



Nottinghamshire East Branch

Annual Report 2018

Branch Office

6 Albert Street, Newark, Notts, NG24 4BJ

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info@rspcanottseast.org.uk

www.rspca-nottinghamshireeast.org.uk

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Auditor

P Jordan

Lime Tree Lodge, Thorpe Road, Mattersey, Doncaster, DN10 5ED

Registered Charity Number 255761

Nottinghamshire East Branch Annual Report 2018

The following report, on behalf of the Trustees of the Nottinghamshire East Branch, gives details as to how they have complied with the Charities Act having due regard to the public benefit guidance as advised by the Charities Commission. We are a separate registered charity and an unincorporated charitable association.

The animal welfare work undertaken by the Branch takes place within our designated Branch area, this covers the towns of Newark, Retford, Ollerton and Southwell and the surrounding villages. We have continued with our aims to promote kindness and prevent cruelty to animals in accordance with the policies of the National Society.

Fund-raising Activities:

A percentage from the National Society organised "Door to Door" scheme was once again received and was, as always, a welcome addition to our Branch funds. This income is reliant on members of the public continuing to make regular monthly donations, for which we are most grateful.

Sadly, we no longer organise Flag Day collections around the Branch area, as finding volunteers to lend a hand in this way is not easy. However, thanks to several supporters who were able to assist throughout the day, we were able to hold a successful "in store" collection at the Tesco store in Ollerton. We hope to return there again next year.

Stalls were once again taken on Newark and Retford markets and although not huge fundraisers, we are able to use them as opportunities to give advice and information and to let the public know what we are doing.

Despite the difficult times being seen by many shops on the high street, our Newark charity shop continues to provide a steady source of income for us. This is due to the group of hard working volunteers who continue to give up so much of their valuable time to help us. We were pleased and proud to be able to present long service awards to several of our volunteers this year. Their support and commitment to the Branch and the animal welfare work that we do, is always, very much appreciated by the Trustees.

Animal Welfare:

We are fortunate that our finances allow us, at present, to maintain our assistance scheme to help those on low incomes or in receipt of income support with the cost of veterinary treatment for their pets.

With increasing veterinary treatment prices, many people struggle to meet the expense of taking their pet to a surgery. We aim to make sure that everyone who qualifies for our help, receives at the very least, the cost of an initial consultation fee ensuring that their pet is seen by a vet.

To promote responsible pet ownership, and prevent unwanted litters, neutering remains an important part of our animal welfare work and our voucher scheme extends to assist with the cost of this. Several surgeries in our Branch area offer this at a reduced rate for us, and we are grateful for their help in this way.

Feral cats can be difficult to rehome or relocate, over the last few years we have helped with several large colonies. If it is safe for them to remain where they are, often with a sympathetic member of the public to keep an eye on them, we will pay for neutering and any veterinary treatment they may need. We also offer similar help when we are contacted by people who have a stray cat in their area. Many are happy for them to stay where they are as long as they are neutered.

Unwanted and stray ferrets continue to be taken to the Lincolnshire Ferret Rescue run by Sharon Bothwell-Kincaid. We meet the cost of boarding, neutering and any veterinary treatment that may be needed until new homes can be found for them. We are fortunate that these facilities are available for use by the Animal Welfare officers and Inspectors in our area, as few suitable ferret rescues exist.

Radcliffe Animal Shelter:

The proposed rebuilding work to improve facilities at the shelter began towards the end of the year and we have received regular updates about this through reports from our Shelter Trustee, Dai Evans. The new education and rehoming building is nearing completion. Projects for 2019 include an upgrade to the current veterinary facilities, which will result in a complete building dedicated to these services.

The Shelter is now working in partnership with the Nottingham University Vet School where final year students visit the shelter where they can carry out veterinary procedures under the guidance of the resident shelter veterinary surgeon. This provides the students with a valuable insight into shelter medicine through their dealings with animals that may have been abused or rescued from terrible conditions.

The shelter also has access to their tutors who are highly qualified vets.

Throughout the year, and following the annual Christmas pet food appeal organised in Southwell, we were able to send toys, bedding, food and pet treats to the shelter. We would like to thank everyone who helped with donations or the delivery of these items.

Summary:

During the year, the Branch took steps to recruit new volunteers to serve as Branch Trustees. Following advertisements placed on recruitment websites, the National RSPCA website and in local newspapers, several people made contact with us. Unfortunately, their initial interest came to nothing. A lack of "hands-on" animal work at the Branch and the responsibilities involved in becoming a Trustee are believed to be reasons for this. Governance, Branch Policies and Health and Safety issues can take up a lot of time at Trustees Meetings. Dealing with these issues is not why most members joined the RSPCA, but it is essential that we do so to ensure the Branch is run in an effective and compliant manner.

At the regular meetings held by the Trustees, detailed financial reports are given. This enables us to monitor carefully our Branch expenditure. We feel confident that our current reserves will allow us to continue with our financial commitments for 2019. This includes:

- Our support for the Radcliffe Shelter with an annual contribution towards the cost of looking after the unwanted animals collected from our Branch area.
- Providing voucher books to assist Inspectors and Welfare Officers with their work.
- Offering assistance through our voucher scheme with veterinary costs for those on reduced incomes.
- Promoting companion animal neutering and micro chipping.

In conclusion, we would like to offer our thanks to the RSPCA Inspectors, Animal Welfare Officers and the staff at the Radcliffe Animal Shelter. They work tirelessly on the front line, often in difficult situations to help rescue and rehabilitate vulnerable animals. We are proud to support them however we can, to assist them with their dedicated hard work.

Tracy Evans
Business Support Officer
December 2018

On behalf of the Nottinghamshire East Branch Trustees:

Mr S Botham (Honorary Treasurer)
Mrs E Callingham
Mrs L Cooper
Mr D Evans (Honorary Chairman)
Mrs S Habermass
Mr M Spratt
Mrs S Spratt (Honorary Secretary)

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2018

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

13th March 2019

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Income and expenditure account for the year to 31 December 2018

	2018		2017	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see attached note)		18,623		14,896
Donations		1,358		1,365
Collection boxes		100		307
House to house collections and flag days		27,343		24,007
Special events (see attached note)		82		694
Other income		1,189		1,290
Interest received		201		81
		<u>48,896</u>		<u>42,640</u>
<u>EXPENDITURE</u>				
Vet fees and animal expenses	11,806		7,631	
Spay scheme	4,106		3,403	
Rent and rates	74		81	
Power, repairs and renewals	663		537	
Office expenses and advertising	9,812		17,790	
Branch contribution to RSPCA HQ	1,313		0	
Radcliffe Shelter contribution	5,541		6,490	
Radcliffe vaccination costs	25		983	
Salary costs	9,896		0	
Miscellaneous costs	458		595	
Independent examiner's remuneration	50		50	
		<u>43,744</u>		<u>37,560</u>
		<u>5,152</u>		<u>5,080</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2018

FIXED ASSETS

6 Albert Street, Newark, at cost
Office equipment (written down value)

CURRENT ASSETS

Stock at cost
Bank - current account
Bank - interest bearing account
CAF bank
Building Society
Debtors

2018		2017	
£	£	£	£
	5,250		5,250
	2		2
146		52	
-		1	
-		4,580	
5,671		1,227	
106,441		101,240	
32		38	
	112,290		107,138
	117,542		107,310
	112,390		107,310
	5,152		5,080
	117,542		112,390

Represented by:

ACCUMULATED FUND

At 1 January 2018
Surplus for the year
At 31 December 2018

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on the 13th March 2019 and were signed on its behalf by

Mr S J Botham
Mr D Evans

Honorary Treasurer
Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

NOTTINGHAMSHIRE EAST BRANCH

Trading account for the year to 31 December 2018

	2018		2017	
	£	£	£	£
Shop sales account				
Shop sales		22,168		20,196
Direct purchases		243		672
Gross profit		21,925		19,524
Rent and rates	663		729	
Power and repairs	2,008		3,021	
Insurance	631		878	
		3,302		4,628
Net profit		18,623		14,896
Special event sales account				
Sales		108		741
Event expenses and advertising		26		47
Net profit		82		694

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH

Notes to accounts for the year to 31 December 2018

1. No Trustees were paid any remuneration during 2018

2. No Trustees received any expenses during 2018

3. Connected/Related Parties

The Business Support Officer is the spouse of the Honorary Branch Chair.

During 2018 The Business Support Officer received the following payments from the charity

January-June Secretarial services invoiced at £8884.10

As an employee July- December £9001.02

All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.

The Honorary Branch Chair has no input into these processes.

4. Average number of employees 1.

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At 1 January 2018		112,390		107,310
Surplus for the year		5,152		5,080
At 31 December 2018		<u>117,542</u>		<u>112,390</u>

Represented by:

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Surplus for the year

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