

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st AUGUST 2018  
FOR  
Ojaala Welfare Foundation**

**Ojaala Welfare Foundation**

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FOR THE YEAR ENDED 31st AUGUST 2018**

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**Ojaala Welfare Foundation**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31st AUGUST 2018**

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The trustees present their report with the financial statements of the charity for the year ended 31 AUGUST 2018. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity number</b>	<b>1154697</b>
<b>Trustees:</b>	Mr Ghulam Dastagir Shah Mrs Naila Bint-E-Riaz Mr Nadeem Sarwar
<b>Principal address</b>	24 Limefield Avenue Brierfield Lancashire BB9 5DG
<b>Independent Examiner</b>	AWS Chartered Certified Accountants 133 Bootle Street Preston PR1 5NS
<b>Bankers</b>	Barclays

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

OJAALA WELFARE FOUNDATION is constituted & registered trust with the Charity Commission in August 2013, under charity No 1154697 and it is governed by our constitution adopted in August 2013.

**Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet together as a body monthly and are responsible for all decisions taken in relation to activities provided by the charity. To assist in the smooth running of the charity the trustees have set up a number of sub-committees that help them oversee certain aspects of the charity's work.

Sub-committees are currently set up for finance, education, distribution, day-to-day management of the building and report back with their updates and recommendations to the full meeting of the trustees.

The sub-committees each meet six times a year, on alternate months to each other. The chair of trustees or another trustee in his absence will chair sub-committees whose membership reflects the particular skills that trustees can bring to the work of the sub-committees. The day-to-day management of the community hub, educational site, hostel facilities, all resources and projects are assigned and delegated to the appropriate team. A separate committee deals with the collection and distribution of donations that meets monthly to review targets, milestones and future direction.

**Ojaala Welfare Foundation**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31st AUGUST 2018**

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**Recruitment and appointment of trustees**

The existing trustees are responsible for the recruitment of new trustees but in so doing the trustees seek the views and recommendations of both elders, professionals and community leaders. The trustees believe this approach ensures that new trustees are respected members of the local communities and ensures that good relations are fostered between different people building social cohesion in the local community that we serve.

When selecting new trustees, we seek to identify people who are vetted, skilled, committed and regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, if all agree, they may be proposed as future trustees at the subsequent trustees' meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

**Induction and training of trustees**

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the Essential Trustee, guidance on charities and public benefit, on the advancement of religion and education for the public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees work with an existing trustee assisting on particular activities and projects run by the charity. After satisfactory feedback from existing trustees, they are then given the task of leading a particular activity or project, reporting progress at trustees' meetings.

**Risk management**

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings and at meetings of the two sub-committees on finance and buildings. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. Appropriate Criminal Records Bureau (CRB), vetting and verification checks are supported by regularly reviewed policies, are made for all those who work with children or other vulnerable groups within the projects, school, hostel, or community spaces.

**Partnership working and performance review**

In developing our community programmes, we are pleased to work in partnership with both of which have provided funding and invaluable advice. Our charity support projects working close with Ojaala International English School, Masjid Asrar, and Jannat Bibi hostel. The have also been very supportive of our educational initiatives as have a number of local community organisations, in particular officials of Union Council Bagarianwala who have worked closely with us on a number of initiatives. We look to all our partners, including, to give feedback on the success of our initiatives, receive any criticisms, then the trustees review the progress and outcomes of our work at each meeting.

A liaison meeting is held each term with school staff, parents and members of the local education authority to assess the progress and improvements that can be made to this programme.

**Ojaala Welfare Foundation**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31st AUGUST 2018**

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**OBJECTIVES AND ACTIVITIES**

**Aims and objectives**

The objects of the organisation as set out in the constitution are as follows:

- 1 – Relief of poverty
- 2 – Advancement of education
- 3 – Advancement of religion
- 4 – Helping the needy and poor including widows and orphans
- 5 – Aiding where natural disasters have occurred

When planning activities for the year, the trustees have considered the Commission's guidance on public benefit.

**Strategies**

We want to make our educational project to be accessible and a catalyst to a new future with bright options as a passport out of poverty. We ensure that they receive the appropriate English language teaching and that the successful children are helped into places at higher, further and post graduate education.

All classes, open days and seminars are widely advertised and we welcome the participation of all neighbours (both Muslims and non-Muslims) in our educational initiatives and workshops where we share our values, culture, traditions and our faith with wider society. We also hold an open week each year when we invite congregations from all the local places of worship to visit us and learn more about our work. An important part of our faith is charitable giving we are pleased to receive Zakat, Fitrana, qurbani, Mawlid and sadaqa donations for the sole purpose of the relief of need, overcome financial hardship and provide future social progression opportunities to younger generations especially those who have insufficient income or savings to cover their basic essential needs for shelter, food, clothing or who are destitute with no means of support.

We are mindful that all staff, students, volunteers and partners are upright people that are law abiding good citizens and that we be smartly vigilant to protect them from crime, corruption, hatred, extremism and terrorism.

**Use of volunteers**

Volunteers are an important resource in our work and are involved in most of our community activities. We encourage all members of our community to be involved in voluntary activities to share their skills with others. All volunteers working with projects involving children or elderly people are CRB checked or vetted with verified professional references provided for each.

**Grant making policy**

The charity through various campaigns and appeals receives money from the generosity of caring donors. The charity awards these monies to partner education facilities in which we allocate and budget funds to help overcome some short term financial problems of parents thus enabling pupils' education to continue. We also administer the receipt and distribution of zakat, fitrana, qurbani, sadaqa, Mawlid and Ghiyarveen shareef donations.

**Ojaala Welfare Foundation  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31st AUGUST 2018**

**ACHIEVEMENT AND PERFORMANCE**

**Charity activities:**

We directly benefit through our main project that is educational:

- 45 hostel resident children and their families
- and 250+ local area children

**Daily**

- ✓ A safe and organised space is provided for cultural and religious needs of the local community serving them at times of need, celebrations, festivities, births, marriages and deaths
- ✓ The pastoral needs, spiritual surgeries and devotional guidance is provided for by an appointed qualified learned respected Imam.
- ✓ Daily worship five times a day is organised and the daily prayer services are lead to a timetable.
- ✓ Children receive a structured moral, spiritual, cultural and religious education.
- ✓ All the children attend a mainstream school for education where all the teaching resources for the school and students are provided for by the charity.
- ✓ After school all residential children are provided lunch daily.
- ✓ Organised games activities are provided every day at playtime with a range of different sports that include football, basketball, cricket and hockey etc.
- ✓ In the evening the residential children have tutors provided to them to help them with revision for one hour each day.
- ✓ Some popular skills development classes are provided including I.T, Tailoring.
- ✓ every two weeks the hostel children are sent home for a weekend the home-trip funded by the charity.
- ✓ We have a monthly review of the residential and local children's progress after which is decided on what area we need to work together on their development.
- ✓ The Children with the best progress are recognised and rewarded.
- ✓ All children are offered from Nursery all the way up to university studies (degree, masters and phd etc) if any of the children choose to pursue these pathways.
- ✓ Children are provided training about the modern methods of farming, growing seasonal vegetables which can help them to do agribusiness in future.

**Bi-annually**

- ✓ Every six months the children are taken on trips to local theme parks, zoo, tourist destinations like Lahore, Islamabad, Mirpur and other relevant places for either study visits and leisure.

**Annually**

- ✓ Annually we hold a Reports Day in which parents of the children are invited and updated on their child's progress.
- ✓ Children with achievements, good progress and successful results provided with awards certificates. Medals, trophies.
- ✓ During red-letter festivity seasons and at the end of the educational year we arrange for guest respected public speakers different professionals are invited to speak to the children to motivate, envision, inspire and provide positive role models to boost their potentials.
- ✓ The charity collected worth of over £20,000 usable clothes and provided to deprived families in Pakistan & rohingya.

In the learning centre the resident Children are provided with all their basic needs including but not limited to:

- ✓ Free accommodation, food, cloths, study material
- ✓ onsite access to computer lab, library
- ✓ Free mentoring.
- ✓ Solar panel and backup generators for 24x7 supply of energy.
- ✓ Highly qualified teachers, tutors and learning assistants for children with special needs.
- ✓ For security we have 24/7 CCTV cameras and security guards to ensure safety.

**Ojaala Welfare Foundation**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31st AUGUST 2018**

**Community Hall:**

Hall and rooms: Our hall and meeting rooms are available for use by local groups and organisations.

Homework club and IT classes: At weekends and during school holidays a supervised homework club is supported and supervised by volunteer tutors, and over 40 children regularly attend the club. In addition we have a small IT suite and hold classes on a weekly basis for those who want to learn more about computers.

**Prayers:** The community prayer area is open all day for daily and Friday prayers. During the week we have over 360 people who regularly attend daily prayers and over 400 who regularly attend Friday & Eid prayers.

**Festivals:** The place of worship prepares food during Ramadan for those attending our place of worship who wish to break their fast together. Eid was also celebrated at the Mosque with a family day and communal meal. We also celebrate Saints' days and offer a monthly service of thanksgiving celebrating the birth of our religious and spiritual figurehead Holy Prophet Muhammad, peace and blessings be upon him.

**Funeral facilities:** The Mosque provides a complete funeral service in line with the teachings of Islam. We relieve the deceased's bereaved relatives of the burden of organising burials. We also hold special classes to teach people how to proceed with Islamic burial procedures.

**Civil marriage and Nikkah:** The Imams office provides Muslim couples with an appropriate location for both their civil marriage and Nikkah (Islamic marriage). About 12 couples were married at the Mosque in the year.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have reviewed the reserves of the charity. Their policy is to hold enough funds to meet four months' operating costs of the main project, excluding the collection and distribution of seasonal donations, and of our community educational activities and programmes.

**Principal funding sources**

The charity's main source of income are seasonal donations, regular donors and sponsors. Giving at Friday prayers are declining due given the economic conditions currently affecting our local community this level of voluntary giving is both generous and encouraging.

The collection and distribution of Zakat, Fitrana, Qurbani, Sadaqa, Mawlid and Ghiyarveen shareef funds are of great benefit to those in poverty or need overseas, and the trustees were delighted to exceed last year's collection in such difficult economic times.

**Investment policy and objectives**

The charity has no long-term investments. Our cash reserves are held in deposit accounts. The interest earned is considered as a gift of the UK banking system and supplements the work supported by the collection of Zakat.

**FUTURE DEVELOPMENTS**

We intend to maintain our existing range of community activities working in partnership with the community and to further develop our community projects in collaboration with partners to make these sustainable and effective in the long term. We continue to place great importance on sharing a good understanding of different faiths and cultures as well as being neighbourly building cohesion and hope to be more proactive in educating communities against trends in crime and corruption, warning the wider public about the preying nature including pitfalls of extremism and terrorism.

## **Ojaala Welfare Foundation**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st AUGUST 2018**

#### **Statement of Trustees' responsibilities**

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

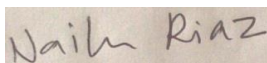
In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf by:

Mrs Naila Bint-E-Riaz (Chair)

A handwritten signature in dark ink on a light-colored rectangular background. The signature reads "Naila Riaz" in a cursive script.

Dated: 24th June 2019



## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

### **Ojaala Welfare Foundation**

#### **FOR THE YEAR ENDED 31st AUGUST 2018**

I report on the accounts for the year ended 31st AUGUST 2018 set out on pages eight to eleven.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The appointed independent examiner of the trust:

AWS Chartered Certified Accountants  
133 Bootle Street  
Preston  
Lancashire  
PR1 5NS

Dated: 24th June 2019

**Ojaala Welfare Foundation**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31st AUGUST 2018**

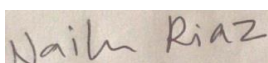
	Notes	Unrestricted funds	2018 £	2017 £
<b>INCOMING RESOURCES</b>	2			
<b>Incoming resources from generated funds</b>				
Voluntary income			30,116	35,583
Bank interest			48	73
<b>Total incoming resources</b>			30,164	35,657
<b>RESOURCES EXPENDED</b>	3			
<b>Expenditure on:</b>				
Governance costs			64	350
Charitable activities			34,658	25,800
<b>Total resources expended</b>			34,722	26,150
<b>NET INCOMING/(EXPENDED) RESOURCES</b>			(4,559)	9,507
<b>RECONCILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>			38,555	29,048
<b>TOTAL FUNDS CARRIED FORWARD</b>			<u>33,996</u>	<u>38,555</u>

Ojaala Welfare Foundation

**BALANCE SHEET**  
**31st AUGUST 2018**

	Notes	2018 £	2017 £
<b>CURRENT ASSETS</b>			
Cash at bank		34,146	38,705
		<u>34,146</u>	<u>38,705</u>
<b>CREDITORS</b>	4		
Amount falling due with in one year		150	150
<b>NET CURRENT ASSETS</b>		<u>33,996</u>	<u>38,555</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		33,996	38,555
<b>NET ASSETS</b>		<u><u>33,996</u></u>	<u><u>38,555</u></u>
<b>FUNDS</b>	5		
Unrestricted funds		33,996	38,555
<b>TOTAL FUNDS</b>		<u><u>33,996</u></u>	<u><u>38,555</u></u>

Approved by the Board of Trustees and were signed on its behalf by:



Mrs Naila Bint-E-Riaz (Chair)

Dated: 29th June 2019

**Ojaala Welfare Foundation**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st AUGUST 2018**

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**1 ACCOUNTING POLICIES**

**Accounting convention**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

**Turnover**

Income from charitable activities and voluntary donations are included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.

**Resources expended**

Expenditure is included in the accounts on an accruals basis.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**2 INCOMING RESOURCES**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Donations	30,116	35,583
Bank interest	48	73
	<u>30,164</u>	<u>35,657</u>

**3 RESOURCES EXPENDED**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Donations	34,658	25,800
Governance costs	-	189
Bank Charges	64	161
	<u>34,722</u>	<u>26,150</u>

**4 CREDITORS**

Accrued expenses

<b>2018</b>	<b>2017</b>
<b>£</b>	<b>£</b>
150	150
<u>150</u>	<u>150</u>

Ojaala Welfare Foundation

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st AUGUST 2018

**5 MOVEMENT IN FUNDS**

	Net Movement		
	01/09/17	in funds	2018
	£	£	£
Unrestricted funds			
General funds	38,555	- 4,559	33,996
<b>TOTAL FUNDS</b>	<b>38,555</b>	<b>- 4,559</b>	<b>33,996</b>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources expended	Movement In Funds
Unrestricted funds			
General fund	30,164	34,722	- 4,559
<b>TOTAL FUNDS</b>	<b>30,164</b>	<b>34,722</b>	<b>- 4,559</b>