

ELM RIDGE METHODIST CHURCH
STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2018

ELM RIDGE METHODIST CHURCH

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED

31 AUGUST 2018

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Charity Registration Number: 1126826

ELM RIDGE METHODIST CHURCH

Independent Examiner's report to the Trustees of Elm Ridge Methodist Church

I report to the Trustees on my examination of the accounts of Elm Ridge Methodist Church (the Church) for the year ended 31 August 2018, which are set out on pages 2 to 7.

Responsibilities and basis of report

As the charity Trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Church as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Stephen Watson Gardner

Firm: King Hope

Relevant professional qualification or membership of
Professional body (if any):

Institute of Chartered Accountants in
England and Wales

Address: 31 Victoria Road
Darlington
DL1 5SB

Date: 13 June 2019

ELM RIDGE METHODIST CHURCH

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2018

		General Fund (unrestricted)	Restricted Funds (see note 13)	Unrestricted Funds	TOTAL FUNDS	
	Note	£	£	£	2018 £	2017 £
RECEIPTS						
Offerings	1	65,110	-	-	65,110	78,481
Donations		9,679	-	-	9,679	5,965
Weddings & Funeral Fees (net)		1,264	-	-	1,264	520
Events (net)		2,408	-	-	2,408	965
Room Hire		15,284	-	-	15,284	13,788
Sundry Income	2	3,280	-	-	3,280	999
Interest		70	1,040	154	1,264	1,463
Dividends		-	4,456	-	4,456	4,097
Legacies		16,929	-	-	16,929	12,253
TOTAL RECEIPTS		114,024	5,496	154	119,674	118,531
PAYMENTS						
Circuit Assessment		58,137	-	-	58,137	68,655
Salaries	3	14,621	-	-	14,621	13,923
Donations	4	7,183	-	-	7,183	7,083
Premises Costs	5	24,778	-	-	24,778	24,433
Administration expenses	6	7,983	-	-	7,983	5,563
Other expenses	7	2,337	-	-	2,337	2,082
Management charges		-	627	51	678	698
TOTAL PAYMENTS		115,039	627	51	115,717	122,437
NET RECEIPTS/(PAYMENTS)						
FOR THE YEAR		(1,015)	4,869	103	3,957	(3,906)
Transfers between Funds		4,972	(4,869)	(103)	-	-
NET MOVEMENT IN CASH FUNDS		3,957	-	-	3,957	(3,906)
TOTAL CASH FUNDS BROUGHT FORWARD		45,754	171,828	25,517	243,099	247,005
TOTAL CASH FUNDS CARRIED FORWARD		49,711	171,828	25,517	247,056	243,099

ELM RIDGE METHODIST CHURCH

STATEMENT OF ASSETS AND LIABILITIES

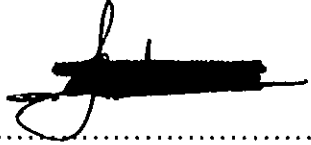
AS AT 31 AUGUST 2018

	Notes	Unrestricted Funds £	Restricted Funds £	2018 £	2017 £
CHURCH CASH FUNDS					
Trustees for Methodist Church Purposes	10b	25,469	171,828	197,297	197,296
Central Finance Board	12	12,792	-	12,792	20,204
Bank Accounts		36,894	-	36,894	25,559
Cash in Hand		73	-	73	39
TOTAL CHURCH CASH FUNDS		75,228	171,828	247,056	243,098
OTHER ASSETS					
Furniture and Equipment	9	36,408	-	36,408	43,638
Investments	10a	-	149,377	149,377	141,563
Debtors and prepayments	11	17,556	-	17,556	14,163
		53,964	149,377	203,341	199,364
LIABILITIES					
Creditors and accruals		2,302	-	2,302	2,184

Approved by the Church Council and signed on its behalf by:-



 Stephen Sutcliffe



 Solomon ~~John~~ Joseph

Dated: *Jan 13th 2019*

The notes on pages 4 to 7 form part of these accounts.

ELM RIDGE METHODIST CHURCH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2018

1. OFFERINGS	2018	2017
	£	£
Services	18,881	18,779
Standing Orders/Gift Aid	34,341	36,007
Tax Refunds	9,684	21,232
Other	2,204	2,463
	<hr/>	<hr/>
	65,110	78,481
	<hr/>	<hr/>
2. SUNDRY INCOME		
Church Flat	1,464	1,416
Flat - council tax	(982)	(939)
Printing and copying	2,290	515
Others	508	7
	<hr/>	<hr/>
	3,280	999
	<hr/>	<hr/>
3. SALARIES		
Secretary	7,194	6,991
Pension	431	386
Others	6,996	6,546
	<hr/>	<hr/>
	14,621	13,923
	<hr/>	<hr/>
The average number of persons employed was 2 (2017 - 2).		
4. DONATIONS MADE		
Connexional	1,860	3,100
Others	5,323	3,983
	<hr/>	<hr/>
	7,183	7,083
	<hr/>	<hr/>
5. PREMISES COSTS		
Electrical rewiring	-	5,736
Maintenance	10,482	5,837
Electric, Gas and Water	8,333	7,217
Insurance	5,963	5,643
	<hr/>	<hr/>
	24,778	24,433
	<hr/>	<hr/>

ELM RIDGE METHODIST CHURCH**NOTES TO THE ACCOUNTS (CONTINUED)****FOR THE YEAR ENDED 31 AUGUST 2018**

6. ADMINISTRATION EXPENSES	2018	2017
	£	£
Office expenses	5,343	2,991
Telephones	964	976
Bank Charges	26	6
Independent examiners fees	1,650	1,590
	<hr/>	<hr/>
	7,983	5,563
	<hr/>	<hr/>

7. OTHER EXPENSES		
Housekeeping	471	278
Books & Miscellaneous	1,866	1,804
	<hr/>	<hr/>
	2,337	2,082
	<hr/>	<hr/>

8. TRUSTEE REMUNERATION AND EXPENSES

Salary costs includes £6,996 (2017: £6,546) paid to a trustee. This is for cleaning work and does not remunerate that person for duties as a trustee. The church flat was rented to a trustee at less than market value.

9. FURNITURE & EQUIPMENT	Organ	Antique Furniture	Furniture & Equipment	Total 2018	Total 2017
	£	£	£	£	£
Written-down value brought forward 1.9.17	11,620	27,797	4,221	43,638	39,377
Additions for the year	-	-	1,147	1,147	-
Revaluation during the year	-	-	-	-	12,500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	11,620	27,797	5,368	44,785	51,877
Depreciation for the year	(5,810)	(1,463)	(1,104)	(8,377)	(8,239)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Written-down value carried forward 31.8.18	5,810	26,334	4,264	36,408	43,638
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Assets are depreciated by an agreed proportion of the purchase price each year, with those with a value of less than £100 being written off.

The antique furniture was valued free of charge by Tennants of Leyburn in 2018. This valuation has been maintained as the basis of the written down value in the accounts.

ELM RIDGE METHODIST CHURCH

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

10. TRUSTEES FOR METHODIST CHURCH PURPOSES

This is an investment-receiving body within the Methodist Church. Funds held with them comprise:-

	Restricted Fund £	Unrestricted Fund £	Totals 2018 £	2017 £
a) Investments				
Managed Equity Fund units				
- valuation at 1.9.17	141,563	-	141,563	127,990
- increase in valuation over the year	7,814	-	7,814	13,573
	<hr/>	<hr/>	<hr/>	<hr/>
- valuation at 31.8.18	149,377	-	149,377	141,563
b) Cash Deposits				
Trustees Interest Fund	171,828	25,469	197,297	197,297
	<hr/>	<hr/>	<hr/>	<hr/>
	321,205	25,469	346,674	338,860
	<hr/>	<hr/>	<hr/>	<hr/>

11. DEBTORS AND PREPAYMENTS

In addition to the sums shown, certain receipts from May 2018 to August 2018 will be subject to a future gift aid claim.

12. CENTRAL FINANCE BOARD CASH DEPOSITS	2018 £	2017 £
General Fund	12,743	20,155
Unrestricted Funds	49	49
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	12,792	20,204
	<hr/>	<hr/>

13. ANALYSIS OF RESTRICTED FUNDS

	Restricted Fund £	Totals 2018 £	2017 £
Incoming Cash Resources			
Interest	1,040	1,040	1,232
Dividends	4,456	4,456	4,097
Legacies	-	-	11,053
	<hr/>	<hr/>	<hr/>
Total Incoming Cash Resources	5,496	5,496	16,382
	<hr/>	<hr/>	<hr/>

ELM RIDGE METHODIST CHURCH**NOTES TO THE ACCOUNTS (CONTINUED)****FOR THE YEAR ENDED 31 AUGUST 2018****13. ANALYSIS OF RESTRICTED FUNDS (Contd)**

	Restricted Fund £	Totals	
		2018 £	2017 £
Cash Resources Use			
Management Charges	627	627	647
	<hr/>	<hr/>	<hr/>
Total Cash Resources Used	627	627	647
	<hr/>	<hr/>	<hr/>
Net Incoming Cash Resources	4,869	4,869	15,735
Transfers to General Fund	(4,869)	(4,869)	(39,682)
Gains in valuation of investments	7,814	7,814	13,573
	<hr/>	<hr/>	<hr/>
Net movement in funds	7,814	7,814	(10,374)
Funds brought forward	313,391	313,391	323,765
	<hr/>	<hr/>	<hr/>
Funds carried forward	321,205	321,205	313,391
	<hr/>	<hr/>	<hr/>

The carried forward Fund value is represented by:-

	2018 £	2017 £
Cash Deposits	171,828	171,828
Investments	149,377	141,563
	<hr/>	<hr/>
	321,205	313,391
	<hr/>	<hr/>

14. COLLECTIONS FOR OTHERS

During the year, a collection for A Stobart's leaving present took place, which amounted to £995.00.

Elm Ridge Methodist Church, Darlington

Registered No: 1126826

Tel: 01325 282491 | E-mail: office@elmridgemethodist.co.uk | www.elmridgemethodist.org.uk

TRUSTEES ANNUAL REPORT AND ACCOUNTS - Year Ended August 31st 2018

Accountants: King Hope Chartered Accountants, 31 Victoria Road, Darlington

Public benefit:

Elm Ridge Methodist Church provides a seven day a week Christian ministry to the West Darlington neighbourhood. Regular services of worship are at the heart of our mission, and supported by prayer meetings, some Home Fellowship groups and pastoral care to members and adherents.

The premises are used extensively for a wide range of activities for all ages and are open to the whole community. The premises are also used by external organisations such as Slimming World, Weight Watchers, the local PACT group, Probus, an Art Group, Embroiderers Guild, the Richardson Singers, Parkinsons UK, a local baby massage group and aerobics group. We welcome any organisation provided they do not detract from the Christian ethos of the church. A weekly Coffee Drop-in session and a fortnightly Craft and Chatter group are open to the public and help build relationships with our local community.

The Trustees believe they have had due regard to the Charity Commission guidance on public benefit.

Activities:

Our "Tiddlywinks" group which meet on Monday afternoon from 1.30-3pm continued throughout the year. This group provides a play and education facility for pre-school children and social interaction for parents, carers and children - both indoors and outdoors in our extensive and carefully maintained grounds. We contribute to the local food bank on a regular basis.

A full range of uniformed groups - Rainbows, Beavers, Brownies, Cubs, Guides and Scouts – for children and young people aged 5-16 - meet on most weekday evenings, and we encourage social events involving families. Most of the uniformed groups have a waiting list.

Elm Ridge Church supports retired/elderly people by providing several groups for friendship, support, fellowship and instruction which meet weekly, fortnightly or monthly. A monthly lunch club, held in conjunction with Age UK, where all are welcome provides another opportunity to meet together. In addition there are home study groups (or House Groups) for all members of the Church. A pastoral care team supports everyone in the church family and visits vulnerable elderly people in their homes around the neighbourhood, including some in residential care homes. We also have a Prayer Trail around the gardens for use as desired by the Community.

Our Sunday services are held at 10am and 6pm, and we hold Parade Services for the children belonging to the uniformed organisations to be present on appropriate Sundays of the year. We have joint services with All Saints Parish church once or twice a year alternately at each church.

Structures:

Elm Ridge Church is part of Darlington Methodist Circuit, which includes 9 Methodist churches in the Darlington area. It is governed by a Church Council (membership listed) meeting at least three times per year plus an AGM at which all 154 (October figure) church members are eligible to attend. Representatives of the Church Council attend the Circuit Meeting which convenes at least three times a year.

Detailed work on property and finance is carried out by the relevant committees which report to the Church Council. The leadership of the Church is through the monthly Stewards' Meeting which reports directly to the Church Council.

This is the established pattern set out in the Constitutional Practice and Discipline of the Methodist Church 2010/2011, approved by the annual Methodist Conference, under the Deed of Union, 1932.

Trustees of the registered charity between September 2017 and August 2018

<i>Position</i>	<i>Name</i>	<i>Date Appointed</i>
Circuit Minister	Rev Andrew Stobart	Sept 2014

Members of the Church Council and Trustees by virtue of their role in the church organisation

Church Council Secretary	Susanne Davison** Angela Gibson	until April 2018 from March 2018
Church Stewards	Mary Everitt* Alison Dinsdale* Tony Allen Julie Watson** Brian White* Ann Haley	May 2016 until April 2010 May 2015 May 2015 May 2015 July 2014
Church Treasurer	Stephen Sutcliffe*	2009
Pastoral Committee	Sue Colley	2013

Representatives appointed to cover church life: appointed by the General Church Meeting

Property Committee	Ann Haley - Chair Ian Souter - Secretary	2014 1999
Finance Committee	David Harris - Chair David Hall - Secretary*	2002 2003
Safeguarding	Keith Sleightholme (part) Sally Sutcliffe	2006 from April 2018
Youth Work	Morvyn Sanderson	2006
Uniformed Organisations	Holly Turner**	2015
Methodist Homes	Josanne Hall	2005

Representatives elected by the General Church Meeting

	Jean Sharp	2010
	Linda Gallop	2011
	Jo Cundick	2015
	Ruth Souter	2012
	Peter Gallop*	2013
	Rosalind Hollis	2015
	John Wearmouth	2015
	Malcolm Cundick	2015
	Richard McElheran*	2016
	Margaret McElheran	2016
	Sally Sutcliffe	2016
	Sarah Layfield-Carroll	2016
	Victoria Pelling	2017
Circuit Representative	Margaret Garrett	2016

* Representatives to the Circuit Meeting

** Non-voting members of the Church Council - not registered as Trustees

The composition of the Church Council and method of appointment is determined by Standing Orders relating to the Governance of the Methodist Church in Great Britain

<https://www.methodist.org.uk/media/9157/conf-2018-cpd-vol-2.pdf> page520. All members are expected to be trustees of the charity unless they specifically decline to do so.

Safeguarding Officers

Keith Sleightholme (registered as a Trustee) and Val Johnson (not a Trustee).

Performance / achievements over the last year:

Rev Andrew Stobart continued as the sole Presbyter of Elm Ridge Methodist Church and Superintendent of the Darlington Circuit. He was assisted on a daily basis by the Supernumerary Presbyters, Rev. Selby White and Rev. John Bower. The Church Administrator is a focal point of contact for all enquiries and administrative matters.

Centralised worship with the other churches in the Darlington Methodist Circuit continued on a regular basis, partly to help alleviate the shortage of preachers. 'Together at Bondgate' services were held on the first Sunday of each month offering different styles of worship. 6 pm evening services throughout the Circuit were held on rotation at Elm Ridge, Cockerton, Harrowgate Hill and Bondgate Methodist Churches.

During the week various groups meet regularly for Bible study, fellowship and prayer. The Church Prayer Group, which has met for many years, continued to do so each Tuesday morning to pray for the Church family, the wider community and national and international issues. The Worship Group of musicians and singers often lead our services. All of our Church services are open to any member of the public.

A full programme of activities means that the recruitment and training of new volunteers, including their DBS clearance and safe-guarding training, is vital and on-going. Most groups have regular review and planning meetings to adjust goals and evaluate performance in order to achieve best practice.

Our Harvest Festival services and associated social events were very well attended and money was raised for the Methodist Relief and Development charity 'All We Can'. Christmas events included a Service of Lessons and Carols, Christmas Eve Communion and a Christingle service, all of which were very well attended. The retiring collections from the Christmas services were donated to Action for Children. Special celebration weekends and other events were also held; the proceeds from which were donated to Methodist Homes, Mission Aviation Fellowship, Cardiac Risk to the Young and Breast Cancer Care.

Women's Fellowship and Men's Fellowship continued to meet. The Table Tennis Group meet on Friday evenings and the Banner Group met to produce new work.

Our annual Garden Party was held in June. This is a major community event, attracting many people from the local community. The proceeds were such that we were able to make a gift of £500 to the Methodist Church Relief and Development Charity 'All We Can'.

Aims and objectives for the coming year:

1. To provide varied, relevant and inclusive worship.
2. To lead people to faith in Christ and nurture and encourage them.
3. For us all to become more effective disciples of Christ.
4. To continue to give active support to the wider Methodist Circuit, especially in terms of offering whole-hearted support to working with the other churches to deepen our faith and knowledge of Christianity, taking an active interest in the mission of the Darlington Methodist District and the wider Methodist Connexion.
5. To explore opportunities for ecumenical relationships in the context of the Anglican/Methodist Covenant and other initiatives, including supporting 'Churches Together in Darlington'.
6. To support voluntary and charitable work around the UK and beyond.
7. To continue our programme to identify and train new leaders for several groups, including workers with children and young people.
8. To ensure that our pastoral care is as effective as possible.
9. To seek appropriate ways to include our local community in the life of the Church and for the Church to build mutually beneficial relationships with the people with whom we come into contact.
10. To look at options for the sustainable future of Elm Ridge Church centred on a balanced budget and maximising the use of the buildings and grounds.

Safeguarding Policy:

The Safeguarding Policy is made known to all group leaders, helpers and user groups. It is displayed on the notice boards and kept up to date by our Safeguarding Officers, who visit each group working with children and vulnerable adults to explain procedures and answer questions. Safeguarding training has been offered during the year and plans are in hand to keep this updated and to appraise new helpers. The list of DBS checked helpers is kept constantly updated. In addition Safeguarding posters are displayed on notice boards.

Risk Assessment and Health & Safety:

Risk assessments have continued throughout the year and remedial works have been undertaken. On-going maintenance is carried out on a weekly basis, further tree surgery has been undertaken and digital lock codes have been altered. An integrated smoke alarm system is installed in the church building. Our reserves policy earmarks a reserve of £50,000 to cover "worst case scenario works" associated with asbestos, tree surgery and the septic tank.

Documents regarding the financial risk of Trusteeship are made available to new Trustees when appointed.

Our Property Committee and Finance Committee regularly review the risks connected to their areas of work and report to the Church Council appropriately.

Financial Review for the 12 months ending August 2018:

The Church recorded an operating surplus of £3,957 for the year, including a legacy of £16,929. Together with delayed Gift Aid tax refund the underlying deficit fell to £110,064.

The Reserves and Investment Policies were revised accordingly and presented to Trustees.

The church's investments (other than cash) are held with the Trustees for Methodist Church purposes.

The accounts are included with this Report.

Signed 
Stephen Sutcliffe

Dated *Jun 13 2019*