

Wychwood School Limited
Report and Financial Statements
For the Year Ended 31 August 2018

Registered Charity: 309684

Company Number: 0380424

Wychwood School Limited Company Information

Governors (who are also the directors):

Mrs D J Pluck (*Chairman*) *

Ms A F E Stewart (*Deputy Chairman*) *

J Atkins +

Mrs S Ballard

W R C Briant *

M Buttery +

Ms M C Crawford

Mrs R J Hayes

Dr A L Sharpley

* Members of the finance committee + Parent Governor

Trustees (who are also the non-beneficial shareholders):

Ms A F E Stewart

W R C Briant

Mrs D J Pluck

P N Hall

Key Management Personnel:

Mrs A K Johnson – *Head*

Ms B M Sherlock – *Deputy Head*

I M Williams - *Company Secretary and Bursar*

M Holland – *Marketing and Admissions Manager*

Registered Office and Principal Office:

Wychwood School

74 Banbury Road

Oxford

OX2 6JR

Statutory Auditors:

Nick Westbury & Co. Limited

The Old Engine Shed

Whetton's Yard

Chapel Street

Bloxham

Oxon OX15 4NB

Principal Bankers:

Barclays Bank PLC

Company number (The company is registered in England and Wales):

0380424

Charity registration number (Registered with the Charity Commission for England and Wales):

309684

Wychwood School Limited

Report of the Governors for the year ended 31 August 2018

Wychwood School Limited

The Governors are pleased to present their annual report (which contains the director's report) together with the audited financial statements of the charitable company for the year ended 31 August 2018.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution and administration

The company was incorporated on 5 May 1943. The ownership of the shares rests with Trustees governed by a settlement dated 16 November 1957. The company is a registered charity and is governed by the Articles of Association dated 14 March 2002.

The Governors, Trustees, Key Management Personnel and professional advisers are shown on page 1.

Organisational management

The Board of Governors determine the general policy of the school. The day to day management is delegated to the Head. New Governors are nominated and appointed by the Board and ratified by the Trustees in General Meeting. New Trustees can be nominated and appointed by the existing Trustees. Governors are provided with regular sessions on topical matters such as changes to the curriculum, employment legislation, inspectorate procedures and whole school policies.

Governors' induction and training

Governors are briefed on their obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes and business plan and recent performance of the charity. Governors are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

The Finance Committee is a sub-committee of the Board with particular responsibility for financial reporting to the full Board. Both the Finance Committee and the full Board meet three times a year as a matter of routine. The Finance Committee operates under specific terms of reference, under which certain functions are delegated from the Board. The Finance Committee has its decisions ratified by the full Board.

The Education Committee is also a sub-committee of the Board. It meets once a term, is chaired by the Head and includes senior teaching staff.

Other areas in which individual Governors take a special interest are child protection, health and safety, boarding and staff liaison.

Key Management Personnel Remuneration

The Governors consider the Board, the Head and the Senior Management Team as comprising the key management personnel of the school in charge of directing and controlling the school and running and operating the school on a day to day basis. All Governors give of their time freely and no remuneration was paid in the year. Details of governors' expenses and related party transactions are disclosed where necessary in the notes to the financial statements. The Governors are required to disclose all relevant interests and in accordance with the school's policy withdraw from decisions where a conflict of interest arises. The remuneration of the Head and the Senior Management Team is set by the Governors with the policy objective of rewarding them fairly and responsibly for their contribution to the school's success and disclosed where necessary in the notes to the financial statements.

OBJECTIVES AND ACTIVITIES

Charitable objects

The chief object of the school is to provide a complete and rounded education and training for girls between the ages of 11 and 18. In carrying out its object the charitable company operates an independent girls' boarding school which is located in North Oxford.

Aims and intended impact

The policy of the school is to enable pupils to realise their academic potential and to develop their individual talents, preparing them for life in the wider community.

Sector

The school is an active member of the Girls' School Association and the Boarding Schools' Association.

ACHIEVEMENTS AND PERFORMANCE

"We aim to provide education of the highest quality in a well-rounded and happy environment; our small size and family atmosphere allow us to achieve the best possible outcome for each individual girl without intense pressure. We are deeply committed to producing young people with integrity, a strong sense of self-worth, independence of thought, and the confidence to build careers and personal lives that will do them great credit."

In pursuit of our mission the staff at Wychwood invest a great deal of time in discussion on each individual girl, and then with their parents, in order to ensure that what we offer to each girl is the best education and care we can give. We are actively working on resilience inculcation and growth mindset in order to equip girls with the skills and positive outlook needed to manage the world in which they live.

During the year there was a maximum of 112 pupils and an average of 111 pupils with the year opening on 110 and finishing on 112. Of these at the beginning of the year 29 were boarders (compared with 34 in the previous year). The boarding community is made up of approximately 55% weekly (against 35% last year) and 45% full boarders (against 65% last year); this represents an increase in the total number of weekly boarders, in line with the school development plan targeting weekly boarding. In addition, there are occasional and flexi boarding opportunities which were used to capacity in the Trinity term and almost to capacity in the other two terms.

We were delighted with the public examination results this year. At GCSE in 2018 there were 27 pupils entering with a total of 193.5 individual entries. In letter grades from the unreformed specifications 100% of girls passed and the pupils gained 63 % A* and A grades. In the reformed specifications grades with numbers 92% of pupils gained Grades 9-4 and we were very proud of their 8% Grade 9 and 38% Grades 9-7. There were 8 pupils at A level and the pass rate was 100% with 49% A*-B grades and 18% A*, and 29% A*A grades. Our Value-Added data shows that the strong value added achieved is improving over time. All the leavers who applied to university have gained places with 75% gaining their first-choice university and one going to Art Foundation. Both Oxbridge applicants gained interviews. The new Director of Studies has designed and trialled successful new tracking systems which will be implemented in Key Stages 4 and 5 next year.

The extra-curricular programme continues to evolve in a positive and valuable manner with out-dated items being refreshed or removed and more modern and apposite events taking their place. Our location is of prime importance, affording us regular access to the best that Oxford, London, Birmingham and Stratford-upon-Avon can offer in terms of educational, historical, cultural and entertainment opportunities. We also travel more widely within the UK (for example, Bristol and Manchester) and abroad (for example, Montpellier and Salamanca).

The sixth form has a fresher and more purposeful feel with the girls managing their time themselves. Fears that allowing more freedom might undermine examination results has proved unfounded although a strong monitoring programme has ensured that when girls struggle with time management they are helped to improve.

The new Marketing and Admission manager took up post and his work is resulting in increased numbers of applications and admissions across the age groups. We are particularly pleased with our strong year 12 cohort who comprise more than double the number of girls as compared to last year.

Wychwood is a small school. This brings enormous benefits in terms of the level of close educational attention and pastoral care we are able to devote to girls. It also brings challenges financially and with lower rolls the school has incurred losses in recent years which have impacted the balance sheet and cash reserves. We have been fully supported throughout this period by our bankers and with numbers now increasing the school expects to remain within its current overdraft facilities and to return to profit and positive cash generation in 2019/20. The 2018/19 academic year opened with 114 girls and rose to 120 by the start of the Hilary (Spring) Term. Further short stay and permanent recruits are usual for the Trinity (Summer) Term.

Communication with parents has been taken paperless and streamlined with the introduction of the Wychwood Weekly which allows the school to disseminate information and receive permissions and requests electronically. The school development plan has been refined into annual and ongoing priorities to help to re-focus attention on immediate and long-term goals. A new prospectus and Wychwood Sixth brochure have been prepared and an excellent new website has come on stream which has attracted much positive attention. As part of our ongoing investment in the fabric and amenities of the buildings, the fitness suite has been refurbished and extended and new machinery introduced.

A great deal of administrative work and staff training was carried out on the General Data Protection Regulation (GDPR) to ensure the School is compliant. All fire doors were assessed and replaced if necessary and the fixed electrical wiring was surveyed and all recommendations implemented. The gardener who has been *in situ* for the last year has made a real difference to the attractiveness of the grounds and we have planted a red and white Remembrance Garden to make the centenary of the Great War. All school policies and risk assessments have been reviewed and updated.

Our multi-purpose hall remains essential to the success of many of our public and internal events. Performances, recitals, indoor sport, whole school assemblies, presentations, meetings and many other activities, including regular lessons in drama, dance, music and PE, take place in this building. It provides the location for other children's activities such as the Authentic Performance Academy and the Oxford Dance Studio who would otherwise not be able to run. The Vox and Jubilate Choirs also find the hall a congenial and well-equipped rehearsal space.

Public benefit and social responsibility

The Board of Governors consider that it has complied with Section 17(5) of The Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Despite being such a small school, the Board considers it contributes significantly to the public benefit in the following areas:

Financial

As a matter of policy, the school provides access to education to children from less affluent backgrounds. Last year the school supported 23 girls on means tested bursaries, discounts and scholarships at a cost to the school of £88,696.

The school also assists and encourages parents in applying for grants from other charitable bodies prior to entry and by sending out such information to all parents of year 11 girls and any other parents who request the information.

The headmistress of the school delivers joint history and chemistry lessons based around First World War commemoration to primary and preparatory schools in the spirit of We Will Remember. She also delivers assemblies to primary and preparatory schools.

The school offers primary school extension days in challenging subjects like mathematics, the sciences and modern foreign languages. The Experimenters' Club offers access to our laboratories at no cost to groups from the primary maintained sector during the holidays to take part in science activities taught by the school's chemistry teacher.

We provide career-enhancing opportunities for young people wishing to pursue a career in teaching in the English by offering short term placements to Swiss teacher-training students and occasional short-term shadowing opportunities to local students.

Educational

The school delivers academic results which are above the national average and which show excellent added value. Our analysis of public examination results implemented over the last year indicate excellent value added for boarders and strong value added across the cohorts at GCSE and A-level, including groups such as SEND, SEMH, EAL and AA girls. There is a new Extension programme running from Year 7 upwards to develop thinking skills for the girls, to stretch the most able and prepare them for the challenges of university and employment interviews.

The school is preparing girls for global citizenship in many ways, for example a mock election, through language learning, the assembly programme which includes presentations from world religions and which focuses on personal development with an emphasis on Women's Rights, internal forums and lectures and external events such as the High Sheriff's law lecture and Safe Drive, Stay Alive. Annual work experience in years 9 and 11 ensures that the girls experience the requirements of the working world and they share their diverse experiences with the remaining girls once back at school. Boarding develops and promotes the people skills that so many employers identify as lacking in many young people entering the work place but which are evident in boarders.

All subjects at Wychwood are taught by well-qualified subject specialists. At a time when there is growing concern at the lack of adequately qualified teachers subjects such as geography, mathematics and the sciences Wychwood is able to provide excellent specialist so school is helping to reduce the potential deficit in these subject specialists in future generations. This is especially true of Mathematics where the uptake at A' level continues to be strong in the Sixth Form. Girls have entered Mathematics Challenges at all NC stages and have enjoyed the competition and intellectual stimulation. The science department has extended the curriculum through lectures in Oxford and London, and through effective use of the resources available to us in Oxford by attending days on Space Research, robotics and chemistry conferences.

Fundraising

The girls and staff have engaged in imaginative fundraising to support groups such as Jeans for Genes, Cancer Research, Breast Cancer Research, Rape Crisis, the British Heart Foundation, Royal Marsden Cancer, The Samaritans Christmas Concert, Collection Christmas Jumpers, Save The Children, Day Shelter Box and the British Legion

As a small school our philosophy is to focus our support on charities with which girls or staff have a personal connection so that the money, we donate has real meaning.

SEND

Wychwood has a strong and supportive approach to those children who have Special Educational Needs. This year we have included Social, Emotional and Mental Health as a category on our SEND register in recognition of the increasing pressures that young people and especially young girls live under in the current day and age. Our school counsellor has been joined by an occasional tutor in Emotional Literacy in recognition of the value of early intervention in preventing escalation of social, emotional or mental health issues. A SENDCo co-ordinates support lessons and other provision for those with learning needs. Specialist support for dyslexia, dyspraxia, dyscalculia and at an organisational level is available. All girls are baseline-tested on entry and regular staff discussion ensures careful monitoring and the application of PPs – Pupil Profiles formerly referred to as IEPs (Individual Educational Plans). EHC plans are supported if necessary. Regular communication with parents is a feature of the holistic support offered. Providing for these needs is in itself a public good.

Boarding

At Wychwood there are both boarders and day girls with sensitive home situations or similar problems. The strong pastoral emphasis of the school means that such children can be helped to overcome their difficulties and to progress, at no cost to the state, and sometimes at minimal cost to the family. Boarding numbers have held firm against the national trend this year. The varied and interesting programme offered in the evenings and weekends has contributed to this. The Golden Ticket programme where boarders can invite friends for a sleepover with the aim of encouraging more to board has flourished this year and our gap analysis of public exam results at A-level shows a strong correlation between success and boarding.

Community involvement

The school's tennis courts are used substantially, at times up to 50% of the school week, by local maintained schools at no cost, and at a subsidised rate to other members of the local community. The school's facilities have also been opened to drama groups, choirs, dance groups, ballet companies and other singing and dancing groups.

Senior girls engage in charitable work in the local community, for example helping in schools, nurseries, care homes and charity shops. This benefits not only the community but those pupils engaged in the work by developing their social responsibility.

There are free adult education evening classes staffed by the school.

FINANCIAL REVIEW

There was an overall deficit of £141,517 on unrestricted funds compared with a deficit of £106,230 in the previous year. Brought forward accumulated reserves are adequate to cover this deficit and the much-reduced deficit which is projected for 2018/19.

At 31 August 2018 unrestricted reserves amounted to £912,603. However, of this amount £1,639,544 is represented by fixed assets. At the 31 August 2018 the school therefore had no free reserves and relies on the support of creditors (including the bank) to provide the necessary working capital to operate.

Reserves policy

As stated above the school had no free reserves (i.e. unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed) at 31 August 2018. The Board seeks to build up its free reserves to fund future capital projects and working capital requirements.

Investment policy

The Board where possible invests surplus cash to secure as high a rate of interest as possible and with more than one institution to reduce risk.

GOING CONCERN

The Board are expecting the school to return a deficit for the next financial year. Significant funds are being invested in marketing and the Board are expecting school numbers to increase in the future. An overdraft facility has been negotiated with the Barclays Bank PLC and the Board have budgeted for the school to operate within the overdraft for the next financial year. As a result, the Board have adopted the going concern basis of accounting.

PLANS FOR THE FUTURE

Plans for the future are as detailed on the School Development Plan much of which is based on the annual school survey conducted among the girls. After an inspection from the Independent Schools inspectorate describing the Personal Development of Wychwood pupils as excellent we plan to maintain our efforts and to work on our two newly introduced BTEC subjects in subject areas where the focus needs to be more contemporary than that offered by A-level curricula. The Open Classroom day proved an immense success with both prospective and current parents and allowed the parents a clear-sighted view of what actually happens in the classroom, dining room and grounds rather than a view focused through their daughter's perception. The use of analytical data has been trialled and noted as very valuable and we have begun to embed in Key Stage 4 and will take to Key Stage 5. We shall be writing a new RSE (Relationships and Sex Education) policy according to the statutory guidance coming out for 2019. Extension work has been extended through all the year groups not just in Key Stages 4 and 5 for 2018-2019. KCSIE 2018 will be fully embedded throughout the school and we will introduce a new Health and Wellbeing Scheme to encourage the girls to take regular exercise and to eat healthily. The staff appraisal system is becoming embedded and contributing to staff and school development and the first round has been completed and the review cycle and second round are in progress. There has been an administration review and restructure and the new personnel are now in place and working well.

PRINCIPAL RISKS AND UNCERTAINTIES

Risk management

Risk management is an integral part of good governance to which the school is committed. The Board has considered the major risks that may arise from time to time. The school has established systems which under normal conditions should allow these risks to be mitigated to an acceptable level in its day to day operations. Risk and Performance Assessments are carried out on an annual basis. Where weaknesses are found, appropriate measures are taken and, if necessary, further training is arranged.

Credit Risk

Fees are due in advance each term and unpaid fees are followed up promptly.

Financial Risk

The school owns its freehold properties and land outright. The Governors are fully aware of the financial risks and are continually looking to improve the school's assets and resources.

Health and Safety Risk

A Health and Safety committee meets internally on a termly basis to monitor and improve the school's health and safety performance.

Third party indemnity provisions

The school has in place governors' and officers' liability insurance for the purpose of indemnifying the Governors against liability in respect of proceedings brought by third parties, subject to the conditions set out in section 234 of the Companies Act 2006. This insurance was in force during the year, and is in force as at the date of approving this report.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors are responsible for preparing the report and financial statement in accordance with applicable law and regulations

Company law requires the Governors to prepare their annual report and financial statements for each financial year. Under that law the Governors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to Auditors

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware
- the Governors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

This report was approved by the Board on 28 February 2019.

Mrs D J Pluck, Chairman of the Governors

Independent Auditors' report to the Members of Wychwood School Limited

We have audited the financial statements of Wychwood School Limited (the 'charitable company') for the year ended 31 August 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2018 and of its net expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material uncertainty related to going concern

In forming our opinion on the financial statements, we have considered the adequacy of the disclosures made in the Report of the Governors concerning the charitable company's ability to continue as a going concern. In order to continue for the next twelve months, the charitable company is dependent upon increasing student numbers and the continuing support of the bank.

These conditions indicate the existence of a material uncertainty which may cast significant doubt as to the charitable company's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the charitable company was unable to continue as a going concern.

Our opinion is not modified in this respect.

Independent Auditors' report to the Members of Wychwood School Limited (Continued)

Other information

The directors are responsible for the other information. The other information comprises the information included in the Report of the Governors, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Governors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Governors has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of Governors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit

Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Independent Auditors' report to the Members of Wychwood School Limited (Continued)

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Nicholas Westbury FCCA
(Senior Statutory Auditor)
for and on behalf of Nick Westbury & Co. Limited
Accountants and Statutory Auditors

The Old Engine Shed
Whetton's Yard
Chapel Street
Bloxham
Oxon OX15 4NB

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Statement of Financial Activities for the year ended 31 August 2018
(including the income and expenditure account)

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total 2018 £	Total 2017 £
INCOME:						
Donations and legacies		9,900	5,272	-	15,172	17,789
Income from charitable activities:						
School fees	2	2,005,363	-	-	2,005,363	2,004,366
Investment income	3	7,467	591	100	8,158	1,714
Other income						
Lettings		71,625	-	-	71,625	52,678
Total income		<u>2,094,355</u>	<u>5,863</u>	<u>100</u>	<u>2,100,318</u>	<u>2,076,547</u>
EXPENDITURE:						
Expenditure on charitable activities:						
School expenditure	4	2,235,872	5,272	241	2,241,385	2,182,733
Total expenditure		<u>2,235,872</u>	<u>5,272</u>	<u>241</u>	<u>2,241,385</u>	<u>2,182,733</u>
Net (expenditure)/income and net movement in funds		(141,517)	591	(141)	(141,067)	(106,186)
Transfer between funds		-	-	-	-	-
Total funds at 1 September 2018		1,054,120	63,590	10,709	1,128,419	1,234,605
Total funds at 31 August 2017		<u>912,603</u>	<u>64,181</u>	<u>10,568</u>	<u>987,352</u>	<u>1,128,419</u>

The statement of financial activities included all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Wychwood School Limited

Balance Sheet as at 31 August 2018

	Notes	2018 £	2017 £
Fixed assets			
Tangible assets	7	1,639,544	1,687,559
Current assets			
Stocks	8	4,748	5,844
Debtors	9	87,278	91,440
Cash at bank and in hand		10,267	6,712
		<u>102,293</u>	<u>103,996</u>
Liabilities			
Creditors: amounts falling due within one year	10	<u>(753,985)</u>	<u>(662,636)</u>
Net current liabilities		(651,692)	(558,640)
Net assets		<u>987,852</u>	<u>1,128,919</u>
The funds of the charity			
Called up share capital	11	500	500
Endowment fund	12	10,568	10,709
Restricted income funds	12	64,181	63,590
Unrestricted income funds:	12		
General funds		912,603	1,054,120
Total charity funds		<u>987,852</u>	<u>1,128,919</u>

Ms A F E Stewart
Governor
Approved by the Board on 28 February 2019

Cash Flow Statement for the year ended 31 August 2018

	Notes	2018 £	2017 £
Cash provided by/(used in) operating activities	15	<u>15,003</u>	<u>(75,697)</u>
Cash flows from investing activities			
Investment income		8,158	1,714
Cash provided by investing activities		<u>8,158</u>	<u>1,714</u>
Increase/(decrease) in cash and cash equivalents in the year	14	23,161	(73,983)
Cash and cash equivalents at the start of the year		(117,597)	(43,614)
Cash and cash equivalents at the end of the year		<u>(94,436)</u>	<u>(117,597)</u>

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Wychwood School Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the financial statements, the Governors have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No such adjustments were considered necessary.

Preparation of the financial statements on a going concern basis

Given the current number of pupils the Governors are expecting the charitable company to return a deficit in the next financial year. Significant funds are being invested in marketing and the Governors are expecting school numbers to increase in the future. An overdraft facility has been negotiated with Barclays Bank plc and the governors have budgeted for the charitable company to operate within the overdraft for the next financial year. As a result, the Governors have adopted the going concern basis of accounting.

Income

Income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment income is included when receivable and the amount can be measured reliably by the charitable company.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charitable company. Designated funds are unrestricted funds of the charitable company which the Governors have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charitable company's work or for specific projects being undertaken by the charitable company.

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Depreciation

The Governors consider that the buildings fronting Banbury Road and Bardwell Road are an important part of the school's character and consequently ensure that they are fully maintained in order that their useful lives may be extended indefinitely. It is therefore considered inappropriate to provide for depreciation. Depreciation is provided on all other tangible fixed assets, including other buildings and internal improvements, at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Buildings	2% straight line
Furniture, fittings and equipment	10 to 33% (reducing balance or straight line)
Vehicles	25% reducing balance

Stock

Stock has been valued at cost with a deduction for old or obsolete items computed on a consistent basis over many years.

Deferred income

Monies received relating to the Autumn term, billed to parents at the end of the Summer term, have been deferred until the financial statements for the following year.

Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the charitable company, are capitalised in the balance sheet and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight-line basis over the lease term.

Pensions

The charitable company participates in the Teachers' Pension Scheme (England and Wales) for its teaching staff. This is a multi-employer defined benefits pension scheme. Contributions to the Scheme are charged to the Statement of Financial Activities as they become payable, so as to spread the cost of pensions over the working lives with the school.

The charitable company also has a defined contribution pension scheme for certain other staff. Contributions to the Scheme are recognised as they become payable.

Taxation

Wychwood School Limited is a registered charity and as such is exempt from income tax and corporation tax under provisions of Section 478 of the Corporation Tax Act 2010. There is no similar exemption for VAT, which is included in expenditure or in the cost of assets as appropriate.

Transition to FRS 102

No restatement of items has been required in making the transition to FRS 102. The transition date was 1 September 2015.

Wychwood School Limited

Notes to the Financial statements for the year ended 31 August 2018

2 Income from charitable activities - School fees	2018 £	2017 £
School fees	2,094,059	2,091,324
Less: bursaries and awards	<u>(88,696)</u>	<u>(86,958)</u>
	<u>2,005,363</u>	<u>2,004,366</u>

3 Investment income	2018 £	2017 £
Bank interest receivable	17	206
Interest on overdue fees	<u>8,141</u>	<u>1,508</u>
	<u>8,158</u>	<u>1,714</u>

4 Analysis of expenditure on charitable activities - School expenditure

	Staff costs £	Other costs £	Depreciation £	2018 £	2017 £
Teaching	1,214,844	85,450	546	1,300,840	1,309,139
Welfare	240,889	98,013	-	338,902	315,002
Premises	-	181,394	47,469	228,863	222,874
Support costs	<u>206,983</u>	<u>169,213</u>	<u>-</u>	<u>376,196</u>	<u>335,718</u>
	<u>1,662,716</u>	<u>534,070</u>	<u>48,015</u>	<u>2,244,801</u>	<u>2,182,733</u>

5 Analysis of support and governance costs	2018 £	2017 £
Administrative staff costs	206,982	197,174
Advertising and recruitment	53,060	46,814
Telephone and fax	5,255	4,635
Printing, postage and stationery	18,988	21,986
Miscellaneous costs	45,328	49,123
Annual audit	4,453	4,311
Bank charges	3,177	2,946
Bank interest	1,722	1,756
Bad debts	<u>37,231</u>	<u>6,973</u>
	<u>376,196</u>	<u>335,718</u>

6 Staff costs, employee benefits, Governor and Key Management Personnel - remuneration and expenses

	2018	2017
	£	£
Wages and salaries	1,375,488	1,356,531
Employer national insurance	124,966	119,338
Pension costs - defined contribution schemes	19,984	18,032
Pension costs - defined benefit scheme (see below)	<u>142,278</u>	<u>145,220</u>
	<u>1,662,716</u>	<u>1,639,121</u>

The charitable company participates in the Teachers' Pension Scheme (England and Wales) ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £142,278 (2017: £145,220).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pensions Regulations 2010 and, from 1 April 2014, the Teachers' Pension Scheme Regulations 2014. Members contribute on a "pay as you go" basis with contributions from members and the employer being credit to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme valuations undertaken by the Government Actuary Department. The latest valuation report in respect of the TPS was prepared at 31 March 2012 and was published in June 2014. This report confirmed that the employer contribution rate for the TPS will increase from 14.1% to 16.4% although, recognising that teaching establishments work on an academic and not financial year, the Government has deferred the implementation of this increase to 1 September 2015. Employers will in addition from 1 September 2015 pay a scheme administration levy of 0.08% of the employers' salary costs which will increase the total employer payment rate from 16.4% to 16.48%.

The next revision to the employer contribution rate is not expected to take effect until 1 April 2019. This will follow on from the next actuarial valuation which is due at 31 March 2016. This valuation will also determine the opening balance of the cost cap fund and provide an analysis of the cost cap as required by the Public Service Pensions Act 2013.

Average number of employees:	2018	2017
Teaching	31	33
Music teachers	8	10
Welfare	4	3
Premises	3	3
Support	<u>17</u>	<u>17</u>
	<u>63</u>	<u>66</u>

The above is based on a head count and includes both full time and part-time employees.

The total cost of one employee's wages and benefits-in-kind fell in the band £60,000 to £70,000. This employee also received retirement benefits accruing under a defined benefit scheme.

No wages or expenses were paid to the Governors in the year.

Wychwood School Limited

Notes to the Financial statements for the year ended 31 August 2018

The Key Management Personnel of the charitable company comprise the Governors, the Head and the Senior Management Team. The total employee benefits of the Key Management Personnel of the charitable company were £211,902 (2017: £245,472).

7 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Total £
Cost			
At 1 September 2017	2,162,527	577,602	2,740,129
At 31 August 2018	2,162,527	577,602	2,740,129
Depreciation			
At 1 September 2017	591,935	460,635	1,052,570
Charge for the year	27,707	20,308	48,015
At 31 August 2018	619,642	480,943	1,100,585
Net book value			
At 31 August 2018	1,542,885	96,659	1,639,544
At 31 August 2017	1,570,592	116,967	1,687,559

8 Stocks

	2018 £	2017 £
Raw materials and consumables	4,748	5,844

9 Debtors

	2018 £	2017 £
Trade debtors	62,067	70,829
Prepayments and accrued income	25,211	20,611
	87,278	91,440

10 Creditors: amounts falling due within one year

	2018 £	2017 £
Bank loans and overdrafts	104,703	124,309
Trade creditors	577,537	471,047
Other taxes and social security costs	29,200	29,842
Other creditors	2,336	2,216
Accruals and deferred income	40,209	35,222
	753,985	662,636

Included in trade creditors is £316,808 (2017: £292,092) relating to fees received in advance, to be released at the start of the Autumn term 2018.

The overdraft of £104,703 is secured by way of a fixed charge over freehold land owned by the charitable company.

11 Share capital	2018 No	2017 No	2018 £	2017 £
Allotted, called up and fully paid:				
Ordinary shares of £1 each	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>

12 Analysis of fund balances between the net assets

	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total 2018 £
At 1 September 2017	1,054,120	63,590	10,709	1,128,419
Net movement in the year	(141,517)	591	(141)	(141,067)
Transfer between funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 August 2018	<u>912,603</u>	<u>64,181</u>	<u>10,568</u>	<u>987,352</u>
Represented by:				
Fixed assets	1,639,544	-	-	1,639,544
Net current (liabilities)/assets	<u>(726,941)</u>	<u>64,181</u>	<u>10,568</u>	<u>(652,192)</u>
	<u>912,603</u>	<u>64,181</u>	<u>10,568</u>	<u>987,352</u>

Restricted income funds comprise:

	Bursary Fund £	Schuller Memorial Fund £	Total 2018 £
At 1 September 2017	39,337	24,253	63,590
Net movement in the year	363	228	591
Transfer between funds	<u>-</u>	<u>-</u>	<u>-</u>
At 31 August 2018	<u>39,700</u>	<u>24,481</u>	<u>64,181</u>
Represented by:			
Fixed assets	-	-	-
Net current assets	<u>39,700</u>	<u>24,481</u>	<u>64,181</u>
	<u>39,700</u>	<u>24,481</u>	<u>64,181</u>

The Bursary Fund represents money given to provide bursaries to cover all or part of the fees for pupils who would not otherwise be able to attend the school.

Endowment Fund is a prize fund. The income from the fund may be used to fund an annual prize in respect of poetry and/or prose-poetry competition and to buy books for the Charlotte Kell collection of poetry and art. The amount of the endowment represented by accumulated income at 31 August 2018 is £283 (2017: £424).

13 Other financial commitments

At the year end the charitable company had total commitments under non-cancellable operating leases as set out below:

	Land and buildings 2018	Land and buildings 2017	Other 2018	Other 2017
	£	£	£	£
Operating leases which expire:				
within one year	-	-	-	-
within two to five years	-	-	10,506	19,885
in over five years	-	-	-	-
	<u>-</u>	<u>-</u>	<u>10,506</u>	<u>19,885</u>

During the year the charitable company paid a total of £13,416 in operating lease rentals (2017: £19,582)

14 Analysis of changes in cash and cash equivalents

	At 1 Sep 2017	Cash flows	Non-cash changes	At 31 Aug 2018
	£	£	£	£
Cash at bank and in hand	6,712	3,555	-	10,267
Overdrafts	(124,309)	19,606	-	(104,703)
Total	<u>(117,597)</u>	<u>23,161</u>	<u>-</u>	<u>(94,436)</u>

15 Reconciliation of net movement in funds to net cash flow from operating activities

	2018	2017
	£	£
Net movement in funds	(141,067)	(106,186)
Depreciation charges	48,015	53,363
Investment income	(8,158)	(1,714)
Decrease/(increase) in stocks	1,096	(1,086)
Decrease/(increase) in debtors	4,162	(22,569)
Increase in creditors	<u>110,955</u>	<u>2,495</u>
Net cash provided by/(used in) operating activities	<u>15,003</u>	<u>(75,697)</u>