



# Trustees' Annual Report for the period

		Period start date		Period end date	
From	21 <sup>st</sup>	January	2017	To	31 <sup>st</sup> March 2018

## Section A Reference and administration details

Charity name

Women Seeking Sanctuary Advocacy Group Wales

Other names charity is known by

Registered charity number (if any) 1165259

Charity's principal address

3

North Church Street

Cardiff

Postcode

CF10 5HB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Valerie Adela Jones		Whole year	
2	Miss Constance Nzeneu		Whole year	
3	Miss Joyce Nangwa		Whole year	
4	Ms Cheryl Brooke Martin		Whole year	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote social inclusion for the public benefit amongst women asylum seekers and refugees in Wales by preventing them from becoming socially excluded, relieving their needs and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community

To advance the education of the public in general about the issues that relate to refugees and those seeking asylum.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

WSSAG has attended a number of networking events and meetings to raise awareness of our organisation and the work we do. This networking is very important to the work and services we provide as we have been able to identify key partners working in the area of campaign and support for women's issues.

WSSAG has built strong partnerships with various organisations that will help with signposting refugee and sanctuary seeking women to our organisation among which Welsh Refugee Council, Job Centre, Trinity Migrant Help and Cardiff University among many others.

WSSAG worked with Cardiff University in delivering to our members various courses. A representative from Cardiff University attends our office and our members and other women in the community have been able to undertake courses. The University was also able to promote opportunities and availability of courses and support.

WSSAG supports sanctuary seeking women and many of our members have children. We feel it is important to engage with charities whose main purpose is to support children, and can ensure that the appropriate support can be sourced if required. WSSAG has made links with Children in Wales: we hosted workshops to discuss cultural differences in parenting, how to engage with social services and we ran a Children's party aimed mainly at asylum seeking and refugee families. We had good feedback and we hope to organise more in the future.

One of our aims is to empower women seeking sanctuary to become more independent and this we feel is achieved in many different ways. WSSAG hosted monthly Coffee Mornings for members and the public as a whole to drop in and meet others, who share similar experiences, receive peer support and breakdown isolation by encouraging socialisation.

Due to the financial vulnerability of women seeking sanctuary (most of them not being allowed to work and to earn a living), WSSAG has started a foodbank project in partnership with FareShare to distribute food to vulnerable families.

To summarise, while some activities were educational, lots of activities organised were to educate and promote the social inclusion of women seeking sanctuary and also to educate the public about our service users group.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

Section D	Achievements and performance
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**Summary of the main achievements of the charity during the year**

The organisation has strengthened its links with The Church In Wales all over Wales through the provision of donations of clothes and toiletries to support vulnerable women and children.

New partnership was established with the Jobcentre to support the women with job search skills, CV writing and interview preparation to enable them to be well equipped when facing job search.

FareShare and WSSAG have started working together to provide fresh fruits and vegetables and bakery to our members.

As a grassroots charity, WSSAG support and work is ongoing and achievement can be made at a micro level.

Section E	Financial review
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**Brief statement of the charity's policy on reserves**

Women Seeking Sanctuary Advocacy Group Wales closely manages its finances. The Board has a delegated Finance Officer who presents quarterly financial reports to the Board of Trustees at every meeting.

We are currently in a good situation to continue our work into the next year.

The Board of Trustees acknowledges that unrestricted funds which have

<p>not been designated for a specific use should be maintained at a level equivalent to between three months expenditure.</p> <p>Statement of Trustees' responsibilities:</p> <p>Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:</p> <ol style="list-style-type: none"> <li>1. Select suitable accounting policies and then apply them consistently,</li> <li>2. Observe the methods and principles in the Charities SORP,</li> <li>3. Make judgments and estimates that are reasonable and prudent,</li> <li>4. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements and</li> <li>5. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.</li> </ol> <p>The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.</p>	<p>Details of any funds materially in deficit</p> <p>None</p>
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**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

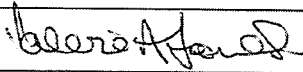
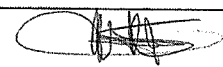
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Valerie Adela Jones	CONSTANCE NZENEM.
Position (eg Secretary, Chair, etc)	Trustee	CHAIR
Date	13 July 2019	





## **WSSAG WALES ACCOUNT 2017-2018**

<b><u>INCOME</u></b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance carried forward			<b>12,055.00</b>
GRANTS (Awards for All Wales)		9140.00	
DONATION		<u>376.12</u>	
			9516.12
<b>TOTAL INCOME</b>			<b><u>21571.31</u></b>
<b><u>EXPENSES</u></b>			
Salaries	4340.00		
Printing	768.6		
Phone	443.89		
Electricity	181.15		
Gas	141.02		
Drawings	164.98		
Travel	100.7		
Barry trip/Women's health/Baking	578.74		
Children's/Xmas Party	402.3		
Trinity Project	72.5		
Miscellaneous	<u>11.06</u>		
<b>Total Expenses</b>			<b><u>7204.94</u></b>
<b>BALANCE</b>			<b><u>14366.37</u></b>