

Bacup Fellowship of Churches Trustees Report.

September 2017 to August 2018

Trustees agreed to install CCTV cameras in both shops to act a) as a deterrent to theft but also to try and detect members of the public who leave large unwanted donations outside the shop fronts. It was also agreed to purchase a machine to detect forged £20 notes.

The Charity Shops continued to trade; there were lengthy roadworks outside the shops lasting for 15 weeks which affected trade and takings.

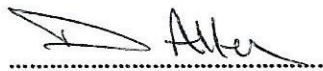
During the year there was a review of staffing structures following the resignation of Leah Hodgson as Assistant Manager in the children's shop.

Carole Baron announced her decision to retire as shop manager with effect from March 2019. Trustees agreed on preparing the necessary recruitment paperwork i.e job description etc to bring back to the Trustees' October meeting.

During the year Metis HR were appointed to act as consultants in HR matters.

Rev Derek Allen was appointed Trustee and took on the role of Chair from Rev D Livermore who remains a Trustee.

From funds raised we were able to make donations of £500 each to Bacup Family Centre, The Magdalene Project, Rossendale Rubicon and CAST Reminiscence Cafe.



(Chair, December 2018)

BACUP FELLOWSHIP OF CHURCHES - CHARITY SHOP

STATEMENT OF ACCOUNTS

YEAR ENDED

31ST AUGUST 2018

REGISTERED CHARITY NUMBER: 1027345

BACUP FELLOWSHIP OF CHURCHES – CHARITY SHOP

Independent examiner's report to the trustees of Bacup Fellowship of Churches

I report on the accounts of the Trust for the year ended 31 August 2018, which are set out on pages 2 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Fielding & Co
Accountants
73 Bankside Lane
Bacup
Lancashire
OL13 8HP

Fielding & Co.

17th September 2018

BACUP FELLOWSHIP OF CHURCHES - CHARITY SHOP

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST AUGUST 2018

	£	2018 £	£	2017 £
Receipts				
Shop takings		45,267		52,302
Bank interest received		5		2
		<u>45,272</u>		<u>52,304</u>
Payments				
Wages and national insurance	29,493		37,576	
Rent	5,460		5,360	
Light, heat and water	2,157		1,956	
Insurance	304		359	
Repairs and renewals	401		518	
Stationery	294		142	
Welfare	141		135	
Cleaning	239		342	
Motor and travelling expenses	1,062		320	
Accountancy charges	450		520	
CCTV expenditure	1,052		-	
Sundry expenses	636		1,511	
		<u>41,689</u>		<u>48,739</u>
Surplus for the year		<u>3,583</u>		<u>3,565</u>
Distributions (see note)	187		3,000	
Less Donations received	369		178	
		<u>-182</u>		<u>2,822</u>
Net Surplus for the year		<u><u>3,765</u></u>		<u><u>743</u></u>

BACUP FELLOWSHIP OF CHURCHES - CHARITY SHOP

BALANCE SHEET AT 31ST AUGUST 2018

	2018	2017
	£	£
Balances		
Current accounts	21,452	17,692
Deposit account	11,543	11,538
Cash in hand	0	0
	<u>32,995</u>	<u>29,230</u>

Represented by:

Fund

At 1st September 2017	29,230	28,487
Surplus(Deficit) for the year	3,765	743
At 31st August 2018	<u>32,995</u>	<u>29,230</u>

NOTE

Distributions

The Magdalene Project	93	1,000
Bacup Family Centre	94	1,000
The Rossendale Rubicon	-	1,000
Sundry	-	-
	<u>187</u>	<u>3,000</u>

Accounting Policy

The accounts have been prepared under a receipts and payments basis as allowed by Section 133 of the Charities Act 2011.

BACUP FELLOWSHIP OF CHURCHES - CHARITY SHOP

STATEMENT OF ACCOUNTS

YEAR ENDED

31ST AUGUST 2018

REGISTERED CHARITY NUMBER: 1027345

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