

**Benefice of Ringwood**  
**with Ellingham and Harbridge and St Leonards and St Ives**

**Parish of St Leonards and St Ives, Dorset**  
**Annual Report and Financial Statements of the Parochial Church Council**  
**for the year ending 31 December 2018**  
**Registered Charity 1155076**



Incumbent: Revd Matthew Trick  
The Vicarage, 65 Southampton Road,  
Ringwood Hampshire BH24 1HE



Bank: National Westminster Bank plc, Ringwood

Independent Examiner:  
Mr Alan Reed  
149b Lions Lane, Ashley Heath  
Ringwood  
BH24 2HJ

**Parish of St Leonards and St Ives.  
Annual Report for 2018**

**Aims and Purposes**

St Leonards and St Ives Parochial Church Council ("PCC") exists to promote the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of cooperating with the incumbent, the Reverend Matthew Trick, and the Associate Minister of incumbent status, the Reverend Ian Whitham, in promoting in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC also cooperates with Ringwood PCC in the work of the Benefice of Ringwood with Ellingham and Harbridge and St Leonards and St Ives. St Leonards and St Ives PCC is also responsible for All Saints Church Centre, which is attached to All Saints Church.

**Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the different parts of the community. A particular focus is those under 50 and young families who are very under-represented among worshippers in proportion to the whole community. The continuing development of the Victory Oak estate on the edge of the parish is a particular opportunity and the PCC is actively working on this opportunity with the clergy. A special "popup" Nativity service was held on the estate, which proved popular with local residents. Further "local" religious based activities are being planned.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Providing pastoral care for people living in the parish
- Mission and outreach work.

To facilitate this work it is important that we maintain the fabric of All Saints Church and the Church Centre.

**Achievements, Performance and Benefit to the Community**

**Electoral Roll.** There were 129 parishioners on the Roll on 31<sup>st</sup> December 2018 (2017:144), of whom 19 were not resident within the parish (2017: 23).

**A Welcoming Church.** New people joining All Saints during the last couple of years have found a warm & vibrant welcome and are now serving our church in various ways. In times of need and crisis, people who normally never step across a church threshold are often drawn there to pray or just sit wondering what life is all about. All Saints is open every day for those who seek a silent place of refuge.

**Worship and Prayer**

**Services.** The PCC is keen to offer a range of services that are both beneficial and spiritually fulfilling. During the year, All Saints has continued to provide several styles of worship **at 8 and 10am and 6pm every Sunday**. The average attendance in 2018 was 55 adults and 3 children. The Associate Minister has introduced a **monthly Cafe Church**, a less formal service, which is usually held in the Church Centre and preceded by a light breakfast. It is proving to be very popular and the PCC is encouraged by the numbers attending. **Amplify, a contemporary form of worship**, continues to be held on the first Sunday of the month at 6pm. **The weekly Communion service on Thursdays** is well attended, and is led by ordained Ministers, retired clergy and our LLM, Ruth Freeman. In addition, the **Daily Office** is held in the church on Tuesday mornings at 8.30am, with some 3 people attending.

We are extremely grateful to our retired clergy living in the Parish for all the assistance they provide – Revd Canon Richard Emblin and Revd Canon Peter Vargeson - and also to Revd Terry Roberts and Revd Canon Michael Anderson who cover services when required.

**Sacred Space:** This is 20 minutes of silent contemplation/ meditation held on a weekday afternoon. It takes place as required and is open to all who seek peace and quiet.

**Home groups.** Three groups continue to run to enable people to discuss their faith and grow in it.

**Ministry to St Ives School.** The Associate Minister continues to develop our longstanding relationship with the school by regular involvement in school assemblies, helping the pupils to understand at an early age, the benefits of having a faith and what Christianity has to offer them in their lives. We are hosts to the school at their Christmas and Easter services, Leaving service and Harvest service.

### **Deanery Synod**

The parish is currently represented on Deanery Synod by Gill Tybjerg, who also leads the Deanery's involvement with Kinkiizi Diocese in Uganda, and Stephen Gray. Deanery Synod has been mainly focussing this year on pastoral reorganization in the south of the Deanery, particularly with the proposed plant in New Milton parish. This is still ongoing.

### **The Church Centre**

The Church Centre is made available on reasonable terms to those organizing activities in the community. It is used by a variety of groups developing mindfulness and physical well-being and a Bridge Club. Bourne2Sing choir also uses the church for practice.

### **Pastoral Care**

The Vicar, Associate Minister, Licenced Lay Minister and Lay Pastors provide **pastoral care** to those who seek it, allowing local people who may otherwise be immobile or housebound to take part in Christian worship, fellowship and companionship from the comfort of their homes. Ministry is also provided to those in three local care homes who request it.

### **Ministry to all ages**

**All Saints Parent and Toddler Group** for young children and their carers meets on Wednesday mornings in the Church Centre. This thriving activity has 25 children on the register and a regular core of some 12 to 15 adults with accompanying children.

**Messy Church** is one of the success stories of the past few years. It provides a safe and accessible space to explore the Christian faith in an informal and creative way. Drawing otherwise unchurched families from the local area it has grown a strong sense of community amongst those who attend it. It retains a regular core of 8 - 12 children plus their accompanying parents but often has more children who do not attend regularly. It is run by a committed team of volunteers who plan and deliver Messy Church sessions, which run after-school on the second Wednesday of the month.

**Families and Youth Work.** At the beginning of the year, youth work was continued under the direction of the Associate Minister. The Families Minister, appointed in May by the adjoining parish within the benefice and whose costs we share, has taken over much of our youth work and working closely with the Associate Minister is developing a number of new initiatives for young people and families within the benefice.

**Vintage Messy** is run periodically, to meet the needs of older people, who meet for an hour and a half, enjoy tea and cake together and have the opportunity to engage in a craft activity of some sort. They then finish with a short talk and prayer.

**Coffee Corner**, on Thursday mornings, and other social events open to all, help combat loneliness in elderly members of our community.

**Major Events.** The church also provides a **focus for the local community** to come together on Remembrance Sunday and other local events of both sorrow and joy.

**Ecumenical Relationships.** The parish is a member of Churches Together in Ringwood and District and encourages the congregation to take part in its activities.

**Vocations.** Gill Tybjerg completed her training and received her Bishop's Commission for Mission in the autumn of 2018. As a result, Gill is leading several of our services and we are most grateful to her for all the help that she provides.

**Churchwardens' Review of the Year.** The Ringwood Benefice came into being at the end of 2017, and with the arrival of the Vicar, the Associate Minister, and the Families Minister, a great deal of time this year has been spent in developing a smooth working relationship with them and the Parish of Ringwood. Meetings with them are held on a regular basis, as we make plans for the future of All Saints and the parish of Ringwood, and to bring to our wider community the knowledge and love of God to all.

Alison Davis was elected as the second Churchwarden for SLSI at the 2018 APCM.

As always, many volunteers work tirelessly behind the scenes to enable the life of All Saints to proceed on a weekly basis, and we take this opportunity to thank them all. We wish to thank our Parish Administrator, Lisa Hover for providing us with efficient secretarial support throughout the year, and also the Administration team at the Benefice Office. Thanks are also due to Jessica Vasey our cleaner, and our gardeners, Christopher Ross and Ray Ford for all the hard work they put in on a regular basis at The Church, the Church Centre and in the grounds.

## Other Activities during the Year

**Meetings of the PCC.** The full PCC met six times during the year, with an average level of attendance of 60 %. Sub-Committees met between meetings and reports of their meetings were received by the full PCC and discussed and actioned as necessary.

### Health & Safety (incorporating Disability, Safeguarding & Inclusion)

By combining common sense practicality with legal compliance our church 'health & safety' strives to present a safe environment in a legislative framework. This also means us being 'user friendly' for wheelchair users (we promote the provisions of the Disability Discrimination Act) and those no longer as able-bodied as perhaps they used to be, and equally to safeguard and be inclusive to those both old and young who may be vulnerable. All Saints Church and PCC has a comprehensive **Health & Safety and Disability Policy**, together with **Safeguarding, Inclusion and Child Protection Policies**, which are dynamic documents in regular use and annually reviewed by a **Health & Safety Committee** which meets periodically.

The **Safeguarding, Inclusion and Child Protection Policies** were adopted by the PCC on 12th January 2010, were extensively revised and updated in April 2014 and approved by the PCC on 21 July 2014. They are reviewed annually. All those working with children and vulnerable adults are covered by DBS checks. All PCC members are also subject to DBS checks. The PCC formally passed a 'Photography of Children Policy' on January 20th 2014.

We have a comprehensive formal **Risk Management Register** of the overall hazards and risks to which the PCC believes the Parish is exposed, which is appraised and reviewed annually. This is underpinned by **Risk Assessments** for Fire, General, Safeguarding & Inclusion, which are done either formally (written and recorded) or informally (appraisal and assessment) across a range of social events and church activities.

**Utilities** comprising gas and electrical fixtures, fittings and portable appliances – together with fire fighting apparatus – are checked and serviced annually by approved outside contractors.

**Catering** is a key activity for which our Church Centre Kitchen has been progressively upgraded, delivering high quality catering with commensurate cleanliness and hygiene – and practices, systems and procedures to ensure standards are met and maintained.

**Accidents, Incidents & Emergencies** can, and do, happen – and to meet these contingencies we have readily available emergency First Aid, mobility, and disability aids, with procedure and information notices displayed. Dedicated parking, ramps, external

night lighting, and professional-standard care and compassionate expertise also enhance what may be appropriate in given situations.

**Environmental matters.** We are always seeking to reduce the environmental impact of our activities in accordance with the Church of England's "Shrink the Footprint" initiative and the newly issued Diocese of Winchester Environmental Policy. An Energy Use Survey was carried out during 2007. Following Diocesan approval, 13 halogen lights have been replaced in the church by LED equivalents at a cost of £1,386. This cost will be recovered from reduced running costs in about seven years.

**Fabric maintenance.** One heater in the Church has been replaced in 2018, and the PCC continues to monitor the condition of the remainder. Heating maintenance and repair cost £3,137 and general maintenance £2,605. The Churchwardens expect that safety grilles for the radiators will need to be installed in 2019.

The PCC is reviewing its decision not to repair the Bell.

### Social Events and Fund Raising and Stewardship.

**Social Events.** A full and energetic program of new social and fund raising events was held in 2018. The selfless efforts of the organizers brought real fruit, not only in the enjoyable fellowship, but also by raising some £2,000 net. In addition, The Summer and Christmas Fayres raised some £3,600 net making a grand total of fund raising of some £5,500 net. Martyn Morris has now retired from leading this work, after many years, first as Churchwarden and then as Committee Chairman, and we are immensely grateful to him for his many years of work.

**Stewardship.** Maintaining adequate income to meet increased operating costs, and replace losses from deaths and departures is a continuing task. During the year many donors at our request transferred their giving to the Parish Giving Scheme (PGS). The Stewardship Renewal campaign was held between February and March 2018 and is being repeated in 2019.

#### Distribution of Stewardship year ending December 2018

Given per year	PGS	Gift Aid	Non Gift Aid	Total
Over £1000	£25,969	£5,116		£31,085
£999-500	£2,451	£1,342	£1,510	£ 5 ,303
£499-250	£1,919	£4,267	£450	£6,636
£249 or less	£240	£2,648	£1,240	£4,128
Total	£30,579	£13,373	£3,200	£47,152

Given per year	Donors	%	Total giving	Per week	% of giving
Over 1000	10	14%	£31,085	£59.78	66%
999-500	7	8%	£5,303	£10.52	11%
499-250	19	27%	£6,636	£6.72	14%
249 or less	36	51%	£4,128	£2.20	9%

Note that these relate to “donors.” For tax reasons, many “donors” represent two people. **Tax recovered** £10,928

**Chancel Repair Liability.** Since our church is a “Dedicated Parochial Centre of Worship”, not a “Consecrated Parish Church”, there cannot be any associated Chancel Repair Liability.

**Fabric.** The Quinquennial Inspection took place in March 2014. All significant recommendations have been dealt with since. The next inspection takes place in 2019.

**Charitable Giving.** We are now required by law to exclude from our accounts Charitable Giving where the recipient is a legal entity known when the money is received. This is because the PCC never legally owns this money. This money is handled through the Agency Account of the church accounts. Money collected for Kinkiizi does not come in this category. However, details of all charitable giving through the church is shown at Page 15. Charitable Giving during the year totalled £3,990 through the Church Account. (£1,532 previous year) The grand total of all giving was £4,160 (£2,489 previous year). Of this £3,206 was raised for our Deanery Mission Partnership link with Kinkiizi Diocese, Uganda and has been used to support Nyakatare Health Centre as they construct staff accommodation, and rebuild dilapidated classrooms at Bwanja Primary School.

**Financial Review** Unrestricted income was £80,701 and restricted income £2,923. (Total £83,624) £118,023 was spent to provide the Christian ministry from All Saints Church. This included the contribution to the diocesan parish share, most of which is spent providing the stipends, pensions and housing of present clergy, and the training of their successors.

Our 2018 Parish Share was £63,661. Due to a fall in our Worshipping Community our share will decrease to £60,946 in 2019.

Our minimal governance costs form part of the Church Running expenditure.

The accounts show expenditure in 2018 exceeding income by £35,024. Unrealised losses on the CCLA Investment Fund of £767 due to BREXIT exchange rate volatility increase this to £35,791.

Contributory factors to our deficit have been:

• Contribution to the construction costs of the benefice office	
• in Ringwood	£10,000
• Contribution to Benefice office set-up costs	£1,000
• Running Costs of benefice office	£1,500
• Heating replacement	£3,187
• Lighting replacement	£1,386
• support of the Families Minister (eight months)	£2,870
• Increased travel and expenses of ministers	£1,074
• Salary of Vicar’s PA (eight months)	£2,047
• TOTAL	£23,064

The balance of unrestricted funds carried forward at 31 December 2018 totalled £142,872 (2017 £177,571). The financial viability of the Parish rests on the very generous Unrestricted legacies received from Miss Elisabeth Redman in 2007, and Mrs Margaret Clarke in 2017 which equate to most of the Total Net Assets of the Parish.

**Reserves Policy.** It is the PCC’s policy to maintain a balance on Unrestricted funds which equates to approximately six months unrestricted payments, (about £45,000) to cover emergency situations which may arise from time to time, and to provide resources for carrying out maintenance work on the structure of the buildings when required by quinquennial inspections or other needs. In doing so, note is taken of any Restricted funds available for maintenance. The (Unrestricted) Redman and Clarke legacies have permitted us to achieve this aim. It has been our policy to invest our funds balances with the Winchester Diocese Board of Finance Loan Fund, and the CBF Church of England Deposit Fund. During 2017 the PCC increased its deposit in the WDBF Loan fund, (which offered a higher rate of interest than the CBF Deposit Fund), to £20,000. The PCC decided in 2013 to invest £40,000 in the CCLA Investment Fund. The current unrealized value of this is now £50,631. At 31 December 2018 there was an **unrealised loss of £767 due to BREXIT exchange rate volatility.**

## The Future

The Victory Oak development in our parish and the Beaumont Park development in Ringwood present significant opportunity and challenge to our new benefice. The PCC has committed the parish to support the Families Minister for a term of three years, on a shared cost basis of 35% St Leonards and St Ives to 65% Ringwood, which is the ratio of parish shares. Winchester Diocese is contributing £26,000 to the three - year cost of this project. **While our reserves will allow us to support the present level of expenditure (and deficit) for perhaps two years, it is not sustainable in the long term, unless income is significantly increased.**

The history of our parish over the past 10 years is of a steady, slow decline in numbers in an ageing congregation. While reversing this has been the aim of successive incumbents and the PCC, this has not been successful. The housing stock in the new developments will attract younger families, and the PCC believe it is essential to support this attempt to attract them to our congregation to the limit of its ability. This is not just a question of money. It may also require significant change in how we do things to meet the needs of those younger people we need to attract.

## Administrative Information

All Saints Church is situated in Ringwood Road Service Road, St Ives. It is part of the Diocese of Winchester within the Church of England. The correspondence address is All Saints Church Office, Ringwood Road Service Road, St Ives, Ringwood BH24 2NZ

## Structure, Governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission as Registered Charity Number 1155076 THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS, ST LEONARDS AND ST IVES. The method of appointment of PCC members is set out in the Church Representation Rules.

### PCC members who have served from 1 January 2018 to the date of this report are:

Incumbent:	Revd Matthew Trick
Associate minister:	Revd Ian Whitham
Families Minister:	Mr Chris Newman (from September 2018)
Wardens:	Mrs Frankie Hester, Vice Chairman

Mrs Alison Davis (from April 2018)

Ex-officio: LLM

Mrs Ruth Freeman

Representatives on Deanery Synod

Mrs Gillian Tybjerg (until May 2020)

Mr Stephen Gray (Co-opted July 2017 to May 2020)

Elected members:

Mrs Hilary Cooper (until APCM 2018)

Mr Geoffrey Oliver )

Mrs Pat Woodcock )

Mr Stephen Gray )

Mr Guy Walker (until APCM2019)

Mr Bill Seward )

Mr Kenrick Deen )

Mrs Patricia Stone (until APCM 2020)

Mr John Freeman )

Mrs Andrea Emblin (until APCM 2021)

Mrs Sue Nixon )

Mr Patrick Hester )

Mr Christopher Ross )

Day to day management is the responsibility of the Incumbent, the Associate Minister, the Churchwardens, the Treasurer and the Parish Administrator.

### The PCC operates through the following committees.

#### *Standing Committee*

Has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Terms of Reference of the Standing Committee have been amended during the year to facilitate timely formation of Benefice policy.

#### *Finance and Maintenance Committee*

Advises the PCC on financial and maintenance matters.

#### *Social and Fund Raising Committee*

Organises fund raising events and social events which also raise funds.

*Stewardship Committee*

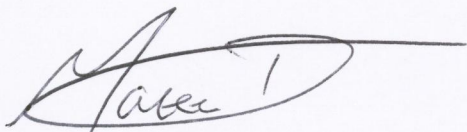
Organises annual stewardship renewals and advises the PCC on Stewardship policy.

*Communication Committee*

Manages the production of Good News magazine on behalf of the PCC and coordinates all communications activity including the parish Website.

*Health and Safety and Disability Committee*

Advises the Vicar and PCC on Health and Safety and Disability matters.

A handwritten signature in black ink, appearing to read 'Matthew Trick', with a long horizontal line extending to the right.

On behalf of the PCC,  
Revd Matthew Trick, Chairman

March 2019

**Parochial Church Council of All Saints St Leonards and St Ives, Ringwood**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDING 31 DECEMBER 2018**

	Notes	Unrestricted Funds	Restricted Funds	TOTAL 2018	FUNDS 2017
		£	£	£	£
<b>INCOME(See page 11)</b>					
Voluntary income excluding legacies	2(a)	66,854.34	2,921.65	69,775.99	73,848.68
Legacies	2(a)	0.00		0.00	76,810.00
Activities for generating funds	2(b)	10,992.14		10,992.14	12,460.91
Income from Investments	2(c)	2,185.49	1.36	2,186.85	1,909.97
Church activities	2(d)	669.34		669.34	905.68
<b>TOTAL INCOMING RESOURCES (A)</b>		<b>80,701.31</b>	<b>2,923.01</b>	<b>83,624.32</b>	<b>165,935.24</b>
<b>EXPENDITURE (See page 12)</b>					
Church activities	3(a)	110,189.23	7,834.29	118,023.52	106,992.50
Raising Funds		624.69		624.69	718.23
<b>TOTAL RESOURCES EXPENDED (B)</b>		<b>110,813.92</b>	<b>7,834.29</b>	<b>118,648.21</b>	<b>107,710.73</b>
Unrealised loss/gain on investment asset (D)		-767.19		-767.19	4,398.20
<b>Resources expended plus unrealised loss/gain</b>		<b>111,581.11</b>	<b>7,834.29</b>	<b>119,415.40</b>	<b>103,312.53</b>
<b>Net incoming/outgoing before transfers (A-B-D)</b>		<b>-30,879.80</b>	<b>-4,911.28</b>	<b>-35,791.08</b>	<b>62,622.71</b>
Transfers - In		3,691.95	3,821.54	7,513.49	
Transfers - Out		-7,511.49	-2.00	-7,513.49	
<b>Net Movement in funds</b>		<b>-34,699.34</b>	<b>-1,091.74</b>	<b>-35,791.08</b>	<b>62,622.71</b>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2018</b>		<b>177,571.81</b>	<b>7,524.11</b>	<b>185,095.92</b>	"1 Jan 17 <b>122,473.21</b>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2018</b>		<b>142,872.47</b>	<b>6,432.37</b>	<b>149,304.84</b>	"31 Dec 17 <b>185,095.92</b>

The PCC has no Endowment Funds

The Notes at pages 8 to 14 form part of this account

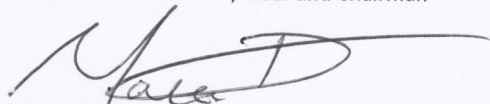
Parochial Church Council of All Saints St Leonards and St Ives, Ringwood  
Balance Sheet at 31 December 2018

	Notes	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2018	TOTAL FUNDS 2017
<b>FIXED ASSETS</b>		£	£	£	
Tangible assets (A)	5	4,855.60	3,638.00	8,493.60	10,785.60
CCLA Investment		50,631.18		50,631.18	51,398.37
<b>FIXED ASSETS + INVESTMENTS (A)</b>		<b>55,486.78</b>	<b>3,638.00</b>	<b>59,124.78</b>	<b>62,183.97</b>
<b>CURRENT ASSETS</b>					
Accounts Receivable		1,591.11		1,591.11	1,875.98
Debtors WDBF		20,000.00		20,000.00	20,000.00
Short term deposits					
CCLA Deposit		57,092.71		57,092.71	91,754.34
Cash at bank and in hand					
Cash in hand		82.12		82.12	235.04
NATWEST 1		11,857.27	2,794.37	14,651.64	10,291.76
<b>TOTAL CURRENT ASSETS (B)</b>		<b>90,623.21</b>	<b>2,794.37</b>	<b>93,417.58</b>	<b>124,157.12</b>
<b>LIABILITIES</b>					
Accounts Payable		3,237.52		3,237.52	1,245.17
<b>TOTAL LIABILITIES (C)</b>		<b>3,237.52</b>		<b>3,237.52</b>	<b>1,245.17</b>
<b>NET CURRENT ASSETS (B) - (C)</b>		<b>87,385.69</b>	<b>2,794.37</b>	<b>90,180.06</b>	<b>122,911.95</b>
<b>TOTAL NET ASSETS (B) - (C) + (A)</b>		<b>142,872.47</b>	<b>6,432.37</b>	<b>149,304.84</b>	<b>185,095.92</b>
<b>PARISH FUNDS</b>					
Unrestricted				142,872.47	177,571.81
Restricted				6,432.37	7,524.11
<b>Total Funds</b>				<b>149,304.84</b>	<b>185,095.92</b>
The PCC has no Endowment Funds					

Approved by the Parochial Church Council on 15 March 2018 and signed on its behalf by

Revd Matthew Trick, Vicar and Chairman

"March 2018



27th March 2019

**Parochial Church Council of All Saints St Leonards and St Ives, Ringwood**  
**Notes to the Financial Statements for the year ending 31 December 2018**

**ACCOUNTING POLICIES**

**Basis of financial statements**

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, and applicable accounting standard FRS 102. The financial statements have been prepared under the historical cost convention, except for investment assets, which are shown at bid Market Value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

**Fund accounting**

**Endowment Funds.** The parish has no endowment funds.

**Restricted Funds** comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis. Details of Restricted funds are provided in Notes to the financial statements.

**Unrestricted Funds** are income funds which are to be spent on the PCC's general purposes.

**Designated Funds** are general funds set aside by the PCC for use in the future. Project funds are designated for particular purposes for administrative purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

**Incoming Resources**

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the Incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

All incoming resources are accounted for gross.

**Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

## **Fixed Assets**

### **Consecrated property and moveable church furnishings**

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2) (a) and (C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequent acquisitions costing more than £1,500 are capitalised and depreciated in financial statements on a straight line basis over their economic life. The organ, acquired in 2009, will be depreciated over the fifteen year period of its estimated life.

All expenditure incurred in the year on consecrated or beneficed buildings, or the repair of church fittings acquired before 1 January 2000, is written off.

### **Other fixtures, fittings and office equipment**

Individual items of equipment used within the church premises which cost £1,500 or less, are written off when the asset is acquired. Items with a higher value are depreciated on a straight line basis over their estimated life. In the case of the RISograph machine acquired in 2014, and the projector and screen acquired in 2016, this is taken as six years.

## **Investments**

Investments are valued at bid Market Value on 31 December

## **Current Assests**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income, are shown as accounts receivable, less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit with Winchester Diocese Board of Finance (WDBF), the CBF Church of England Funds, or at the NatWest Bank.

January 2018

Parochial Church Council of All Saints St Leonards and St Ives, Ringwood  
Notes to the Financial Statements for the year ending 31 December 2018

2. INCOME	Unrestricted Funds	Unrestricted Sub-totals	Restricted Funds	Restricted Sub-totals	TOTAL 2018	TOTAL 2017	Note: Because some income categories have been changed by "Parish Accountability" Edition 5, 2018 and 2017 equivalence is not exact in all cases. Amounts have been rounded and for this reason do not add up to the total, which is correct.
	£	£	£	£	£	£	
<b>2(a) Voluntary income</b>							
Planned giving							
Gift Aid	45,803.37		120.00		45,923.37	48,085	
Tax recovered	12,330.48				12,330.48	12,117	
Other planned giving	4,445.00				4,445.00	4,543	
Collections open plate	1,971.77				1,971.77	2,762	
Collections for Charities	4.23		2,801.65		2,805.88	1,022	
Donations, appeals etc	2,299.49				2,299.49	5,319	
Legacies					0.00	76,810	
<b>Total voluntary income</b>		<b>66,854.34</b>		<b>2,921.65</b>	<b>69,775.99</b>	<b>150,658</b>	
<b>2(b) Activities for generating funds</b>							
Fund raising							
Summer Fayre	1,411.06				1,411.06	1,674	
Christmas Fayre	1,503.41				1,503.41	1,742	
Other fund raising	1,618.50				1,618.50	2,121	
Centre lettings	4,406.00				4,406.00	5,008	
Good News magazine	2,053.17				2,053.17	1,915	
<b>Total activities for generating funds</b>		<b>10,992.14</b>			<b>10,992.14</b>	<b>12,460</b>	
<b>2(c) Income from investments</b>							
Interest and Dividends	2,185.49		1.36		2,186.85	1,910	
<b>Total interest and dividends</b>		<b>2,185.49</b>		<b>1.36</b>	<b>2,186.85</b>		
<b>2(d) Income from church activities</b>							
Fees	669.34				669.34	906	
<b>Total income from church activities</b>		<b>669.34</b>			<b>669.34</b>		
<b>TOTAL INCOME</b>	<b>80,701.31</b>	<b>80,701.31</b>	<b>2,923.01</b>	<b>2,923.01</b>	<b>83,624.32</b>	<b>83,624.32</b>	<b>165,935</b>

**Parochial Church Council of All Saints St Leonards and St Ives, Ringwood**  
**Notes to the Financial Statements for the year ending 31 December 2018**

<b>3. EXPENDITURE</b>		<b>Unrestricted Funds</b>	<b>Unrestricted Sub-totals</b>	<b>Restricted Funds</b>	<b>Restricted Sub-totals</b>	<b>TOTAL 2018</b>	<b>Sub-totals 2018</b>	<b>TOTAL 2017</b>	Note: Because some income categories have been changed by "Parish Accountability" Edition 5, 2018 and 2017 equivalence is not exact in all cases. Amounts have been rounded and for this reason do not add up to the total, which is correct.
		£	£	£	£	£	£	£	
<b>3(a) Church Activities</b>									
Missionary and charitable giving	(see page 10 for details)								
Kinkilzi				3,206.05		3,206.05		1,500	
Other								32	
<i>Sub-Total Charitable Giving</i>					3,206.05				
Diocesan parish share		63,661.64	63,661.64			63,661.64		63,494	
Clergy and Staffing									
Salary organists		2,100.00				2,100.00		2,004	
Salary Administrator		4,696.89				4,696.89		4,046	
Salary Families Minister		2,870.01				2,870.01		3,600	"Youth Worker"
Salary Incumbent PA		2,047.43				2,047.43			
PAYE		306.60				306.60		330	
Clergy / Families Minister travel etc		635.15				635.15		454	
Clergy/Families minister Expenses		939.13				939.13		345	
Locum clergy						0.00		106	
<i>Sub-total Clergy and Staffing</i>			13,595.21						
Parish Training and Mission		1,032.67				1,032.67		3,332	
Insurance		2,035.65				2,035.65		1,971	
Church Running		914.04		56.28		970.32			
Church Office		1,680.80				1,680.80		1,896	
Benefice Office Operating		1,500.00				1,500.00			
Benefice Office Set-up costs		11,000.00				11,000.00			
Other running expenses	General	4,384.07				4,384.07		4,327	
Church maintenance	Heating			3,137.48		3,137.48		6,746	
	General	2,605.41				2,605.41		4,237	
Depreciation		1,383.00		909.00		2,292.00		2,293	
Utilities		3,671.21				3,671.21		3,754	
Upkeep of Services		561.19		525.48		1,086.67		810	
Ground maintenance		1,148.00				1,148.00		1,017	
GOOD NEWS Magazine costs		1,016.34				1,016.34		697	
<b>Total church activities</b>		<b>110,189.23</b>		<b>4,628.24</b>	<b>4,628.24</b>		<b>118,023.52</b>	<b>106,922</b>	
<b>3(b) Raising Funds</b>									
Stewardship materials		39.60				39.60		157	
Fayres		585.09				585.09		561	
Other fund raising									
<b>Total costs of raising funds</b>			<b>624.69</b>				<b>624.69</b>	<b>718</b>	
<b>TOTAL EXPENDITURE</b>		<b>110,813.92</b>		<b>7,834.29</b>	<b>7,834.29</b>	<b>118,648.21</b>	<b>118,648.21</b>	<b>107,710</b>	

**Parochial Church Council of All Saints St Leonards and St Ives, Ringwood**  
**Notes to the Financial Statements for the year ending 31 December 2018**

**4(a) STAFF COSTS**

Wages and Salaries £11,714.32 (2017 £9,649.56 )

During the year the PCC employed two organists and an administrator, all part-time and not attracting Social Security costs. .

The parish also contributed to the costs of the Incumbent's PA and the Benefice Families Minister, employed by Ringwood Parish.

**4(b) PAYMENTS TO MEMBERS OF THE PCC**

As Director of Music, Mrs G Tybjerg, a member of the PCC, received an honorarium of £1,500.

The Families Minister, Mr Chris Newman, to whose employment the parish contributed £2,870, is an ex-officio member of the PCC.

**5 FIXED ASSETS**

	<b>RISograph Printer</b>	<b>Wyvern Organ</b>	<b>Projector &amp; PA Equipment</b>	<b>TOTAL</b>
	£	£	£	£
Cost	4,680.60	9,045.00	5,456.00	19,181.60
Accumulated Depreciation				
At 1 January 2018	2,663.00	4,824.00	909.00	8,396.00
Charge for the year	780.00	603.00	909.00	2,292.00
Accumulated Depreciation				
At 31 December 2018	3,443.00	5,427.00	1,818.00	10,688.00
Net book value				
31 December 2017	2,017.60	4,221.00	4,547.00	10,785.60
31 December 2018	1,237.60	3,618.00	3,638.00	8,493.60

**6 DEBTORS**

	£
WDBF Loan Account	20,000.00
Tax recoverable(HMRC)	825.07
GASD (HMRC)	453.33
Centre hirings	209.17
Toddler income	103.54
<b>Total</b>	<b>21,591.11</b>

**7 LIABILITIES**

	£
Clergy expenses and travel	209.95
Utilities - Gas	547.08
Utilities Electricity	137.38
Benefice Salaries December	614.68
RISO printing	120.00
Toddler Expenditure	108.43
Benefice Running costs	1,500.00
<b>Total</b>	<b>3,237.52</b>

**Parochial Church Council of All Saints St Leonards and St Ives, Ringwood**  
**Notes to the Financial Statements for the year ending 31 December 2018**

**8 FUNDS**

There are r

The Active Restricted Funds comprise:

- The Flower Fund, monies donated for the purchase of flowers for the church.
- The Fabric Fund, a Restricted Fund of monies donated for the maintenance and improvement of the fabric of the church and centre.
- The Youth and Children Mission fund of monies donated for that purpose.
- Charitable giving, fees payable to the Diocese and individuals, Music fund and donations for specific purposes ( "Specdon"),
- Petersfund, for maintenance of the fabric of the church.

The Redman and Clarke Legacies are Unrestricted, Designated funds forming part of the General Funds of the PCC.

Restricted Fund Movements	Flower £	Fabric	Youth-Children £	Charities £	Petersfund £	Music £	Total Restd Funds £	Redman(UR) £	Clarke Legacy (UR) £
Balance at 1 January 2018	0.00	0.00	2,554.63	0.00	4,547.00	422.48	7,524.11	59,444.78	76,383.48
Incoming resources			121.36	2,801.65			2,923.01	905.16	726.74
Resources expended	-56.28	-3,137.48		-3,206.05	-909.00	-525.48	-7,834.29		
Transfers	56.28	3,137.48	98.38	424.40		103.00	3,819.54		
Gains / Losses on Investments								-767.19	
<b>Balance at 31 December 2018</b>	<b>0.00</b>	<b>0.00</b>	<b>2,774.37</b>	<b>20.00</b>	<b>3,638.00</b>	<b>0.00</b>	<b>6,432.37</b>	<b>59,582.75</b>	<b>77,110.22</b>
Fund locations at 31 December 2018									
Fixed Asset					3,638.00		3,638.00		
Bank/cash			2,774.37	20.00			2,794.37	8,951.57	12,126.11
WDBF Loan Fund									20,000.00
CCLA Investment								50,631.18	
CCLA Deposit a/c							0.00		44984.11
<b>Totals</b>	<b>0.00</b>		<b>2,774.37</b>	<b>20.00</b>	<b>3,638.00</b>		<b>6,432.37</b>	<b>59,582.75</b>	<b>77,110.22</b>
<b>9 ANALYSIS OF NET ASSETS BY FUND</b>	<b>Unrestricted Funds £</b>		<b>Restricted Funds £</b>		<b>TOTAL Funds £</b>				
Tangible fixed assets and Investnents	55,486.78		3,638.00		59,124.78				
Current assets	90,623.21		2,794.37		93,417.58				
Liabilities									
amounts falling due within one year	-3,237.52				-3,237.52				
<b>Total net assets</b>	<b>142,872.47</b>		<b>6,432.37</b>		<b>149,304.84</b>				

**Parochial Church Council of All Saints St Leonards and St Ives, Ringwood**  
**Notes to the Financial Statements for the year ending 31 December 2018**

In accordance with PCC Accountability Edition 5, when the known destination is a registered charity when the money is given, it is not included in All Saints Accounts, but is processed as an Agency transaction. This page records all giving through our Church, whether through the account or as an agency transaction.

**10. Missionary and Charitable Giving in 2018 (This gives further information on Note 3(a))**

	<b>Through Account</b>	<b>Direct Cheques forwarded</b>	<b>Total</b>
	£	£	£
<b>Church Overseas</b>			
Christian Aid	47.61		47.61
Kinkiizi via Deanery	3,206.05		3,206.05
Sub-Total	3,253.66	0.00	3,253.66
<b>Church Societies</b>			
Bible Society	29.28		29.28
Childrens Society	173.32		173.32
Sub-Total	202.60		202.60
<b>Secular Charities</b>			
Royal British Legion Poppy	272.39	170.00	442.39
Macmillan cancer	98.00		98.00
Water Aid	164.08		164.08
Sub-Total	534.47	170.00	704.47
<b>Grand Total</b>	<b>3,990.73</b>	<b>170.00</b>	<b>4,160.73</b>

## Independent Examiner's Report to the PCC of All Saints, St Leonards and St Ives

I report on the accounts of the PCC for the year ending 31 December 2018, which are set out on pages seven to fifteen.

### Respective responsibilities of the PCC and the examiner

The Charity's trustees (the members of the PCC) consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- \* Examine the accounts under section 145 of the 2011 Act;
- \* Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act;
- \* State whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

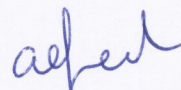
An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequentially I do not express an audit opinion on the accounts.

### Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - \* to keep accounting records in accordance with section 130 of the 2011 Act; or
  - \* to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Alan Reed ~~FCCA~~



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March 2019