

St. Michael's & Lark Lane Community Association **(SMLLCA)**

Centre: The Old Police Station

80 Lark Lane

Liverpool L17 8UU

Tel: 0151 728 7884

e-mail: grahamhale@btconnect.com

Website: www.larklanecomcentre.org.uk

Facebook: Lark Lane Community Centre

**A Company limited by guarantee and not having a share capital. Company No. 1692937
A Registered Charity No. 513803.**

ANNUAL REPORT OF THE EXECUTIVE COMMITTEE TO THE **ANNUAL GENERAL MEETING HELD ON JUNE 26TH 2019**

STATEMENT OF AIMS AND OBJECTIVES

SMLLCA was founded in May 1976, when two recently formed community groups merged, to tackle a variety of local problems, and in particular the serious lack of community facilities and activities.

SMLLCA exists to provide a wide range of services, and to meet other needs, for the residents of our catchment area, in a friendly and welcoming environment.

The Association's work covers the whole age range, with a strong emphasis on work with disadvantaged people, but always responsive to the changing needs of the Community.

A Policy of Equality of Opportunity is actively pursued throughout the operation and activities of the Association, relating both to staff and users.

HOW THE CHARITY IS ORGANISED

The Executive Committee is composed of volunteers from the local community with an interest in, and a commitment to, the running of SMLLCA. Anyone who is, or who has agreed to be, a member of the Association can apply to become a member of the Executive Committee, either by election at the Annual General Meeting, or by co-option at any other time.

During the year the role of the Executive Committee is to make plans, and oversee their implementation, for the running of the Community Centre and the Association's other interests, including events occurring elsewhere in the Community.

Responsibility for the detailed administration of the Association's business may be delegated to sub committees which include members of the Executive Committee, relevant members of staff and other interested persons. Sub committees may meet on a regular basis, or be convened as required. Although we receive a great deal of help and support from both our Ward Councillors and officers of the City Council, we do not receive any core funding from public sources. Instead we rely financially on rental income from the building (including user groups), project funding, and our own fund raising activities undertaken throughout the year. Of these the most important are the monthly fleamarkets. Numerous

other fund raising initiatives are regularly undertaken, and most of our activities and services rely on these fundraising activities. The balance of our core costs has been met by donations, without which our services would suffer significantly. Our activities and services rely heavily on the input of volunteers, without whom we would not have such a thriving and active Community Centre. We are always looking for new volunteers for a variety of roles.

Membership of the Association is open to all who live or work in the area of benefit, and is by application to the Executive Committee. All paid up members are eligible to vote at the Annual General Meeting. Affiliated groups are entitled to 2 votes each. The membership fee is currently £2 a year, with no charge made to affiliated groups.

Reserves Policy. SMLLCA believes it is desirable to hold “free reserves” as a contingency against the insecurity of its funding, and potential redundancy commitments. These should be not less than six months of core running costs, although in the current climate we realise that the optimum level may not always be achievable. This is in line with the recommendations of the Charity Commission.

DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS DURING THE PAST YEAR

Regular Activities held in the Community Centre include:

the Pre School Centre (nursery sessions and lunchtime care), Parent/Carer and Toddlers Group, the Senior Citizens Group (comprising a twice weekly lunch club, weekly bingo sessions and occasional events and outings), the Larkettes Majorette troupes, Pilates Classes, several Keep Fit Classes, Over 50's Exercise Classes and Social Afternoons, Pottery Workshops, Junior Drama Classes, Middle Eastern Dance Classes, West African Style Drumming Workshops, Music Lessons, Art Classes and Exhibitions, Spanish Lessons, Yoga Classes including chair yoga and yoga for new mums, Qi Jong, Meditation Classes, Stained Glass Workshops, Massage, Reiki, Alexander Technique and various other therapies.

Many local voluntary groups regularly hold meetings in our Centre, including Lark Lane Neighbourhood Association and other Residents Groups, Housing Association Tenants Groups, local campaign groups including “Save the Library Campaign“, Lark Lane Housing Co-op, Hesketh Street Housing Co-op and University of the Third Age Discussion Group. The St. Michael's Ward councillors hold weekly surgeries in our front reception area.

Fleamarkets and Craft Fairs are held monthly, and various other events at regular intervals have included Record/CD/Video Fairs, Healing Days and weekend events, Dance Workshops, Vegan Food Fairs, Family Fun Days, Health Promotion Events, Post Card Fairs, Paranormal Investigation Nights, Tai Chi, Drama Workshops, Lantern Making Workshops and Environmental Awareness events.

We also host the local Polling Station.

The Centre is also used regularly for meetings by a large number of other local groups, including Narcotics Anonymous and Cocaine Anonymous.

Other bookings have included numerous children's parties, a sports day, banner making workshops, public meetings, music recitals and fund raising concerts, Halloween and several Christmas Parties, get togethers for the local French and Italian Communities, filming, drama group and music group rehearsals.

One off events have included a 24 hour Fringe Festival Drama event, Children's Graduation Party, Martial Arts display and a Wedding Fair.

Several local charitable groups have used our centre for fundraising events.

Training Courses are regularly hosted and more are planned for the coming year.

Tenants of the Association, housed in the Community Centre, are currently Sefton Park Day Centre, The Photographic Workshops, South Liverpool Epilepsy Self Help Group, Liverpool Lantern Company, The Calm Collective, Saturday Vintage Clothes, Sunday Furniture Shop, Numerous Therapists, Phil's Picture Palace, and several offices and workshops occupied by local Community Enterprises.

The following **Representative Members** are groups affiliated to the Community Association, with whom we generally have close links: Friends of Tramway Road Playing Fields, Lark Lane Housing Co-Op, Lark Lane Pottery Group, Sefton Park Palm House Preservation Trust, Senior Citizens Group, South Liverpool Epilepsy Self Help Group, Waverley Nursing Home, Eco-Therapy Group, Hesketh Street Housing Co-Op, Pelham Grove Nursing Home, Mersey Bowmen Tennis Club, the Calm Centre Collective, Liverpool Lantern Company, Sunflowers Cancer Support, Fulwood Walkway Committee, Windbourne Residents Community and the Friends of the Festival Gardens.

KEY SERVICES AND ACTIVITIES

The Pre School Centre

Our Nursery provides all day education and care for 2 – 4 year olds. An extremely wide and varied curriculum is followed with specialist topics changing each month and core topics including the gardening club and forest school. We have an extremely hard working and dedicated staff team who are highly trained and highly skilled.

Following on from last year's news that OFSTED awarded the centre a rating of "outstanding" in all areas, the staff team has again been busily picking up more awards. Last September all the staff attended the Awards Ceremony of the national publication, "Nursery World". The centre received awards in three categories. The centre received a highly commended award for the best setting. Teresa Lalley also received a highly commended award for the best early years teacher category and Noreen Hennessey was the overall winner in the outstanding contribution section. Another great testimony to the hard work and skills of the team.

The Nursery room has again been extensively re-organised this year, adding new facilities to further improve the standard of education provided.

At the end of last year we were sorry to lose staff member Jennifer Jones, who left us to take up a similar post closer to her home.

Needless to say the nursery continues to be very popular with children and parents alike and there is a waiting list for most sessions.

Run entirely by volunteers, the Parent/Guardian and Toddlers group sessions held on Monday and Thursday mornings are also an important part of our work with pre school age children. At these sessions parents and guardians are required to supervise their own children but the activity is a great chance for babies and toddlers to mix and play with children their own age. Just as important is the opportunity for young parents, often experiencing social isolation, to get together in a warm and friendly environment. Refreshments are provided and the cheese on toast is gaining a legendary reputation.

The hard working volunteers have again found the time and energy to raise funds towards the running of our Senior Citizens Lunch Club.

Activities for Young People and Children

Although it is now several years since the local authority has been in a position to fund a professional youth service in our centre, we are still able to provide facilities and accommodation for young

people's activities.

Drama Group, "Theatre on Foot", runs sessions in the centre for children and young people three evenings a week. The rehearsal sessions are very popular and culminate in performances held both here and in other community venues.

Spanish lessons for young people are still held here in the centre and many children hold their birthday parties here.

Our own Majorettes Troupe – the Larkettes - continues to provide twice weekly training sessions, and competitions every weekend from Easter to the end of September for a large number of local children and teenagers. It is now 40 years since the troupe was founded and it continues to thrive thanks to the tireless efforts of numerous volunteers. As well as giving up several hours a week of their time, they manage to raise several thousand pounds a year to help fund competition costs, uniforms and other expenses. Without this constant fundraising the activity would be unaffordable for many of the children.

The Advice Centre

Now into its 25th year, our advice centre, still known as the Lark Lane Advice Welfare Rights and Counselling Centre (LLAWRACC) continues to provide an extremely valuable service, providing a wide ranging advice and information point. Covering a wide range of issues, we specialise in giving advice on benefits and debt. Several hundred people have been helped in the past year and many of our most vulnerable residents have seen their income maximised. The benefits system continues to get more and more complicated, meaning increasing numbers of people fail to receive the benefits that they are entitled to.

Our ward councillors have now very generously supported LLAWRACC for several years, even though the funds they have access to are very limited.

We are also providing a funded outreach service to residents of Kensington Ward. This earned income makes it possible for LLAWRACC to employ two advice workers.

The service we provide continues to be entirely free and this is one of the most important services we are able to provide.

Senior Citizens Group

Our work with local senior citizens continues to be one of our key services. The core activity is the twice weekly lunch club providing a three course meal cooked in our own kitchen for £2.50 a head. After lunch on Tuesdays we hold bingo sessions although these seem to be waning in popularity. We also have guest speakers from time to time giving advice on, for example, personal finances, safety in the home and on the street and information on further support that may be available. Members enjoyed their annual trip to Llandudno.

Thanks to the support of our ward councillors, we were able to provide some members with free tickets to the "Terracotta Warriors" exhibition and free tickets to the City Council's Christmas Dinner.

The most important aspect of this service is to help combat social isolation which is becoming increasingly common among the elderly.

To do this we need to provide transport in our own minibus which makes this vital service very costly to maintain. To this end we have recently applied for funding to the "Masonic Charitable Foundation" for three year funding to expand and enhance the service. The outcome of this application will not be known for some time and it is increasingly difficult to access such grants due to immense competition. Without a loyal band of volunteers none of this would be possible and we wish to record our gratitude to them all. If anyone can help us with cooking the dinners we would love to hear from you.

Thanks are also due to Gussie Southall who provided musical entertainment at our Christmas Party, free of charge.

SOME OTHER ACTIVITIES AND NEWS FROM THE CENTRE

Community Garden

The Garden across the road from our Centre, including the 40 feet long polytunnel, continues to be a very useful resource. The volunteers who use the space have once again done a great job of keeping the area tidy and attractive. Children from our own pre school nursery attend their own gardening club there on Monday mornings and they all thoroughly enjoy learning about horticulture and growing their own plants.

Meanwhile the land we rent from Railtrack opposite St Michael's station is also well maintained by local volunteers. The reason we rent this land, at a peppercorn rent, and which is situated on the roof of the railway tunnel, is to ensure that the well used footpath, which is not a public right of way, remains open for local residents to use.

"Fairshare"

Our partnership with Fairshare has continued during the past year. They organise free distribution of food that has reached its "best before date" but is still perfectly edible. In the past we have picked up food from local Tesco Stores, but now the Co-op has joined the scheme and so we only have to cross the road to collect produce. We distribute the food to users of our centre and also other people in the local community who we have identified as needy.

Paranormal Investigations

The Old Police Station is still becoming increasingly popular for these events and several companies who run these events have been asking to come here. As in previous years, however, we have an exclusive deal with "Deadlive" who run the events about once a month. Such is the current interest in the paranormal that a film company has been here to film one of their events. We look forward to seeing the results!

Community Centre Website

After looking for some time, we finally have a new volunteer helping Kate Milner to maintain and improve our website and facebook pages. Lucy Granville has brought everything up to date and is planning a complete re-design of the site once she has the time to do it. We are very grateful to Lucy for her help.

Fringe Event

One of the more unusual bookings we have had recently is a 24 hour film festival, where six groups of people have to write, cast, rehearse and perform a short play, all within 24 hours. The event, as well as being a lot of fun, is partly designed to promote the forthcoming Liverpool Fringe Festival.

Centre Improvements

During the coming year we hope to obtain funding to make some more improvements to the centre. Funds will always be limited and centre users do not always agree on what our priorities should be, but many of us would like to see our woodblock floors sanded and sealed again. Ideally we would also like to see our other floor surfaces updated, but this will depend on what funds can be raised. Any offers of help either in cash or in kind would, needless to say, be most welcome.

Representation

SMLLCA continues to be involved with numerous other organisations both within the local neighbourhood and city wide, and is represented on the committees of several other groups. These include Citizens Advocacy, Liverpool Mental Health Consortium, Carers Association, Sefton Park Advisory Forum and Mersey Regional Epilepsy Association

Our affiliations include LCVS, Advice UK, Community Transport UK, Early Years Partnership and South Central Community Transport.

Financial Policy and Donors

The Independently Examined and Prepared Accounts detail the income and expenditure of all financial transactions under the direct control of the Executive Committee.

We are extremely grateful to the following, who have provided either financial assistance or donations in kind during the past year:

St Michael's Ward Councillors' (towards Advice Centre Costs)
Kensington and Fairfield Ward Councillors (Advice Centre)
Co-op Food
Department for Transport (Bus Service Operators' Grant)
Lark Lane Housing Co-Op
Sefton Park Allotments Society
Sefton Park Day Centre
Asda Foundation
Tesco "Bags of Help"
Liverpool City Council
Toddlers Group
Lark Lane Neighbourhood Association
Deadlive
Asthma Society
Calm Collective
Milk Money TV
Fairshare
D. Collett
S. Banks
L. Granville
D. Bradley
R. Mees
G. Barker
G. Southall
Several Anonymous Donors

Plus many other members of our local community whose donations in cash and in kind help greatly to keep our services going.

The Executive Committee is always eager to welcome new members, who are prepared to commit time and energy to furthering the aims of the Association. Our meetings are friendly and relaxed. It is important for us to be as representative of the local community as possible and new ideas are always needed to keep us moving forward. Please let us know if you are interested.

The Committee Members are currently: Mr. A. Catterall, Mr. J. Cullen, Mr. D. Fraser
Ms. N. Hennessey, Rev K. Hitchman, Mr. A. Moore, Mr P. Mulhall
Mr. J. Peers, Ms. E. Quantrell and Ms. J. Swanson

Company registration number: 01692937

Charity registration number: 513803

St Michael's & Lark Lane Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2019

Kingham Accountants Ltd
161 College Street
St Helens
Merseyside
WA10 1TY

St Michael's & Lark Lane Community Association

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St Michael's & Lark Lane Community Association

Reference and Administrative Details

Trustees	Ms E Quantrell Mr J Peers Mr A Catterall Mr A A Moore
Secretary	Mr G Hale
Principal Office	The Old Police Station 80 Lark Lane Liverpool L17 8UU The charity is incorporated in England.
Company Registration Number	01692937
Charity Registration Number	513803
Independent Examiner	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY
Accountants	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY

St Michael's & Lark Lane Community Association

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2019.

Objectives and activities

Public benefit

A detailed review of the Charity's activities for the year and developments planned for the future is submitted as a separate document annually to the Charities Commission. Copies can be downloaded from the Charities Commission website or obtained from the Charity's office.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the trustees of the charity on 26 June 2019 and signed on its behalf by:

.....
Mr G Hale
Company Secretary

St Michael's & Lark Lane Community Association

Statement of Trustees' Responsibilities

The trustees (who are also the directors of St Michael's & Lark Lane Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 26 June 2019 and signed on its behalf by:

.....
Mr G Hale
Company Secretary

St Michael's & Lark Lane Community Association

Independent Examiner's Report to the trustees of St Michael's & Lark Lane Community Association

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2019 which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

As the charity's trustees of St Michael's & Lark Lane Community Association (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael's & Lark Lane Community Association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael's & Lark Lane Community Association as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Paul Kingham FCA

161 College Street
St Helens
Merseyside
WA10 1TY

26 June 2019

St Michael's & Lark Lane Community Association

Statement of Financial Activities for the Year Ended 31 January 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted funds	Restricted funds	Total 2019
	Note	General £	£	£
Income and Endowments from:				
Donations and legacies	3	3,438	106,506	109,944
Other trading activities	4	49,777	5,848	55,625
Investment income	5	90	-	90
Total Income		53,305	112,354	165,659
Expenditure on:				
Charitable activities	6	(51,830)	(98,760)	(150,590)
Other expenditure	7	(289)	(12,374)	(12,663)
Total Expenditure		(52,119)	(111,134)	(163,253)
Net income		1,186	1,220	2,406
Transfers between funds		(604)	604	-
Net movement in funds		582	1,824	2,406
Reconciliation of funds				
Total funds brought forward		44,252	198,562	242,814
Total funds carried forward	15	44,834	200,386	245,220
		Unrestricted funds	Restricted funds	Total 2018
	Note	General £	£	£
Income and Endowments from:				
Donations and legacies	3	5,009	81,760	86,769
Other trading activities	4	46,311	8,239	54,550
Investment income	5	49	-	49
Total Income		51,369	89,999	141,368
Expenditure on:				
Charitable activities	6	(50,267)	(106,145)	(156,412)
Other expenditure	7	(1,541)	(13,218)	(14,759)
Total Expenditure		(51,808)	(119,363)	(171,171)
Net expenditure		(439)	(29,364)	(29,803)
Net movement in funds		(439)	(29,364)	(29,803)
Reconciliation of funds				
Total funds brought forward		44,691	227,925	272,616

St Michael's & Lark Lane Community Association

**Statement of Financial Activities for the Year Ended 31 January 2019
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

		Unrestricted funds	Restricted funds	Total 2018
	Note	General £	£	£
Total funds carried forward	15	<u>44,252</u>	<u>198,561</u>	<u>242,813</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2018 is shown in note 15.

St Michael's & Lark Lane Community Association

(Registration number: 01692937) Balance Sheet as at 31 January 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	12	140,290	152,952
Current assets			
Debtors	13	2,490	3,700
Cash at bank and in hand		<u>110,735</u>	<u>96,235</u>
		113,225	99,935
Creditors: Amounts falling due within one year	14	<u>(8,295)</u>	<u>(10,074)</u>
Net current assets		<u>104,930</u>	<u>89,861</u>
Net assets		<u>245,220</u>	<u>242,813</u>
Funds of the charity:			
Restricted funds		200,386	198,561
Unrestricted income funds			
Unrestricted funds		<u>44,834</u>	<u>44,252</u>
Total funds	15	<u>245,220</u>	<u>242,813</u>

For the financial year ending 31 January 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 5 to 13 were approved by the trustees, and authorised for issue on 26 June 2019 and signed on their behalf by:

.....
Mr J Peers
Trustee

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Old Police Station

80 Lark Lane

Liverpool

L17 8UU

These financial statements were authorised for issue by the trustees on 26 June 2019.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

St Michael's & Lark Lane Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Donations and legacies;				
Donations from individuals	2,304	-	2,304	-
Grants, including capital grants;				
Government grants	-	85,331	85,331	71,090
Grants from other charities	1,134	21,175	22,309	15,679
	<u>3,438</u>	<u>106,506</u>	<u>109,944</u>	<u>86,769</u>

4 Income from other trading activities

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Trading income;				
Other trading income	-	8,673	8,673	10,914
Events income;				
Other events income	12,065	-	12,065	11,021
Property rental income	37,060	(2,825)	34,235	28,482
Other income from other trading activities	652	-	652	4,133
	<u>49,777</u>	<u>5,848</u>	<u>55,625</u>	<u>54,550</u>

5 Investment income

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

	Unrestricted funds	Total 2019	Total 2018
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	90	90	49

6 Expenditure on charitable activities

		Unrestricted funds	Restricted funds	Total 2019	Total 2018
	Note	General £	£	£	£
Governance costs	8	51,830	98,760	150,590	156,412

£Nil (2018 - £Nil) of the above expenditure was attributable to unrestricted funds and £Nil (2018 - £Nil) to restricted funds.

7 Other expenditure

		Unrestricted funds	Restricted funds	Total 2019	Total 2018
	Note	General £	£	£	£
Depreciation, amortisation and other similar costs		289	12,374	12,663	14,759
		289	12,374	12,663	14,759

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Staff costs				
Wages and salaries	9,893	83,241	93,134	97,871
Other staff costs	3,261	1,489	4,750	6,749
Audit fees				
Other fees paid to auditors	2,340	-	2,340	2,280
Other governance costs	36,336	13,606	49,942	49,512
	51,830	98,336	150,166	156,412

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2019	2018
	£	£
Staff costs during the year were:		
Wages and salaries	93,134	97,871
Other staff costs	<u>4,750</u>	<u>6,749</u>
	<u><u>97,884</u></u>	<u><u>104,620</u></u>

No employee received emoluments of more than £60,000 during the year.

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
Cost				
At 1 February 2018	335,928	68,425	6,563	410,916
At 31 January 2019	335,928	68,425	6,563	410,916
Depreciation				
At 1 February 2018	197,053	55,905	5,006	257,964
Charge for the year	9,143	3,130	389	12,662
At 31 January 2019	206,196	59,035	5,395	270,626
Net book value				
At 31 January 2019	129,732	9,390	1,168	140,290
At 31 January 2018	138,875	12,520	1,557	152,952

13 Debtors

	2019 £	2018 £
Other debtors	2,490	3,700

14 Creditors: amounts falling due within one year

	2019 £	2018 £
Bank overdrafts	-	1,780
Other creditors	-	(1)
Accruals	8,295	8,295
	8,295	10,074

15 Funds

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

	Balance at 1 February 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2019 £
Unrestricted funds					
General	(44,252)	(53,305)	52,119	604	(44,834)
Restricted funds	<u>(198,562)</u>	<u>(112,354)</u>	<u>111,134</u>	<u>(604)</u>	<u>(200,386)</u>
Total funds	<u>(242,814)</u>	<u>(165,659)</u>	<u>163,253</u>	<u>-</u>	<u>(245,220)</u>
	Balance at 1 February 2017 £	Incoming resources £	Resources expended £		Balance at 31 January 2018 £
Unrestricted funds					
General	(44,691)	(51,369)	51,808		(44,252)
Restricted funds	<u>(227,925)</u>	<u>(89,999)</u>	<u>119,363</u>		<u>(198,561)</u>
Total funds	(272,616)	(141,368)	171,171		(242,813)

16 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	2,956	137,334	140,290
Current assets	47,172	66,053	113,225
Current liabilities	<u>(5,295)</u>	<u>(3,000)</u>	<u>(8,295)</u>
Total net assets	<u>44,833</u>	<u>200,387</u>	<u>245,220</u>

Company registration number: 01692937

Charity registration number: 513803

St Michael's & Lark Lane Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2019

Kingham Accountants Ltd
161 College Street
St Helens
Merseyside
WA10 1TY

St Michael's & Lark Lane Community Association

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St Michael's & Lark Lane Community Association

Reference and Administrative Details

Trustees	Ms E Quantrell Mr J Peers Mr A Catterall Mr A A Moore
Secretary	Mr G Hale
Principal Office	The Old Police Station 80 Lark Lane Liverpool L17 8UU The charity is incorporated in England.
Company Registration Number	01692937
Charity Registration Number	513803
Independent Examiner	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY
Accountants	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY

St Michael's & Lark Lane Community Association

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2019.

Objectives and activities

Public benefit

A detailed review of the Charity's activities for the year and developments planned for the future is submitted as a separate document annually to the Charities Commission. Copies can be downloaded from the Charities Commission website or obtained from the Charity's office.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the trustees of the charity on 26 June 2019 and signed on its behalf by:

.....
Mr G Hale
Company Secretary

St Michael's & Lark Lane Community Association

Statement of Trustees' Responsibilities

The trustees (who are also the directors of St Michael's & Lark Lane Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 26 June 2019 and signed on its behalf by:

.....
Mr G Hale
Company Secretary

St Michael's & Lark Lane Community Association

Independent Examiner's Report to the trustees of St Michael's & Lark Lane Community Association

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2019 which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

As the charity's trustees of St Michael's & Lark Lane Community Association (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael's & Lark Lane Community Association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael's & Lark Lane Community Association as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Paul Kingham FCA

161 College Street
St Helens
Merseyside
WA10 1TY

26 June 2019

St Michael's & Lark Lane Community Association

Statement of Financial Activities for the Year Ended 31 January 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted funds	Restricted funds	Total
	Note	General £	funds £	2019 £
Income and Endowments from:				
Donations and legacies	3	3,438	106,506	109,944
Other trading activities	4	49,777	5,848	55,625
Investment income	5	90	-	90
Total Income		53,305	112,354	165,659
Expenditure on:				
Charitable activities	6	(51,830)	(98,760)	(150,590)
Other expenditure	7	(289)	(12,374)	(12,663)
Total Expenditure		(52,119)	(111,134)	(163,253)
Net income		1,186	1,220	2,406
Transfers between funds		(604)	604	-
Net movement in funds		582	1,824	2,406
Reconciliation of funds				
Total funds brought forward		44,252	198,562	242,814
Total funds carried forward	15	44,834	200,386	245,220
		Unrestricted funds	Restricted funds	Total
	Note	General £	funds £	2018 £
Income and Endowments from:				
Donations and legacies	3	5,009	81,760	86,769
Other trading activities	4	46,311	8,239	54,550
Investment income	5	49	-	49
Total Income		51,369	89,999	141,368
Expenditure on:				
Charitable activities	6	(50,267)	(106,145)	(156,412)
Other expenditure	7	(1,541)	(13,218)	(14,759)
Total Expenditure		(51,808)	(119,363)	(171,171)
Net expenditure		(439)	(29,364)	(29,803)
Net movement in funds		(439)	(29,364)	(29,803)
Reconciliation of funds				
Total funds brought forward		44,691	227,925	272,616

St Michael's & Lark Lane Community Association

**Statement of Financial Activities for the Year Ended 31 January 2019
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

		Unrestricted funds	Restricted funds	Total 2018
	Note	General £	£	£
Total funds carried forward	15	<u>44,252</u>	<u>198,561</u>	<u>242,813</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2018 is shown in note 15.

St Michael's & Lark Lane Community Association

(Registration number: 01692937) Balance Sheet as at 31 January 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	12	140,290	152,952
Current assets			
Debtors	13	2,490	3,700
Cash at bank and in hand		<u>110,735</u>	<u>96,235</u>
		113,225	99,935
Creditors: Amounts falling due within one year	14	<u>(8,295)</u>	<u>(10,074)</u>
Net current assets		<u>104,930</u>	<u>89,861</u>
Net assets		<u>245,220</u>	<u>242,813</u>
Funds of the charity:			
Restricted funds		200,386	198,561
Unrestricted income funds			
Unrestricted funds		<u>44,834</u>	<u>44,252</u>
Total funds	15	<u>245,220</u>	<u>242,813</u>

For the financial year ending 31 January 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 5 to 13 were approved by the trustees, and authorised for issue on 26 June 2019 and signed on their behalf by:

.....
Mr J Peers
Trustee

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Old Police Station

80 Lark Lane

Liverpool

L17 8UU

These financial statements were authorised for issue by the trustees on 26 June 2019.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

St Michael's & Lark Lane Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Donations and legacies;				
Donations from individuals	2,304	-	2,304	-
Grants, including capital grants;				
Government grants	-	85,331	85,331	71,090
Grants from other charities	1,134	21,175	22,309	15,679
	<u>3,438</u>	<u>106,506</u>	<u>109,944</u>	<u>86,769</u>

4 Income from other trading activities

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Trading income;				
Other trading income	-	8,673	8,673	10,914
Events income;				
Other events income	12,065	-	12,065	11,021
Property rental income	37,060	(2,825)	34,235	28,482
Other income from other trading activities	652	-	652	4,133
	<u>49,777</u>	<u>5,848</u>	<u>55,625</u>	<u>54,550</u>

5 Investment income

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

	Unrestricted funds	Total 2019	Total 2018
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	90	90	49

6 Expenditure on charitable activities

		Unrestricted funds	Restricted funds	Total 2019	Total 2018
	Note	General £	£	£	£
Governance costs	8	51,830	98,760	150,590	156,412

£Nil (2018 - £Nil) of the above expenditure was attributable to unrestricted funds and £Nil (2018 - £Nil) to restricted funds.

7 Other expenditure

		Unrestricted funds	Restricted funds	Total 2019	Total 2018
	Note	General £	£	£	£
Depreciation, amortisation and other similar costs		289	12,374	12,663	14,759
		289	12,374	12,663	14,759

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Staff costs				
Wages and salaries	9,893	83,241	93,134	97,871
Other staff costs	3,261	1,489	4,750	6,749
Audit fees				
Other fees paid to auditors	2,340	-	2,340	2,280
Other governance costs	36,336	13,606	49,942	49,512
	51,830	98,336	150,166	156,412

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2019	2018
	£	£
Staff costs during the year were:		
Wages and salaries	93,134	97,871
Other staff costs	<u>4,750</u>	<u>6,749</u>
	<u><u>97,884</u></u>	<u><u>104,620</u></u>

No employee received emoluments of more than £60,000 during the year.

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
Cost				
At 1 February 2018	<u>335,928</u>	<u>68,425</u>	<u>6,563</u>	<u>410,916</u>
At 31 January 2019	<u>335,928</u>	<u>68,425</u>	<u>6,563</u>	<u>410,916</u>
Depreciation				
At 1 February 2018	197,053	55,905	5,006	257,964
Charge for the year	<u>9,143</u>	<u>3,130</u>	<u>389</u>	<u>12,662</u>
At 31 January 2019	<u>206,196</u>	<u>59,035</u>	<u>5,395</u>	<u>270,626</u>
Net book value				
At 31 January 2019	<u>129,732</u>	<u>9,390</u>	<u>1,168</u>	<u>140,290</u>
At 31 January 2018	<u>138,875</u>	<u>12,520</u>	<u>1,557</u>	<u>152,952</u>

13 Debtors

	2019 £	2018 £
Other debtors	<u>2,490</u>	<u>3,700</u>

14 Creditors: amounts falling due within one year

	2019 £	2018 £
Bank overdrafts	-	1,780
Other creditors	-	(1)
Accruals	<u>8,295</u>	<u>8,295</u>
	<u>8,295</u>	<u>10,074</u>

15 Funds

St Michael's & Lark Lane Community Association

Notes to the Financial Statements for the Year Ended 31 January 2019

	Balance at 1 February 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2019 £
Unrestricted funds					
General	(44,252)	(53,305)	52,119	604	(44,834)
Restricted funds	<u>(198,562)</u>	<u>(112,354)</u>	<u>111,134</u>	<u>(604)</u>	<u>(200,386)</u>
Total funds	<u>(242,814)</u>	<u>(165,659)</u>	<u>163,253</u>	<u>-</u>	<u>(245,220)</u>
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Total funds	<u>(272,616)</u>	<u>(141,368)</u>	<u>171,171</u>		<u>(242,813)</u>

16 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
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Current liabilities	<u>(5,295)</u>	<u>(3,000)</u>	<u>(8,295)</u>
Total net assets	<u>44,833</u>	<u>200,387</u>	<u>245,220</u>