Work with children goes on at various times, not just on Sunday morning.

As a church we want to be there for people at all times of life. However, at key times our church can be involved in a special way, with services for the birth of a child, with weddings and with funerals.

Baptism and Thanksgivings

We regularly offer baptisms and thanksgiving services. We help families to decide which service is more suitable, and we want to make it an enjoyable and accessible experience

Weddings

We love performing weddings in our beautiful church. We offer support and guidance through the legalities. We also offer marriage preparation to couples aimed to enrich their relationship before the big day.

Funerals

We have a team of clergy who regularly take funerals either in church or in crematoria. We work with funeral directors and families to celebrate the life of loved ones and offer Christian hope for the future. We are keen to support families at a difficult time by offering ongoing pastoral support and twice a year we invite bereaved families into church for a memorial service.

Church Weekend Away

A very successful weekend away was held at Hothorpe Hall Theddingworth in Leicestershire. All who come to Church were encouraged to attend. A wonderful time of teaching and fellowship was enjoyed by all.

Worship and Prayer

We have three services every Sunday.

8.30am Service - A traditional Holy Communion service.

10.30am Service - A lively service with youth and children's activities.

6.30pm Service- On the **first and third** Sundays of each month we have a quiet, reflective service. On the **second** Sunday of each month we have "Let's Talk" which gives an opportunity to discuss topics connected to faith. On the **last** Sunday of the month we have the IGNITE service, this is an alternative style service with band led worship.

There are regular times of prayer during the week, a monthly Prayer evening and Home Groups that meet for Bible Study and prayer

Deanery Synod 4 members of the congregation are elected to attend the regular meetings of the Deanery Synod and provide reports to the Annual Parochial Church Meeting.

The Church Hall As well as hosting Children's activities on a Sunday morning, the church hall is heavily used by the local community. A thriving pre-school uses the hall Monday to Friday each week. Uniformed organisations and other local groups also make regular use of the hall, and it is in use every weekday evening. The Hall is also booked for parties and other events.

Pastoral Care

Pastoral care is provided by both the clergy and a team of licensed lay people who have received appropriate training

Mission and Evangelism is supported locally through START and ALPHA courses. We also support mission worldwide through regular giving shared equally between Church Missionary Society in Paraguay, The Church Army (Torbay Mission Centre) Quinton Youth for Christ, A Rocha Kenya, the Birmingham Diocesan Malawi link, Esperanza Foster Home Paraguay (via SAMS Ireland), Christian Solidarity Worldwide.

Volunteers

Many of the church members volunteer their time, both on a Sunday, and throughout the week enabling the activities and mission of the Church.

Structure, governance and management

The method of appointment of PCC members at Christ Church the Quinton is set out in the Church Representation Rules, and consists of the Incumbent & Curates, The Church Wardens, the 2 Readers and 4 Deanery Synod members. Also 12 members elected from the congregation at the Annual Parochial Church Meeting.

The Parochial Church Council members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC meets every 2 months, and as well as the regular business of the Church (reports from Deanery Synod, Fabric Committee, Mission Links sub-committee, Youth and Children's work,

Finance Committee and work on the Old Burial Ground) has also considered Pre-School, Stay & Play, The Food Bank, Heritage Days, The General Data Protection Regulations, Redevelopment of the old Caretakers House and Disabled Toilets, developed a Conflict of Interests policy, approved the Memorial Garden policy, the Rectors planned retirement, and the role and function of the Parish Administrator. A PCC awayday was held in September to explore in more detail the actions needed by the PCC as the Rector retires in 2019. In addition the council has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Membership of the PCC for 2018

Rev. Dr. Jenny Arnold – Incumbent

Rev. Andrew Wells – Curate

Rev. Rachel Heathfield – Curate

Bolivar Forrest – Church Warden until April 2018

Lisa Moody – Church Warden from April 2018

John Trevor – Church Warden

Bob Iles – Deanery Synod and PCC Secretary

Iris Downey – Deanery Synod

John Trevor – Deanery Synod

Peter Sherwen – Deanery Synod

Chris Iles – Reader

Heather Williams – Reader

Richard Brice

David Homer

Sue Strong

Jo Jennings

Doreen Morris - Treasurer

Jo White

Until April 2018

Aggie Lowndes

Pauline Neason

Terri Bruce

Emily West

Lisa Moody

From April 2018

Melrose Brown

Maddie Cattell

Linda Evans

Gina Grewel

Financial Review

Total Receipts on unrestricted funds were £135,650. Restricted donations of £40,771 were also received and are detailed in the financial statements.

In September we launched "Giving for Growth" which encouraged every congregation member to consider prayerfully before God their level of giving to Christ Church, recognising that giving financially is a key part of our Christian discipleship. Everything belongs to God and we give back to him out of gratitude for all he generously gives us.

The response has been fantastic and many have given very generously.

Regular giving has increased since September by over £600 per month. Although our expenditure still exceeded our income for 2018 in our general funds, and hence we had to draw on reserves,

this regular increase means that we should be in healthier balance as we go through 2019. We will need to receive more into our general funds in 2019 to fully replenish the reserves.

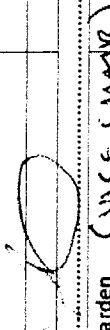
There has been a wonderful response to our appeal for our 2 projects - the renovation of the caretaker's house and the accessible toilet in church - with £17,515 being raised and £2840 Gift Aid making a total of £20355 by the end of 2018.

Reserves Policy It is PCC policy to maintain a balance on deposit (if possible) which equates to at least three months unrestricted payments equivalent to £40,000 to cover emergency situations which arise from time to time. The balance of £33,811 held on deposit did not meet this target. We will need to build up the reserves through 2019

Administrative information

Elaine Buchan - Church Administrator, Christ Church The Quinton, Hagley Road West, Birmingham B32 1AJ Tel 0121 422 2031

Christ Church The Quinton	Receipts and Payments Account as at 31st December 2018								2017
	GENERAL UNRESTRICTED FUND	WEEKEND AWAY RESTRICTED FUND	MOZAIK RESTRICTED FUND	CHILDREN IN NEED GRANT RESTRICTED FUND	MEMORIAL GARDEN RESTRICTED FUND	FOODBANK RESTRICTED FUND	GIVING FOR GROWTH PROJECTS RESTRICTED FUND	QUINTON CARE FUND RESTRICTED	2018 TOTALS
RECEIPTS									
Voluntary Receipts									
Tax efficient planned giving	63,437		1,420						64,857
Other planned giving	2,966		75						3,041
Collections at services	7,529								7,529
Other giving	11,332					2,114	17,515		31,461
Gift Aid recovered	24,073		475				2,840		27,388
Legacies received	386								386
Grants received	109,723		1,970	4,640	4,640	2,114	20,355	500	139,302
Investment Income									
Dividends received	0								1,017
Bank and Deposit account interest	177								177
Ground rent received	6								6
	183				1,017				1,200
Receipts from church activities									
PCC fees Weddings & Funerals	6,114								6,114
Hall rental income	12,898								12,898
Coffee shop takings & rent	5,300								5,300
Other church activities	1,431	10,175							11,606
	25,744	10,175	0	0	0	0	0	0	35,919
TOTAL RECEIPTS	135,650	10,175	1,970	4,640	1,017	2,114	20,355	500	176,421
PAYMENTS									
Cost of generating funds									
Stewardship envelopes	146								146
	146								146
Church Activities									
Missionary and Charitable giving	10,628		1,000						11,628
Common fund	70,356								70,356
Staffing costs	26,096								26,096
	107,080		1,000						108,080
									108,080
									144
									146
									158,361
									10,288
									68,976
									29,287

Church Running costs																	
Outreach & evangelism	1,643	9,702											3,818			16,546	13,272
Coffee shop outreach costs	13,254			4,714												17,968	20,812
Church expenses	9,801															9,801	11,079
Repairs & maintenance	3,525					680										4,205	2,864
Church utility bills	2,505															2,505	2,269
Hall running costs	13,373															13,373	9,860
Major church repairs	3,570															3,570	
	47,670	9,702		4,714	680	3,818										67,967	
TOTAL PAYMENTS	154,896	9,702	1,000	4,714	680	3,818	0									176,193	168,851
Excess/deficit of receipts over payments by fund																	
	-19,246	473	970	-74	337	-1,704	20,355									228	-10,490
Transfers between funds																	
Mozaik outreach		500	500-														
Mozaik outreach	500		500-														
CIN rent to Coffee Shop	606			606.00-													
To clear Hothorpe deficit	-2,167	2,167															
Bank and cash as at 31st December 2017		62,645.33 plus Quinton Care Fund 1,989.52 = 64,634.85															
Bank and cash as at 31st December 2018		64,863															
Signed on behalf of the PCC on 28th March 2019	 Churchwarden (VICE CHAIR)																

Christ Church The Quinton	Statement of Assets and Liabilities as at 31st December 2018		
	2018	2017	
FIXED ASSETS			
Parish Hall Building & Fixtures	90,000	90,000	
Freehold Title	9,000	9,000	
CCLA Endowment Trust	24,655	25,824	
Fixed Assets total	123,655	124,824	
CURRENT ASSETS			
CAF Bank current account	25,020	11,695	
HSBC P&B No 1	0	159	
HSBC P&B No 2	962	1,507	
CCLA Deposit account	33,811	43,617	
Foodbank account	3,441	5,061	
Quinton Care Fund	1,107	n/a	
Cash floats CCQ	520	520	
Cash float Foodbank	3	86	
Current Assets total	64,863	62,645	
TOTAL ASSETS	188,519	187,469	
LIABILITIES			
	0	0	
Represented by the following Funds:-			
Unrestricted - General	130,658	150,965	
Restricted - Weekend Away	0	-3,140	
Designated - Old Burial Ground	321	321	
Restricted - Mozaik	2,580	2,609	
Restricted - Memorial Gardens Upkeep	6,080	5,743	
Restricted - Children In Need	-680		
Restricted - Giving for growth projects	20,355		
Restricted - Foodbank	3,444	5,147	
Restricted - Quinton Care Fund	1,107	n/a	
Endowment - Edna Hopewell Trust	24,655	25,824	
TOTAL	188,519	187,469	

Coffee Shop accounts, which include general and restricted funds:-

	2017 Payments 2018		2017
Receipts 2018			
Shop Till takings	3,880.49	4,349.19	1,157.72
Rent received	1,420.00	820.00	6,520.00
Gift aided Donations	205.00	250.00	1,129.13
Gift aid recovered	56.25	75.00	2,632.20
Other Donations	1,619.99	1,732.00	417.59
General grants	0.00	6,000.00	181.86
CIN grant	4,640.20	4,911.00	1,215.00
		Wed & Thur groups	4,714.48
		CIN grant activities	17,967.98
	11,821.93	18,137.19	20,811.36

These figures are extracted from the Christ Church The Quinton PCC accounts for 2018

LISA MOODY (VICE CHAIR)
28/3/2019

Notes to the accounts

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.
- 2 No member of the PCC received any payment for being a member of the PCC.
- 3 The Parish Hall has been included in the Fixed Assets since 2014, based on the original valuation.
- 4 The Freehold Title relates to a property in B68, based on the 2014 valuation.
- 5 Three new restricted funds have been created, to comply with current accounting requirements - The weekend away fund, Mozaik Fund (both previously designated funds), Children In Need Fund (previously treated as general funds).
- 6 **Receipts** - other giving; Includes ad-hoc donations, and funds generated by the giving for growth campaign some of which are restricted funds for the building projects, and some are general funds.
- 7 The only grant funding received was from Children In Need. The fund total is showing a deficit, but this is due to the timing of receipts, as the grant year end is May.
- 8 Receipts from other church activities includes:- Contributions towards photocopying, Sunday Tea & Coffee, and Bible Notes. Also Contributions to Hothorpe Hall, shown in separate fund.
- 9
- 10 Quinton Care Fund has been included for the first time this year and is a restricted fund. No comparative figures for last year are available.
- 10 **Payments** - Staffing costs:-Administrators salary, partnership youth worker, plus expenses.
- 11 Outreach and evangelism includes:-Resources for training courses, youth and childrens work, Sunday Tea and Coffee costs, and in separate funds The foodbank, Quinton Care fund, and the Hothorpe Hall weekend.
- 12 Hothorpe Hall weekend away:- Although 2018 receipts exceeded payments, additional payments had been made in 2017, therefore a transfer of £2166.75 has been made from general funds to the restricted fund to clear the deficit balance.
- 13 Church expenses includes:- Governance costs, Bible notes, insurance, resources, equipment, stationery, bank charges.
- 14 Major church repairs:- the repair and restoration of stained glass windows.
- 15 Debtors and creditors are not included in Receipts and Payments accounting, but we were owed £11,100.03 for Hall Rent and admin, and £335.88 for a direct debit overpayment.
- 16 Endowment Funds. This provides an income to maintain the Memorial Garden at the front of church. The capital sum will remain unavailable until 2087. The fund is revalued bi-annually by CCLA. At 31/12/18 the value had reduced by £ 1168 since last year.
- 17 Gift Aid claim for Quarter 4 had not been submitted as at 31/12/18.

**Independent Examiner's report to the PCC of Christ Church The Quinton
for the year ended 31st December 2018**

This report on the accounts of the PCC for the year ended 31st December 2018 is in respect of an examination carried out in accordance with the Charities Act 2011 (the Act).

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Section 145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Basis of this report

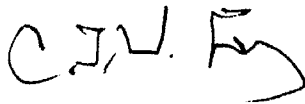
My examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention giving me reasonable cause to believe that in any material respect that either

- accounting records were not kept in accordance with section 130 of the Act;
- or
- the accounts do not accord with these records.

I have no concerns, and I have not come across any other matters to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Foy MA MSc MSc CStat ARCO
1 Tudor Court, 4-6 Alexandra Road, Gloucester GL1 3DR
2 March 2019