



# Annual Review

## 2018 - 2019

#SkillsForLife

## WELCOME TO THE ANNUAL REVIEW OF BRITISH SCOUTING OVERSEAS



### John May – Area President

Over the course of the last twelve months, I've been lucky enough to join members of the Area at a number of different events, both in person and on-line. Every time I come into contact with British Scouting Overseas, I'm struck firstly by the amazing fun that our Movement lets young people and adults enjoy - and then I see the impact of that fun on individuals and the communities in which they live. Scouting really is about #Skills4Life.

There would be no impact, however, if the amazing adults in our Area didn't commit their time, experience and expertise to making things happen. Whether working directly with Beavers, Cubs, Scouts or Explorers - or supporting the adults who do, they (by which, of course, I mean 'you'!) help to improve lives, raise aspirations and widen experiences. They, you, are brilliant.

This will be Peter's last AGM as Area Commissioner and I'm sure I will not be the only person who wants to put on record their thanks to him for what he has achieved. British Scouting Overseas is a thoroughly well-respected and vibrant part of UK Scouting. Peter's effervescent and terrier-like leadership, inspiring others, taking on bureaucracy when necessary and always keeping young people's needs at the heart of his decision making, has ensured that no-one can ignore our Area and what we contribute. Thank you, Peter.

As I write, I'm preparing for a day of management planning as the World Organization of the Scout Movement gears up for the World Scout Jamboree. (I am one of the WOSM volunteers who oversees the running of the event.) I look forward to visiting our own Unit there - and look forward to wearing my BSO scarf proudly around my neck at various moments. Safe travels to all 40 of the Unit as they gather from so many points of the globe.

Thank you once again for all that you do to support this great game of Scouting. I look forward to seeing many of you, either in person or via the internet, as we do it all again next year.

With my warmest wishes,

John

John May DL  
Area President  
British Scouting Overseas

### **Irene Orford - Area Chair**

I can't believe it's the AGM again. Time flies when you're having fun and that's exactly what the young people and adult members in British Scouting Overseas have been doing over the last 12 months.

This year the Area Exec has been focusing on good governance and good practise. The new Constitution has been completed, every Exec member has completed their training and now we are focusing on Districts and Groups to complete theirs.

We have been congratulated by HQ on our compliance record and that is down to the fantastic adult members who work really hard to ensure that the safety of our young people and adults are met, despite the challenges that living abroad brings in following the DBS process.

I have started meeting with the District Chairs each term, which was a new incentive, not only to support them but to build closer links with Area and Districts which I hope will be mirrored between Districts and Groups in the coming year.

I also helped set up an Area Awards Panel, to assist Peter and the District Commissioners to recognise those adults who go that extra mile. Hopefully we will see more Awards coming BSO's way in the coming year.

I watched with awe the District Camp the Rest of the World ran online. It was mad, loud, exciting and just the best thing I've ever witnessed. It drove home that no matter where you do your scouting, we are all one big family providing skills for life and having FUN.

I'd like to thank my fellow Exec members for their support and hard work over the last year and I cannot finish without thanking Peter for his strong leadership and direction whilst raising the profile of BSO to the rest of the Scout Association. As he passes the baton over in September, I think we can safely say it was a job well done.

Irene Orford  
Area Chair British Scouting Overseas



British Scouting Overseas (BSO) provides the UK Scouting programme to young people (generally UK citizens) currently living outside the UK. We have around 3,700 members, of many different nationalities, in 62 Groups in 29 different countries throughout the world.



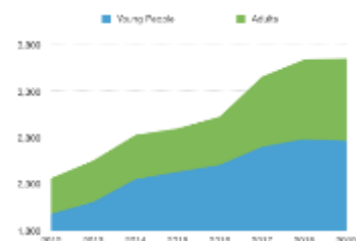
As global travel and work increases, BSO provides programme continuity for a young person (or adult) in their Scouting “career” as they live in different places in the world and enables uninterrupted progress towards their awards and training.



BSO is structured into four Districts (Northern Europe; France and Iberia; Middle East; and Rest of the World), supported by an Area Commissioner, a small Area Team and the UK International Commissioner. BSO is part of The UK Scout Association delivering the same 6-25 programme and Adult Support as would any UK based Area or County.

Of course, our locations bring a number of challenges, but our imaginative, talented and committed leaders and adult supporters work tirelessly to make sure young people are able to enjoy the very best that Scouting has to offer.

The overall growth of the Area continues, although a little more modest than in previous years. The nature of BSO means that we are vulnerable to changing global business plans and we can lose a number of leaders from the same Group at the same time. Therefore, whilst there will be short term fluctuations, the trend is expected to continue upwards with some exciting development initiatives within the Districts.





Our ongoing Development Plan includes developing and enhancing good working relationships with host country national associations, to forge Scouting links and to work in partnership to develop programme initiatives. Regulation and legislation change in the countries in which we operate create operational challenges for BSO and close co-operation with host country associations is vital. We already have affiliation arrangements with associations in France, Belgium and Luxembourg and recently we have reached an accord with Oman and the United Arab Emirates.



Congratulations to all of our leaders and adult supporters who have been recognised for their contribution to Scouting. This is not only National Awards but also Service, Commissioner and local awards. It is a great step forward that consideration and recommendations for Awards have been delegated to Area and Districts and thanks to Irene and the Area Awards Panel for their hard work in promoting the Awards process and making it easier for great service to be recognised.

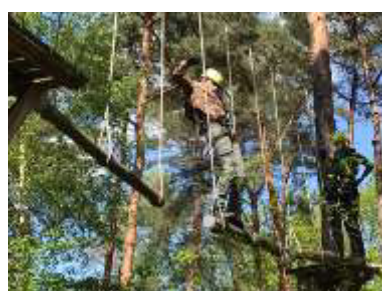


It is truly inspiring to see young people taking part and achieving their, Chief Scout's Awards, Queen's Scout Awards, Duke of Edinburgh's Awards and Explorer Belts– well done for your hard work. Thank you to all of the leaders who have guided and supported our young people in reaching their goals.

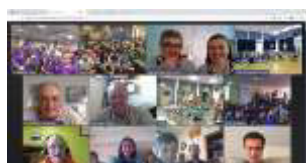


As BSO has grown, the DCs and their teams have worked hard to encourage a sense of belonging to their Groups and to support young people, leaders and supporters who may feel isolated. It is really encouraging to see the increasing number and range of exciting Group and District activities enjoyed by young people, and huge credit to the leaders who make this possible.

We make extensive use of technology to meet and provide support but getting together face to face, working with each other, sharing stories and experiences makes Scouting what it is. DCs make great efforts to meet their Groups despite the distances, supporting leaders and putting a real face to the name.



Thanks to members of the Area Team, Area Executive and the Area President for taking the time and making the effort to "drop in" on BSO Groups whilst they were passing on other business – it is really appreciated by the young people and adults.



Most Districts held a District Camp during the year, including Rest of the World District (well done to RoW DYC Victoria for the imaginative use of technology and time zones to get everyone together and linked online) and these have been a huge benefit to everyone involved.

The nature of BSO creates a number of challenges to provide support and training for our adult volunteers. We have developed a range of approaches for online and face to face delivery, including inter-district support, making use of our own skills rather than having to use external resources. The Area Training Team have expanded to provide more local support, and it is encouraging that since this work started, over 135 Wood Badges have been awarded. Huge thanks to Rikki Bilverstone for driving this initiative forward



Building from last year, we have continued supporting the development of effective governance across BSO and each District now has its own executive and supporting team. It continues to be a challenge matching the requirements of BSO and the rules in host countries and we continue to support DCs develop robust approaches which work with local circumstances. In turn this will be cascaded to individual Groups. The Area Chair, Irene Orford has established regular meetings with the District Chairs to maintain the momentum for this important work.

In July / August 2018, 120 young people and 18 adults represented BSO at the Chamboree International Camp in Cheshire. This was the biggest area-wide event so far and provided as great opportunity for young people & adults from all parts of BSO to come together. It also provided the first and only opportunity for the BSO / BGO World Scout Jamboree Contingent to get together before the Jamboree itself!



The feedback from the young people showed that they had the time of their lives, participating in a huge range of activities, making friends across Scouting – BSO certainly made a great contribution to the event



Bringing so many young people together from all over the world was a challenge, and, my thanks to the Sarah Lightfoot and the leadership team for their enthusiasm, determination and good humour in leading this highly successful event.

At the time of writing the final preparations are being made for Unit 99 – our BSO Unit – to join the adventure of the World Scout Jamboree and as this report will be presented, the first flights will be taking our young people and leaders to West Virginia USA.







36 Young People and 4 Adults are about to embark on a life changing adventure – they will make BSO and BGO proud.

The management and coordination of the Unit has been a huge challenge and thanks to Jon Copnor, BSO Unit Leader, and his team, Becca Felgate, Mairi-Claire Dunlin and Caroline Coleman, as well as Clive Leader from the UK Contingent Support and Ben Balaam, Area Treasurer for their hard work, perseverance and good humour in bring the Unit together.



In March 2019 60 BSO members took part in the annual Scouts and Guides Monopoly Run in London. It was a frantic and exciting weekend for all the young people and thanks to Nathan Prince for organising and co-ordinating



In May 2019 the Area Team and DCs held the annual face to face gathering during and after the Northern Europe District Camp. In addition to myself, the DCs (Dominic, Jon, Steve & Tony), Matt Lightfoot, Rikki Bilverstone & Graham Eden were there, and it was great that John May, Area President was able to join us for part of the time.

The wide-ranging discussions explored the future strategy and direction of BSO, developing stronger support mechanisms for growing the area (and indeed what BSO might look like in 5 years' time). We also explored how BSO could incorporate the National Strategy Goals for Growth, Inclusivity, Youth Shaped and Community Impact, and shape these for the BSO context.



Thanks to Northern Europe District for hosting us and thanks to the Area Executive for supporting the event.



This is my last Annual Review as Area Commissioner. After seven years with BSO and four years previously with BGA it is, with immense pride at how BSO has developed, the right time for me to move on. BSO is a team effort.

I am truly grateful for the support I have been given and my particular thanks to the District Commissioners, Area Team, Area Executive, Jack Maxton & Callum Kaye International Commissioners and Teams at Gilwell Park.

Many congratulations to Nathan Prince who will be taking on the role from September and I am sure under his guidance and enthusiastic leadership BSO will continue to go from strength to strength.

Finally, and most of all, I am especially grateful to all of the leaders and supporters in BSO – thank you for everything you do, for your inspiration and for what you have achieved.

It's been a "great gig".

Peter Dawes  
Area Commissioner

## **2018 Awards**

### **Bar to the Silver Acorn**

Graham Bell

Tony Dunn

Jonathan Gill

### **Silver Acorn**

Jenny Nixon

John Nordkvelle

### **Award for Merit**

Steve Sutton

### **Chief Scout's 30 years Service Award**

Irene Orford

Tam Pearce

### **Chief Scout's 25 years Service Award**

Andre Rutten

### **Chief Scout's 20 years Service Award**

Neil Skinner

John Tranter

Jeffery Piper

Barry Pritchard

Richard Thomas

Glen Yon

Alfonso Sanchez

### **Chief Scout's 15 years Service Award**

Nilesh Tailor

Winifred Bagley

Andrew Baird

Stephen Lippe

Nathan Prince

Andrew Williamson

Stephen Hardy

### **Chief Scout's 10 years Service Award**

Karen Kendall

Kelvin Davies

Leisel Hardy

Stuart Leadley

Indrani Roloff

### **Chief Scout's 5 years Service Award**

Allan Christie

Bruce Duxbury

Katherine Ensor

Hugo Hart

James Johnson

Emil Loebak

Victoria Mitchell

Hayley Montague

Sonia Alvarez

Rebecca Gaspar

Kevin Hale

Linden Harris

Guy Houten

Daniel Leblanc

Sarah Meadows

Matthew Newman

Caoilfhionn O'Grady

Alexander Pace-Bonello

Karen Sandells

Zezipha Shaft

Tracy Thorpe

Dominique White

Kathleen Borland

Robert Gibson

Lisa Inns

Sarah Lightfoot

Ashley Martin

Thomas O'Dwyer

David Pidgeon

Rebecca Taylor

Annick Van Den Put

Richard Corriette

Benjamin Hopper

Jorn Lauridsen

Robert Lightbody

Andrew Mowat

Samantha Webster

Robyn Hitch

Anthony Killen

Pierre Lindberg

Celia McClements

Frans Meintjes

Alick Morris

Yasma Osman

Claire Palmer

Nadege Persico



## Development Plan 2018-2023

<b>THEME: YOUTH SHAPED</b>
The nature and demographics of BSO means that the age profile is skewed younger than the rest of TSA. However, it is appropriate that the emphasis of the ongoing national strategies is reflected in this strategy to better engage with young people to shape the delivery of BSO scouting. It is important to try to avoid “token” appointments; it will be essential that there are meaningful and outcome focused roles and programmes, and that appointed YCs are involved in key decision-making processes. Every young person should be able to shape their Scouting experience and we empower our adult volunteers to make this a reality at every level; Scouting is for young people and they are our reason to be. If we empower young people to drive decision-making this will stimulate new thinking
<b>THEME: COMMUNITY IMPACT</b>
BSO Scouting aims to make a positive impact on the local communities in which we operate. It is important to have excellent, transparent working relationships with host country NSOs and host country local groups and to engage, wherever possible, with local communities.
<b>THEME: ADULT SUPPORT</b>
The geographical spread of BSO creates challenges to best support adults. Imaginative and flexible use of technology helps maintain contact to isolated leaders; this needs to be continually developed. It is right and proper that young people can enjoy exciting Scouting safely and Leader training is a key aspect to ensuring high quality activities.
<b>THEME: INCLUSIVITY</b>
Every young person deserves the opportunity to take part in Scouting and BSO is working to identify and, where necessary, remove barriers to participation. BSO membership will be reflective of the wider expatriate society regardless of their ability, faith, gender, background or financial circumstances. Although the broad principle of BSO is to provide the UK Scout Programme for UK ex-pats, membership is open to all nationalities (other than, with some exceptions, host country nationals). In some areas, local circumstances require care in providing co-educational scouting and in some cases it is more appropriate that arrangements are in place to support both BGO & BSO.
<b>THEME: COMMUNICATION</b>
Effective communication is a challenge for BSO. There are numerous communication channels which need to be used effectively to engage with BSO membership, to enable young people and supporters to have access to and be able to contribute to discussions and decisions which affect them.
<b>THEME: ENGAGEMENT</b>
Although BSO is an Area of the UK Scout Association and takes an active part in national programmes, it does have to operate in a flexible way in order to comply with UK based requirements and to provide the best opportunities for young people. There is, in some areas of TSA, limited awareness of BSO and it is important to engage with other parts of TSA to make sure BSO’s needs are taken into account.
<b>THEME: GROWTH</b>
In many respects, growth for BSO is opportunistic rather than something that is specifically sought. The global and national economies can significantly affect the presence & scale of ex-pat communities. In addition, the geographic spread makes the UK style approach of growth development & support impractical and there is limited capacity to support un-managed growth. Nevertheless, it is considered that there are opportunities for planned growth, in particular with International Schools
<b>THEME: GOVERNANCE</b>
Because BSO operates throughout the world, local legislation and regulation means that a flexible approach to the management and administration of Groups and Districts is required. BSO needs to develop the Executive role across the whole Area and to understand where there are variations to POR and why these are in place. The role of the Executive is often overlooked but for BSO it is important to ensure that there is awareness and management of governance arrangements which differ from normal. Also included here is data management. There is currently (Sept 2016) considerable lack of confidence in Compass data. It is important to try to rebuild faith in the system and to make sure the record data is correct
<b>THEME: EVENTS AND ACTIVITIES</b>
The wide geographical distribution of BSO provides a challenge for joint activities to develop a sense of belonging and participation. It is possible to have coordinated events organised on a District or Area basis and it has been demonstrated that young people who take part develop awareness of other scouting provision and other parts of BSO. It also provides unparalleled development for the young people themselves There are a number of Area-wide activities that can be supported to further the core themes of the Development Plan

## BSO Registered Groups and Districts

Name	Country
<b><u>FRANCE / IBERIA</u></b>	
1st Bougival Yvelines (International)	France
1st Chantilly	France
1st Fuengirola (The Ark)	Spain
1 <sup>st</sup> La Marina (Alicante Province)	Spain
1st Madrid	Spain
1st Maisons-Laffitte	France
1st Majadahonda (Madrid)	Spain
1 <sup>st</sup> Mougins (Côte d'Azur)	France
1st Tenerife	Spain
1st Toulouse	France
<b><u>MIDDLE EAST</u></b>	
1st Abu Dhabi	Abu Dhabi
1 <sup>st</sup> Bahrain	Bahrain
1st Doha	Qatar
1st Dubai	Dubai
1st Egypt (MBIS)	Egypt
1st Jeddah (Kaust)	Saudi Arabia
1st Kuwait Salmiya	Kuwait
1st Oman	Oman
1st Riyadh (Salwa)	Saudi Arabia
2nd Abu Dhabi (Raha)	Abu Dhabi
2 <sup>nd</sup> Bahrain (British School of Bahrain)	Bahrain
2nd Dubai	Dubai
2 <sup>nd</sup> Qatar (Dukhan)	Qatar
3 <sup>rd</sup> Bahrain (British Club)	Bahrain
3rd Dubai	Dubai
4th Dubai	Dubai
5 <sup>th</sup> Dubai	Dubai
6 <sup>th</sup> Dubai	Dubai
7 <sup>th</sup> Dubai (Camels)	Dubai

<b><u>NORTHERN EUROPE</u></b>	
1st Amsterdam International	Netherlands
1st Bielefeld	Germany
1st Brussels	Belgium
1st Djursholm	Sweden
1st Gutersloh	Germany
1st Paderborn Sennelager	Germany
1 <sup>st</sup> Prague (Czech Republic)	Czech Republic
1st Riga	Latvia
1st Shape International	Belgium
1st Stavanger	Norway
1st The Hague	Netherlands
1st Waterloo (International)	Belgium
Central Brussels	Belgium
Telstar (Luxembourg)	Luxembourg
<b><u>REST OF THE WORLD</u></b>	
1st Ascension Island	Ascension Island
1 <sup>st</sup> Bangkok	Thailand
1st Beijing	China
1st Falkland Islands (Admiral Sturdee's Own)	Falkland Islands
1 <sup>st</sup> Jakarta	Indonesia
1st Jamestown	St Helena
1st Kuala Lumpur	Malaysia
1 <sup>st</sup> Lanna (Chiang Mai)	Thailand
1st Nanjing	China
1 <sup>st</sup> Singapore (Tanglin Trust)	Singapore
1st Tokyo (Japan)	Japan
1 <sup>st</sup> Turi (St Andrew's)	Kenya
1st Yuzhno (Russia)	Russia
2nd Falkland Islands (Mount Pleasant)	Falkland Islands
2 <sup>nd</sup> Kuala Lumpur (Malaysia)	Malaysia
2 <sup>nd</sup> Singapore (Dulwich College)	Singapore
3 <sup>rd</sup> Kuala Lumpur (Malaysia)	Malaysia
3 <sup>rd</sup> Singapore (Dover Court/United World College)	Singapore
4 <sup>th</sup> Kuala Lumpur	Malaysia

## Trustees' Annual Report to the Charity Commission for the period from 1 April 2018 to 31 March 2019

Charity name: British Scouting Overseas Area Scout Council

Charity registration number: 1151702

United Kingdom Scout Headquarters registration number: 10000205

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b><u>The Purpose of Scouting</u></b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society</p> <p><b><u>The Values of Scouting</u></b> As Scouts we are guided by these values:  <u>Integrity</u> - We act with integrity; we are honest, trustworthy and loyal.  <u>Respect</u> - We have self-respect and respect for others.  <u>Care</u> - We support others and take care of the world in which we live.  <u>Belief</u> - We explore our faiths, beliefs and attitudes.  <u>Co-operation</u> - We make a positive difference; we co-operate with others and make friends</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b><u>The Scout Method</u></b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun</p>



		<ul style="list-style-type: none"> <li>- take part in activities indoors and outdoors</li> <li>- learn by doing</li> <li>- share in spiritual reflection</li> <li>- take responsibility and make choices</li> <li>- undertake new and challenging activities</li> <li>- make and live by their Promise</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>British Scouting Overseas meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The charity makes limited grants of £100 to assist in opening new Groups and new Sections of existing Groups. The policy is defined in the charity's internal document dealing with Governance and Compliance</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<b>British Scouting Overseas is entirely volunteer managed and led. It is our policy that no volunteer should be out of pocket as a result of their voluntary work with the charity. However, our volunteers often donate financially as well as giving their time and skills</b>
Other		<b>Not applicable</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Please refer to the attached copy of our Annual Review</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>See above</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Not applicable</b>
Investment performance against objectives	Para 1.41	<b>The charity does not have sufficient funds to invest in longer term investments. The charity has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in a mainstream bank</b>

Other		Not applicable
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees are of the view that the charity is sufficiently resourced
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy on reserves is to hold sufficient resources to continue the activities of the charity should income fall short. The Executive Committee considers that this should be at least three months' operating costs
Amount of reserves held	Para 1.22	Three months' operating costs
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable

A description of the principal risks facing the charity	Para 1.46	<p>The trustees have identified the major risks to which they believe the charity is exposed and have compiled a risk register, which is reviewed regularly, so that mitigating activities can be evaluated</p> <p>The charity has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered</p> <p>The risk register covers risks under the following headings:</p> <ul style="list-style-type: none"> <li>- external risks (particularly reputational)</li> <li>- regulatory and compliance risks (particularly safeguarding and data protection)</li> <li>- financial risks (particularly financial)</li> <li>- operational risks (particularly health and safety and loss/damage to property)</li> </ul>
Other		None

## Structure, Governance and Management

Description of charity's trusts:		British Scouting Overseas is a trust established under its rules which are common to all such units of The Scout Association
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Type of governing document	Para 1.25	<p>The governing documents of British Scouting Overseas are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association</p> <p>The charity has also adopted a Governance and Compliance document to supplement the above</p>
How is the charity constituted?	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Election of six trustees (three-year terms, with option for a further term of three years, staggered retirement) plus the Secretary and Treasurer: by the Council (representing the membership and supporters of British Scouting Overseas) plus nomination at the AGM of up to six others with appropriate skills and experience</p>

#### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity provides induction and training for trustees by using the materials and facilities of The Scout Association, including an initial programme tailor-made for trustees in The Scout Association
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity operates as part of the organisation and structure of The Scout Association
Other		None

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## Reference and Administrative details

Charity name	<b>British Scouting Overseas Area Scout Council</b>
Other name the charity uses	<b>British Scouting Overseas; BSO</b>
Registered charity number	<b>1151702</b>
Charity's principal address	<b>The Secretary British Scouting Overseas 69 Five Ashes Road CHESTER CH4 7QS</b>

## Names of charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted (if not for whole year)	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Adrian Richardson</b>	<b>Elected, 3-year term</b>		<b>Council</b>
2	<b>Becca Felgate</b>	<b>Nominated</b>		<b>Commissioner</b>
3	<b>Ben Balaam</b>	<b>Treasurer</b>		<b>Ex officio</b>
4	<b>David Bull</b>	<b>Secretary</b>		<b>Ex officio</b>
5	<b>David Mitchell</b>	<b>Elected, 2-year term</b>		<b>Council</b>
6	<b>Graham Bell</b>	<b>Elected, 1-year term</b>		<b>Council</b>
7	<b>Irene Orford</b>	<b>Chair</b>		<b>Ex officio</b>
8	<b>Jan Miller</b>	<b>Elected, 1-year term</b>		<b>Council</b>
9	<b>Jenny Nixon</b>	<b>Nominated</b>		<b>Commissioner</b>
10	<b>Matt Lightfoot</b>	<b>Nominated</b>		<b>Commissioner</b>
11	<b>Michelle Brough</b>	<b>Nominated</b>		<b>Commissioner</b>
12	<b>Peter Dawes</b>	<b>Commissioner</b>		<b>Ex officio</b>
13	<b>Sandro Pace-Bonello</b>	<b>Elected, 3-year term</b>		<b>Council</b>
14	<b>Wayne Hinton</b>	<b>Elected, 2-year term</b>		<b>Council</b>
15	<b>Yasma Osman</b>	<b>Nominated</b>		<b>Ex officio</b>

Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>None</b>		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
<b>Not applicable</b>	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

Names and address of advisers (Optional information)

Type of adviser	Name	Address
<b>None</b>		

### Name of chief executive or names of senior staff members (Optional Information)

None

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

### Other optional information

None

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures:

*Irene Orford*

*David Bull*

Full names:

Irene Orford

David Bull

Position (eg  
Secretary, Chair,  
etc):

Chair

Secretary

Date:

17 June 2019





# Annual Accounts

For year

1<sup>st</sup> April 2018

to

31<sup>st</sup> March 2019

## AUDITED ACCOUNTS

June 2019

### **British Scouting Overseas**

Ben Balaam – BSO Area Treasurer  
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Registered charity number 1151702

## Preface:

### 1. BSO ACCOUNT MANAGEMENT

#### 1.1. The BSO Accounts

- 1.1.1. Collated and recorded from income and expenditure which has been notified/received during the last accounting year.

#### 1.2. Area Treasurer

- 1.2.1. Member of the BSO Executive Committee
- 1.2.2. Ben Balaam – Appointed to the role of British Scouting Overseas - Area Treasurer on 5<sup>th</sup> September 2014.

#### 1.3. Transactions

- 1.3.1. Instigated and implemented by the Area Treasurer on the receipt of the appropriate expense claim, being approved by the appropriate authority for expenditure approval, or in accordance with the funds holding in question i.e. TSA Membership Fees, Camp/Activity/Event accounts.

### 2. BSO ACCOUNT FUNDS LOCATION

- 2.1. These are held in the one Bank Account and no cash or cheques are held outside of this.
- 2.2. Active Account is 'British Scouting Overseas – Community Account' with Barclays Bank.

### 3. FUND HOLDING CATEGORIES

#### 3.1. Unrestricted Funds

- 3.1.1. Open for general operational usage
- 3.1.2. No account funds are currently held in cash, only within Bank Account

#### 3.2. Designated Funds

- 3.2.1. Designated only in that they are funds held in BSO account for Rest of World District future Jamboree support and potential expenses
- 3.2.2. There were no accountancy restrictions in the application of these funds and thus pending Executive agreement can be re-accounted, if necessary, as unrestricted.

#### 3.3. Reserved Funds for TSA Membership Fees

- 3.3.1. These are transfer funds; only transferred through the BSO account for ease of The Scout Association's collection process and thus only recorded to agree with BSO bank statements.
- 3.3.2. These are The Scout Association's funds and would be referenced accordingly in TSA's accounts.
- 3.3.3. These cover Headquarters collected fund receipts for Capitation and Jamboree payments and do not contribute to or influence BSO primary accounting records, in accord.
- 3.3.4. Note: Within 2017/18 accounts funds are recorded collected and held over into 2018/19 accounts, at which time when all collections complete, the portion for HQ Membership



Fees will be transferred and the Member Fees for BSO & Rest of The World District apportioned in accord.

## 3.4. Restricted Funds

- 3.4.1. BSO Account includes collection of attendance fees from participants and stage payment of funds at appropriate times to Camp Organisers being held as Restricted until event completed and all accounts settled.
- 3.4.2. Any balance will be apportioned to Equipment or Events budget profiles; unless otherwise directed by our Area Executive.
- 3.4.3. Current funds held for Camps during the accounting year includes:
  - Chamboree 2018
  - World Scout Jamboree 2019
  - Haarlem Jamborette 2019
  - Monopoly Run 2019
  - WINGS 2020

## 3.5. Endowment Funds

- 3.5.1. No funds held by BSO in this type of account.

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## 2018/19 ACCOUNTS: (all of account figures are in GBP.)

BSO Account opening balance <i>(Note 1)</i>	£ 77,687.53	
Total income	<u>£ 182,977.51</u>	
Total funds with received	£ 260,665.04	
Total expenditure <i>(Note 2)</i>		£-190,596.73
BSO Account's closing balance <i>(Note 3)</i>		<b>£70,068.31</b>

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## DESIGNATED FUNDS HELD WITHIN ABOVE ACCOUNTS - 2018/19

### REST of WORLD DISTRICT (RoW) *(Note 4)*

RoW Opening balance	£ 1,336.06	
Total income	£ 601.00	
Total expenditure		£ -468.85
Transferred to opened RoW Account		£ -1468.21
Rest of the World District's closing balance		<b>£ Zero</b>

**Account closed within BSO Account on 8<sup>th</sup> August 2018**

**St HELENA & ASCENSION** *(Note 5)*

Opening balance	£ Zero	
Total income	£ 12500.00	
Jamboree transfer		£ -5,000.00
Equipment purchases		£ -3,263.47
Expenditure total =		£ -8,263.47
Closing balance		£ 4,236.53

**JAMBOREE & HARDSHIP SUPPORT FUNDS - 2018/19**

Opening balance Jamboree held <i>(Note 5)</i>	£ 1,500.00	
Opening balance Hardship held <i>(Note 7)</i>	£ 1,000.00	
Total income	£ Zero	
Total expenditure		£ Zero
Closing balance for Jamboree Support & Hardship Funds		£ 2,500.00

**RESERVED TRANSFER FUNDS – Transferred through to The Scout Association and not retained or covered by BSO.**

TSA Capitation collected and transferred	£71,458.50	
TSA 2018 Membership Fees <i>(Note 8)</i>		£ -71,458.50
TSA Fees balance		£ Zero
TSA 2019 Membership Fees received to end of 2018/19 year to carryover to 2019/20 <i>(Note 9)</i>		£ 23,475.92



**EVENT FUNDS HELD – 2018/19** *(Note 10)***Chamboree Camp 2018**

2018/19 - Opening balance	£16,621.03	£ -7,306.20
Account income	<u>£ 6,632.00</u>	
Income total =	£23,253.03	
Account expenditure - Event		£ -14,656.86
BSO Equipment		<u>£ -1,289.97</u>
Expenditure total =		£ -23,253.03
Account closing balance		£ Zero

**World Scout Jamboree 2019**

2018/19 - Opening balance	£ 30,460.82	£ -12,620.50
Account income	<u>£ 73,284.55</u>	
Income total =	£103,745.37	
Account expenditure		<u>£ -80,762.51</u>
Expenditure total =		£ -93,383.01
Account closing balance		£ 10,362.36

**Haarlem Jamborette 2019**

2018/19 - Opening balance	£ 3,480.00	
Account income	<u>£ 11,292.00</u>	
Total income =	£ 14,772.00	
Account expenditure		£ -10,439.49
Account closing balance		£ 4,332.86

**Monopoly Run 2019**

2018/19 – Opening balance	£ Zero	
Account income	£3,078.43	
Account Expenditure – Event		£ -2120.21
BSO Events fund		£ -958.22
Account closing balance		£ Zero

## WINGS 2020

2018/19 – Opening balance	£ Zero	
Account expenditure		£ -150.00
Account closing balance		£ -150.00

## Notes to accompany 2018/19 Financial Report

1. Opening balance take from BSO account Bank statement issued on 9<sup>th</sup> April 2018 showing the balance on 1<sup>st</sup> April 2018; this being the closing balance for prior year's accounts 2017/18.
2. Includes transfer funds for member fees payments to The Scout Association (TSA)
3. Closing balance verified against BSO account Bank statement issued on 8<sup>th</sup> April 2019.
4. Rest of the World District's (RoW) Accounts opening balance
  - 4.1. Income and Expenditures received, which includes 2018 RoW District's membership portion
  - 4.2. RoW account within BSO Account closed on 8<sup>th</sup> August 2019 when RoW established their Executive Committee, Treasurer and RoW Bank Account
5. Donation made to St. Helena & Ascension Groups to be used for WSJ19 Attendee payments & Group equipment purchase.
6. A fund to support Jamboree held at £1500.00 for use when needed.
  - 6.1. This is an designated fund and not restricted
7. A fund to support Hardship Cases held at £1000.00 for use when needed.
  - 7.1. This is an designated fund and not restricted
8. This fund is collected on behalf of The Scout Association for Membership Fees and is finally recorded in their accounts.
  - 8.1. It is therefore only shown as a transfer fund within BSO accounts and therefore is not included as part of BSO's financial figures for Charity Commission Reporting.
9. 2018 Membership fee receipts for payment to the Scout association during 2019/20 accounting year and therefore these funds carried over.



## 10. Event funds collected and action through BSO Account

### 10.1. Chamboree 2018

- 10.1.1. The event co-ordination was initiated in 2017/18 year thus opening balance shows both prior income and expenditure figures at start to demonstrate status of income & expenditure

### 10.2. World Scout Jamboree 2019

- 10.2.1. The collected figure includes a large proportion to cover WSJ-19 attendance fees and transferred to TSA with BSO Account only acting as intermediary in collection and transfer and thus will reflect final figures in TSA Acc.
- 10.2.2. The event co-ordination was initiated in 2017/18 year thus opening balance shows both prior income and expenditure figures at start to demonstrate status of income & expenditure counts.

### 10.3. Haarlem Jamborette 2019

- 10.3.1. The event co-ordination was initiated in 2017/18 year thus opening balance shows both prior income and expenditure figures at start to demonstrate status of income & expenditure.
- 10.3.2. BSO Account is only receiving funds transferred in Sterling GBP. The event team are holding their own account for Euro transfers to reduce transfer charges.

### 10.4. Monopoly Run 2019

- 10.4.1. The event co-ordination was initiated and completed within 2018/19

### 10.5. WINGS 2020

- 10.5.1. Only deposit has been paid by BSO to register attendance of a BSO Contingent.

### 10.6. EVENT FUNDS

- 10.6.1. The funds whilst event remains un-closed, until all accounts settled, shall be held as Designated for each individual event.
- 10.6.2. When the event accounts are formally closed then any balance remaining will be transferred in BSO Account as unrestricted and most likely held for equipment; new, replacement or maintenance; or Event funds. Obviously Losses on an event may be encountered to balance holdings.

11. The budgeted income/expenditure for 2018/19 financial year is shown below for information only and has no direct bearing on the reported account figures.

12. The Budget for 2019/20 agreed by the Executive Committee is shown below for information only

- 12.1. As Membership Fee dues to BSO are not received prior to start of Financial Year, the budget figure is addressed in advance of forthcoming year.

## The following does not form part of the statutory accounts

### 2018/19 Income and Expenditure against budget figures (Note 11)

<u>Budgeted Area</u>	<u>Budget</u>	<u>Income</u>	<u>Expenditure</u>
Activities / Events – Incl. AGM	£1,000.00		£ -306.78
Adult support and development – Incl. Training	£3,000.00		£ -768.67
Area Team Development – Incl. DC Meets	£2,000.00		£ -1448.12
Area Equipment, Maintenance & Insurance	£1,000.00		£ -435.02
Area Branding - incl. Badges, Scarves, Polo's, Woggles	£ 350.00	£ 588.50	£ -806.00
Communications/Internet & Technology	£ 400.00		£ -488.80
Duke of Edinburgh Award Scheme	£ 0.00		
Travel & Expense claims – Incl. Admin & Bank charges	£1,500.00	£ 6.00	£ -1996.26
Youth Commission	£ 500.00		
Group Development	<u>£1,000.00</u>		
Income/Expenditure sub totals =	<b>£10,750.00</b>	<b>£594.50</b>	<b>£-6,249.65</b>
Opening Budget opening	<b>£10,750.00</b>		
Budget Expenditure		<b>£-6,249.65</b>	
Budget balance			£4,500.35
Additional income from Badge/Clothing sales & Bank return		<u>£ 594.50</u>	
Total unspent budget & income =			<b>£5,094.85</b>



The 2018/19 Annual Accounts, together with this Financial Report, are prepared and collated for presentation to the Independent Examiner:



.....signature

**Ben Balaam** CEng.  
MSc BSc DMS CGLI FIDiagE MIET MCMI  
**British Scouting Overseas - Area Treasurer**

For and on behalf of  
**British Scouting Overseas**

## Independent Examiner's Report to the Trustees of the

### BRITISH SCOUTING OVERSEAS AREA SCOUT COUNCIL

I report on the accounts of the Area for the year ended on 31<sup>st</sup> March 2019, which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 3 to 8 of the BSO Accounts Report.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

#### Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Name: **Mr Andrew Trinder - Certified Accountant**  
Qualification: **Member of the Certified Institute of Management Accountants**  
Address: **2 Blade Road, Colchester, Essex CO4 5ZU**

 signature

Date: 03/07/ 2019



**EXECUTIVE COMMITTEE AGREED 2019/20 BUDGET** (Note 12 above)

BSO Development Plan Header	Budget Title	2019/20 Budget	Additional Income	Expenditure	Balance
ADULT SUPPORT & TRAINING	(Open)	£2,000.00	£0.00	£0.00	£2,000.00
COMMUNICATIONS	Internet & Technology	£400.00	£0.00	£0.00	£400.00
	GoToMeet	£300.00	£0.00	£0.00	£300.00
COMMUNITY IMPACT ENGAGEMENT	(Open)	£0.00	£0.00	£0.00	£0.00
	(Open)	£0.00	£0.00	£0.00	£0.00
EVENTS & ACTIVITIES	Gilwell Reunion	£500.00	£0.00	£0.00	£500.00
	DoE Leader Training	£300.00	£0.00	£0.00	£300.00
GROWTH	(Open)	£0.00	£0.00	£0.00	£0.00
	Secretarial & Bank Charges	£300.00	£0.00	£0.00	£300.00
	AGM	£200.00	£0.00	£0.00	£200.00
	Badges & Clothing	£350.00	£0.00	£0.00	£350.00
	Area Equipment Maintenance & Insurance	£2,000.00	£0.00	£0.00	£2,000.00
GOVERNANCE	Area Team Development incl. DC/Team Gathering	£3,000.00	£0.00	£0.00	£3,000.00
	District Chairs Meetings	£0.00	£0.00	£0.00	£0.00
	Expenses: - Travel & other	£3,000.00	£0.00	£0.00	£3,000.00
	BSO Jamboree Allowance	£900.00	£0.00	£0.00	£900.00
INCLUSIVITY	(Open)	£0.00	£0.00	£0.00	£0.00
YOUTH SHAPED	(Open)	£500.00	£0.00	£0.00	£500.00
Totals =		£13,750.00	£0.00	£0.00	£13,750.00
GROUP DEVELOPMENT	Start-up Grants	£1,000.00	£0.00	£0.00	£1,000.00
	Young People	£1,000.00	£0.00	£0.00	£1,000.00
	Adults	£1,000.00	£0.00	£0.00	£1,000.00
JAMBOREE HOLDING FUND	Start-up loan only	£1,500.00	£0.00	£0.00	£1,500.00
RESERVED FUND	Emergency Use Only	£5,000.00	£0.00	£0.00	£5,000.00
WSJ19	Leader Support	£4,200.00	£0.00	£0.00	£4,200.00
Totals =		£13,700.00	£0.00	£0.00	£13,700.00



### 2019/20 BSO FUNDING TARGETS

2018/19 BSO Account closing balance	<b>£70,068.31</b>	
Funds for carryover to 2019/20 payment i.e.TSA-fees		£ -23,475.92
Closing balance for St Helena & Ascension		£ -4,236.53
Closing balance for World Scout Jamboree 2019		£ -10,362.36
Closing balance for Haarlem Jamborette 2019		£ -4,332.86
Closing balance for WINGS 2020		£ -150.00
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<b>Total designated funds transferred into 2019/20 year</b>		<b>£ -42,557.67</b>
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Balance of unrestricted funds 2018/19	<b>£27,510.64</b>	
2019/20 Budget allocation		£ -13,750.00
Start-up Grants		£ -1000.00
Hardship Funds held		£ -2,000.00
Jamboree Holding Fund (for start up loan)		£ -1,500.00
Reserve Fund held		£ -5,000.00
WSJ19 – BSO Leader expenses & support		£ -4,200.00
Apportioned to Equipment/Events		£ -2,248.09
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<b>Total designated funds transferred into 2019/20 year</b>		<b>£ -29,298.09</b>
BSO funding balance status at start of 2019/20 Financial Year (Agreed Budget, Support funds Held & Reserved applied)		<b>£2,049.08</b>