

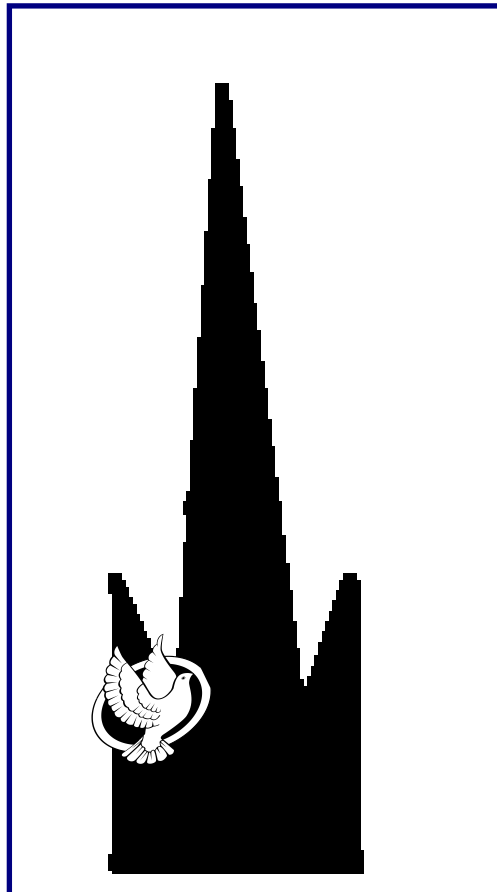
# ST MARY'S CHURCH

## BLOXHAM

### APCM

# Wednesday 24<sup>th</sup> April

## 2019



**The Parish of St. Mary's Bloxham**  
**Annual Vestry Meeting**  
**And**  
**Annual Parochial Church Meeting 2019**  
**In St. Mary's Parish Rooms**  
**Wednesday 24<sup>th</sup> April at 7.30pm**

**AGENDA**

Opening prayer

Appointment of clerk to the meetings

**Annual Vestry Meeting**

The Churchwardens will be elected for one year

**Annual Parochial Church Meeting**

1. Present
2. Apologies
3. Minutes of APCM 2018
4. Matters arising
5. Electoral Roll – formal reception
6. Election of Deanery Synod Representatives
7. Election of Lay PCC members 2019-20
8. Presentation of Financial Statements and Annual Report for 2018
9. Appointment of Independent Examiner
10. Presentation of the Reports of Church Activity
11. Appointment of Sidespersons
12. BOF update
13. Formal thanks
14. Date of next full PCC meeting
15. AOB

## **St Mary's Church, Bloxham**

### **Minutes of the Annual Vestry & Parochial Church Meetings, Tuesday 10th April 2018 at 7.30pm in the Parish Rooms**

Dale opened the meetings with prayer.

#### **Annual Vestry Meeting**

##### **Chair: Revd Dale Gingrich**

Roger Jones was nominated as Churchwarden, proposed by Barbara Walklate and seconded by David Puckering.

Liz Farmer was nominated as Churchwarden, proposed by Jan Ogilvy and seconded by Pat Smith.

Roger and Liz were elected unanimously.

Liz Farmer was appointed as clerk to the meetings, proposed by Liz Gordon and seconded by Lindsay Mills, accepted unanimously.

#### **Annual Parochial Church Meeting**

##### **Chair: Dale Gingrich**

##### **Minutes: Liz Farmer**

**Those in attendance were:** Dale Gingrich, Vicar; Roger Jones, Liz Farmer, Jon Carlton, Lynn Brodey, Lindsay Mills, Kate Bennett, Pat Smith, Diana Thompson, Jan Ogilvy, Becky Horton, Glynnis Eastwood and 16 other parishioners (see attached attendance list).

##### **1. Apologies:**

Francesca Martinelli, Jan Price, Sue Hinde, Alison Smith, John Hirons, Tina Hirons, Ro Watts, Bee Myson, Jocelyn Merris, Gareth Williams, Olwen Smith, John Smith, John Marshall.

##### **2. Approval of Minutes:**

The minutes of the APCM of 2017 were approved (Proposed by Jon Carlton and Seconded by Barbara Walklate) unanimously subject to one alteration. Item 9VII should read 49<sup>th</sup> and not 35<sup>th</sup> (years Alan Griffin has been bell ringing).

##### **3. Matters Arising:**

- I. None

##### **4. Electoral Roll:**

Jocelyn Merris is to be added making the total 101.

##### **5. Election of Deanery Synod Representatives:** there are no elections this year.

##### **6. Election of PCC Members for 2017-18:**

- I. John Hirons is not continuing as Churchwarden.
- II. No one needed to resign and no one has resigned, although Liz Farmer is stepping aside from being the Secretary to being a Churchwarden.

- III. Three new nominees were elected unanimously: Helen Hedley, Glynnis Eastwood and Jocelyn Merris (nomination forms in file).
7. **Presentation of Financial Statements and Annual Report for 2018 by Dale Gingrich in the absence of the Treasurer:**
  - I. The accounts have not been officially signed off but they are in the process of being so.
  - II. 2016 accounts were made available as they had not been signed off by last year's APCM.
  - III. Francesca was complimented both for her report and the clarity of the pie charts.
  - IV. Liz Gordon proposed that the accounts be accepted; seconded by Roger Stein. They were accepted unanimously, subject to examining.
8. **Appointment of External Examiner:** Andy Wales has provisionally been approached to be the independent examiner for the accounts in 2019.
9. **Presentation of Reports of Church Activity (and any later additions):**
  - I. The reports were taken as read.
  - II. Lindsay added some extra details to the Deanery Synod report – attached.
  - III. Five out of Seven of the Bell Ringers attended the Hereford Bell Ringing Course.
  - IV. BOF – see report but also Jon Carlton brought everyone up to date. Joe Elders has offered his advice on funding. Jeremy Bell is delighted that the reordering project is moving forward again. Getting grants/money will depend on our vision resonating with the wider community.
  - V. Safeguarding – Lindsay presented her helpful and thoughtful report for which she was thanked. Attached.
  - VI. Extra: Welcome Packs are being distributed to the new estates and newcomers to the village. It is ecumenical in content.
  - VII. **Acceptance of the reports** was proposed by Brenda Smith and seconded by Jan Ogilvy. They were accepted unanimously.
10. **Appointment of Sidespersons:**
  - I. A meeting will be held to confirm this group.
  - II. A flip chart for signing will be provided in church.
11. **Churchwardens' Review:** unnecessary except in an Interregnum.
12. **BOF Update:** covered in item 9IV. Jon Carlton explained the need for frequent updates both for the congregation and the wider community.
13. **GDPR: new laws come into force end of May 2018:**
  - I. Jon Carlton and Liz Farmer have been trained on this.
  - II. We must protect the data we already have e.g. using *BCC* emailing.
  - III. Permissions for various things will need to be re requested.
14. **Formal Thanks: These were proposed by Brenda Smith and supported by all.**
  - I. To all who contributed to the reports.
  - II. To Olwen Smith for her work with the Mothers' Union.
  - III. A special thanks to John Hiron for all his work, his many roles and his commitment.
  - IV. To Anne Marie Karlsson for her time, energy and interesting courses.
  - V. Thanks and gratitude to Dale for his leadership.
15. **Date of next PCC Meeting:** 12.30pm in the Parish Rooms Sunday 15<sup>th</sup> April. This will be limited to socialising and sharing a meal with limited business. Dates for the next year's meeting will be decided.
16. **AOB:**

- I. The Boys' Brigade is 10 years old this year and there is a special service on 10<sup>th</sup> June at 2.30pm in the church. All are welcome.
  - II. The new church website will be up and running very soon.
- 17. Dale proposed the meeting be adjourned at 8.45pm. This was seconded by Jan Ogilvy and agreed unanimously.**

Signed.....

Date.....

### **APCM Reports 2019**

<b>Review of the Year 2019</b>	<b>Rev. Dale Gingrich</b>
<b>Reader's Report</b>	<b>Jocelyn Merris</b>
<b>Church Property and Ornaments</b>	<b>Liz Farmer</b>
<b>Deanery Synod</b>	<b>Becky Horton</b>
<b>Electoral Roll</b>	<b>Jocelyn Merris/Jan Ogilvy</b>
<b>Foundation Governors, Bloxham Primary School</b>	<b>Claire Swan, Diane Thompson</b>

### **Report on the Worship**

<b>Choir</b>	<b>Rachel Slade</b>
<b>Music Group</b>	<b>Isabel Hands</b>
<b>Servers</b>	<b>Ro Watts</b>

### **Youth and Children's Ministries**

<b>After School Church Club</b>	<b>Diana Thompson, Roger Jones, Liz Gordon</b>
<b>Boys' Brigade</b>	<b>Nick Westbury</b>
<b>Bumps and Babies</b>	<b>Olwen Smith</b>

### **Other Reports**

<b>Bells</b>	<b>Alan Griffin</b>
<b>Building Our Future</b>	<b>Jon Carlton</b>
<b>Flowers</b>	<b>Marian Stein</b>
<b>Friends of St Mary's</b>	<b>Ian Myson</b>
<b>Mothers' Union</b>	<b>Pat Smith</b>
<b>Safeguarding</b>	<b>Lindsay Mills</b>
<b>St Mary's Parish Rooms</b>	<b>Pat Angel</b>
<b>Soup Saturday</b>	<b>Judy Marshall</b>
<b>Tea and Toast</b>	<b>Pat Smith, Jan Ogilvy</b>
<b>Thursday Club</b>	<b>Lynn Johnson</b>

## **St. Mary's Church Bloxham**

### **Annual Report for 2019**

#### **Aim and Purpose**

St. Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, Rev. Dale Gingrich, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the oversight of the Parish Rooms situated next to the vicarage. The Parish Rooms have a separate committee but its accounts fall completely within the Parish Accounts.

#### **Membership**

The PCC is a charity registered with the charity Commission. Members of the PCC are trustees, either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following have served as members of the PCC:

Vicar:	The Reverend Dale Gingrich
Wardens:	Mrs Liz Farmer Mr Roger Jones
Deanery Synod Representative and therefore ex officio member of the PCC	Mrs Rebecca Horton Mrs Lindsay Mills Ms Jan Ogilvy
General Synod Member and therefore ex officio member of the PCC	Sir Tony Baldry
PCC Treasurer	Ms Francesca Martinelli/ Mr Andrew Wales from September 2019
PCC Secretary	Vacant
Council	Mrs Lynn Brodey Mr Jon Carlton Mrs Kate Bennett Mrs Glynnis Eastwood Mrs Helen Hedley (Minuting Secretary) Mr Roger Jones Ms Jocelyn Merris Mrs Jan Price Mrs Pat Smith Mrs Diana Thompson

#### **Standing Committee**

This committee is required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

#### **On behalf of the PCC:**

The Rev. Dale Gingrich (Chair)

.....April 2019

## **Review of the Year for St Mary's Church, Bloxham 2019 APCM**

### **Called to be a Christlike Church for the Benefit of the World: Contemplative, Compassionate & Courageous**

Our year has been guided by the Diocese of Oxford approach to shaping the ministry and mission of the church. It seems we have been following this model over the past year in this Benefice as we have devoted our life together and outreach in the community as people of prayer, purpose and potential, along with being creative and co-operative among the people of God in the community. Reviewing what has been happening in 2018 helps to reveal the foundations of our work and witness together with celebrating our successes and learning from our challenges.

Contemplating the presence of God and being drawn to worship the 'source of all being and life' by being drawn into the mystery of God's presence in us and all the world is central to our shared Christian life. Benefice courses have opened greater insight and understanding into the Old and New Testaments of the Bible and our Emmaus course offered nurturing in discipleship as we encouraged each other in the ministry we share to and with the communities in which we live. During Advent the church was open, lit by candles for reflective prayer and meditation in the midst of the busyness of Christmas preparations, one of the many ways hospitality and openness was embodied by St Mary's. Benefice Prayers held at the beginning of each month provides a platform for building a sense of shared ministry and mission with the parishes of Milcombe and South Newington.

Compassion for our neighbours has been shown by providing a sense of concern and support for people of all ages, with Bumps and Babies, Tea and Toast, Thursday Club, Soup Saturdays and monthly Parish Breakfasts. Locally the tradition of offering a Community Christmas Lunch is firmly established as a joint community effort with the Baptist Church. The house groups that meet during the week allow people to get to know one another better and consider questions of faith, prayer and witness through the exchange of ideas and hospitality.

Courage has been a great asset when facing the daunting task of Building our Future as we have explored aspects of re-ordering the church as key to our mission and ministry for the 21<sup>st</sup> Century. We are encouraged by the leadership of Jon Carlton and Ian Myson who have provided a framework and timetable to guide the PCC in overseeing the project. The professional support from JBKS Architects and Oxford Heritage Partnership has opened our eyes to the potential of this project through a computer digital walkthrough and in-depth of research in the significance of the church building. We continue to progress through the stages of Building Our Future, recognising the needs of the community and seeking to capitalise on the opportunities we have for mission and ministry in the 21<sup>st</sup> century.

Co-operation has been integral over the past year as we have worked not only as a diverse congregation within a multi-parish benefice, but also with our Baptist colleagues in the village. A host of people give generously of their time, energy, talents and treasure to enable and enliven the work of the church. The Parish Giving Scheme was introduced in 2018 and the benefits will be realised for years to come. Volunteers meet and greet, serve both at the altar and behind the refreshment table, clean and tidy the church and churchyard, sing, arrange flowers, raise funds, and bring a wealth of ideas and energy to keeping the church at the centre of the community. We have published joint Easter and Christmas cards with the Baptists; have shared worship with them throughout the year including the Week of Prayer for Christian Unity, Good Friday Walk of Witness and Easter Rejoicing on Hobb Hill, Rogation Sunday at the Warriner Farm, Remembrance Sunday and even Christmas Eve Christingle. The ecumenical future looks good for this village, reinforcing the one-ness we share in Christ.



This year in St Mary's welcomed 15 new Christians into the family God through Holy Baptism, celebrated with eight couples on their wedding day and provided a place of comfort and consolation for families and friends for 15 funerals or memorial services. Another five funerals took place at crematoria with nine interments in the churchyard following services conducted elsewhere. Café Church Family Services on the fourth Sundays of the month continue to be sources of creative expression as one aspect of our worship life together.

Confidence in the gospel, the good news of God's love made known in Jesus Christ is key to all that we are and hope to become. With thanksgiving we can consider what has happened in the past year whilst looking ahead to the future God will guide us along. Jocelyn Merris has joined the ministry team as Licensed Lay Minister which she manages alongside her teaching duties at Bloxham School, The retired assistant clergy, Michael Campling, Graham Osgood, Christine Turner, Olwen and John Smith regularly share God's love among us, also providing invaluable help and advice. The church wardens and PCC members are diligent and supportive in their work to keep everything running smoothly. Thank you all for being the living Body of Christ at St Mary's in all that you do and all that you are.

Yours in Christ,

**The Revd Dale Gingrich, Vicar**

### **Reader's Report**

Since being 'transferred' to the diocese of Oxford and the Bloxham Benefice Team in June I have been active in the benefice. So far my duties as a Licensed Lay Minister (LLM) or Reader, have been to preach at the main Eucharist in Bloxham and preach and lead Evensong but I have also led and preached at All Age Worship services at both South Newington and Milcombe.

The benefice is blessed with so many retired but active clergy who willingly give their time and gifts to lead and preach services as well as to give pastoral support to many formally and informally. We also are blessed to have the Chaplain of Bloxham School as part of our congregation who has taken services at South Newington.

We would love to see more people stepping forward to into roles of leadership and ministry so that ministry is done as a team in collaboration as we build on each other's gifts and support each other.

**Jocelyn Merris**

### **Fabric Report**

#### **Churchyard**

I would like to thank Trevor Shepherd, Peter Booth and the other volunteers in continuing to making our churchyard the beautiful place that it is.

The only section of the churchyard path remaining that has not been re-laid is the path running along the south side of the Milcombe chapel, for which the DAC (Diocesan Advisory Committee) requires either York stone or Hornton stone. However, although the path gets quite muddy after rain, it is not deemed to be a safety hazard by the DAC. The latest quote we have for the completion of this path is in the region of £7,000.

#### **External Works**

The Lighting conductor successfully underwent its annual testing and inspection.

The spire spotlights have been refurbished this year.

**The following Priority One Repairs from our Quinquennial report have been completed but vigilance is always required regarding the building:**

Repair pigeon netting to the spire where holed south side

Treat and remove the ivy growth to the base of the vestry east wall

Treat and remove ivy growth to the base of the Chancel south wall

Continue to monitor the lead slippage to the Chancel roof

Clean out the parapet gutter to the base of the spire and remove woody growth and repair holes

Repair damaged pigeon protection netting to the base of the spire

#### **Internal Work**

The vestry alarm has been serviced.

The central heating boiler has been serviced although it did need a new part and the subsequent bill was over £1,000.

The usual servicing and checks have been made to the hoist for the font cover and the fire extinguishers.

The new chairs purchased last year have been a real success and we have recently ordered another trolley, thanks to a donation, to avoid having to make the stack so high. We've also ordered a Bible holder to see how it works regarding the storage of books during services.

Mr. Chris Pickvance from Canterbury asked to come and look at the medieval chest in the South West corner of the church and gave us some interesting feedback about it. It does need some conservation work but at least, for the time being, its condition is stable.

The milk churn was removed because it was very severely vandalized. We don't think there was much cash in it at the time. Currently we are relying on the old wall safe, which is emptied daily.

The gilding on the Memorial in the side chapel has been redone.

The pigeons have yet again been ousted from inside the Spire and their associated mess cleaned up.

We will need to look into outside help for any future issues like this as, age notwithstanding, there are health and Safety issues to be considered when clambering up to the Hollis.

#### **Parish Rooms**

Refurbishment is underway with some interior painting, new curtains and toilets. Flooring for the main room is being ordered and the painting etc of the toilets will be undertaken soon. We would like to extend thanks again to the huge amount of work undertaken by Pat and Les Angel.

#### **Church Property and Ornaments:**

This report should be read in conjunction with the Fabric Report.

The church building and the Parish Rooms (which are co-owned with the Oxford Diocese) continue to be the principal property assets of St Mary's Church Bloxham. Their value is recorded in the PCC accounts.

The Church's property, contents and ornaments continue to be insured with Ecclesiastical Insurance and are maintained with appropriate care and attention. We are expecting an Archdeacon's inspection during 2019. All plate, artefacts and memorials have been re-photographed. Everything has been recorded in the Terrier and Inventory.

We finally received a faculty regarding the redundant pews but it wasn't without cost to us.

However the sound sections of said pews have been put to good use and thanks go to John Hirons and Pete Booth for their creative carpentry in recycling them.

Thanks are extended for the many cleaners ably guided and lead by Sarah Carter for the maintenance of the interior of the church and its ornaments. Also thanks are due to John Marshall who, in addition to all his other supporting church roles, trims and checks all the candles on a weekly basis.

**Liz Farmer**

## Deanery Synod

### June 2018 – St Mary's Adderbury.

This was the first meeting with the Revd Philip Cochrane as Area Dean and in his welcome he said his aim was to generate enthusiasm and to have fun.

The meeting started with a presentation by Jonathan Farnhill (Diocesan Generous giving Advisor) on "An introduction to the Parish Giving Scheme". In his introduction he said that the Parish Giving Scheme had elicited greater generosity among the churches that had used it. Great losses in the collections had been sustained by the church as people – especially the young do not carry cash. The packs were introduced, and advice on how to introduce this scheme to our parishioners. The benefits of the scheme – no charge to the Parish, saved time with Gift Aid, flexibility and security, less handling of cash. Coming into 2018 contactless donations might also be available.

The rest of the meeting turned to business – Finance, Parish share – most payments on track to meet the 50% target by the end of June, Deanery mission and outreach grants, and forthcoming events.

Diocesan Synod will take office for 2018 -2021 on August 1st.

The meeting finished with worship.

### September 2018 – St Mary's Bloxham

The meeting started with a Presentation from Fiona Craig – Acting Diocesan Director of Education Fiona shared with the synod her perspective on the current opportunities and issues for the church in relation to the schools in Oxford Diocese. Examples were given of many ways in which churches could help and support their local church and community schools.

Well-being of staff, finances, and the idea of prayer spaces in schools were some of the issues discussed.

### Diocesan Synod Elections.

The Revd Sarah Sharp, the Revd Colin Smith and the Revd Canon Jeff West had been elected to the House of clergy. Lynne Philpot and Lindsay Mills were newly elected members of the House of Laity. Business – Finance, Parish share, Deanery mission and Pastoral grants were all discussed.

### Deanery Plan

The area Dean explained that the existing plan needed to be revised and updated due to significant context changes over the last five years in education, parish ministry, clergy mix and deployment, the changing role of the laity, huge growth in housing and communities and the initiatives of the new Bishop.

The Deanery needs to work together doing research and sharing skills – proposing that the Deanery would be split into three geographical clusters, with results being fed back to the Standing committee via a smaller steering group. This could take up to 18 months.

Events and notices, and closing prayer.

### December 2018 - St Hughes Banbury.

Welcome by the Revd Anita Smith – Advent is a time to look to the future with hope.

Finance, Parish share update that at the end of November the target for the full share payment had been met and the 3% rebate achieved.

Approval of 2019 Parish Share allocation to benefices.

The allocation proposed by the standing committee was circulated to all Synod members – comments and question were invited.

This was then proposed and approved.

Deanery Mission and Pastoral grants - £1312 still available for future projects.

Deanery Plan update - the 3 clusters are :

North – Shires Edge, Ironstone and Wykeham,

Banbury – five parishes

South – Bloxham, Bodicote, Adderbury and Deddington.

Initial meeting to be held in January – feedback to Standing committee February 25th.

Events and Training.

Towards a Common Vision – Bishop Colin

Bishop Colin started off by saying that Deddington Deanery encapsulated many of the Features and challenges of Oxfordshire life – highlighting the many things we enjoy and also the what it suffers. Church members need to respond becoming more contemplative, compassionate and courageous – courage to step out in faith was needed.

Bishop Colin ended by encouraging everyone that these were exiting times. Deaneries and parishes would not be told what to do but were not alone and the future could be very interesting.

Bishop Colin led the closing worship.

After the December meeting we were informed that Philip Cochrane would be leaving St Mary's in Banbury to take up a new post in Vancouver, Canada. The new Area Dean is Revd Sarah Sharp of St John The Baptist, Bodicote.

Minutes of the meeting are available to read.

**Becky Horton**

### **Electoral Roll**

The Electoral Roll stands at 95. The Roll was completely revised this year.

**Jocelyn Merris & Jan Ogilvy**

### **Foundation Governors**

The number on the school role is currently 426.

Numbers in Foundation Stage were low in the last academic year due to a drop in the birth rate in 2013. These children are now in Year 1. This affects the school funding. However work by the Marketing and Communication Group and very successful Open Days have resulted in Foundation stage opening in September 2018 with 60 children. All other year groups are at or over capacity. The Financial situation continues to be challenging. Finances were managed in line with the budget despite the challenges of storm damage to a roof and the reduced numbers in Foundation Stage.

Due to budgetary constraints the staffing had to be reconciled with available finances. One new teacher was appointed to replace two experienced teachers who left in July. The Deputy Head Teacher is now teaching a class. One of the TAs is on SCITT (School Centred Initial Teacher Training) programme.

A Premises Committee has been formed to look after the strategic concerns of school grounds and buildings. The role of the Health and Safety governor will be incorporated into this committee. The standards of teaching and learning are high and there is continual effort to improve further. The Standards Committee rigorously monitor and question the interventions applied to continually raise standards. The current Year 6 are a large cohort with a high proportion of pupil with SEN. To address this children are split into smaller groups for some teaching. Although there is a constant effort to improve, there is no “teaching to the test”. The aim of the school is to give a well-rounded education producing confident students with a love of learning.

There is, unusually for a primary school, a specialist music teacher. Every child has the opportunity to learn an instrument. Concerts of a very high standard are performed with great confidence and obvious enjoyment by the children.

There are also specialist sports teachers and the children take part in many inter-school sports events.

Work to improve attendance has resulted in a leaflet sent to parents which has improved the attendance over the last academic year. Some classes have achieved 99% or 100% attendance over a week.

Governor Awards were made at the end of the academic year to celebrate the particular achievements which were neither academic nor sporting of one child in each class. This initiative has been increased to three a year, so that the work of more children can be recognised and celebrated.

A great deal of work was done to ensure that the school met the requirements of GDPR in full. Local clergy, Dale Gingrich, Mike Tydeman and Duncan Weaver visit school to lead Collective Worship.

The whole school celebrated Harvest Festival in a packed church.

Children from the school laid a wreath at the war memorial on Remembrance Day.

The school held its traditional Act of Remembrance in the playground.

PFSU and Foundation stage held their Nativity play in the school hall. This was, as always a delightful event.

Years 1, 2, and 3 and then Years 4, 5 and 6, held both nativity plays in a full church. This original, modern interpretation of the Christmas story, written by two members of staff, was both entertaining and thought provoking.

The whole school held a traditional carol service in church.

The school continues to aim for excellence and "To Inspire Young Minds".

**Diana Thompson, Claire Swan**

### **Bloxham Church Choir**

The choir has been well supported this year and we have continued to tackle a broad range of music from the 16th century to the present day, including works by Orlando Gibbons, S.S. Wesley, John Stainer, Ivor Novello, & Malcolm Archer. The regular pattern is for the choir to sing for Parish Communion on three Sundays a month from September to July, and Choral Evensong on the fourth Sunday. The choir takes a well-earned holiday during August. As well as singing together, the choir usually go out for a meal together once a month after choir practice.

In addition to the regular Sunday morning Parish Communion services, we have also sung a range of special services:

Good Friday Service 2018 (Fauré Requiem excerpts, with organ)

Choral Evensong most months (excluding August, December)

Weddings: Edd & Lily Carlton

Funerals: notably Tina Hirons

Remembrance Sunday (Centenary of the end of WWI)

Nine Lessons Carol Service

Christmas Eve Midnight Mass

Over this year the church choir typically has 12 singers, drawing from a pool of around 20 including those who like to join us for Choral Evensong. New members are always welcome! In the past year Richard Stephens has joined the choir, and Katy Richards has left. We also had an enquiry from someone who was interested in their child joining the choir.

Roger Stein continues to play a vital role in the choir administration: unlocking the church and setting up for rehearsals, proposing a schedule of anthems for the choir, keeping the church office informed of the anthem details for the weekly sheet and arranging organists. I usually lead rehearsals on Thursday evenings and conduct the choir for the majority of services; Roger conducts for services when I am not available. I am very grateful also to Graham Osgood who plays the organ or piano most weeks for our rehearsals and for both choir and music group morning services, and to Kieron Galliard, Terry MacNamara and Stephen Taylor who have played for various services during the past year.

**Rachel Slade**

**Choir members as at March 2019:**

S: Becky Horton, Liz Farmer, Lesley Mills, Marian Stein, Catherine Berry, Rachel Slade

A: Christine Lester, Bee Myson, Debbie Sellers, Caroline Naish, Laura Greenaway, Isabel Hands

T: Roger Stein, Richard Stephens

B: Gareth Williams, Andrew Whiffin, Alan Griffin, Michael Campling, Richard Murdin, Stephen Turner

**Music Group**

The music group continues to enjoy leading the worship for Café Church and we generally have between 6 and 10 people available for each service. As the Café Church develops we are experimenting with the use of the sound system and how and where we should position the group to lead the worship effectively. Once again, we enjoyed playing jointly with the music group from Bloxham Baptist Church, both at the Christingle Service and at the Service of Christian Unity in January and this year the addition of oboe, bass guitar and drums gave a very different sound to the music group. We were also delighted to be asked to play at the wedding of Anne-Sophie and Etienne in October and it was an honour to be able to contribute to their special day.

**Isabel Hands****Servers and Chalice Bearers**

Servers are lay assistants to a member of the clergy, mostly during a Christian Liturgy. Serving primarily takes place at the 8.00am and 9.30am communion services on Sundays. A server may also assist at family services, especially if there is a baptism. At other times of the year servers assist with additional services during Holy Week, Easter and over the Christmas period. It is an essential role in the service of God and His church and we are grateful for your dedication to this ministry.

Servers are:

John Hirons, John Marshall, Roger Jones, Jon Carlton, David Green, Jan Price, Ro Watts and Mervyn Jones.

Chalice Bearers play a vital role in assisting the clergy in the celebration of the Eucharist by serving the chalice to those taking communion. This is an important ministry and we are grateful for your calm and gentle presence.

Chalice bearers are:

John Hirons, Roger Jones, John Marshall, Judy Marshall, Jon Carlton, Susan Hinde, Barbara Walklate, Pat Smith, Lindsay Mills and Ro Watts. Sue Sabbagh and Joan Weaver will join this team in the very near future.

**Ro Watts****After School Church Club**

In the last school year we had 15 children with an age range of 6 – 11. Numbers dropped off slightly during the Summer Term.

The children really enjoyed the story of Daniel in the lions' den and so we shared it with the rest of the school in an assembly.

Two of the Year 6 children left to go to the Warriner and were presented with books at the Leavers' Service in July. One of them had been attending Church Club since he was in Year 1.

We were very sorry that Roger Jones felt unable to continue with Church Club after the summer. He had been with us for 10 years. The children missed him.

Since September we have had a smaller group of 8 children all from Years 2 and 3. We are, as always, in competition with other after school clubs and activities. This lively and enthusiastic group of children have found the Old Testament stories of Abraham, Joseph and Moses exciting. Their current favourite is Joseph's coat of many colours. As Lent begins we will be having the stories that

lead up to Easter. We will, as has become traditional, end this term with the children telling the Easter story using a set of 12 plastic eggs each containing an item representing the story from Palm Sunday to the empty tomb.

We are, as always, very grateful to Mr Ingall and the staff of the Primary School who always make us welcome.

**Diana Thompson & Liz Gordon**

### **Boys' Brigade**

Bloxham Boys' Brigade – Faith in Young People

Annual Review 2018

Membership as at 31 December:	Juniors (7-11)	23
	Company (11-14)	9
	Seniors (14-18)	6
	Officers	9
	Adult helpers	8
	Total	55

### **Competitions**

During the last session teams from Bloxham BB entered a variety of local, national and international competitions including quizzes and 5-a-side football. Bloxham teams won the County 5-a-side football competitions for the Juniors age groups. Our Juniors also won the County Figure Marching trophy.

### **Community**

We again supported Bloxham Family Day offering Crazy Golf for families and Pebble painting for younger people. Through sponsorship the boys raised funds for Dogs for Good. During the past 12 months 3 young people have each gained 50 hours of community service by helping with Bloxham BB. Our Juniors have held joint meetings with both 1st Bloxham Girls' Brigade and 2nd Bloxham Brownies in the year as we develop a network of youth groups in the village.

### **Camping**

In June, 12 members from our Company and Senior sections together with several leaders and helpers enjoyed a very successful weekend camp at Hook Norton Primary School. The Juniors joined the camp on the Sunday for a Church Parade at St Peter's Church followed by a sports day.

### **Awards**

Over 30 boys received awards for service and achievement at our 10th annual awards evening held in May 2018. As our work with older lads continues to expand we are now developing a pathway so that some of our members might achieve the Queens Badge, the highest award available to members of the BB.

### **Church**

In addition our weekly devotions Bloxham BB participated in several special Church parade services which were held at St Mary's Church, Bloxham Baptist Church and St Peter's Church, Hook Norton.

### **Leadership**

In 2018 we welcomed Melville George and William Frazer as new trainee leaders and Candice Hinds-George as a new helper. Also Michael Rafferty and Steve Pargeter completed their officer training in the year. We are always looking to strengthen our leadership team so please kindly consider whether you can help the BB. In particular there is a demand from parents for us to offer an Anchors Section for boys aged 5-7. Our Anchor section is currently in abeyance due to a shortage of leaders and when it operated in the past we had up to 24 members on the roll.

## Activities

Weekly activities in 2018 have included pantomime, crazy golf, cookery, crafts, sports, parties, programming, water games and touch rugby. We are always looking for new, challenging and interesting activities for our members.

**Nick Westbury**

## Bumps and Babies

We have had a good year with new babies dipping in and out! A group of new Mums, who are also new to the village, are grateful that we are there for them, but they tend not to come every week. When they do come, there are almost 2 groups – tiny babies and older children whose Mums are reluctant to leave the comfort of Bumps and Babies having been with us for 18 months or more. Sometimes this is difficult, but we have now developed a strategy for coping with it. Although Tea and Toast was set up partly for parents to ‘graduate’ to another church group, on the whole this hasn’t happened. However, we mustn’t lose contact with these families to whom we have given so much support over the years. We still keep in touch with everyone who has ever come through a Gmail group and inform everyone of church events, services etc. We try and open longer than school terms so that there is somewhere to go when everywhere else is closed for the holidays. Last summer, we had a wonderful time having a picnic in the vicarage garden (thanks to Dale and Anne-Marie) visiting the Warriner school farm (thanks to Isabel Hands) and a service in church, of which I wish there were more. But this is not the same as ongoing regular face to face relationships with the larger group. We are waiting eagerly for Messy Church, so that we can encourage families make this transition and be helped to move forward in their journey of faith.

There is now a lot of provision for the under 4s in the village and leaders of the various groups meet regularly. A similar pattern emerges about families not being there every week and dipping in and out – a social trend perhaps!

The ambience at Bumps and Babies is a pleasing one – the real coffee, usually home-made cakes and helpers who care about them – and is recommended around by those who come. Our team of helpers is wonderful – several people have had to drop out for various reasons, but there have always been others who have been pleased to have been asked. Thank you to every one of the 13 who make this possible. Thank you especially to Lorna Wills who was there from the beginning – even when B & B was in Milcombe – who has now had to give up. Welcome to Margaret Craggs, Agata Belcher and Sue Perkins-Ball who have joined the teams this year to enable us to continue to have 3 helpers on duty each week.

This year, most helpers have taken the opportunity of doing a Safeguarding course, either online or at a Deanery training session or both.

I would like to thank everyone who is a regular helper, a cake provider, and those who pray for us. Without you all this couldn’t happen. It all adds up to this ministry being much appreciated, and sometimes a lifeline for a lonely Mum. This is all part of the work of God’s Kingdom in Bloxham.

**Olwen Smith**

## Bells

We are very short of ringers. Misha has left to go and do his “A” levels in Somerset, so we are down to seven now. Recently Oleg broke a rib, so he has been absent.

Fortunately (for us) Adderbury has been clad in scaffolding for several months, and their tower captain and another of their ringers have been ringing at Bloxham on Sundays, so we have had some good ringing. I am told they are going to be ringing at Adderbury again for Easter so we are going to be short again.



I put a ringing advertisement into the Bloxham Broadsheet for February, but have not had a single enquiry. However, the assistant editor, Sue Law, contacted me in January, and asked if she could learn “ahead of the rush!”

She has made amazing progress. I usually tell people it takes three months to learn to handle a bell safely on their own, and she has done it in two. In addition she has written an article on bellringing in the March edition of the Broadsheet, but I have still had no enquiries.

*We need some more bellringers!*

**Alan Griffin**

### **Building Our Future**



The PCC during the year reaffirmed its commitment to implementing the “Building our Future” project. This is the project to redevelop the interior of the church building, to make it more welcoming, more practical (both for church and community use), and even more beautiful. The aim is for our church building to play its part in the reinvigoration of worship and community engagement, supporting the growth and sustainability of the church’s mission to reflect, demonstrate and share the love of God.

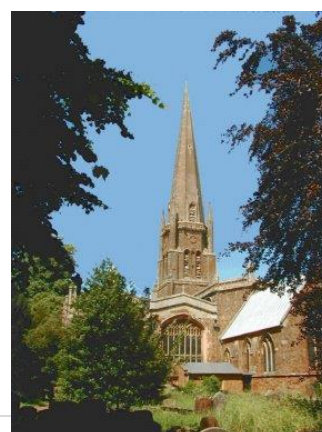
The proposals - which are subject to Diocesan approval - include the installation of kitchen and toilet facilities; the laying of a new stone floor to replace the existing decaying tiled floor; replacing most pews with more flexible and more comfortable seating that facilitates flexible spaces for worship and other activities; the opening up of the West Door as a main entrance to the building,

with a raised bell-ringing chamber; improved disabled access; enhanced audio-visual facilities; new heating and lighting; and better meeting and storage facilities.

As parishioners will be aware, a significant first implementation step has already been taken with the installation of the new sound system. We have a full design scheme in place from our architects, and a number of work-streams have been started in recent months under the aegis of the PCC. We are in communication with the Diocesan Advisory Committee (the ecclesiastical planning authority) and a site visit is planned for early April. We have engaged historic buildings consultants to help us finalise the key Statements that are needed to support our church planning applications. We have started to consult afresh with key local stakeholders on the proposals, including for example the headteachers of the schools in the village. Over the next few months we envisage a structured consultation process taking place with groups and organisations who use, or could use, the building and we have secured experienced support to lead this process. We have started to explore potential for Bloxham Baptists to make use of the new facilities. The PCC has approved governance arrangements for the project and a commitment has been made to engage professional project management and fund-raising skills.

There is a real opportunity to build on the range and richness of current church activities and establish the building as a true community hub, against a background of Bloxham’s population in 2030 projected to be 70% higher than it was in 1991 (it is in fact already most of the way there!). The church building is currently greatly hampered in responding to the needs of the rapidly growing village by not being designed with such a purpose in mind.

The PCC are in a position of trust with regards to the church building, deeply conscious of its beauty, architectural distinction and significance



for people in the village, whether church-goers or not. St Mary's is described in Pevsner's Buildings of England as "one of the grandest churches in the country" and it is an aim of the project to further realise the glorious interior space and light. We have commissioned from our architects a 3D video "walkthrough" of the design which we believe helps to convey this, as well as demonstrating in a very tangible way the various elements of the proposed interior changes noted above. This is available to view on the St Mary's website at [www.stmarysbloxham.org.uk](http://www.stmarysbloxham.org.uk) at the "Building our Future" tab, and may be subject to further changes. We are inviting the congregation to view the video and will be further explaining and discussing the changes in church over coming weeks – we want to be able to show that our plans have been properly informed by as many views as possible. We have also written an article in the Bloxham Broadsheet and are asking anyone with an interest in our church and our plans to feedback any thoughts or comments on the proposals to Jon Carlton ([jonmgcarlton@aol.com](mailto:jonmgcarlton@aol.com)) or Ian Myson ([ian\\_myson@hotmail.com](mailto:ian_myson@hotmail.com)) who are supporting the day-to-day work of progressing this important project.

**Jon Carlton**

### **Church Flowers**

Thank you to all the team of ladies who support the church by keeping the flowers beautiful throughout the year.

This year we had 8 weddings, mostly done by us! Quite a lot of work, very busy! There were also quite a few funerals plus Easter, Harvest, and Christmas displays.

We would be delighted if more people male or female would join us, we are a friendly lot, having a chatty time at festivals, and a lovely quiet peaceful time when alone.

*I'm still hoping for someone to offer to take over the running of this group, as I intend to stop next year.*

**Marian Stein**

### **Friends of St Mary's, Bloxham**

The Friends' draft accounts (to be approved at the 2019 Friends' AGM on 16 April) show net income for the year ended 31 December 2018 was £8,526 (2017: £12,137). 2018 was a year without the biennial Christmas Tree Festival, which is now established as our main fund-raising event. The 200 Club remains a mainstay of our ongoing fund-raising, generating net income (after prizes) of £6,610 in the year. Year-end reserves were £22,201 (2017: £48,895). £35,220 of grants were made to the PCC during 2018, chiefly in relation to the new sound system, which the Friends committed to funding in full. A final payment of £6,242 connected with the sound system is due to be made in May 2019. An annual contribution of £2,500 continues to be made to the PCC for buildings insurance and maintenance.

Activities during 2018 included a talk/tour of the church, an excellent and engaging choral concert given by Bradford Cathedral Choir, our Christmas Quiz, and supporting the Bloxham Festival of Faith and Literature in terms of church stewarding and refreshments.

The Friends have now raised over a quarter of a million pounds gross since our inception in 2002, in order (in the words of our constitution) "to beautify, improve and assist in the maintenance of the fabric of St Mary's Church and to preserve and protect it as a place of Christian worship".

The Friends remain committed to supporting the interior redevelopment of the church building (the "Building our Future" project) to make it more practical, welcoming and even more beautiful. We are pleased to have been able to fund the much-needed new sound system as a first phase of the project, certain early stage professional fees, as well as the impressive video of the overall design scheme, which is an important aid to communication and consultation. We look forward to assisting the PCC as required in funding further elements of the redevelopment project, accepting that the scale of the project means that the Friends will not be a main source of funds.

We are pleased that the new church website incorporates pages dedicated to the Friends. These will be a valuable channel for communication and awareness.

Planning is underway for the 2019 Bloxham Christmas Tree Festival (the fourth) which will take place Friday 6th to Sunday 8th December. It is intended that this year the Festival will incorporate as additional elements a (no charge) reception/private viewing for Friends' and 200 Club members on the Friday evening, and a (ticketed) Christmas-themed musical concert on the Saturday evening. The Christmas Tree Festival is not only an important fund-raiser but has also become a significant community event, bringing together village organisations and businesses as tree sponsors and attracting many who would not normally come to the church building. We will be looking to improve on the approx. 1,200 visitors the event attracted in 2017. A committed team is in place to deliver the event.

I'd like to thank the members of our current Committee, all the Friends' members and members of the 200 Club, and other supporters who continue to make the Friends a successful and happy venture.

**Ian Myson, Chairman – Friends of St Mary's, Bloxham**

### **Bloxham Mothers' Union**

Our programme has been both varied and very interesting. We had a fascinating insight into the experience of a young South Asian woman moving to Banbury aged 6. Assia explained the many ways the Sunrise project, with which she works, supports vulnerable people, enabling them to become actively engaged in society without being alienated from their home communities. This talk has been followed up with a couple of visits to the project.

A very dynamic police chaplain, spoke of her role supporting police officers not only in their often challenging roles, but also helping them balance that with home life. Her very dynamic personality oozed through her presentation and it was easy to see how she was able to work effectively in that setting. As with Assia, her faith and sense of purpose were tangible. Two faiths, two very different personalities, but both committed to serving and sacrifice.

Alison Bennett, our Diocesan President, lead an evening meeting exploring different ways of sharing faith in our communities. We were joined that evening by Christians from other denominations. The concept was both interesting and challenging but requires a wider approach than can currently be mustered locally.

We held two meetings in Godswell, the first a coffee morning to raise money for AFIA, Away From It All holidays. At the second, Eleanor Cozens, who had been a member of St Mary's congregation, gave a presentation on her perspective of International Development, the area of her work.

Sally Richardson returned in November to further develop our exploration of spirituality as we age, an all too important area often perceived to be neglected in churches today. This had been preceded in October with some reflection on harvest in our own lives.

The summer saw a celebration of the 130th Anniversary of Mothers Union in Oxford Diocese, with a service in Dorchester Abbey. A beautiful summer's day and the Abbey filled with members and a splendid array of banners. The Bloxham Fun Day in June provided another opportunity to wave the MU flag. This year we hope to share in that again but we are looking for a new activity to draw people to the stall.

We have had no new enrolments but are regularly joined by a Diocesan member from Deddington and a previous member of St Marys, Banbury, who lives in Bloxham.

The Branch has continued to support the provision of cards to Bullingdon Prison for Mothering Sunday and Christmas, toiletries for the Ronald MacDonald House at the John Radcliffe and the food bank for Banbury Young Homelessness Project. Closer to home we have continued to send cards marking baptism anniversaries in the Benefice. Mothers Union supported two further Parenting Sessions which were enthusiastically received and plans are now in hand for another in May. Whilst not involve many members in the practicalities we can all be involved in praying for those who might

come and all that might develop from the event. We have also been able to support a young carer from Bloxham through an AFIA holiday.

Mothers Union worldwide is going through much change with a new constitution bringing it in step with the current requirements for governance etc. Additionally planning for the future of the organisation worldwide is taking place and we are all encouraged to be part of this through MULOA, Mothers Union, listen, observe, act which challenges us all to participate in this terrific worldwide movement, in partnership with God and our communities.

Our branch has to manage local changes, Joan is standing down from the committee. Jan and Julia both said that 2018 would be their last year as Treasurer and Secretary respectively. Many thanks to them all for their loyal service.

Alison Smith has kindly offered to take up the mantle of Treasurer. As yet no one has volunteered to be Secretary, without someone in that position we will need to be creative, perhaps sharing some of the Secretary's responsibilities around. We welcome Michael Haynes and Ray Everitt to the committee

Mothers Union aims to demonstrate faith in action reaching into communities and seeking to bring transformation, worldwide and locally. In 2019 together we can care for and support one another and bring change to the lives of our neighbours, bringing hope, prayerfully and with practical support. generating new ideas, listening, observing and acting in step with God.

**Pat Smith**

### **Safeguarding**

“Safeguarding is at the heart of our Christian faith. It means the action the church takes to promote a safer culture in all our churches. In order to do this we need to do a lot of hard work.”

Justin Welby, Archbishop of Canterbury in a frontispiece message to the parishes in the Parish Safeguarding Handbook.2018

Firstly I would like to thank all those of you who responded positively to my request last year to look kindly on the Safeguarding forms many of you would have to complete. In addition over a dozen people have attended face to face training as well as completing online training at basic CO and foundation level C1 and this is an excellent and encouraging step forward. Please do let me know if you complete any training as you will be issued with a certificate and email and I can amend the parish records we are required to keep. The on- line training is for any member of the congregation, not only PCC members, church officers or activity coordinators and volunteers. It will help us all to improve our understanding of abuse and help to build a culture of informed vigilance within our church. No church, parish or benefice is immune from this problem unfortunately.

The training can be taken online at : <https://safeguardingtraining.cofeportal.org/login/index.php>

Do contact me or any church officer if you have any difficulty and need help.

The new Parish Safeguarding Handbook was published by the House of Bishops last October and has a number of changes that we are gradually implementing; the training is a key aspect of this. The PCC has briefly looked at the question of Social Media as an area to be addressed and this is ongoing, as will be the annual review of the Safeguarding policy, Pastoral Encounters and PCC responsibilities for Safeguarding in respect of Safer Recruitment, insurance and risk assessment for activities as well as the question of a Domestic abuse Statement/Policy.

Diana Thompson is our Verifier if anyone is required to complete a DBS form with our provider, Church of England selected, Access Personal Checking Services Ltd ( APCS ). Not all volunteers are required to have a DBS check but some of our volunteers are due for renewal this year and will be contacted in the near future as this process is now normally carried out online.

There is a new Diocesan Safeguarding Advisor, Stuart Nimmo. He is joined by a Caseworker Officer, Sophie Harney and Training Officer Rebecca Norris –Bulpitt.

**Lindsay Mills, Benefice Safeguarding Officer**

## **St Mary's Parish Rooms**

Since last year a new Committee has been formed made up of the Vicar, Liz Farmer, Becky Horton and Jan Ogilvy. I have now stepped down from the formal committee, but I will continue to administer the accounts. The donations figure of £3,069.80 comes in the main from the former Lunch Club funds given as a contribution to the cost of new flooring. It is hoped that this work will be carried out later in the spring at a total cost of approximately £5,000.00. The figure shown in Minor Works is mainly the cost of the refitting of the toilets last August. The surplus in 2018 was £727.00 and the opening bank balance for 2019 was £6,153.00. As the cost of the flooring will seriously deplete this, the hire fees have been increased. There had been no increase for several years, but the charges will now be reviewed annually.

**Pat Angel**

## **Soup Saturday**

Soup Saturday is a church-sponsored social event held in the Bloxham Parish Rooms on the first Saturday of each month from September until May, so long as there are no other events taking place the same weekend, such as the biennial Christmas Tree Festival. Or, if there is heavy snow as in early March 2018! There is a regular attendance of between thirty-five and forty-five people who enjoy the lively occasion as well as the wide variety of homemade soups and desserts followed by tea or coffee - all for £3.

Each month, after expenses, there is a small surplus of funds generated. This builds up over the year and is donated to local, or church sponsored charities. In May last year the sum of £54 was given to Christian Aid as part of the Bloxham house to house collection for Christian Aid week. In June 2018, £150 was donated to the Oxfordshire branch of the mental health charity, Mind, £150 to the Anthony Nolan Appeal, and in November, the annual contribution of £60 to the Parish Rooms Committee towards the cost of heating and lighting.

In February this year, £300 was donated to the Katharine House Hospice in response to their 'Urgent Bed Appeal' to help towards the replacement of old beds and mattresses in the Inpatient Unit. New specialist equipment will ensure that local people facing life-limiting illness can continue to receive excellent standards of care.

Sincere thanks to the happy band of volunteer helpers including Morag Mallarky, Catherine Berry, Susan Jones, Elizabeth Jones, Glynnis Eastwood, Grace Guo, Jan Ogilvy and John Marshall. Also, to everyone who supports Soup Saturday and makes it such an enjoyable occasion.

**Judy Marshall**

## **St Marys Thursday Club**

St Marys Thursday club currently has nine members and we have two vacancies.

We continue to offer a range of activities such as bingo, board games, craft activities, flower arranging and Oxford Museum Services come to us every few months and bring articles from days gone by for reminiscence. We have also enjoyed musical entertainment from different groups as we are able to join in for a good sing song.

Our volunteers come on a rota basis either in the morning or afternoon and three new ladies joined us last year to help out.

Transport is going well and we have committee meetings every three months so that we can discuss matters regarding the club.

We continue to celebrate our members' birthdays with a cake and a present and last year one of our ladies reached the grand age of 90 and we gave her a celebration that meant such a lot to her.

We continue to fundraise as much as we can.

**Lynn Johnson- Co-ordinator**

## **Tea and Toast**

Tea and Toast continues to draw new faces as well as having a core group of regulars from a wide age range. The atmosphere is welcoming and the interaction between customers is encouraging. There have been some changes in helpers, one moved away, others had to stand down temporarily but are soon to return and sadly Tina died. Thankfully others have come on board and we are blessed by the variety of skills they all bring. The team has been able to swop as and when needed and we have benefitted from this by getting to know one another better. We are also immensely grateful to Richard and David who come along, whether pressed or volunteering, to help with setting up and putting away. Thanks to them all for the valuable service the team provides. We trust that they all continue to enjoy what they do.

Tea and Toast continues to be a service and not a money maker but there is no doubt that it is a valuable part of St Mary's mission and ministry to the community. As such the need to pray for the venture remains and we continue to be very thankful for that aspect of support.

**Jan Ogilvy & Pat Smith**

# **St Mary's Church Bloxham**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31st December 2018**

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Annual Report of the Parochial Church Council

Independent Examiners Report

Statement of Financial Activities

Balance Sheet

Notes to the financial statements

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2018

### Statement of financial activities

2017 £		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2018 £
<b>Incoming resources</b>						
<b>Incoming resources from generated funds</b>						
60,222	Voluntary income	3	81,985	-	150,904	232,889
12,519	Activities for generating funds	3	12,484	7,088	-	19,572
103	Investment income	3	29	423	-	452
6,241	Other incoming resources	3	-	230	3,976	4,206
<u>79,084</u>	<b>Total incoming resources</b>		<u>94,498</u>	<u>7,741</u>	<u>154,880</u>	<u>257,119</u>
<b>Resources expended</b>						
<b>Cost of generating funds</b>						
-	Cost of generating voluntary income	4	-	-	-	-
2,895	Fundraising costs	4	-	6,361	-	6,361
	Investment management costs	4	-	-	-	-
67,029	<b>Church activities</b>	4	64,319	300	4,777	69,396
1,810	<b>Governance costs</b>	5	2,725	-	-	2,725
4,258	<b>Charitable donations</b>	8	1,359	-	-	1,359
14,367	<b>Other resources expended</b>	7	1,255	-	25,016	26,271
<u>90,359</u>	<b>Total resources expended</b>		<u>69,658</u>	<u>6,661</u>	<u>29,793</u>	<u>106,112</u>
(11,275)	<b>Net incoming/(outgoing) resources before transfers</b>		24,839	1,080	125,088	151,007
-	<b>Gross transfers between funds</b>		-	-	-	-
(11,275)	<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		24,839	1,080	125,088	151,007
0	<b>Other recognised gains/(losses)</b>					
0	Gains/(losses) on revaluation of fixed assets for the church's own use		-	-	-	-
0	Gains/(losses) on investment assets	11	0	0		
<u>(11,275)</u>	<b>Net movement in funds</b>		<u>24,839</u>	<u>1,080</u>	<u>125,088</u>	<u>151,007</u>
244,332	<b>Total funds brought forward</b>		211,330	12,104	9,623	233,058
<u>233,057</u>	<b>Total funds carried forward</b>		<u>236,170</u>	<u>13,184</u>	<u>134,711</u>	<u>384,065</u>



# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2018

### Balance sheet as at 31 December 2018

2017 £		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2018 £
<b>Fixed assets</b>						
-	Tangible assets	9			-	-
170,071	Investments	11	167,778	2,293		170,071
170,071	<b>Total fixed assets</b>		167,778	2,293	-	170,071
<b>Current assets</b>						
245	Stock	12	245	-	-	245
9,889	Debtors	13	11,580	-	-	11,580
69,548	Cash in hand and at bank	18	63,725	10,891	134,712	209,328
79,682	<b>Total current assets</b>		75,550	10,891	134,712	221,153
<b>Creditors: amounts falling due within one year</b>						
(16,692)		14	(7,158)	0	0	(7,158)
62,990	<b>Net current assets</b>		68,392	10,891	134,712	213,995
233,060	<b>Net assets</b>		236,170	13,184	134,711	384,065
<b>Funds of the church</b>						
<b>Unrestricted funds</b>						
211,330	General fund	17	236,170	-	-	236,170
12,106	Designated fund	16	-	13,184	-	13,184
223,437			236,170	13,184	-	249,353
9,623	<b>Restricted funds</b>	15	-	-	134,711	134,711
233,060	<b>Total funds of the church</b>		236,170	13,184	134,711	384,065

**St Mary's Church Bloxham**  
**Financial statements for the year ended 31 December 2018**  
**Notes to the accounts**

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## **1 Basis of preparation**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 1993, applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" (revised 2005).

The accounts are drawn up under the historical cost convention as modified by the inclusion of investment assets at market value. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. These accounts do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

## **2 Accounting policies**

### **Funds**

Unrestricted funds are general funds available for the general objectives of the church.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds can only be used for the purposes for which they have been given, within the objectives of the church. The cost of raising and administering such funds is charged against those specific funds. The aim and use of each fund is explained later in the Notes.

### **Incoming resources**

All incoming resources are included in the SOFA when the church becomes legally entitled to the income and when the amount can be quantified with reasonable certainty.

Collections are recognised when received by or on behalf of the PCC. Planned giving is recognised only when received. Grants and legacies are recognised as soon as the PCC becomes aware of its legal entitlement and the amount due is quantifiable with reasonable certainty.

Income tax recoverable on gift aid donations is accounted for when the gift is received, not when the tax refund is received.

When incoming resources have related expenditure (as with fundraising income) the incoming resources and the related resources expended are accounted for gross in the SOFA.

Gifts in kind are accounted for at a reasonable estimate of their value to the church or the amount actually realised. Gifts in kind for use by the church are included in the SOFA as incoming resources when receivable.

Rental income from letting the Parish rooms is accounted for when it falls due.

Dividends and interest are accounted for when receivable and includes any recoverable tax.

Realised gains are accounted for on assets held for the church's own use and are taken into account at the time of sale.

### **Resources expended**

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for goods or services.

All costs have been directly attributed to the various categories within the SOFA.

Any general support costs have been allocated across activity cost categories on a basis consistent with the use of resources based on an allocation of actual costs.

As the PCC is not registered for VAT, all expenditure is shown inclusive of VAT.

Governance costs include the cost of the preparation of the annual accounts, the cost of PCC meetings and the legal cost of advice on governance or constitutional matters.

Grants and charitable giving are accounted for when paid over or when awarded, if the award creates a binding obligation on the PCC, provided that there are no conditions to be met relating to the grant which remain in the control of the church.

Parish Share is accounted for when paid except that any Parish Share unpaid at the end of the financial year is provided for in the accounts as a constructive obligation, although not a liability, and is included in the balance sheet as a liability.

### **Fixed assets**

All capital expenditure in excess of £200, for a single item or a group of similar items, is capitalised. Depreciation is provided on all tangible fixed assets in one of two ways, designed to write off the cost evenly over the life of the asset. For computer equipment and 'technology based' items - depreciation is over 3 years. For standard fittings and equipment - depreciation is over 5 years.

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2018

### Notes to the accounts

#### Investments

Investments are shown on 31 December at market value.

Both realised and unrealised gains are shown under 'other recognised gains/(losses)' section of the SOFA.

#### Stock

Stock is valued at the lower of cost or net realisable value.

2017		2018			
Total funds		Unrestricted	Designated	Restricted	Total funds
£		£	£	£	£
<b>3 Analysis of incoming resources</b>					
<b>Incoming resources from generated funds</b>					
<b>Voluntary income</b>					
Recurring income:					
32,714	Tax - efficient planned giving (excl. tax)	36,814	-	-	36,814
7,292	Collections of loose cash at services	6,802	-	-	6,802
694	Restricted funds donations (inc B&B)	-	-	224	224
	Other individual donations	-	-	-	-
11,100	Tax recovered	18,198	-	25,000	43,198
888	Church boxes	342	-	-	342
52,687		62,155	-	25,224	87,379
Non-recurring income:					
4,669	Grants and other giving	11,710	-	25,680	37,390
2,500	Legacies	2,652	-	-	2,652
	Benefice income	-	-	-	-
465	General donations	5,469	-	100,000	105,469
67,871		81,985	-	150,904	232,889
<b>Activities for generating funds</b>					
178	Craft Fayre/Bike Ride	263	-	-	263
3,878	Parish Rooms	-	7,088	-	7,088
7,593	Fees - weddings, funerals etc	9,019	-	-	9,019
	Parish magazine	-	-	-	-
	World Vision fundraising	-	-	-	-
	Courses	-	-	-	-
870	Others (Incl. Bumps&Babies)	3,202	-	-	3,202
12,519		12,484	7,088	-	19,572
<b>Investment income</b>					
-	Dividends	29	-	-	29
23	Bank interest	-	-	-	-
-		-	-	-	-
80	Bell fund	-	423	-	423
231		29	423	-	452
<b>Other incoming resources</b>					
	Bible readings	-	-	-	-
289	Soup Saturday + Social	-	230	-	230
5,952	Other general + lighting	-	-	3,976	3,976
7,314		-	230	3,976	4,206
<b>4 Analysis of resources expended</b>					
<b>Cost of generating funds</b>					
-		-	-	-	-
<b>Costs of generating voluntary income</b>					
-	Gift Aid envelopes	0	0	0	0
<b>Fundraising costs</b>					
0	Parish Rooms	-	6,361	-	6,361
	Parish magazine	-	-	-	-
		-	6,361	-	6,361

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2018

### Notes to the accounts

2017		2018		
Total funds		Unrestricted	Designated	Restricted
£		£	£	£
	<b>Church activities</b>			
45,000	Parish Share	45,000	-	-
5,374	Heating and lighting	4,570	-	-
991	Organ, choir, BYG Junior church	979	-	-
2,282	Repairs + churchyard	4,893	-	-
7,600	Insurance	7,767	-	-
-	Clergy expenses	-	-	-
-	Youth Worker	-	-	-
4,419	Boys Brigade	-	-	4,777
282	Church requisites	190	-	-
4,176	Others (Including Bumps&Babies)	920	300	-
<u>70,124</u>		<u>64,319</u>	<u>300</u>	<u>4,777</u>
				<u>69,396</u>

### 5 Church Management and Administration

196	Printing stationery and books	182	-	-	182
728	Gifts,hospitality + social	126	-	-	126
0	Courses	-	-	-	-
<u>886</u>	Miscellaneous (inc BT contract)	<u>2,418</u>	<u>-</u>	<u>-</u>	<u>2,418</u>
<u>1,810</u>		<u>2,725</u>	<u>-</u>	<u>-</u>	<u>2,725</u>

### 6 Trustee remuneration and expenses

No members of the PCC received any remuneration for their work on the PCC. The clergy,who is an ex officio member receives a stipend but is not remunerated for his service on the PCC.

### 7 Other payments

0	Spire costs	-	-	-	-
12,790	Fabric costs (inc BoF)	-	-	25,016	25,016
<u>1,577</u>	Others ( inc on behalf of Benefice)	<u>1,255</u>	<u>-</u>	<u>-</u>	<u>1,255</u>
<u>14,367</u>		<u>1,255</u>	<u>-</u>	<u>25,016</u>	<u>26,271</u>

### 8 Grants made

Grants were made to the following institutions:

960	CMS	960	-	-	960
0	Other monthly charities	-	-	-	-
0	World vision	-	-	-	-
<u>3,098</u>	Other giving	<u>399</u>	<u>-</u>	<u>-</u>	<u>399</u>
<u>4,058</u>		<u>1,359</u>	<u>-</u>	<u>-</u>	<u>1,359</u>

No grants were made to individuals.

### 9 Tangible fixed assets

Total		Freehold	Fixtures	Total
£		land & buildings	fittings & equipment	£
	<b>Cost or valuation</b>			
-	At 1 January 2018			-
-	Additions			-
-	Revaluations			-
-	Disposals			-
<u>-</u>	At 31 December 2018	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Depreciation</b>			
-	At 1 January 2018			-
-	Charge for year			-
-	Disposals			-
<u>-</u>	At 31 December 2018	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net book value</b>			
-	At 1 January 2018			-
<u>-</u>	At 31 December 2018	<u>-</u>	<u>-</u>	<u>-</u>

### 10 Related parties

The Friends of St Mary's raises funds for the beautification, preservation and restoration of the church. The organisation is a registered charity not under the control of the PCC.

Grants received by the PCC, from 'The Friends', during the course of the year amounted to £35,220.

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2018

### Notes to the accounts

#### 11 Investment assets

<b>Fixed asset investments</b>	£
Carrying (market) value on 31 December 2018	167,778
Add additions at cost/value	
Less disposals at carrying value	
Net gain/(loss) on revaluation	-
	<u>167,778</u>

#### Analysis of investments

	Market value at 31 December 2017	Market value at 31 December 2018	
	£	£	£
64.53% equity share in the Parish Rooms	167,778	167,778	-
The Bradshaw Trusts	-	-	-
The Bellringers Fund	1,935	1,935	-
Investments listed on London Stock Exchange -Lloyds TSB	143	358	0
<b>Material investment holdings</b>	<u>169,856</u>	<u>170,071</u>	<u>0</u>

#### 12 Stocks

	<b>2017</b>	<b>2018</b>
Guide books for St Mary's Church	245	245
	<u>245</u>	<u>245</u>

#### 13 Debtors and prepayments

	<b>Amounts falling due within one year</b>	
	<b>2017</b>	<b>2018</b>
	£	£
Outstanding bankings (unrestricted account)	3,189	4,880
Outstanding bankings (Parish Rooms account)		
Accrued income - tax refund due	6,700	6,700
Benefice Fees		
Benefice reimbursement		
	<u>9,889</u>	<u>11,580</u>

No amounts were due in more than one year.

#### 14 Creditors and accruals

	<b>Amounts falling due within one year</b>	
	<b>2017</b>	<b>2018</b>
	£	£
Cheques not yet cashed (unrestricted account)	16,695	7,158
Cheques not yet cashed (Benefice administration)		
Cheques not yet cashed (Parish Rooms)	-	-
Cheques not yet cashed (Boys Brigade)	-	-
Boys Brigade from Soup Sat (Des)	-	-
World Vision accrual	-	-
	<u>16,695</u>	<u>7,158</u>

#### 15 Restricted funds

##### Restricted funds

	<b>Fund balances brought forward</b>	<b>Incoming resources</b>	<b>Resources expended / transferred</b>	<b>Gains and losses</b>	<b>Fund balances carried forward</b>
	£	£	£	£	£
Ministry fund	4,492	194		-	4,686
BOF	-	125,000	(4,792)	-	120,208
Spire	-	-	-	-	-
Fabric	(9,131)	25,680	(20,224)	-	3,675
Facilities (The John Manning Donation)	6,535	-	-	-	6,535.00
Churchyard	500	-	-	-	500.00
Flowers	849	30	-	-	879.00
World Vision (net of accruals)	-	-	-	-	-
Boys Brigade	3,350	3,976	(4,777)	-	2,549.70
Benefice Acc	3,028	-	-	-	3,028.00
	<u>9,623</u>	<u>154,880</u>	<u>(29,793)</u>	<u>-</u>	<u>134,711</u>

# Financial statements for the year ended 31 December 2018

## Notes to the accounts

### 16 Designated fund

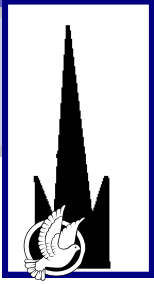
	Fund balances brought forward £	Incoming resources £	Resources expended £	Gains and losses £	Fund balances carried forward £
Nichols Donation (New Graveyard Fund)	1,697	0	0	0	1,697
Parish Rooms	5,201	7,088	(6,361)	0	5,928
Choir Fund	0	0	0	0	0
Bell fund	4,761	423	0	0	5,184
Soup Saturday	304	230	(300)	0	234
Investments in Lloyds	143	0	0	0	143
	<u>12,106</u>	<u>7,741</u>	<u>(6,661)</u>	<u>0</u>	<u>13,186</u>

### 17 General fund

General fund at 1 January 2017	211,330
Incoming resources	94,498
Resources expended	(69,658)
(Loss) / gain on investments	0
Transfers between funds	0
General fund at 31 December 2016	<u>236,170</u>

### 18 Cash funds and location

	Unrestricted fund	Designated fund	Restricted fund	Total	CBF	Deposit accounts	Current accounts	Special appeals account	Cash	Total
Ministry fund			4,686	4,686			3,262	1,424		4,686
Spire fund			-	-			-			-
Fabric fund			(3,675)	3,675			(3,675)		-	3,675
Facilities fund (The John Manning Donation)			6,535	6,535			6,535			6,535
Buildsing Our Future (BOF)			120,208	120,208			120,208			120,208
Flower fund			879	879			879			879
Churchyard			500	500			500			500
World Vision fund raising *			-	-			0			-
Benefice Administration*			3,028	3,028			3,028			3,028
Nichols donation		1,697		1,697			1,697			1,697
Parish rooms *		5,928		5,928			5,928			5,928
Bell fund		3,032		3,032			3,032			3,032
Choir Fund		-		-			-			-
Soup Saturday		234		234			234			234
Boys Brigade*			2,550	2,550			2,550			2,550
CBF deposit	5,938			5,938	5,938					5,938
Deposit accounts				-						-
Current accounts	57,458		-	57,458			57,458			57,458
Special appeals account				-						-
Cash	330			330					330	330
	<u>63,725</u>	<u>10,891</u>	<u>134,712</u>	<u>209,328</u>	<u>5,938</u>	<u>-</u>	<u>201,637</u>	<u>1,424</u>	<u>330</u>	<u>209,328</u>



# The United Benefice of Bloxham with Milcombe and South Newington

## ST MARY'S CHURCH, BLOXHAM

Registered Charity No 1129237

### Independent Examiner's Report on the Accounts

#### Report to the Trustees of St. Mary's Bloxham

On the accounts for the year ended

31/12/2018

#### Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- Follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and
- To state whether particular matters have come to my attention.
- 

#### Basis of independent examiner's statement:

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required at an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement:

In connection with my examination, no material matters have come to my attention ~~(other than disclosed below\*)~~ which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Charities Act or
- The accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*please delete the words in brackets if they do not apply.*

Signed

Date

Name

Relevant professional qualification(s) or body (if any):

Address:

**Disclosure:**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: direction and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



