



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Sept	2017		31	Aug	2018

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Holly Palmer	Chairperson		Committee
2	Tracey Shepherd	Treasurer		Committee
3	Aeleteha Firmin	Secretary		Committee
4	Nadine Lane			Committee
5	Claire Mansfield			Committee
6	Ewa Burne			Committee
7	Maciej Borak			Committee
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Mrs Sarah Griffiths

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Pre-school Learning Alliance Constitution

How the charity is constituted  
(eg. trust, association, company)

Voluntary Committee

Trustee selection methods  
(eg. appointed by, elected by)

Elected and appointed by Committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The Ashbeach Ladybirds Pre-school aims to enhance the development and education of children through play and social interaction in a safe, stimulating, and happy environment.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Offering appropriate and care facilities, and family learning.

Encouraging the study of the needs of such children and their families and promoting public interest in, and recognition of such needs in the local rural area.

Preparing pre-school children for the transition to primary school.

All members of the Committee have read, and adopted the terms of the constitution document.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Continue to deliver the aims of the charity by providing a pre-school facility for local rural pre-school age children.

The improvements and recommendations made by the Early Years Team that were put in place the previous year and with good leadership, have meant the setting is keen to develop and enhance its Ofsted rating of "Good".

The practitioner who was studying Early Years level 2 has achieved success in qualifying.

The charity accounts report a surplus of £24,335. This was due to a larger than average intake of children, which as increased the level of income normal and has meant we have been able to increase our Emergency funds to £14,448.

Donations has also increased to an all-time high of £933, although fundraising did not raise as much as hoped to £749, down on last year. Other donations of £300 helped. This is about the same level of other income, not from local authority early years funding and fees charged, as previous years.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The reserve is retained that is sufficient to cover operating costs for a three-month period should the charity have to dissolve. This reserve is reviewed annually and the Treasurer advises the committee at their Annual General Meeting whether this should be increased or retained at the same level. The then Treasurer advised at October 2018 AGM that following the reported surplus of £24,335 in 2017/18 the reserve should be increased by £3,500. This was agreed by all members of the committee.

**Details of any funds materially in deficit**

None

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

A majority of the charity's income continues to be received from the local authority fees. It was previously agreed that the pre-school would extend its opening hours and now operates between 9am to 3pm Monday to Friday. It also now is able to offer local families the full 30 hours funded childcare that was introduced by the government in September 2017.

Fundraising events generated £749 of income.


Grants and accrued surplus have been carried forward to invest in potential extension to the outdoor space and invest in new electrical equipment such as overhead projector.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Julian Michael Halford	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	17/07/2019	

# Ashbeach Playgroup and Toddlers

Financial Overview Year to date - September 2017 - August 2018

Notifications As At: 31/08/2017  
Last Confirmed Bank Balance: 31/08/2017

## Statement of Income & Expenditure

Income	2018	2017	2016	2015	2014	2013	2012
Xmas Fayre/Party	84	227	322	628	581	626	427
Xmas Cards	-	89	105	154	98	76	-
Photographs	112	52	149	78	241	-	119
Photograph Expense	-	-	-	132	-	-	-
Prior Year Photographs	-	-	-	-	110	-	102
Summer Fayre	-	-	55	39	84	-	31
Strawberry Fayre	-	-	-	-	-	-	41
Sports Day Refreshments	-	-	-	-	152	-	-
Rotary Club Fun Run	-	-	-	-	32	-	-
Sponsored Event	141	298	83	485	281	175	194
Prior Year Sponsored Event	-	-	-	40	-	-	-
Bacon Butty Morning	-	-	-	-	124	-	98
Presentation Evening	116	69	-	152	140	215	145
Summer Outing	-	-	-	-	302	-	52
Prior Year Summer Outing	-	-	-	-	-	-	148
T-Shirts/Sweatshirts	92	78	68	129	245	184	219
Yellow Moon	-	-	-	-	-	-	12
Toddlers	-	-	-	20	88	198	240
Prior Year Toddlers	-	-	-	-	48	-	-
Bag Packing	-	-	-	-	-	222	228
Easy Fundraising	-	-	-	27	-	29	31
Utility Warehouse	-	-	-	-	-	-	-
Cake Sale	203	241	235	217	-	-	-
Sale of Leftover Stock	-	-	-	6	-	-	-
Other	-	19	95	45	-	-	-
Teddy Tombola	-	55	-	-	-	-	-
Raffle	-	54	-	-	-	-	-
Lucky squares	-	42	-	-	-	-	-
thc	-	-	-	-	-	-	-
<b>Total Fundraising</b>	<b>749</b>	<b>1,224</b>	<b>1,072</b>	<b>2,164</b>	<b>2,491</b>	<b>1,724</b>	<b>2,087</b>
<b>Other Income</b>							
Fees	8,549	13,479	9,853	7,956	5,202	4,471	8,174
Prior Year Fees	-	-	-	-	187	245	429
Lunch Money	-	-	-	15	-	-	-
Senco Bursary	-	-	-	100	50	50	50
Creche Payment	-	-	-	-	-	-	258
Free for Twos Payment	-	-	-	-	-	270	-
CARE4 Funding	-	-	-	169	704	-	-
Cambs. C. C. Grant	76,092	47,783	42,374	37,610	33,620	43,852	33,700
WFRU Milk Refund	70	62	45	88	154	201	-
Prior Year Milk Refund	-	-	-	-	52	635	-
Donations	933	215	-	10	1	1	1
Spinning Trust	300	-	300	250	300	500	250
Wind Farm Grant	-	-	500	-	-	-	-
Ramsey Crunch Grant	-	250	-	-	-	-	-
EYPP	-	111	848	4,846	3,038	3,415	6,570
Peterborough Regional College	-	-	482	-	-	-	-
<b>Total Other Income</b>	<b>85,944</b>	<b>61,898</b>	<b>54,412</b>	<b>51,061</b>	<b>43,507</b>	<b>53,639</b>	<b>49,431</b>
<b>TOTAL INCOME</b>	<b>86,693</b>	<b>63,122</b>	<b>55,484</b>	<b>53,225</b>	<b>48,998</b>	<b>55,364</b>	<b>51,518</b>
<b>DEDUCT EXPENSES</b>	<b>62,358</b>	<b>57,097</b>	<b>55,960</b>	<b>49,835</b>	<b>49,852</b>	<b>58,960</b>	<b>49,109</b>
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>	<b>24,335</b>	<b>6,025</b>	<b>(476)</b>	<b>3,391</b>	<b>(3,854)</b>	<b>(3,596)</b>	<b>2,409</b>

## Fundraising Summary

Income Less Expenses	£	£	£	£	£	£	£
Xmas Fayre	84	227	322	545	499	506	276
Toddlers	0	0	0	20	88	246	240
Bag Packing	0	0	0	0	0	222	238
Sponsored Event	141	298	83	486	321	175	194
Photographs	112	(2)	34	78	229	110	119
Bacon Butty Morning	0	0	0	0	100	0	73
Easy Fundraising	0	0	0	27	0	29	31
Strawberry Fayre	0	0	0	0	0	0	26
Rotary Club Fun Run	0	0	0	0	32	0	0
Sale of Leftover Stock	0	0	0	6	0	0	0
Cake Sale	203	241	235	217	0	0	0
Sports Day Refreshments	0	0	0	0	40	0	0
Summer Fayre	0	0	55	39	84	0	20
Yellow Moon	0	0	0	0	0	0	12
Xmas Cards (Cauliflower)	0	20	105	44	13	15	0
Presentation Evening	16	0	0	0	0	0	0
T-Shirts/Sweatshirts	92	78	68	126	245	184	219
	<b>649</b>	<b>862</b>	<b>901</b>	<b>1,588</b>	<b>1,650</b>	<b>1,485</b>	<b>1,438</b>

## Schedule of Expenses

Expenses	2018	2017	2016	2015	2014	2013	2012
Xmas Fayre	-	-	-	83	81	120	151
Prior Year Photographs	-	-	-	-	-	-	441
Summer Fayre	-	-	-	-	-	-	11
Strawberry Fayre	-	-	-	-	-	-	15
Bacon Butty Morning	-	-	-	-	25	-	24
Xmas Cards	-	69	-	105	53	62	-
Utility Warehouse	-	-	-	-	25	-	-
Sports Day Refreshments	-	-	-	-	112	-	-
Photographs	-	55	116	-	12	-	-
Presentation Evening	25	126	-	255	210	311	221
Prior Year Presentation Evening	-	-	-	-	60	-	70
Summer Outing	-	20	-	-	404	272	147
Animal Experience	-	-	-	60	100	100	-
Carotaker Cost	-	-	20	98	-	-	-
T-Shirts/Sweatshirts	535	29	412	236	378	156	265
Inland Revenue Tax	3,086	3,801	2,282	1,515	3,515	4,813	4,467
SMP Compensation	-	-	-	-	171	-	-
2011 Inland Revenue tax	-	-	-	-	-	-	1,459
2011 HMRC Fine	-	-	-	-	-	-	400
CRB checks	157	52	76	39	85	-	-
Messy Play Floor Area	-	-	-	-	50	-	-
Admin	-	-	-	32	48	-	-
Salaries	49,274	43,308	42,680	38,275	36,153	37,877	33,565
Pension contributions	699	509	665	549	571	270	262
Insurance	693	879	665	549	571	270	262
Consumables	260	154	594	779	965	875	562
Equipment	837	1,281	2,092	821	16	68	346
Cleaning Materials	159	-	-	-	-	-	-
Replacement Projector	-	-	-	-	95	-	-
Computer	-	-	349	-	467	-	-
Gardening Equipment	-	-	-	-	772	-	-
Canopy	-	-	-	-	-	5,473	-
Advertisements	-	-	-	115	50	65	35
Other	-	22	59	-	-	-	13
Donations	-	-	-	0	-	0	0
Other Fundraising Expenses	-	10	-	-	4	-	50
Gifts	-	-	60	167	213	207	164
Subs/Reg/Memberships	111	198	159	257	114	299	263
Job Advert	-	-	-	-	5	-	-
Courses	530	590	479	294	392	300	205
PE Bags	-	36	28	40	30	36	47
Photocopying	-	-	56	105	214	149	114
Milk	-	9	118	166	159	159	156
Catering Costs	1,138	716	427	523	632	633	555
Premises Rent	4,279	4,969	4,881	4,825	4,960	4,875	4,625
Xmas Party	-	54	106	-	57	73	35
Book Bags	-	80	75	148	-	-	183
Easter Eggs/Gifts	-	-	43	36	12	30	76
Sutton Seeds 2010	-	-	-	-	-	84	-
Mobile Expenses	-	-	-	10	-	-	-
Phone Expenses	528	341	301	325	301	321	244
thc	-	-	-	-	-	-	-

## TOTAL EXPENSES

62,358	57,097	55,960	49,835	49,852	58,960	49,109
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## GRAND TOTAL

62,358	57,097	55,960	49,835	49,852	58,960	49,109
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## Balance Sheet

Current Assets	2018	2017	2016	2015	2014	2013	2012
Treasurer's account	46,614	30,358	17,036	18,519	8,570	12,414	20,739
Cash In Hand	47	47	59	21	120	130	137
Autumn Term Prepayment	(8,180)	(12,778)	(5,491)	(6,860)	-	-	-
Emergency Fund	14,465	10,988	10,988	10,988	10,988	10,988	6,252
<b>NET CURRENT ASSETS</b>	<b>52,953</b>	<b>28,618</b>	<b>22,593</b>	<b>23,069</b>	<b>19,678</b>	<b>23,532</b>	<b>27,128</b>
<b>REPRESENTED BY:</b>							
Accumulated Fund	28,618	22,593	23,069	19,678	23,532	27,128	24,720
B/Fwd	-	-	-	-	-	-	-
Surplus of Income over Expenditure	24,335	6,025	(476)	3,391	(3,854)	(3,596)	2,409
<b>Accumulated Fund Carried Forward</b>	<b>52,953</b>	<b>28,618</b>	<b>22,593</b>	<b>23,069</b>	<b>19,678</b>	<b>23,532</b>	<b>27,128</b>

*knobs 15.7.2019*

The Ashbeach Ladybirds Pre-School  
c/o The Barn  
Ashbeach School  
Ashbeach Drove  
Ramsey St Mary's  
Huntingdon  
Cambridgeshire  
PE26 2TG



I have compiled these unaudited accounts from the records of Ashbeach Ladybirds Pre-school, with information and explanations supplied to me. They are presented as a true and fair view of the financial transactions that took place during the year 1<sup>st</sup> September 2017 and 31<sup>st</sup> August 2018

Signed T. Shepherd

Date 25/9/18

Tracey Shepherd - Treasurer

I have audited these accounts and supporting documentation presented to me and I find them to be an accurate presentation of the financial transactions that took place during the year 1<sup>st</sup> September 2017 and 31<sup>st</sup> August 2018

Signed Y. Goodman

Date 4/10/18

Y. Goodman ACMA, CGMA - Independent Auditor

I have reviewed these audited accounts presented to me and agree for them to be submitted to the charities commission.

Signed .....

Holly Palmer - Chairperson

Knobbs 15.7.2019  
Chair (Oct 2018 onwards)

Telephone Number: 01733 219900  
Email: ashbeachladybirdschair@yahoo.co.uk

Chairperson: Ms Aelethea Firmin  
Lead Practitioner: Ms Sarah Griffiths  
Administrator: Mrs Wendy Moyses  
Registered Charity No. 1120168

