

St Faith's Lee

The Parish Church of Lee-on-the-Solent

Annual Parochial Church Meeting

3.30pm Sunday 28th April 2019

Statutory Reports

ST FAITH'S CHURCH ANNUAL PAROCHIAL CHURCH MEETING

Sunday 28th April 2019

AGENDA

Welcome and Introduction

Annual Meeting of Parishioners

Election of Church Wardens

Annual Parochial Church Meeting

1. Apologies
2. Minutes of the Meeting: 29th April 2018
3. Matters Arising
4. The Electoral Roll
5. Elections to the PCC
6. Election of Welcome Team
7. Presentation of Church and Parish Centre Accounts
8. Presentation of Written Reports
 - Christmas Fayre
 - Christmas Lunch
 - Communications Forum
 - Cuppa and Company
 - Deanery Synod
 - Fabric Committee
 - Flower Team
 - Friends of St Faith's
 - Kids@11
 - Open the Book/The Word
 - Mothers' Union
 - Music
 - Parish Centre
 - Parochial Church Council
 - Rainbow Toddlers
 - Safeguarding
 - Summer Fete
 - Vicar's Report
 - Youth work
9. Rev Dr Paul Chamberlain
10. Any Other Notified Business (Notice must be given to the PCC Chair or Secretary by Friday 26.4.18)

St Faith's Church
Annual Parochial Church Council Meeting (APCM)

Minutes of the Meeting held at 3.30pm on **Sunday 29th April 2018** that took place in the
Bulson Hall, St Faith's Church, Victoria Square, Lee-on-the-Solent

Present: Rev Dr Paul Chamberlain, Mr Mark Gibbons, Mr Colin Skinner, and 74 parishioners (please see
APCM Attendance List Book – held by PCC Secretary for attendees)

In Attendance: Mrs Melodie Kreindler

Apologies for Absence: Mrs P Barker, Mr T Barker, Mr M Beer and Mrs J Beer, Mrs M Bucks, Mr F
Craig and Mrs Jean Criag, Mr John Crook, Mrs Jean Hedley, Mr J and Mrs B Hagger, Mrs J McCreedy,
Mr J and Mrs K McDonald, Mrs P Marston, Mr B and Mrs D Nutting, Mr M Shepherd and Mrs M
Shepherd, Mrs A Torroni

Meeting Commenced: 3.30pm

Meeting Finished: 5pm

1. Annual Meeting of Parishioners

Appointment of Church Wardens

Two candidates for the position of Churchwarden had been nominated and seconded prior to the
meeting:

Mr Cliff Rook

Proposed by Mrs Margaret Hunt

Seconded by Mr David Honour

Mrs Rita Morgan

Proposed by Mr Cliff Rook

Seconded by Mr David Honour

Vote:

Mr Cliff Rook – the vote was unanimously in favour with no abstentions.

Mrs Rita Morgan – the vote was unanimously in favour with no abstentions.

Rev Dr Paul Chamberlain thanked both Churchwardens for standing again and also their
spouses for their support.

2. Annual Parochial Church Meeting
Minutes of Last APCM of 30th April 2017

A vote was taken accepting the APCM minutes of 30th April 2017 as being a correct record with 6
abstentions to the agreement.

3. Matters Arising
Charitable Giving

Mr Kevin Dean asked if those present could be given some clarity on St Faith's charitable
giving. Rev Dr Paul Chamberlain stated that the chosen charities had been Christian Aid,
Fareham and Gosport Basics Bank (and in particular the Food Bank). There is also a hope to
form a link with a church in Ghana – this is currently being explored.

4. Electoral Roll

The official roll count stands at 270. There are a further 6 more names to add when the
Electoral Roll opens again.

5. Election to PCC

Rev Paul Chamberlain thanked those whose tenure had come to and end. Those joining the PCC were named as follows:

- i. Mr Tim Austin
- ii. Mr David Honour
- iii. Mr Brian Mansbridge
- iv. Mr Mike Shirves

A further person had put their name forward but unfortunately it was found that they were not on the Electoral Roll. This person can be co-opted to a PCC meeting if required. Rev Paul Chamberlain then welcomed all the newcomers to the PCC.

6. Election to Deanery Synod

There had been no nominations for the Deanery Synod Representative. A PCC member will now be sought for this role.

7. Election of Welcome Team

A list of names of the Welcome Team was presented. A vote was unanimously in favour of accepting all the names on the list for the Welcome Team.

8. Presentation of Parish Centre/Church Accounts for 2017

Mr Colin Skinner presented the account and the floor was then opened up for questions.

Mrs Elaine Johnson asked if there had been any income generated for St Faith's from the sale of the land for the vicarage development. Mr Colin Skinner reported that any money would have gone to the Diocese.

Mr Colin Skinner informed those present that he would now be taking on the role of reporting officer and would provide the incoming Treasure with financial reports.

In autumn 2017, the PCC set a 2018 target of £150,000 for giving form within the church community. Mr Colin Skinner reported that this had proved to be very difficult to achieve. The budget will now be set for an overall 6% increase on 2017, which will come in around £109,500, this will just cover the Parish Share so other measures need to be taken to break even. Mr Brian Mansbridge raised a vote of thanks to Mr Colin Skinner for all his hard work as Treasure during his term.

Mr Neil Rowe, the new treasurer, then thanked Mr Colin Skinner and Rev Dr Paul Chamberlain, stating that he had been handed over accounts that were both immaculate and complicated. Rev Dr Paul Chamberlain thanked Mr Neil Rowe for taking over the role of treasurer. Rev Paul Chamberlain also thanked those people who had stepped down from the Finance Committee, namely Mr Ray Bennett, aided by Mrs Sara Bennett (Gift Aid) and Mr Trevor Dawson (Payroll). Mr Neil Rowe reported that the Payroll function would be outsourced. Rev Dr Paul Chamberlain then thanked the whole of the Finance Committee for all their hard work. Mr Colin Skinner was then presented with a gift.

9. Presentation of Committee Written Reports

There were no questions from the floor with regard to any of the reports. Mr Alan Millard raised a vote of thanks to the Music Director, Mr Richard Dewland, and those involved with providing the music.

10. Vicar's Presentation

- a. The theme of the move away in the populations from Christendom, as discussed at the last APCM, was revisited. Those present were reminded of St Faith's Vision Statement. There is a hope that this vision will help St Faith's move forward in this current culture. Rev Dr Paul Chamberlain stated that there were no plans for the foreseeable future to make any changes to the services pattern. It was reported that there would be 2 joint services, one at Pentecost and the other at Harvest. These will take place at 10am at the respective Sunday Services. Both will be followed by a bring and share lunch. The following were then noted:

- i. Leading Your Church in Growth had been undertaken locally as well as on a regional level;
- ii. Thoughts around welcoming had been revisited and to take this forward there will be a

Newcomer's Event held twice a year;

- iii. A 10-week Alpha Courses set to be run in the Autumn;
- iv. The Friends of St Faiths group will be revitalized. Rev Dr Paul Chamberlain thanked outgoing members, Mr Colin and Mrs Merriel Dixon and Mrs June Witham for all their hard work with the group over the years. Rev Dr Paul Chamberlain announced that Mr Tim Austin would now take on the role of Chair with a group of new, and some continuing, people.

b. Parish Centre Development

Rev Dr Paul Chamberlain reported that a proposal for the development would be tabled at the May 2018 PCC Meeting. The proposal includes plans to install a bar and a projector for the showing of films. It is also hoped to buy in catering for events for added income generation. To this end the aim is to employ a manager to take this project forward and to operate it in the future.

c. Finances

Rev Paul Chamberlain noted that St Faith's was not in a good position compared with other churches with the same demographics and there is a need to think of a way forward to rectify this.

d. Remembrance Sunday

Rev Paul Chamberlain reported on the proposed changes of timings for the services on Remembrance Sunday as the next Remembrance Sunday will fall exactly on the 100th Anniversary of World War I. There will be a service for the whole town at 9.30am, followed by the acts of remembrance at the war memorials at 11am.

e. Vision Statement

Rev Paul Chamberlain stated that the vision statement commits St Faith's to spiritual growth as a church and to encourage others in their journey of faith. Initiatives towards this end were noted as follow:

- i. A Lent course attended by 40 people, centered around the film 'The Way' had taken place;
- ii. An initiative named 'Thy Kingdom Come', an annual period of prayer between Ascension day and Pentecost, called by the Archbishop of Canterbury, was due to start on the 10th May 2018;
- iii. House groups continue to meet, and the church would look to set up new groups;
- iv. A Youth Group had now been set up;
- v. An Alpha Course is set to run for 10 weeks in the Autumn.

f. St Faith's Building

Due to the failure of a the Heritage Lottery Fund bid, submitted in February 2017, a new way of funding now needed to be sought. To this end several surveys of the building have been commissioned by the PCC, and the results from those will inform plans going forwards.

g. Leading Your Church in Growth (LYCG)

Rev Dr Paul Chamberlain noted that Leading your Church in Growth suggests that the main ways of growing a church are:

- i. Planting a new congregation (which had been achieved by the addition of the Sunday@11 Service;
- ii. Making worship less austere;
- iii. Young people catered for;
- iv. Improvement in Welcome;
- v. Better quality and more accessible music
- vi. More lay people involved in leadership;
- vii. More pastoral care and better small groups;
- viii. Improvements to buildings

Rev Dr Paul Chamberlain noted that St Faith's has addressed, or is in the process of

addressing, all of these areas.

11. Question and Answer Session

- a) Mrs June Witham stated that it was difficult to put away choir books and change robes when the Lowry Room had been booked as a venue. A brief discussion then took place and it was decided that PC will investigate a place to store choir books rather than the choir having to take them home and bring them back again.
- b) Mr Bob Hunt asked for 2 items originally asked at the Friends of St Faith's AGM to be addressed:
 - What are the plans for the glass doors at the West entrance;
 - What are the plans for placing remembrance plaques on memorial trees in the church grounds;

Rev Dr Paul Chamberlain stated that the plans for the West doors are going to be submitted with some other planning proposals to the Diocese Advisory Committee in due course, as it was better to put all planning proposals for St Faith's in together. With regard to the memorial plaques, these will be dealt with by the Fabric Committee.

- c) Mr Brian Mansbridge raised concerns around a recent theft of TV monitors from St Mary's Alverstoke. Rev Dr Paul Chamberlain reassured those present that St Faith's has an alarm system, whereas St Faith's Alverstoke does not. Rev Paul Chamberlain informed those present that our insurers advise us to leave the church open during the day.

12. Any Other Business

PC thanked MG who was stepping down from the role of PCC lay chair after many years. MG was then presented with a gift.

The meeting closed with prayer.

Reports

Christmas Fayre

The Christmas Fayre is organised and planned by a Team consisting of 10 people each with their own responsibilities. We had four Meetings in which to discuss the up and coming fayre, improve and make changes from previous fayres.

This year we decided to have the children's activities in the Chancel which proved to be very successful, Santa Claus mingled with the children, story- telling in the stable close to the Nativity, Christmas tree prayers, face painting and badge making. The Chancel was a very busy area encouraging families to spend time together. Christmas music was played in the Church.

Church and Community stalls were arranged throughout the Church, Bulson Hall and Lowry Room, this year we concentrated on allowing more space in the isles to allow easy wheelchair and pushchair access, this was another area we felt was much improved.

Refreshments, Raffle and live entertainment were available in the Bulson Hall consisting of The Stokes Bay Strummers, Sign for Fun, St. Faiths Church Choir and Music provided by members of the Church congregation.

To sum up I think the 2018 Christmas Fayre, had a wonderful family atmosphere, there was much fun and laughter with families staying and enjoying themselves up until the end of the Fayre, we have received many positive comments. The Team felt we had succeeded in providing a very welcoming event encouraging all ages into God's house.

Sandy Smith – Christmas Fayre Team Leader 2018

Christmas Lunch

For the last three years, we have organised and hosted a Christmas Lunch for people in Gosport and Lee-on-the-Solent who would otherwise be on their own. This year I was concerned that we would not have enough helpers, so I put out a plea via Portsmouth News, Facebook, and the Weekly Notes. I should not have worried! In the end, I had to turn volunteers down because we were in danger of having far too many!

So a team of people from the local community, chaired by me, organised the lunch. We had around 30 guests, some of whom came via an ICANGO bus. Each guest received a small present to take home as a reminder of the day. A great time was had by all the guests, and also by the helpers. My special thanks to them for giving up their time on Christmas Eve and Christmas Day to put on this event.

Rev. Dr. Paul Chamberlain - Vicar

Communications Forum

The Communications Forum consisting of a team of 9 including the Vicar, met four times over the last 12 months.

We have prepared and delivered detailed plans for new signage around the Church, producing images and costs for these which have been passed by the PCC and are now await final approval from the diocese.

We have looked at ways to communicate with people who are unwell, this item was published in the Weekly Notes over a number of weeks..

Faithworks has been produced twice and the list of delivery volunteers has been updated. We have developed a communications plan for social media and a Planning your event document to assist groups with publicity.

Our work programme has been updated with a diary of events. The website is due to be updated we have started to photograph each service to give a series of stock images. We decided our Facebook site should be expanded and be more of a community hub with news, events and provide leadership articles.

We evaluated Facebook posts for Remembrance Sunday, timely publicity is important and the results show how we reached many people, the results are below:

19 Apr Contact families of men on war memorial, Reach 6.5K Engagements 1.1K
5 Nov There but not there silhouettes, Reach 535 Engagements 93
8 Nov Poster share the event, Reach 228 Engagements 16
10 Nov Lest we forget Reach 495 Engagements 63
10 Nov Artwork from schools, Reach 1.4K Engagement 258

Jon MacDonald – Communications Forum Chair

Cuppa and Company

Cuppa and Company forms part of the Ministry of St Faith's Church. It is a way of giving reassurance and comfort to people who have become bereaved or are undergoing life changing experiences. We try to give people attending some Spiritual uplift, or just a comforting chat over a cup of tea and cake in an informal environment. Cuppa and Company is open to anyone who wishes to come, regardless of whether they are a regular members of St Faith's or not.

Cuppa and Company meet each Thursday in the Bulson Hall from 2.0pm until 3.0pm during School term time. One of the ICANGO buses collects about ten people in Lee-on-the-Solent and Stubbington for this event, and then returns them home afterwards. Additionally about five people regularly attend by their own means of transport. About four helpers each week from our regular congregation attend to serve tea and cake to all who come. These cakes are often homemade by some helpers, which has proved to be very popular. There are some members who have been coming for about six years, as this is the only time they leave their home during the week, and to meet with other people has become an important and social time during their life.

At certain times of the year, and especially at Christmas time this event is turned into a party atmosphere with a jolly good sing along. Birthdays are always recognised and celebrated with a special cake and birthday card for the recipient. There is no charge to people who attend.

Cliff Rook - Churchwarden

Deanery Synod

This year again the Deanery synod only met twice. This year the focus has been on the reorganisation of some of the parishes within the deanery. The main involvement in this has been the parishes concerned (with which Lee is not directly involved). So the role of deanery synod in this has been just to receive information on the process and provide comment where appropriate. At the March meeting each Parish was encouraged to take part in the ecumenical activities/services taking place at Porchester castle Pentecost afternoon (9th June).

Luke Marshall - Deanery Synod Representative

Fabric Committee

The Fabric Committee meets regularly every 2 months; its main purpose is to keep watch over the general maintenance of the Church and Parish Centre. To focus on this, we follow a monthly schedule, some of which is suggested by Ecclesiastical insurance, supplemented by relevant points relating to the care and safety of these particular buildings. The meetings include a general 'walk about' to take note of any problems that may not have been seen before. These are then noted with an action plan attached to the minutes for further attention by ourselves or if necessary, by outside agencies.

During the year we have achieved the following;

- Two deep cleaning mornings of the Church;
- Re-painted the lines in the car park, car park lighting reviewed and repaired as necessary;
- The drain cover in the car park has been replaced and asphalt has replaced the broken paving by the Lowry room;
- Kept the organ cellar free from flooding, lofts inspected for insect infestations;
- Damp has appeared in the old window of the Lowry room facing the car park. A decision has been made to brick this up as it has no purpose;
- Safety Tape has been replaced on Church floor. The Parish Centre door has been repaired and re-hung;
- Garden shed replaced; tractor shed repaired;
- Guttering and soffit boards on Lowry room replaced. Church gutters have been cleared by outside contractor;
- 2 people have attended safety training on Ladders and where necessary ladders have been replaced and a risk assessment has been completed, for further use and agreed by all;
- The Lowry loft ladder has been evaluated and a PCC decision has been made to replace this.

An overview is maintained on the annual maintenance requirements on lighting, boilers, fire extinguishers, smoke alarms, PAT tests and first aid boxes. Thanks must go to the team who have always been ready to turn their hand to all the above.

Special thanks to George Langdon and Ian Hamilton whose support and DIY skills over many years have been invaluable and to Gillian Sinclair who has acted as secretary and kept us on task; all 3 have stepped down in recent months.

If you would like to join the Fabric Committee, and help with the upkeep of our building and grounds, please do let me know.

Margaret Hunt - Fabric Committee

Flower Team

Throughout the year the flower team have kept a least one pedestal and the altar vases arrangements looking fresh and colourful. The themes are essentially predicted by the seasons of the Church, and the availability of flowers in season, leaving Lent without flowers and Advent with foliage only. The Festivals are always a joy and gives the opportunity to celebrate the beauty of flowers whilst the 100-year Armistice was celebrated with various Poppy tributes throughout the Church.

The 15 ladies in the team take on various responsibilities and are always keen to learn, so in October, we asked Carolyn Keyzor to give us a demonstration of using flowers in different containers, bringing her experience from a different Church and Club. We followed this by attending a Christmas meeting at the Denmead flower club, we were overwhelmed by the number of flowers and beauty of the arrangements. In turn we enjoyed an evening with the mothers and friends from Rainbow Toddlers making wreaths and decorations for Christmas.

As a team we raise and keep our own accounts, although the monies are in a restricted church account. Our main money-making event was the stall at the Christmas Fayre. Rachel Sammons and team grow bulbs for the stall, these are supplemented with arrangements made from donated materials. We are always pleased to receive donations for flowers in memory of loved ones or for some special occasion.

So, we were honoured to receive a gift of £300 from JEAN HEDLEY to be used for the replacement of the altar vases which have deteriorated. Having failed to find suitable waterproof substitutes a potter was commissioned to do this, which seemed especially appropriate knowing of Jean's love of art.

Margaret Hunt – Flower Team

Friends of St Faith's

At the Friends of St Faith's AGM in 2018, Colin Dixon stepped down as Secretary, after many years' service. A new Friends committee was formed, consisting of Paul Chamberlain (Vicar), Jo Drew (Treasurer and Membership Secretary), Cliff and Joan Rook, Rita Morgan, Frankie Gunn, Alice Green, Shelley Rees and Tim Austin (Chair).

The new committee met a number of times in the second half of 2018, to work out our agenda and priorities. We worked on:

- Finalising a definitive list of members of the Friends
- Producing a new Friends logo, to be used on our publicity
- Putting together a diary of fundraising events for 2019
- Producing a banner to use at events

For the first time, the Friends had a stall at the Christmas Fayre. We also paid for some work on trees around the church grounds, repairs to the car park and some general maintenance. We have come a long way in a few months, and look forward to a full plan of events in 2019.

Tim Austin - Chair

Kids@11

2018 saw a change of name for Junior Church to Kids@11. Three children's groups are held in the Bulson Hall during part of the Sundays@11 service. Whilst we have separate groups for infants,

juniors and seniors we often join forces for part of the session, particularly if any cooking or games are involved!

In the spring an extra pre-school group was set up which has been very successful and is held in either the foyer or corridor.

We run a monthly pattern where two Sundays a month the children remain with us for longer, enabling us to have some prayer time together, and, introduced this year, a worship time for all ages kindly organised by Kevin Dean.

We have the support of excellent children's leaders who prepare and lead the groups, but we are always on the lookout for more leaders and helpers. If you are interested in joining the team please speak to me about it!

Carolyn Marshall - Kids@11 team leader

Open the Book/The Word

We have had another successful year of Open the Book, bringing Bible stories into Lee Infant and Junior School assemblies. Rev. Steve Dent left after summer term as Team Leader and was replaced in the autumn by Rev. Dr. Mary Kells.

We attend both schools every other week during term time, and have been in the habit of following the stories recommended by the Bible Society's Open the Book programme. This tradition continues in the infant school, where, each session, 6 children volunteer to dress up and act out the Bible characters, while the story is read by the adult volunteers.

In Lee Junior School, in the autumn of 2018, following feedback that OTB stories were perceived as rather childish by the older children, we began a new format, which we have been calling "The Word". Although we follow the Open the Book stories, in the main, we are imaginative in how we interpret them. We usually start with a game which explores the point we wish to make, then act out the story with 6 volunteers from the children, followed by reflection, prayer and a song, although this can vary, and sometimes we use film clips. This is proving extremely successful and we have had very positive feedback from the school, although it does require rather a lot more work from our volunteers. Special thanks to all the Open the Book/The Word team, who give up their time to help us bring the Bible to life for the children in our schools.

Rev. Dr. Mary Kells – Team Leader

Mother's Union

2018 was another successful year for this branch, although our fund-raising was slightly down our Outreach was superb!

We enjoyed hearing about a wide range of subjects from our speakers and held 2 cake stalls and a Strawberry Tea. About 15 of us joined in the 'Wave of Prayer' over 2 sessions to fit in with the Sunday services. I think we looked very stoic as we sat under a gazebo in the church grounds. Where there is a will there is a way!

Deanery events including a Quiet Day at Shedfield, an outing to Romsey, where the local Branch Leader had arranged a service in the Abbey and later on afternoon tea provided by local MU members; we ended the year with an Advent Carol service at Warsash.

St. Faith's members have willingly joined in with all these events.

We took on 2 new challenges this year, the first an AFIA day out when families from the local Women's Refuges were welcomed to St. Faith's and after drinks and biscuits they spent the day by the seaside taking part in a treasure hunt and sandcastle competitions. Later in the afternoon Fish and Chips and ice creams were served in the Bulson Hall and after prize giving the day ended. The letter received by our Diocesan President was so appreciative with remarks from both Mums and children, the type of day we all take for granted but which meant so much to our visitors. We did so well we've been asked to do it again in 2019!

Within the Diocese there are many ongoing projects besides AFIA and I'm proud to say that as a branch we support right across the board – Alison at the Roberts Centre, Merriel making quilts for the neo-natal unit at QA, Rachel who has organised the emergency toilet bags, we sent 47 to QA this year. Holy Trinity branch in Fareham have started 'Leaving Boxes' to give to families as they move from the Refuge into a new home, our members responded generously and I passed on a large bag of assorted items.

Our 2nd new challenge was catering for the Harvest weekend, we were quite comfortable with the Ploughman's suppers served to over 70 on Saturday evening but decided that we could also provide a Harvest Lunch on Sunday for about 100! Although it was quite challenging the meal went well, the atmosphere was warm and friendly in the hall and kitchen!

Sue Hamilton and I continue to make drinks etc for the Rainbow Toddlers, we have made good friends within the group; we celebrated Shrove Tuesday in the traditional way, scones to mark Mothering Sunday, the Royal wedding and this year a 'Pudsey' cake stall allowed us to send a donation to Children in Need. Towards the end of the summer term we provided a simple lunch for the Mums and carers, we ran a raffle which allowed us to send £40 to the 'Summer of Hope'.

At the Annual General meeting in Swansea in September Portsmouth Diocese was selected as the host for 2019 – a huge task for a relatively small Diocese.

Our branch will celebrate its 115th Anniversary in July and we will have a sponsored walk to boost the AFIA fund in April.

As we look forward to the year ahead our challenge is still to find ways to attract new members, our number is still 33 and in July 2 new members will be enrolled and we welcome one, visitors are always welcome to our meetings.

I look forward to leading the branch with a light heart knowing that we have wonderful members who will do their best to follow our theme 'Listen, Observe, Act – In Step with God'.

Liz Emery – Branch Leader

Music

From a musical point of view, the church year always seems to pass in a bit of a blur. I often joke that I live a life of ever-expiring music lists, and so the annual opportunity to reflect is very welcome! Church music is very much a team game, and as such my first 'port of call' is always to say a huge *thank you* to our wonderful choristers and musicians. Good musical leadership is important, but without these committed people, the standard of music we offer at St. Faith's simply wouldn't be possible. Thank you, again!

Following last year's APCM, our largest project has been the *Summer Sounds Concert Series*. The two July weekends comprised an Art Exhibition, RMA band concert, Gala Organ Recital, an LCS and

Lowry Girls “*Music from Stage and Screen*’ evening and the debut performance of *Solent Baroque*. Then, at the end of the weekend, we enjoyed a lovely cream tea in the Bulson Hall. The aim of the project was to raise funds towards our eventual church redecoration, and I am pleased to say combined events raised more than £2000 for church. Again, massive thanks to all who performed or exhibited, and to the marvelous team of people who helped organise it all.

In more recent news, our junior choir visited the Portsmouth D-Day museum to meet composer James Olsen last month. James is currently writing a new piece to commemorate the 75th Anniversary of D-Day, and our juniors will be part of its debut performance in June (alongside the Bournemouth Symphony Orchestra and other local choristers!). I am so proud of our young singers; they are making amazing progress and it is lovely to hear them at the Parish Eucharist each month.

The senior choir, who form the musical backbone of our traditional worship, continue to develop their repertoire and expertise. The fundraising of previous years has enabled us to grow our musical library and to continue engaging organists to come and support us at special services. In August this year we will be singing Choral Evensong at Portsmouth Cathedral, and a choral concert is planned for the autumn, so do watch this space.....

Last, but by no means least, to the congregation of St. Faith’s. Thank you, again, for your continued musical support and encouragement; Sunday by Sunday you help us ‘raise the roof’ and truly make our Parish the vibrant and joyful place it is. Here’s to another year of music making!

Richard Dewland - Director of Music

Parish Centre

During the past year I am pleased to report that the Parish Centre continues to grow with new and regular bookings, and the feedback from our hirers is very encouraging. This is in addition to the many regular hirers who have used the centre for a number of years. This additional generated income helps enormously with the regular maintenance and improvements planned for the coming year. The Parish Centre continues to be in good profit which will further our investment in new projects.

As many of you will know during the past year our Administrator Andrew Munro, was seriously ill for a long period. Our thanks must go to Ruth Dewland and the many volunteers who stepped in, not only to keep the Parish Office going, but also the Parish Centre, especially considering the additional regular long term bookings we now have. Thanks must also go to Shelia Jones our Caretaker and Sandy Pennington our Cleaner, who worked additional hours through our more challenging times.

We have a Parish Centre to be proud of, our hirers both regular and occasional all pay their dues on time, and treat the Centre with care for others to enjoy.

Cliff Rook – Churchwarden

Parochial Church Council

The PCC meets once every two months when there is opportunity to discuss significant issues and developments of St Faiths. At our meetings members also consider regular reports on church and parish centre finances, the care and maintenance of church buildings, fabric and fittings, recent events and activities in the church, as well as Deanery and Diocesan matters.

In the past year the PCC has discussed and made decisions on a number of important issues. These have included GDPR, Safeguarding, Health and Safety, a pastoral Network, and the Parish centre

Business plan – which includes plans to improve the centre and market the centre to be able to increase revenue to the church.

We are grateful for the continued commitment of those who contribute to the work of the various committees which report to the PCC. As the PCC will undergo some change in membership, we will be pleased to welcome new members to this important body which oversees all aspects of the work of the church.

Luke Marshall - Lay Chair of the PCC

Rainbow Toddlers

Becca Chamberlain, Steve Dent, Rita Morgan and Mary Kells have been running Rainbow Toddlers this year, with wider support from Margaret Hunt, Alison Jeanneret and Pam Rigg. They have been ably assisted by Liz Emery and Sue Hamilton from the MU on refreshments, who are present every week with a smile and often go the extra mile with Pudsey biscuits for Children in Need, Scones for Mothering Sunday and Pancakes on Shrove Tuesday.

Rainbow Toddlers provides a safe and welcoming place for people to come and encounter God's love through the church's hospitality and support. We have had a number of very committed families who attend weekly and many who come regularly as well as a quite wide fringe. Sometimes we have had over 50 children and never less than 20. It is a well attended and well liked group. In a world where the church is losing touch with people in their 20's and 30's Toddler groups are a vital link.

Our wreath making social event was very popular and well attended and we were most grateful to the ladies from the flower team that led the event. It would be great to make connections with the parents and carers outside of Toddlers and this is just one of the ways we seek to make that happen.

We are pleased to find ourselves well advertised on local apps; Hoop describe us as “A high energy toddler group with games, crafts, outside activities and more.” Reviews on our facebook page have also been very encouraging; for example, Meghan-Leigh writes, “Great group. Everyone is very welcoming and friendly.”

It has been a pleasure to be able to use some outdoor space in good weather, and we have also enjoyed a rather comical sports day and a number of after-group picnics. Having decided to open in term time only, we have run a number of Messy Church style holiday events for toddlers and their siblings called “Over the Rainbow.” These have been well received with people being grateful to have something to attend in the school breaks and also some positive responses to the Bible based activities.

It has been great to have a team approach to Toddlers and we are really enjoying working together. This year we have instigated a prayer and suggestions box for people to post notes in. We hope the group provides opportunities for people to meet with one another and to encounter God's love through hospitality, friendship, encouragement, stories and prayer. If you are interested in joining the team to get alongside mothers, fathers, grandparents and carers in the community, or help out at our occasional events please speak to Becca, Steve, Mary or Rita.

Becca Chamberlain – Rainbow Toddlers

Safeguarding

Safeguarding is about making sure that all that we do in the St Faith's community is safe, especially for children, young people and vulnerable adults. This has become a big area of work in the last 10 years, as we as a country have become aware of the ways we have, in the past, allowed abuse and mistreatment of children and vulnerable adults to occur.

St Faith's follows the Safeguarding Guidelines given by the Church of England, which are then disseminated by the Diocese of Portsmouth, who have a safeguarding officer and team working full time on our behalf. We are committed to safeguarding children, young people and adults, and to creating protective and supportive environments where all people, and especially those who may be vulnerable, are able to worship and pursue their faith journey in safety. We make sure we are doing this by:

- Annual review and approval of the Safeguarding Policy by the PCC (this is publicly displayed in the south porch).
- All volunteers who work with children and vulnerable adults must have a DBS (Disclosure and Barring Service) check; renewed every 5 years.
- New volunteers must provide references to ensure they are suitable for their suggested roles
- Volunteers, PCC members and the ministry team must attend safeguarding training every 3 years. Last year 59 people undertook training at St Faiths with more volunteers to be covered in the near future.
- Safeguarding is also required for any long-standing bookings in the Parish Centre, and a policy relating to this is shared with them.
- In December a small Committee was formed to ensure that all requirements of this important area is fully covered. This committee is Margaret Hunt (Parish Safeguarding Officer), Pam Rigg, Becca Chamberlain and Paul Chamberlain. This committee reports regularly to the PCC.

If you would like to know more about this important area of the church's life, please feel free to speak with any of the Safeguarding Committee.

Margaret Hunt - Parish Safeguarding Officer

Summer Fete

The Summer Fete 2018 was a well-attended and successful community event. For the third year in a row we have not used the car park for Fete stalls, and centred the Fete instead around the Lowry Room, Bulson Hall, and grass to the north and west of the Parish Centre. This worked well. In the Lowry Room were stalls; the Bulson Hall had an area for seating and tables, a few stalls, and space for visiting musicians the Stokes Bay Strummers, Lowry Girls and Sign4Fun to perform. Outside on the grass were many more stalls, children's inflatables and a Magic Roundabout, the BBQ, and more seating. Gosport Solent Brass performed outside, greatly adding to the feel of a traditional village fete. The car park was used by the Community Police, and the Fire Brigade, who visited and allowed children to sit in their vehicles. A good time was had by our many visitors.

Thank you to everyone who volunteered to help with the Summer Fete in any way – setting up, serving at stalls, helping with refreshments, tidying away afterwards. It's a real team effort, and would not be possible without the many people who give generously of their time.

Rev. Dr. Paul Chamberlain – leader of the Summer Fete planning team

Vicar's Report

*Our vision is to be a welcoming progressive Christian community
of all ages and all stages of faith, nurturing spiritual growth,
and representing God's living presence in our town.*

Our vision statement, agreed back in 2015, is a vision of the kind of community we want St Faith's to be, and it continues to shape what we do as a church community. I do encourage everyone to keep our vision statement in mind, and consider what we can all do to help bring it about.

2018 was another blessed year for St Faith's, with much happening in the life of the church. Taking one part of our vision statement at a time:

Our vision is to be a welcoming progressive Christian community...

- We ran, in January, *Leading Your Church into Growth Local*. One of the main things to come out of this was a recognition that our welcome is so important, particularly how we welcome new people on Sundays.
- We held, in June, a Newcomers event, for people new to the church in the last couple of years – amazingly, the invite list was 48 adults and 11 children. A sign of our growing and changing church community.
- We held two joint services, at Pentecost and Harvest. Both were followed by a lunch, to allow us to spend time together socially across the congregations, as well as in prayer and worship.

...of all ages and all stages of faith, nurturing spiritual growth...

- We continued to hold our regular mix of services, allowing people to choose the style which best helps them engage with God
- We started some youth activities for the young people in the church. This needs to be a significant undertaking for us in the future, as most people who decide to follow Jesus do so before the age of 20
- We ran our Explore course in January and February, and held an Alpha Course for the first time in the Autumn
- We ran a Lent course based on the movie *The Way*, exploring *The Long Road to Heaven*, based on the book of the same name
- We held a special series of events in Holy Week, including a film, a Taizé service, a dance performance, meditation, and contemporary worship, to help us engage with the story of Jesus' passion, death and resurrection
- We held a series of special opportunities for prayer over the period of Ascension Day to Pentecost, under the banner *Thy Kingdom Come*. These included prayer journals for those who would like one, Taizé prayer, contemporary prayer and worship, and 24 hours of prayer in the Lowry Room.
- We held a Quiet Day in September, exploring the spirituality of Julian of Norwich
- We did something new for us and took six weeks in the autumn, away from the set readings in the Lectionary, to think about The Creeds and what they mean, in a special sermon series
- We continued to run house groups, which meet regularly (usually weekly) in homes, for prayer, Bible study and fellowship

...representing God's living presence in our town.

- We hosted Year 3 from Lee Junior School at the Easter Experience
- We ran, in July, a special Summer Sounds concert series
- We held our regular Summer Fair and Christmas Fete
- We ran, in the autumn, Parentalk –The Teenage Years, a parenting course

- We changed our usual pattern of services on Remembrance Sunday, because it was the 100th anniversary of the end of the First World War. We had two services at 9.30am – a more formal service in the church, and a less formal service in the Bulson Hall – before parading to the war memorials for the act of remembrance. In total, there were over 600 people present at the two services.
- We hosted a Christmas Day Lunch for 30 people who would otherwise be on their own
- We continued to run Open the Book fortnightly in Lee Infant and Junior Schools
- We continue to welcome our community in weddings, christenings and funerals, and in their use of Parish Centre

As your vicar it's my privilege to represent St Faith's as a school governor in the Infant School, and through regular school assemblies. In 2018 I also became an associate governor in Lee Junior School.

However, we all represent God in our town, not just the clergy! I pray that whether we are gathered together as a church, or scattered across the town, God will help us to share the good news of his love with the people around us.

Finally, thank you. I remain so very grateful to everyone who is involved in the life of St Faith's in any way.

I would like to thank the Ministry Team – Rev. Steve Dent, Rev. Dr. Mary Kells (who joined us as curate in early 2018, and with whom we celebrated her ordination to the priesthood in the summer), Ven. Dr. Trevor Reader, Rev. Jan Beer, Rev. Michael Beer, Rev. John Herklots, Rev. Brian Cox (who stepped down from the Ministry Team this year), Rev. Ann Leonard, Cliff Rook and Rita Morgan (churchwardens), Ian Hamilton, Rev. Frank Cochrane (who joined the Ministry Team this year) and Joyce Dawson (our pastoral care co-ordinator) – for their work in the church community. Without this group of people helping us in our ministry as a church, St Faith's would not function.

Thank you to Andrew Munro our Parish Administrator, and to Ruth Dewland, who stepped in as our administrator when Andrew was unwell for some time. Thanks also to Sheila Jones our caretaker, and to Sandy Pennington our cleaner; thanks to both of them for their often unseen but important work.

My thanks also to the many people who contribute to St Faith's in varying ways – and I am worried about listing people for fear of leaving someone out!

Thank you to all those who serve on the PCC and its committees and groups, whose jobs are often unnoticed, but vitally important for the church, including the Fabric Committee, Finance Committee, the Friends of St Faith's, and the Communications Forum.

Thanks to the Junior Church and Rainbow Toddlers leaders, to the Sundays@11 team and musicians, to Richard Dewland our Music Director, to the house group coordinators, Choir, Servers, Readers, Intercessors, Chalice Assistants, Summer Fete team, Flower Team, Counters, PA team, Brass Cleaners, Christmas Fayre team, Prayer Ministry Team, office volunteers, and Welcome Team. Thanks to the Pastoral Care Group for their care of others, often those who are housebound and can no longer attend services at St Faith's. Thanks to the people who lead Cuppa and Company, the Mothers' Union, and Knit and Natter, and to the people who cut the grass.

Please do continue to pray that in 2019, we will become more the community we strive to be, as we seek to fulfil our vision for St Faith's.

St Faith's in some numbers...

	2010	2011	2012	2013	2014	2015	2016	2017	2018
8am	29	31	32	30	28	26	24	22	22
Parish Eucharist - adults	146	145	144	130	136	136	129	126	124
Parish Eucharist - children	13	10	11	12	14	16	2	1	
Sundays@11 adults							47	46	47
Sundays@11 - children							19	20	
6pm	20	19	18	14	15	17	18	21	22
Thursday Eucharist	14	15	13	13	11	11	11	12	14
Electoral Roll	238	228	249	213	223	241	256	268	285*
Christenings	41	45	32	13	18	30	22	26	9
Weddings	10	15	18	13	10	7	8	6	5
Funerals	57	45	26	26	26	26	27	31	24

*This was at the end of the year 2018-19, just before we had to re-do the whole Roll...

Each October we count people at our services, making sure we count each person only once.

Rev. Dr. Paul Chamberlain - vicar

	Adults	Children
2014	159	16
2015	172	14
2016	190	21
2017	195	18
2018	193	16

Youth work

We began youth group in the early spring with a team of three leaders. Despite inviting a reasonably large number of children who are connected with St Faith's, we had an attendance of just one. This was the case until the beginning of the summer. At this point a decision was made to team up with the youth team from St Mary's, Alverstoke who had teenagers but not enough leaders.

Working with Alverstoke we have set up a youth group that runs on the second and fourth Saturday of each month. This was initially at St Mary's but we have reviewed this and, since Christmas, we have been alternating between St Mary's and St Faith's. This has allowed us to draw in larger numbers of children and build relationships between them, particularly important as many of them attend the same schools.

The Saturday group has around 14 children who are registered; and a weekly attendance of between 6 and 13. The session involves free play, structured team games and a 'God slot' – with cake of course!

Additionally a Youth Alpha group was started on a Wednesday evening for a smaller group of children in school years 6 & 7. This has been very positive and successful and the majority of the children who attend the Youth Alpha (now known as KFC, Kids for Christ) also come to the Saturday group, although there are some others who come on Saturdays but not Wednesdays.

There is a good team of leaders from the two churches running both groups and a clear plan for their continued development and growth. We have been ably supported by both congregations through the provision of cake (an essential item for youth work) for the Saturday sessions.

Moving forward, we are hoping to continue to develop the Wednesday group by making use of material from Christian youth organisation Urban Saints, which offer the children the chance to explore their faith in more depth and within the context of their day to day reality. We are also increasing the range of activities on offer on Saturdays with crafts, quizzes, beachcombing, console games nights and a BBQ all being planned in over the summer term. We are encouraging the existing young people to invite their friends so the group can grow over time.

Rebecca Parrett – Youth Team

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH
OF ST FAITH'S LEE-ON-THE-SOLENT**

Registered Charity No 1150119

**St Faith's Church and Parish Centre Lee-on-the-Solent
in the Diocese of Portsmouth**

Financial Statements for the year ending 31 December 2018

Vicar

Rev. Dr. Paul Chamberlain

Honorary Treasurer

Neil Rowe

Independent Examiner

Chris Carter

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Introduction to the Financial Statements for St Faith's Church and Parish Centre for the year ended 31 December 2018.

2018 has been a year of continuing change and some practical difficulties concerning the care and management of our finances. There were some adverse effects following gaps in church administration (staff absences through illness and, sadly, one recent resignation) but some positive ones following not only the contracting out of functions such as payroll and workplace pensions but also steady consolidation following the sound restructuring arising from the previous administration. The continuing oversight from our former treasurer – Colin Skinner in his role as Reporting Officer – has been an important and most welcome dividend.

The accounting policies are detailed in the notes to the accounts and conform with Charity Law. We continue to use bespoke software for Financial Co-ordination (FC4) as recommended by the Church of England and which remains the tool of choice for most of our sister parishes in the deanery and further afield. This tool was augmented in the present year through the acquisition of a licence for Donations Coordinator, the better to claim recovery of tax from charity gift-aid. The finances of the Church and Parish Centre continue to be managed as a team effort and I remain deeply indebted to the Treasury team for their day to day help and commitment to what they do.

In brief the team comprises:

Colin Skinner

As previous Treasurer, Colin has relinquished day to day tasks but retains strategic oversight over all our church's working accounts and reporting structures. Any financial reports for the public record will have been generated by him.

Richard Froude

Richard is our Accountant. He processes the day to day book-keeping transactions on the computer, reconciling these with the paper record each month. He devises the rotas for the weekly volunteer team who count the Church's money and pay it in to the bank. We remain particularly grateful to Richard's team who faithfully complete this chore each and every week.

He also oversees the processing of the Church in Your Hands box collections.

David Honour

David continues to help the Team in vetting and enabling day to day payments to our various service-providers and reimbursements to our helpers both professional and vocational.

Brian Nutting

We had an able volunteer to watch over all charitable donations and to take the necessary steps to ensure that all eligible tax relief could be recovered to our benefit. Brian introduced another software tool – Donations Coordinator to our programming environment and has significantly enhanced our engagement with HMRC to recover what may be due. Unfortunately, Brian recently suffered a medical accident and, whilst thankfully on the road to recovery, has had to resign his position (12 January 2019).

In addition to Richard, Colin, and David above, our churchwardens - Cliff Rook, Rita Morgan, and our vicar - Paul Chamberlain - are members of the finance committee. Between us we do the day by day work to manage the finances of the Church and then report to the PCC.

Finally, many thanks to Chris Carter for his generous work in carrying out the independent examination of the accounts as required by charity law.

My sincere thanks and appreciation to all of the team and helpers.

The accounting statements

Charity accounts have to be prepared in accordance with charity law. The Charities Act 2011 requires accounts to be prepared in line with the Statement of Recommended Practice (SORP 2015).

The accounts are managed using a software system – Finance Coordinator 4 – which is recommended by the Church of England. It enables detailed analysis to take place and can produce an almost mind boggling variety of reports, all compliant with the requirements of Government authorized Best Practice.

The accounting policies are detailed in the notes to the accounts.

The Church's funds explained

The Church's funds and their respective income, expenditure, transfers in and out and balances are detailed in the fund movement summary on page 14.

Fund types and purposes in a legal sense are explained in the accounting policies section of this report.

For those interested in what our various funds are for a brief description is set out in the section following (pages 4 to 7 inclusive in this report).

Unrestricted funds

General Fund

This fund contains funds which are either donated or generated for the general operation of the Church. Use of its money is decided by the Finance committee and PCC. On a day to day running basis there was a deficit for 2018 of £12,795.33 in the general fund. The Church has not covered its running costs from income generated, an issue highlighted in the 2019 Gift Day campaign¹. Balancing our books and generating sufficient funds to complete renovations and re-ordering work remains a big challenge for the Church family.

The PCC decided in 2018 to set aside 4% of our giving income to be given to support the ministry and work other charities and groups supporting those in need.

An amount has therefore been transferred to an 'away giving' fund in the amount of £3,929.35. In previous years this giving provision has been shown in the accounts as an accrued liability but in 2018 the liability has been transferred to an 'Away Giving' fund to provide more transparency. This amount is included within the deficit highlighted above.

At the year end the General Fund balance has reduced to £153,897.32

Designated funds

Away Giving Fund

A new fund created to provide greater transparency over the amounts set aside for the Church's charitable giving.

After the transfer noted above the balance of the fund stands at £7,554.85 which will be dispersed as soon as practically possible.

Bulson interest fund

This fund receives the interest from the Bulson Shares and can be designated by the PCC for any use.

Church in your hands

This fund has generated considerable sums over the years that the scheme has been running. The Monies gathered were previously assimilated into the general fund, but the PCC have now designated this fund and future income for the resourcing of our children's and youth/young people's work.

KJS door fund

This fund arose through a donation from a former member of the ministry team and has been designated by the PCC for the renewal of the Church's doors. It can be used for other purposes in consultation with the donor.

Parish Centre repair fund

This fund was designated to facilitate the major repair cost of the Parish Centre boilers. It has been funded by a transfer from the Parish Centre fund and has a nil balance. There were no transactions through this fund in 2018.

¹ As at 27 Feb 2019, £14,750 (including Gift Aid) had been donated via the Gift Day channels.

Parish Centre fund

This designated fund facilitates the income and expenditure associated with running the Parish Centre. In the year, a surplus of £8,721.84 was generated. The Parish Centre fund has a balance of £33,653.44 with the PCC and fabric committee actively considering how to make the most of this fund given the fact that parts of the Parish Centre are becoming tired and in need of refurbishment.

Parish Centre Furniture fund

This fund holds the value of the chairs for the Parish Centre. The chairs are being depreciated over a 5 year period on a straight line basis and a depreciation charge has been made to the fund of £1,143. The value of the chairs is shown in the balance sheet at £3,432.01.

Reserve fund

This is held in reserve to meet unforeseen contingencies.

Reserve fund Bulson shares

This investment held on our behalf by Portsmouth Diocese at CCLA fund management, is invested in the Church of England Fixed Interest Securities Fund. Interest is received quarterly and paid in to the Bulson Interest fund above. The Capital value showed a decrease in the year of £1,564.20. It can be used for any purpose at the PCC's discretion and has in the past been used to help pay the parish share.

Rainbow Toddlers Fund

Income generated by the Rainbow Toddlers group was in earlier years included as part of the Parish Centre income. In 2016 a separate fund was established for these funds so they could be designated for the benefit of the group.

Restricted Funds

Cuppa and Company

This fund housed a donation used to support the outreach of the Cuppa and Company team. This fund will be closed when exhausted and ongoing support if required will be paid for by the general fund.

Christmas Lunch Fund

Monies donated for the Christmas Lunch hosted at St Faith's were in earlier years held in our 'agency accounts' as they were not technically part of the Church finances. In 2018 the event was part of the Church's outreach and therefore these monies have been moved in to a new restricted fund for this purpose. The amount carried forward at 31 December 2018 is £423.05.

TH door fund

This donation and the accompanying gift aid have been restricted for the installation of new doors and their ongoing maintenance by a member of the church. This work forms part of the ongoing re-ordering plans being considered by the fabric committee and PCC.

Defibrillator fund

This fund received donations from Church members, fund raisers and grants from the County Council. It has been used to pay for the defibrillator now installed on the west wall. There were no transactions in 2018 in this fund.

Fabric Fund

The fabric fund facilitates the renewing and repair of the fabric of the Church, and is funded by transfers from the general fund when required and by restricted donations from donors.

A net transfer of £2,029.31 was transferred from the General fund being the surplus generated from the Summer Sounds concerts in 2018. The fabric fund has a balance of £4,427.32 at the year end.

Shed fund

There were no transactions in 2018.

Flower Fund

This fund receives donations from Church members towards the cost of flowers as well as fees for the cost of flowers at weddings.

Friends of St Faith fund

This fund receives donations from church members – ‘friends’. Projects paid for from this fund are considered and actioned by the friends committee.

GAMP fund

This fund is now inactive.

Llewelyn Jones Grave Trust fund

This fund can only be used to maintain the Llewelyn Jones memorial in the church grounds. This fund received monies from the maturity of a War stock investment held by the Diocese as custodian trustee.

Organ fund

To be used to maintain/replace the organ. The fund is not currently in operation with cost of maintenance and tuning of the organ paid for from the general fund.

Conques pilgrimage fund

This fund was originally used to pay the cost of young church members who needed help with the travel costs at the time of the Conques pilgrimage. The fund has no current use for that purpose and the PCC has permission to use this fund in support of other children's and youth ministry work in the Church.

Choir Robes Fund

This fund was established to finance the purchase of choir robes by way of an appeal to the congregation.

Music Fund

This fund is used to finance the purchase of new music, resources and external musicians for special events and services. It has been generously supported by donations from the congregation and by our Music Director who generously hosted an organ recital to benefit this fund.

Endowment Funds

Bulson endowment fund

This fund represents the build cost of the Bulson Hall and is held in the form of the fixed asset of the Bulson Hall in the Church's accounts. The value of the fund was written down substantially in 2017 and continues to reduce with a depreciation policy is now in place for the asset represented by this fund.

Summary

This introduction summarises the outcome for 2018. Expenditure exceeded income and exceptional action (i.e. the gift day) became necessary to restore the equilibrium we are privileged to enjoy. The financial challenges and risks for 2019 and beyond lie in achieving day to day sustainability and in funding the capital work that is required to help us as a Church remain focused on our vision. Please continue to pray for the finance team and PCC as they endeavor with God's help to do this.

1 March 2019

A handwritten signature in purple ink, appearing to read 'N. Rowe', with a stylized flourish extending from the end.

Neil Rowe

Independent Examiner's Report to the members/trustees of St Faith's Church, Lee-on-the-Solent, Parochial Church Council.

I report on the accounts for the year ended 31 December 2018 which are set out on pages 11 to 20.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners

section 145(5)(b) of the 2011 Act; and

- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Mr. Chris Carter

Date

19/3/19

Approved by the Parochial Church Council on ...26/3/2019...

Signed on behalf of the Parochial Church Council Rev Dr. P Chamberlain

P Chamberlain

Notes to the Accounts

1 Accounting Policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is paid in twelve equal installments and paid over when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Assets are generally written off on acquisition and not valued in the financial statements.

The Bulson Hall had been valued at build cost and not depreciated over time. In last year's report past treasurer advised a new policy. PCC has taken this advice (to depreciate our Bulson Hall asset over a period of 50 years). A baseline date of the year 2000 has been used to begin the 50 year period of write down with an annual depreciation charge of £7,700.

A summary schedule of the fixed asset movement for the Bulson Hall and furniture is can be seen on page 15.

Investments are valued at market value at 31 December 2018.

2 Statement of Financial Activity (SOFA)

Where headings and sub headings are shown in the SOFA, these correspond to the analysis of income and expenditure (pages 16 and 17) where a breakdown of the SOFA headings can be found.

3 Balance Sheet

The alignment of asset and cash balances shown in the balance sheet to the Church's funds can be found in the 'Statement of Assets and Liabilities showing funding alignment' on pages 18 to 20

St. Faith's Church Lee-on-the-Solent

Statement of Financial Activities

For the period from 01 January 2018 to 31 December 2018

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	124,254.31	3,822.73	4,004.59	—	132,081.63	133,312.97
Income from charitable activities	4,579.50	1,596.45	300.00	—	6,475.95	6,742.04
Other trading activities	12,924.46	41,152.87	829.32	—	54,906.65	53,052.60
Investments	340.40	1,936.35	79.00	—	2,355.75	1,918.92
Other income	600.00	—	—	—	600.00	—
Total income	142,698.67	48,508.40	5,212.91	—	196,419.98	195,026.53
Expenditure on:						
Raising funds	1,571.40	667.98	234.00	—	2,473.38	3,223.12
Expenditure on charitable activities	147,103.93	30,375.61	6,354.16	—	183,833.70	173,679.89
Other expenditure	60.00	2,877.37	—	7,700.00	10,637.37	141,637.11
Total expenditure	148,735.33	33,920.96	6,588.16	7,700.00	196,944.45	318,540.12
Net income / (expenditure) resources before transfer	(6,036.66)	14,587.44	(1,375.25)	(7,700.00)	(524.47)	(123,513.59)
Transfers						
Gross transfers between funds - in	362.88	4,079.35	3,192.19	—	7,634.42	8,350.81
Gross transfers between funds - out	(7,121.54)	(150.00)	(362.88)	—	(7,634.42)	(8,350.81)
Other recognised gains / losses						
Gains / losses on investment assets	—	(1,564.20)	—	—	(1,564.20)	(266.20)
Net movement in funds	(12,795.32)	16,952.59	1,454.06	(7,700.00)	(2,088.67)	(123,779.79)
Reconciliation of funds						
Total funds brought forward	166,692.64	93,521.90	28,319.88	246,400.00	534,934.42	658,714.21
Total funds carried forward	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42

St. Faith's Church Lee-on-the-Solent
Statement of Financial Activities - summary
For the period from 01 January 2018 to 31 December 2018

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	142,698	48,508	5,212	—	196,419	195,026
Total expenditure	148,735	33,920	6,588	7,700	196,944	318,540
Net income / (expenditure) resources before transfer	(6,036)	14,587	(1,375)	(7,700)	(524)	(123,513)
Gross transfers between funds - in	362	4,079	3,192	—	7,634	8,350
Gross transfers between funds - out	(7,121)	(150)	(362)	—	(7,634)	(8,350)
Gains / losses on investment assets	—	(1,564)	—	—	(1,564)	(266)
Net movement in funds	(12,795)	16,952	1,454	(7,700)	(2,088)	(123,779)
Total funds brought forward	166,692	93,521	28,319	246,400	534,934	658,714
Total funds carried forward	153,897	110,474	29,773	238,700	532,845	534,934
Unrestricted						
General fund	153,897	—	—	—	153,897	166,692
Designated						
Away Giving	—	7,554	—	—	7,554	—
Bulson Interest Fund	—	12,350	—	—	12,350	10,950
Church In Your Hands	—	1,594	—	—	1,594	1,423
Door KJS Fund	—	5,000	—	—	5,000	5,000
Parish Centre Fund	—	33,653	—	—	33,653	24,781
Parish Centre Furniture Fund	—	3,432	—	—	3,432	4,575
Rainbow Toddlers	—	2,945	—	—	2,945	1,786
Reserve Fund	—	10,936	—	—	10,936	10,432
Reserve Fund Bulson Shares	—	33,007	—	—	33,007	34,571
Restricted						
Choir Robes	—	—	13	—	13	13
Christmas Lunch	—	—	423	—	423	—
Cuppa and Company	—	—	26	—	26	26
Fabric Fund	—	—	4,427	—	4,427	2,297
Flower Fund	—	—	1,232	—	1,232	861
Friends of St Faiths	—	—	4,935	—	4,935	7,456
Llywelyn Jones Grave Trust	—	—	1,017	—	1,017	0
Music Fund	—	—	657	—	657	679
Organ Fund	—	—	0	—	0	0
Pilgrimage to Conques	—	—	1,851	—	1,851	1,844
TH Door Fund	—	—	15,188	—	15,188	15,139
Endowment						
Bulson Investment Fund	—	—	—	238,700	238,700	246,400

There may be minor discrepancies in the totals if the pence are not being shown

St. Faith's Church Lee-on-the-Solent

**Fund movement by type
01 January 2018 to 31 December 2018**


Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General - General fund	166,692.64	142,698.67	148,735.33	(6,758.66)	—	153,897.32
Sub-totals	166,692.64	142,698.67	148,735.33	(6,758.66)	—	153,897.32
Designated						
Awaygiving - Away Giving	—	3,625.50	—	3,929.35	—	7,554.85
BullInt - Bulson Interest Fund	10,950.88	1,399.44	—	—	—	12,350.32
CIYH - Church In Your Hands	1,423.02	171.92	—	—	—	1,594.94
DoorKJS - Door KJS Fund	5,000.00	—	—	—	—	5,000.00
PCFurn - Parish Centre Furniture Fund	4,575.91	—	1,143.90	—	—	3,432.01
ParCenRep - Parish Centre Repair Fund	—	—	—	—	—	—
ParCentre - Parish Centre Fund	24,781.60	41,211.04	32,489.20	150.00	—	33,653.44
RainbowT - Rainbow Toddlers	1,786.85	1,596.45	287.86	(150.00)	—	2,945.44
ResF - Reserve Fund	10,432.43	504.05	—	—	—	10,936.48
ResFBS - Reserve Fund Bulson Shares	34,571.21	—	—	—	(1,564.20)	33,007.01
Sub-totals	93,521.90	48,508.40	33,920.96	3,929.35	(1,564.20)	110,474.49
Restricted						
ChoirRobes - Choir Robes	13.50	—	—	—	—	13.50
Chrlunch - Christmas Lunch	—	423.05	—	—	—	423.05
Cuppa - Cuppa and Company	26.53	—	—	—	—	26.53
Defib - Defibrillator Fund	—	—	—	—	—	—
Fabric - Fabric Fund	2,297.67	100.34	800.00	2,829.31	—	4,427.32
Flower - Flower Fund	861.09	904.32	532.71	—	—	1,232.70
Friends - Friends of St Faiths	7,456.52	1,987.60	4,508.24	—	—	4,935.88
GAMP - GAMP	—	—	—	—	—	—
LJGT - Llywelyn Jones Grave Trust	0.78	1,016.57	—	—	—	1,017.35
Music - Music Fund	679.56	725.00	747.21	—	—	657.35
Organ - Organ Fund	0.55	—	—	—	—	0.55
PilConques - Pilgrimage to Conques	1,844.50	6.51	—	—	—	1,851.01
Shed - Shed Fund	—	—	—	—	—	—
THDoor - TH Door Fund	15,139.18	49.52	—	—	—	15,188.70
Sub-totals	28,319.88	5,212.91	6,588.16	2,829.31	—	29,773.94
Endowment						
BulsonInv - Bulson Investment Fund	246,400.00	—	7,700.00	—	—	238,700.00
Sub-totals	246,400.00	—	7,700.00	—	—	238,700.00
Totals	534,934.42	196,419.98	196,944.45	—	(1,564.20)	532,845.75

St. Faith's Church Lee-on-the-Solent

Balance sheet As at: 31 December 2018

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2018 £	At 31/12/2017 £
Fixed assets						
Tangible assets	—	3,432.01	—	238,700.00	242,132.01	250,975.91
Investments	—	33,007.01	—	—	33,007.01	34,571.21
Fixed assets	—	36,439.02	—	238,700.00	275,139.02	285,547.12
Current assets						
Debtors	2,701.93	—	—	—	2,701.93	5,572.68
Cash at bank and in hand	152,043.51	74,227.95	31,999.23	—	258,270.69	249,743.76
Current assets	154,745.44	74,227.95	31,999.23	—	260,972.62	255,316.44
Liabilities						
Creditors: Amounts falling due in one year	848.12	192.48	2,225.29	—	3,265.89	5,929.14
Net current assets less current liabilities	153,897.32	74,035.47	29,773.94	—	257,706.73	249,387.30
Total assets less current liabilities	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42
Total net assets less liabilities	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42
Represented by						
Unrestricted						
Unrestricted - General fund	153,897.32	—	—	—	153,897.32	166,692.64
Designated						
Designated - Away Giving	—	7,554.85	—	—	7,554.85	—
Designated - Reserve Fund Bulson Shares	—	33,007.01	—	—	33,007.01	34,571.21
Designated - Bulson Interest Fund	—	12,350.32	—	—	12,350.32	10,950.88
Designated - Church In Your Hands	—	1,594.94	—	—	1,594.94	1,423.02
Designated - Door KJS Fund	—	5,000.00	—	—	5,000.00	5,000.00
Designated - Parish Centre Furniture Fund	—	3,432.01	—	—	3,432.01	4,575.91
Designated - Parish Centre Repair Fund	—	—	—	—	—	—
Designated - Parish Centre Fund	—	33,653.44	—	—	33,653.44	24,781.60
Designated - Rainbow Toddlers	—	2,945.44	—	—	2,945.44	1,786.85
Designated - Reserve Fund	—	10,936.48	—	—	10,936.48	10,432.43
Restricted						
Restricted - Choir Robes	—	—	13.50	—	13.50	13.50
Restricted - Music Fund	—	—	657.35	—	657.35	679.56
Restricted - Organ Fund	—	—	0.55	—	0.55	0.55
Restricted - Pilgrimage to Conques	—	—	1,851.01	—	1,851.01	1,844.50
Restricted - Shed Fund	—	—	—	—	—	—
Restricted - TH Door Fund	—	—	15,188.70	—	15,188.70	15,139.18
Restricted - Christmas Lunch	—	—	423.05	—	423.05	—
Restricted - Cuppa and Company	—	—	26.53	—	26.53	26.53
Restricted - Defibrillator Fund	—	—	—	—	—	—
Restricted - Fabric Fund	—	—	4,427.32	—	4,427.32	2,297.67
Restricted - Flower Fund	—	—	1,232.70	—	1,232.70	861.09
Restricted - Friends of St Faiths	—	—	4,935.88	—	4,935.88	7,456.52
Restricted - GAMP	—	—	—	—	—	—
Restricted - Llywelyn Jones Grave Trust	—	—	1,017.35	—	1,017.35	0.78
Endowment						
Endowment - Bulson Investment Fund	—	—	—	238,700.00	238,700.00	246,400.00
Funds of the church	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42

Signed

 - 3 MAR. 2019

Neil Rowe

Approved by PCC Chair

 Date: 26/3/2019

St. Faith's Church Lee-on-the-Solent
Tangible Fixed Asset summary 31 December 2018

Tangible Fixed Assets

	Buildings	Furniture	Total
Cost			
As at 1 January 2018	385,000.00	5,719.81	390,719.81
Additions			0.00
As at 31 December 2018	<u>385,000.00</u>	<u>5,719.81</u>	<u>390,719.81</u>
Depreciation			
As at 1 January 2018	138,600.00	1,143.90	139,743.90
Charge for the year	<u>7,700.00</u>	<u>1,143.90</u>	<u>8,843.90</u>
As at 31 December 2018	<u>146,300.00</u>	<u>2,287.80</u>	<u>148,587.80</u>
Net book Value			
As at 31 December 2018	<u>238,700.00</u>	<u>3,432.01</u>	<u>242,132.01</u>
As at 31 December 2017	<u>246,400.00</u>	<u>4,575.91</u>	<u>250,975.91</u>

St. Faith's Church Lee-on-the-Solent
Analysis of income and expenditure
01 January 2018 to 31 December 2018

	Unrestricted	Designated	Restricted	Endowment	Total 2018	Total 2017
Income and endowments						
<i>Donations and legacies</i>						
Planned and Pledged Giving	35,516.60	—	—	—	35,516.60	39,253.30
Parish Giving Scheme	49,463.90	—	—	—	49,463.90	37,685.77
Friends Donations	—	—	1,549.38	—	1,549.38	1,202.30
Loose Plate Collections	10,829.93	—	—	—	10,829.93	10,726.51
Church In Our Hands	26.99	171.92	—	—	198.91	404.30
One-off Gift Aid gifts	530.00	—	—	—	530.00	20,225.00
Donations appeals etc	1,893.40	25.31	535.55	—	2,454.26	562.42
Tax recovered Gift Aided Donations	9,197.15	—	479.00	—	9,676.15	14,437.28
Tax Recovered Parish Giving Scheme	11,796.34	—	—	—	11,796.34	8,761.09
Legacies	5,000.00	—	1,015.66	—	6,015.66	—
Other funds generated	—	3,625.50	425.00	—	4,050.50	55.00
<i>Donations and legacies Totals</i>	124,254.31	3,822.73	4,004.59	—	132,081.63	133,312.97
<i>Income from charitable activities</i>						
Fees for Weddings	1,517.00	—	300.00	—	1,817.00	1,927.00
Fees for Funerals	3,052.50	—	—	—	3,052.50	3,743.00
Duplicate Wedding Certificate	10.00	—	—	—	10.00	—
Rainbow Toddlers	—	1,596.45	—	—	1,596.45	1,072.04
<i>Income from charitable activities Totals</i>	4,579.50	1,596.45	300.00	—	6,475.95	6,742.04
<i>Other trading activities</i>						
GAMP	—	—	—	—	—	24.00
Donations & Fees for Flowers	—	—	829.32	—	829.32	428.68
Summer Fete	4,421.91	—	—	—	4,421.91	3,622.20
Christmas Fayre	3,333.40	—	—	—	3,333.40	3,551.14
Other Fund Raising Events	1,212.07	—	—	—	1,212.07	3,894.22
Summer Sounds Concerts	2,392.19	—	—	—	2,392.19	—
Risograph recharge	769.89	—	—	—	769.89	759.42
Table Top Sales	—	—	—	—	—	—
Bookstall sales - fund raising	—	—	—	—	—	—
Church Lettings	795.00	—	—	—	795.00	511.25
Bulson Hall Lettings	—	27,564.02	—	—	27,564.02	24,904.65
Lowry Room Lettings	—	11,051.89	—	—	11,051.89	13,650.36
After Church Coffee	—	1,589.47	—	—	1,589.47	1,430.34
PRS/PPL	—	863.49	—	—	863.49	276.34
Lowry Room Lettings (Refreshments)	—	84.00	—	—	84.00	—
<i>Other trading activities Totals</i>	12,924.46	41,152.87	829.32	—	54,906.65	53,052.60
<i>Investments</i>						
Bank and building society interest	340.40	1,936.35	79.00	—	2,355.75	1,918.92
<i>Investments Totals</i>	340.40	1,936.35	79.00	—	2,355.75	1,918.92
<i>Other income</i>						
Insurance claims	600.00	—	—	—	600.00	—
<i>Other income Totals</i>	600.00	—	—	—	600.00	—
Income and endowments Grand totals	142,698.67	48,508.40	5,212.91	—	196,419.98	195,026.53

St. Faith's Church Lee-on-the-Solent
Analysis of income and expenditure - 01 January 2018 to 31 December 2018

Expenditure	Unrestricted	Designated	Restricted	Endowment	Total 2018	Total 2017
<i>Raising funds</i>						
Costs of stewardship campaign	—	—	—	—	—	142.76
Costs of fetes & other events	1,049.89	—	234.00	—	1,283.89	1,948.37
GAMP	—	—	—	—	—	450.00
Costs of Summer Sounds Concerts	362.88	—	—	—	362.88	—
Summer Fete Costs	—	—	—	—	—	—
Christmas Fayre Costs	158.63	—	—	—	158.63	—
Investment management costs	—	—	—	—	—	—
PPL/PRS	—	667.98	—	—	667.98	681.99
<i>Raising funds Totals</i>	1,571.40	667.98	234.00	—	2,473.38	3,223.12
<i>Expenditure on charitable activities</i>						
Giving to missionary societies	—	—	—	—	—	60.00
Giving - Historic Churches Hants & IOW	—	—	—	—	—	20.00
Giving - relief and development agencies	250.00	—	—	—	250.00	3,162.00
Home mission	157.58	—	—	—	157.58	—
Ministry parish share etc	106,730.00	—	—	—	106,730.00	101,211.00
Fees paid to retired Clergy	170.00	—	—	—	170.00	—
Church Salaries	8,497.56	—	—	—	8,497.56	8,149.38
Parish Centre Salaries	—	18,780.70	—	—	18,780.70	16,351.45
Employer National Insurance Contribution	—	-25.42	—	—	-25.42	—
Payroll Administration Fees	623.95	—	—	—	623.95	—
NEST Pension Employer Contribs Church	97.63	—	—	—	97.63	—
NEST Pension Fund Employer Contribs PC	—	168.68	—	—	168.68	—
NEST Pension Employee Contribs Church	81.52	—	—	—	81.52	—
NEST Pension Fund Employee Contribs PC	—	138.36	—	—	138.36	—
Vicar's Expenses	776.83	—	—	—	776.83	1,569.44
Curate's Expenses	1,335.91	—	—	—	1,335.91	—
Church Flowers	—	—	486.91	—	486.91	537.39
Altar Requisites	1,522.50	—	—	—	1,522.50	926.72
Water rates - vicarage	391.15	—	—	—	391.15	274.96
Vicar's telephone	108.00	—	—	—	108.00	108.21
Education	41.30	—	—	—	41.30	—
Parish training and mission	48.61	5.00	—	—	53.61	161.32
Youth resources	105.37	282.86	—	—	388.23	44.21
Church running - insurance	1,842.75	—	—	—	1,842.75	1,707.35
Church office - telephone	—	—	—	—	—	—
Church Office - Risograph Printer/Copier	4,870.70	—	—	—	4,870.70	2,861.46
Church Office - Computers & Equipment	91.87	—	—	—	91.87	625.97
IT resources - purchases and maintenance	—	—	—	—	—	534.90
CCLI	741.96	—	—	—	741.96	718.76
Organist & Musician Fees	8,206.82	—	—	—	8,206.82	8,483.00
Organ / piano tuning	2,264.57	—	—	—	2,264.57	1,355.60
Music Purchases	—	—	747.21	—	747.21	556.46
Choir Robes	—	—	—	—	—	153.00
Church maintenance	1,978.80	—	—	—	1,978.80	2,427.33
Cleaning	97.42	—	—	—	97.42	205.91
Parish Centre Maintenance	—	5,779.79	—	—	5,779.79	6,733.22
Upkeep of services	—	—	—	—	—	146.71
Upkeep of Church Grounds	1,159.84	—	4,300.94	—	5,460.78	1,420.46
Church Administration	1,373.21	—	19.10	—	1,392.31	1,302.07
Parish Centre Administration	—	445.33	—	—	445.33	888.03
Church - electricity	1,200.88	—	—	—	1,200.88	994.48
Church - gas	2,337.20	—	—	—	2,337.20	1,839.72
Parish Centre - electricity	—	1,200.79	—	—	1,200.79	994.46
Parish Centre - gas	—	1,659.76	—	—	1,659.76	1,372.56
Parish Centre - insurance	—	—	—	—	—	—
Parish Centre - maintenance	—	125.51	—	—	125.51	829.89
Parish Centre - telephone	—	552.38	—	—	552.38	498.55
Parish Centre - water	—	920.92	—	—	920.92	939.00
Parish Centre Refreshment Purchases	—	281.55	—	—	281.55	702.52
Church major repairs - installation	—	—	—	—	—	2,812.40
Parish Centre + interior and exterior décor	—	59.40	—	—	59.40	—
Other PCC property upkeep	—	—	800.00	—	800.00	—
<i>Expenditure on charitable activities Totals</i>	147,103.93	30,375.61	6,354.16	—	183,833.70	173,679.89
<i>Other expenditure</i>						
Bank Fees & Charges	60.00	—	—	—	60.00	60.00
Depreciation Charge PC Furniture Fund	—	1,143.90	—	—	1,143.90	1,143.90
Depreciation Charge Bulson Hall	—	—	—	7,700.00	7,700.00	7,700.00
Depreciation Charge Bulson Hall Prior to 2017	—	—	—	—	—	130,900.00
Parish Centre - Waste Disposal	—	1,733.47	—	—	1,733.47	1,833.21
Professional Fees	—	—	—	—	—	—
<i>Other expenditure Totals</i>	60.00	2,877.37	—	7,700.00	10,637.37	141,637.11
Expenditure Grand totals	148,735.33	33,920.96	6,588.16	7,700.00	196,944.45	318,540.12

St. Faith's Church Lee-on-the-Solent
Statement of Assets and Liabilities showing fund alignment
As at: 31 December 2018

		Balance	Previous balance
Investments			
6440: Bulson Shares - Asset			
Reserve Fund Bulson Shares	Designated	33,007.01	34,571.21
		33,007.01	34,571.21
	Investments	33,007.01	34,571.21
Tangible assets			
6430: Bulson Hall - land and buildings - Asset			
Bulson Investment Fund	Endowment	238,700.00	246,400.00
		238,700.00	246,400.00
6450: Parish Centre Chairs - Asset			
Parish Centre Furniture Fund	Designated	3,432.01	4,575.91
		3,432.01	4,575.91
	Tangible assets	242,132.01	250,975.91
Cash at bank and in hand			
6501: CAF current account - Asset			
Away Giving	Designated	7,554.85	—
Choir Robes	Restricted	13.50	13.50
Christmas Lunch	Restricted	423.05	—
Church In Your Hands	Designated	1,594.94	1,423.02
Cuppa and Company	Restricted	26.53	26.53
Fabric Fund	Restricted	4,326.38	2,197.07
Flower Fund	Restricted	1,232.70	861.09
Friends of St Faiths	Restricted	(184.15)	1,158.21
Llywelyn Jones Grave Trust	Restricted	737.33	(278.33)
Music Fund	Restricted	657.35	679.56
Parish Centre Fund	Designated	18,014.38	7,993.41
Rainbow Toddlers	Designated	340.80	778.66
General fund	Unrestricted	11,872.39	26,779.74
Agency collection	Restricted	1,025.29	603.64
		47,635.34	42,236.10
6502: Lloyds current account - Asset			
Parish Centre Fund	Designated	5,752.71	7,242.22
Rainbow Toddlers	Designated	2,604.64	1,008.19
General fund	Unrestricted	665.00	—
		9,022.35	8,250.41
6510: CCLA (CBF) Organ Account - Asset			
Organ Fund	Restricted	0.55	0.55
General fund	Unrestricted	1.75	1.75
		2.30	2.30

St. Faith's Church Lee-on-the-Solent
Statement of Assets and Liabilities showing fund alignment
As at: 31 December 2018

		Balance	Previous balance
<hr/>			
6511: CCLA (CBF) Reserve Account - Asset			
Door KJS Fund	Designated	5,000.00	5,000.00
Reserve Fund	Designated	10,936.48	10,432.43
General fund	Unrestricted	138,941.49	138,679.70
		<hr/> 154,877.97	<hr/> 154,112.13
6512: CCLA (CBF) Conques Pilgrimage Account - Asset			
Pilgrimage to Conques	Restricted	1,851.01	1,844.50
General fund	Unrestricted	145.67	142.30
		<hr/> 1,996.68	<hr/> 1,986.80
6513: CCLA (CBF) Fabric Fund Account - Asset			
Fabric Fund	Restricted	100.94	100.60
General fund	Unrestricted	0.17	—
		<hr/> 101.11	<hr/> 100.60
6514: CCLA (CBF) Bulson Interest Account - Asset			
Bulson Interest Fund	Designated	12,350.32	10,950.88
General fund	Unrestricted	20.54	—
		<hr/> 12,370.86	<hr/> 10,950.88
6515: CCLA (CBF) Llywelyn Jones Grave Trust - Asset			
Llywelyn Jones Grave Trust	Restricted	280.02	279.11
General fund	Unrestricted	0.47	—
		<hr/> 280.49	<hr/> 279.11
6516: CCLA (CBF) Friends of St Faiths - Asset			
Friends of St Faiths	Restricted	6,320.03	6,298.31
General fund	Unrestricted	353.25	341.97
		<hr/> 6,673.28	<hr/> 6,640.28
6517: CCLA (CBF) Parish Centre Reserve Account - Asset			
Parish Centre Fund	Designated	10,078.83	10,045.97
General fund	Unrestricted	17.06	—
		<hr/> 10,095.89	<hr/> 10,045.97
6518: CCLA (CBF) TH Door Fund - Asset			
TH Door Fund	Restricted	15,188.70	15,139.18
General fund	Unrestricted	25.72	—
		<hr/> 15,214.42	<hr/> 15,139.18
	Cash at bank and in hand	<hr/> 258,270.69	<hr/> 249,743.76
Debtors			
Z05: Accounts Receivable - Asset			
General fund	Unrestricted	2,701.93	5,572.68
		<hr/> 2,701.93	<hr/> 5,572.68
	Debtors	<hr/> 2,701.93	<hr/> 5,572.68

		Balance	Previous balance
<hr/>			
Agency accounts			
6699: Agency collections - Liability			
Agency collection	Restricted	1,025.29	603.64
		<hr/>	<hr/>
		1,025.29	603.64
		<hr/>	<hr/>
	Agency accounts	1,025.29	603.64
		<hr/>	<hr/>
Creditors: Amounts falling due in one year			
Z04: Accounts Payable - Liability			
Friends of St Faiths	Restricted	1,200.00	—
Parish Centre Fund	Designated	192.48	500.00
General fund	Unrestricted	848.12	4,825.50
		<hr/>	<hr/>
		2,240.60	5,325.50
		<hr/>	<hr/>
	Creditors: Amounts falling due in one year	2,240.60	5,325.50
		<hr/>	<hr/>
	Grand Total	532,845.75	534,934.42
		<hr/> <hr/>	<hr/> <hr/>

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH
OF ST FAITH'S LEE-ON-THE-SOLENT**

Registered Charity No 1150119

**St Faith's Church and Parish Centre Lee-on-the-Solent
in the Diocese of Portsmouth**

Financial Statements for the year ending 31 December 2018

Vicar

Rev. Dr. Paul Chamberlain

Honorary Treasurer

Neil Rowe

Independent Examiner

Chris Carter

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Introduction to the Financial Statements for St Faith's Church and Parish Centre for the year ended 31 December 2018.

2018 has been a year of continuing change and some practical difficulties concerning the care and management of our finances. There were some adverse effects following gaps in church administration (staff absences through illness and, sadly, one recent resignation) but some positive ones following not only the contracting out of functions such as payroll and workplace pensions but also steady consolidation following the sound restructuring arising from the previous administration. The continuing oversight from our former treasurer – Colin Skinner in his role as Reporting Officer – has been an important and most welcome dividend.

The accounting policies are detailed in the notes to the accounts and conform with Charity Law. We continue to use bespoke software for Financial Co-ordination (FC4) as recommended by the Church of England and which remains the tool of choice for most of our sister parishes in the deanery and further afield. This tool was augmented in the present year through the acquisition of a licence for Donations Coordinator, the better to claim recovery of tax from charity gift-aid. The finances of the Church and Parish Centre continue to be managed as a team effort and I remain deeply indebted to the Treasury team for their day to day help and commitment to what they do.

In brief the team comprises:

Colin Skinner

As previous Treasurer, Colin has relinquished day to day tasks but retains strategic oversight over all our church's working accounts and reporting structures. Any financial reports for the public record will have been generated by him.

Richard Froude

Richard is our Accountant. He processes the day to day book-keeping transactions on the computer, reconciling these with the paper record each month. He devises the rotas for the weekly volunteer team who count the Church's money and pay it in to the bank. We remain particularly grateful to Richard's team who faithfully complete this chore each and every week.

He also oversees the processing of the Church in Your Hands box collections.

David Honour

David continues to help the Team in vetting and enabling day to day payments to our various service-providers and reimbursements to our helpers both professional and vocational.

Brian Nutting

We had an able volunteer to watch over all charitable donations and to take the necessary steps to ensure that all eligible tax relief could be recovered to our benefit. Brian introduced another software tool – Donations Coordinator to our programming environment and has significantly enhanced our engagement with HMRC to recover what may be due. Unfortunately, Brian recently suffered a medical accident and, whilst thankfully on the road to recovery, has had to resign his position (12 January 2019).

In addition to Richard, Colin, and David above, our churchwardens - Cliff Rook, Rita Morgan, and our vicar - Paul Chamberlain - are members of the finance committee. Between us we do the day by day work to manage the finances of the Church and then report to the PCC.

Finally, many thanks to Chris Carter for his generous work in carrying out the independent examination of the accounts as required by charity law.

My sincere thanks and appreciation to all of the team and helpers.

The accounting statements

Charity accounts have to be prepared in accordance with charity law. The Charities Act 2011 requires accounts to be prepared in line with the Statement of Recommended Practice (SORP 2015).

The accounts are managed using a software system – Finance Coordinator 4 – which is recommended by the Church of England. It enables detailed analysis to take place and can produce an almost mind boggling variety of reports, all compliant with the requirements of Government authorized Best Practice.

The accounting policies are detailed in the notes to the accounts.

The Church's funds explained

The Church's funds and their respective income, expenditure, transfers in and out and balances are detailed in the fund movement summary on page 14.

Fund types and purposes in a legal sense are explained in the accounting policies section of this report.

For those interested in what our various funds are for a brief description is set out in the section following (pages 4 to 7 inclusive in this report).

Unrestricted funds

General Fund

This fund contains funds which are either donated or generated for the general operation of the Church. Use of its money is decided by the Finance committee and PCC. On a day to day running basis there was a deficit for 2018 of £12,795.33 in the general fund. The Church has not covered its running costs from income generated, an issue highlighted in the 2019 Gift Day campaign¹. Balancing our books and generating sufficient funds to complete renovations and re-ordering work remains a big challenge for the Church family.

The PCC decided in 2018 to set aside 4% of our giving income to be given to support the ministry and work other charities and groups supporting those in need.

An amount has therefore been transferred to an 'away giving' fund in the amount of £3,929.35. In previous years this giving provision has been shown in the accounts as an accrued liability but in 2018 the liability has been transferred to an 'Away Giving' fund to provide more transparency. This amount is included within the deficit highlighted above.

At the year end the General Fund balance has reduced to £153,897.32

Designated funds

Away Giving Fund

A new fund created to provide greater transparency over the amounts set aside for the Church's charitable giving.

After the transfer noted above the balance of the fund stands at £7,554.85 which will be dispersed as soon as practically possible.

Bulson interest fund

This fund receives the interest from the Bulson Shares and can be designated by the PCC for any use.

Church in your hands

This fund has generated considerable sums over the years that the scheme has been running. The Monies gathered were previously assimilated into the general fund, but the PCC have now designated this fund and future income for the resourcing of our children's and youth/young people's work.

KJS door fund

This fund arose through a donation from a former member of the ministry team and has been designated by the PCC for the renewal of the Church's doors. It can be used for other purposes in consultation with the donor.

Parish Centre repair fund

This fund was designated to facilitate the major repair cost of the Parish Centre boilers. It has been funded by a transfer from the Parish Centre fund and has a nil balance. There were no transactions through this fund in 2018.

¹ As at 27 Feb 2019, £14,750 (including Gift Aid) had been donated via the Gift Day channels.

Parish Centre fund

This designated fund facilitates the income and expenditure associated with running the Parish Centre. In the year, a surplus of £8,721.84 was generated. The Parish Centre fund has a balance of £33,653.44 with the PCC and fabric committee actively considering how to make the most of this fund given the fact that parts of the Parish Centre are becoming tired and in need of refurbishment.

Parish Centre Furniture fund

This fund holds the value of the chairs for the Parish Centre. The chairs are being depreciated over a 5 year period on a straight line basis and a depreciation charge has been made to the fund of £1,143. The value of the chairs is shown in the balance sheet at £3,432.01.

Reserve fund

This is held in reserve to meet unforeseen contingencies.

Reserve fund Bulson shares

This investment held on our behalf by Portsmouth Diocese at CCLA fund management, is invested in the Church of England Fixed Interest Securities Fund. Interest is received quarterly and paid in to the Bulson Interest fund above. The Capital value showed a decrease in the year of £1,564.20. It can be used for any purpose at the PCC's discretion and has in the past been used to help pay the parish share.

Rainbow Toddlers Fund

Income generated by the Rainbow Toddlers group was in earlier years included as part of the Parish Centre income. In 2016 a separate fund was established for these funds so they could be designated for the benefit of the group.

Restricted Funds

Cuppa and Company

This fund housed a donation used to support the outreach of the Cuppa and Company team. This fund will be closed when exhausted and ongoing support if required will be paid for by the general fund.

Christmas Lunch Fund

Monies donated for the Christmas Lunch hosted at St Faith's were in earlier years held in our 'agency accounts' as they were not technically part of the Church finances. In 2018 the event was part of the Church's outreach and therefore these monies have been moved in to a new restricted fund for this purpose. The amount carried forward at 31 December 2018 is £423.05.

TH door fund

This donation and the accompanying gift aid have been restricted for the installation of new doors and their ongoing maintenance by a member of the church. This work forms part of the ongoing re-ordering plans being considered by the fabric committee and PCC.

Defibrillator fund

This fund received donations from Church members, fund raisers and grants from the County Council. It has been used to pay for the defibrillator now installed on the west wall. There were no transactions in 2018 in this fund.

Fabric Fund

The fabric fund facilitates the renewing and repair of the fabric of the Church, and is funded by transfers from the general fund when required and by restricted donations from donors.

A net transfer of £2,029.31 was transferred from the General fund being the surplus generated from the Summer Sounds concerts in 2018. The fabric fund has a balance of £4,427.32 at the year end.

Shed fund

There were no transactions in 2018.

Flower Fund

This fund receives donations from Church members towards the cost of flowers as well as fees for the cost of flowers at weddings.

Friends of St Faith fund

This fund receives donations from church members – ‘friends’. Projects paid for from this fund are considered and actioned by the friends committee.

GAMP fund

This fund is now inactive.

Llewelyn Jones Grave Trust fund

This fund can only be used to maintain the Llewelyn Jones memorial in the church grounds. This fund received monies from the maturity of a War stock investment held by the Diocese as custodian trustee.

Organ fund

To be used to maintain/replace the organ. The fund is not currently in operation with cost of maintenance and tuning of the organ paid for from the general fund.

Conques pilgrimage fund

This fund was originally used to pay the cost of young church members who needed help with the travel costs at the time of the Conques pilgrimage. The fund has no current use for that purpose and the PCC has permission to use this fund in support of other children's and youth ministry work in the Church.

Choir Robes Fund

This fund was established to finance the purchase of choir robes by way of an appeal to the congregation.

Music Fund

This fund is used to finance the purchase of new music, resources and external musicians for special events and services. It has been generously supported by donations from the congregation and by our Music Director who generously hosted an organ recital to benefit this fund.

Endowment Funds

Bulson endowment fund

This fund represents the build cost of the Bulson Hall and is held in the form of the fixed asset of the Bulson Hall in the Church's accounts. The value of the fund was written down substantially in 2017 and continues to reduce with a depreciation policy is now in place for the asset represented by this fund.

Summary

This introduction summarises the outcome for 2018. Expenditure exceeded income and exceptional action (i.e. the gift day) became necessary to restore the equilibrium we are privileged to enjoy. The financial challenges and risks for 2019 and beyond lie in achieving day to day sustainability and in funding the capital work that is required to help us as a Church remain focused on our vision. Please continue to pray for the finance team and PCC as they endeavor with God's help to do this.

1 March 2019

A handwritten signature in purple ink, appearing to read 'N. Rowe', with a stylized flourish extending from the end.

Neil Rowe

Independent Examiner's Report to the members/trustees of St Faith's Church, Lee-on-the-Solent, Parochial Church Council.

I report on the accounts for the year ended 31 December 2018 which are set out on pages 11 to 20.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners

section 145(5)(b) of the 2011 Act; and

- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Mr. Chris Carter

Date

19/3/19

Approved by the Parochial Church Council on ...26/3/2019...

Signed on behalf of the Parochial Church Council Rev Dr. P Chamberlain

P Chamberlain

Notes to the Accounts

1 Accounting Policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is paid in twelve equal installments and paid over when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Assets are generally written off on acquisition and not valued in the financial statements.

The Bulson Hall had been valued at build cost and not depreciated over time. In last year's report past treasurer advised a new policy. PCC has taken this advice (to depreciate our Bulson Hall asset over a period of 50 years). A baseline date of the year 2000 has been used to begin the 50 year period of write down with an annual depreciation charge of £7,700.

A summary schedule of the fixed asset movement for the Bulson Hall and furniture is can be seen on page 15.

Investments are valued at market value at 31 December 2018.

2 Statement of Financial Activity (SOFA)

Where headings and sub headings are shown in the SOFA, these correspond to the analysis of income and expenditure (pages 16 and 17) where a breakdown of the SOFA headings can be found.

3 Balance Sheet

The alignment of asset and cash balances shown in the balance sheet to the Church's funds can be found in the 'Statement of Assets and Liabilities showing funding alignment' on pages 18 to 20

St. Faith's Church Lee-on-the-Solent

Statement of Financial Activities

For the period from 01 January 2018 to 31 December 2018

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>						
Donations and legacies	124,254.31	3,822.73	4,004.59	—	132,081.63	133,312.97
Income from charitable activities	4,579.50	1,596.45	300.00	—	6,475.95	6,742.04
Other trading activities	12,924.46	41,152.87	829.32	—	54,906.65	53,052.60
Investments	340.40	1,936.35	79.00	—	2,355.75	1,918.92
Other income	600.00	—	—	—	600.00	—
Total income	142,698.67	48,508.40	5,212.91	—	196,419.98	195,026.53
<i>Expenditure on:</i>						
Raising funds	1,571.40	667.98	234.00	—	2,473.38	3,223.12
Expenditure on charitable activities	147,103.93	30,375.61	6,354.16	—	183,833.70	173,679.89
Other expenditure	60.00	2,877.37	—	7,700.00	10,637.37	141,637.11
Total expenditure	148,735.33	33,920.96	6,588.16	7,700.00	196,944.45	318,540.12
Net income / (expenditure) resources before transfer	(6,036.66)	14,587.44	(1,375.25)	(7,700.00)	(524.47)	(123,513.59)
<i>Transfers</i>						
Gross transfers between funds - in	362.88	4,079.35	3,192.19	—	7,634.42	8,350.81
Gross transfers between funds - out	(7,121.54)	(150.00)	(362.88)	—	(7,634.42)	(8,350.81)
<i>Other recognised gains / losses</i>						
Gains / losses on investment assets	—	(1,564.20)	—	—	(1,564.20)	(266.20)
Net movement in funds	(12,795.32)	16,952.59	1,454.06	(7,700.00)	(2,088.67)	(123,779.79)
<i>Reconciliation of funds</i>						
Total funds brought forward	166,692.64	93,521.90	28,319.88	246,400.00	534,934.42	658,714.21
Total funds carried forward	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42

St. Faith's Church Lee-on-the-Solent
Statement of Financial Activities - summary
For the period from 01 January 2018 to 31 December 2018

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	142,698	48,508	5,212	—	196,419	195,026
Total expenditure	148,735	33,920	6,588	7,700	196,944	318,540
Net income / (expenditure) resources before transfer	(6,036)	14,587	(1,375)	(7,700)	(524)	(123,513)
Gross transfers between funds - in	362	4,079	3,192	—	7,634	8,350
Gross transfers between funds - out	(7,121)	(150)	(362)	—	(7,634)	(8,350)
Gains / losses on investment assets	—	(1,564)	—	—	(1,564)	(266)
Net movement in funds	(12,795)	16,952	1,454	(7,700)	(2,088)	(123,779)
Total funds brought forward	166,692	93,521	28,319	246,400	534,934	658,714
Total funds carried forward	153,897	110,474	29,773	238,700	532,845	534,934
Unrestricted						
General fund	153,897	—	—	—	153,897	166,692
Designated						
Away Giving	—	7,554	—	—	7,554	—
Bulson Interest Fund	—	12,350	—	—	12,350	10,950
Church In Your Hands	—	1,594	—	—	1,594	1,423
Door KJS Fund	—	5,000	—	—	5,000	5,000
Parish Centre Fund	—	33,653	—	—	33,653	24,781
Parish Centre Furniture Fund	—	3,432	—	—	3,432	4,575
Rainbow Toddlers	—	2,945	—	—	2,945	1,786
Reserve Fund	—	10,936	—	—	10,936	10,432
Reserve Fund Bulson Shares	—	33,007	—	—	33,007	34,571
Restricted						
Choir Robes	—	—	13	—	13	13
Christmas Lunch	—	—	423	—	423	—
Cuppa and Company	—	—	26	—	26	26
Fabric Fund	—	—	4,427	—	4,427	2,297
Flower Fund	—	—	1,232	—	1,232	861
Friends of St Faiths	—	—	4,935	—	4,935	7,456
Llywelyn Jones Grave Trust	—	—	1,017	—	1,017	0
Music Fund	—	—	657	—	657	679
Organ Fund	—	—	0	—	0	0
Pilgrimage to Conques	—	—	1,851	—	1,851	1,844
TH Door Fund	—	—	15,188	—	15,188	15,139
Endowment						
Bulson Investment Fund	—	—	—	238,700	238,700	246,400

There may be minor discrepancies in the totals if the pence are not being shown

St. Faith's Church Lee-on-the-Solent

**Fund movement by type
01 January 2018 to 31 December 2018**


Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General - General fund	166,692.64	142,698.67	148,735.33	(6,758.66)	—	153,897.32
Sub-totals	166,692.64	142,698.67	148,735.33	(6,758.66)	—	153,897.32
Designated						
Awaygiving - Away Giving	—	3,625.50	—	3,929.35	—	7,554.85
BullInt - Bulson Interest Fund	10,950.88	1,399.44	—	—	—	12,350.32
CIYH - Church In Your Hands	1,423.02	171.92	—	—	—	1,594.94
DoorKJS - Door KJS Fund	5,000.00	—	—	—	—	5,000.00
PCFurn - Parish Centre Furniture Fund	4,575.91	—	1,143.90	—	—	3,432.01
ParCenRep - Parish Centre Repair Fund	—	—	—	—	—	—
ParCentre - Parish Centre Fund	24,781.60	41,211.04	32,489.20	150.00	—	33,653.44
RainbowT - Rainbow Toddlers	1,786.85	1,596.45	287.86	(150.00)	—	2,945.44
ResF - Reserve Fund	10,432.43	504.05	—	—	—	10,936.48
ResFBS - Reserve Fund Bulson Shares	34,571.21	—	—	—	(1,564.20)	33,007.01
Sub-totals	93,521.90	48,508.40	33,920.96	3,929.35	(1,564.20)	110,474.49
Restricted						
ChoirRobes - Choir Robes	13.50	—	—	—	—	13.50
Chrlunch - Christmas Lunch	—	423.05	—	—	—	423.05
Cuppa - Cuppa and Company	26.53	—	—	—	—	26.53
Defib - Defibrillator Fund	—	—	—	—	—	—
Fabric - Fabric Fund	2,297.67	100.34	800.00	2,829.31	—	4,427.32
Flower - Flower Fund	861.09	904.32	532.71	—	—	1,232.70
Friends - Friends of St Faiths	7,456.52	1,987.60	4,508.24	—	—	4,935.88
GAMP - GAMP	—	—	—	—	—	—
LJGT - Llywelyn Jones Grave Trust	0.78	1,016.57	—	—	—	1,017.35
Music - Music Fund	679.56	725.00	747.21	—	—	657.35
Organ - Organ Fund	0.55	—	—	—	—	0.55
PilConques - Pilgrimage to Conques	1,844.50	6.51	—	—	—	1,851.01
Shed - Shed Fund	—	—	—	—	—	—
THDoor - TH Door Fund	15,139.18	49.52	—	—	—	15,188.70
Sub-totals	28,319.88	5,212.91	6,588.16	2,829.31	—	29,773.94
Endowment						
BulsonInv - Bulson Investment Fund	246,400.00	—	7,700.00	—	—	238,700.00
Sub-totals	246,400.00	—	7,700.00	—	—	238,700.00
Totals	534,934.42	196,419.98	196,944.45	—	(1,564.20)	532,845.75

St. Faith's Church Lee-on-the-Solent

Balance sheet As at: 31 December 2018

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2018 £	At 31/12/2017 £
Fixed assets						
Tangible assets	—	3,432.01	—	238,700.00	242,132.01	250,975.91
Investments	—	33,007.01	—	—	33,007.01	34,571.21
Fixed assets	—	36,439.02	—	238,700.00	275,139.02	285,547.12
Current assets						
Debtors	2,701.93	—	—	—	2,701.93	5,572.68
Cash at bank and in hand	152,043.51	74,227.95	31,999.23	—	258,270.69	249,743.76
Current assets	154,745.44	74,227.95	31,999.23	—	260,972.62	255,316.44
Liabilities						
Creditors: Amounts falling due in one year	848.12	192.48	2,225.29	—	3,265.89	5,929.14
Net current assets less current liabilities	153,897.32	74,035.47	29,773.94	—	257,706.73	249,387.30
Total assets less current liabilities	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42
Total net assets less liabilities	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42
Represented by						
Unrestricted						
Unrestricted - General fund	153,897.32	—	—	—	153,897.32	166,692.64
Designated						
Designated - Away Giving	—	7,554.85	—	—	7,554.85	—
Designated - Reserve Fund Bulson Shares	—	33,007.01	—	—	33,007.01	34,571.21
Designated - Bulson Interest Fund	—	12,350.32	—	—	12,350.32	10,950.88
Designated - Church In Your Hands	—	1,594.94	—	—	1,594.94	1,423.02
Designated - Door KJS Fund	—	5,000.00	—	—	5,000.00	5,000.00
Designated - Parish Centre Furniture Fund	—	3,432.01	—	—	3,432.01	4,575.91
Designated - Parish Centre Repair Fund	—	—	—	—	—	—
Designated - Parish Centre Fund	—	33,653.44	—	—	33,653.44	24,781.60
Designated - Rainbow Toddlers	—	2,945.44	—	—	2,945.44	1,786.85
Designated - Reserve Fund	—	10,936.48	—	—	10,936.48	10,432.43
Restricted						
Restricted - Choir Robes	—	—	13.50	—	13.50	13.50
Restricted - Music Fund	—	—	657.35	—	657.35	679.56
Restricted - Organ Fund	—	—	0.55	—	0.55	0.55
Restricted - Pilgrimage to Conques	—	—	1,851.01	—	1,851.01	1,844.50
Restricted - Shed Fund	—	—	—	—	—	—
Restricted - TH Door Fund	—	—	15,188.70	—	15,188.70	15,139.18
Restricted - Christmas Lunch	—	—	423.05	—	423.05	—
Restricted - Cuppa and Company	—	—	26.53	—	26.53	26.53
Restricted - Defibrillator Fund	—	—	—	—	—	—
Restricted - Fabric Fund	—	—	4,427.32	—	4,427.32	2,297.67
Restricted - Flower Fund	—	—	1,232.70	—	1,232.70	861.09
Restricted - Friends of St Faiths	—	—	4,935.88	—	4,935.88	7,456.52
Restricted - GAMP	—	—	—	—	—	—
Restricted - Llywelyn Jones Grave Trust	—	—	1,017.35	—	1,017.35	0.78
Endowment						
Endowment - Bulson Investment Fund	—	—	—	238,700.00	238,700.00	246,400.00
Funds of the church	153,897.32	110,474.49	29,773.94	238,700.00	532,845.75	534,934.42

Signed

 - 3 MAR. 2019

Neil Rowe

Approved by PCC Chair

 Date: 26/3/2019

St. Faith's Church Lee-on-the-Solent
Tangible Fixed Asset summary 31 December 2018

Tangible Fixed Assets

	Buildings	Furniture	Total
Cost			
As at 1 January 2018	385,000.00	5,719.81	390,719.81
Additions			0.00
As at 31 December 2018	<u>385,000.00</u>	<u>5,719.81</u>	<u>390,719.81</u>
Depreciation			
As at 1 January 2018	138,600.00	1,143.90	139,743.90
Charge for the year	<u>7,700.00</u>	<u>1,143.90</u>	<u>8,843.90</u>
As at 31 December 2018	<u>146,300.00</u>	<u>2,287.80</u>	<u>148,587.80</u>
Net book Value			
As at 31 December 2018	<u>238,700.00</u>	<u>3,432.01</u>	<u>242,132.01</u>
As at 31 December 2017	<u>246,400.00</u>	<u>4,575.91</u>	<u>250,975.91</u>

St. Faith's Church Lee-on-the-Solent
Analysis of income and expenditure
01 January 2018 to 31 December 2018

	Unrestricted	Designated	Restricted	Endowment	Total 2018	Total 2017
Income and endowments						
<i>Donations and legacies</i>						
Planned and Pledged Giving	35,516.60	—	—	—	35,516.60	39,253.30
Parish Giving Scheme	49,463.90	—	—	—	49,463.90	37,685.77
Friends Donations	—	—	1,549.38	—	1,549.38	1,202.30
Loose Plate Collections	10,829.93	—	—	—	10,829.93	10,726.51
Church In Our Hands	26.99	171.92	—	—	198.91	404.30
One-off Gift Aid gifts	530.00	—	—	—	530.00	20,225.00
Donations appeals etc	1,893.40	25.31	535.55	—	2,454.26	562.42
Tax recovered Gift Aided Donations	9,197.15	—	479.00	—	9,676.15	14,437.28
Tax Recovered Parish Giving Scheme	11,796.34	—	—	—	11,796.34	8,761.09
Legacies	5,000.00	—	1,015.66	—	6,015.66	—
Other funds generated	—	3,625.50	425.00	—	4,050.50	55.00
<i>Donations and legacies Totals</i>	124,254.31	3,822.73	4,004.59	—	132,081.63	133,312.97
<i>Income from charitable activities</i>						
Fees for Weddings	1,517.00	—	300.00	—	1,817.00	1,927.00
Fees for Funerals	3,052.50	—	—	—	3,052.50	3,743.00
Duplicate Wedding Certificate	10.00	—	—	—	10.00	—
Rainbow Toddlers	—	1,596.45	—	—	1,596.45	1,072.04
<i>Income from charitable activities Totals</i>	4,579.50	1,596.45	300.00	—	6,475.95	6,742.04
<i>Other trading activities</i>						
GAMP	—	—	—	—	—	24.00
Donations & Fees for Flowers	—	—	829.32	—	829.32	428.68
Summer Fete	4,421.91	—	—	—	4,421.91	3,622.20
Christmas Fayre	3,333.40	—	—	—	3,333.40	3,551.14
Other Fund Raising Events	1,212.07	—	—	—	1,212.07	3,894.22
Summer Sounds Concerts	2,392.19	—	—	—	2,392.19	—
Risograph recharge	769.89	—	—	—	769.89	759.42
Table Top Sales	—	—	—	—	—	—
Bookstall sales - fund raising	—	—	—	—	—	—
Church Lettings	795.00	—	—	—	795.00	511.25
Bulson Hall Lettings	—	27,564.02	—	—	27,564.02	24,904.65
Lowry Room Lettings	—	11,051.89	—	—	11,051.89	13,650.36
After Church Coffee	—	1,589.47	—	—	1,589.47	1,430.34
PRS/PPL	—	863.49	—	—	863.49	276.34
Lowry Room Lettings (Refreshments)	—	84.00	—	—	84.00	—
<i>Other trading activities Totals</i>	12,924.46	41,152.87	829.32	—	54,906.65	53,052.60
<i>Investments</i>						
Bank and building society interest	340.40	1,936.35	79.00	—	2,355.75	1,918.92
<i>Investments Totals</i>	340.40	1,936.35	79.00	—	2,355.75	1,918.92
<i>Other income</i>						
Insurance claims	600.00	—	—	—	600.00	—
<i>Other income Totals</i>	600.00	—	—	—	600.00	—
Income and endowments Grand totals	142,698.67	48,508.40	5,212.91	—	196,419.98	195,026.53

St. Faith's Church Lee-on-the-Solent
Analysis of income and expenditure - 01 January 2018 to 31 December 2018

Expenditure	Unrestricted	Designated	Restricted	Endowment	Total 2018	Total 2017
<i>Raising funds</i>						
Costs of stewardship campaign	—	—	—	—	—	142.76
Costs of fetes & other events	1,049.89	—	234.00	—	1,283.89	1,948.37
GAMP	—	—	—	—	—	450.00
Costs of Summer Sounds Concerts	362.88	—	—	—	362.88	—
Summer Fete Costs	—	—	—	—	—	—
Christmas Fayre Costs	158.63	—	—	—	158.63	—
Investment management costs	—	—	—	—	—	—
PPL/PRS	—	667.98	—	—	667.98	681.99
<i>Raising funds Totals</i>	1,571.40	667.98	234.00	—	2,473.38	3,223.12
<i>Expenditure on charitable activities</i>						
Giving to missionary societies	—	—	—	—	—	60.00
Giving - Historic Churches Hants & IOW	—	—	—	—	—	20.00
Giving - relief and development agencies	250.00	—	—	—	250.00	3,162.00
Home mission	157.58	—	—	—	157.58	—
Ministry parish share etc	106,730.00	—	—	—	106,730.00	101,211.00
Fees paid to retired Clergy	170.00	—	—	—	170.00	—
Church Salaries	8,497.56	—	—	—	8,497.56	8,149.38
Parish Centre Salaries	—	18,780.70	—	—	18,780.70	16,351.45
Employer National Insurance Contribution	—	-25.42	—	—	-25.42	—
Payroll Administration Fees	623.95	—	—	—	623.95	—
NEST Pension Employer Contribs Church	97.63	—	—	—	97.63	—
NEST Pension Fund Employer Contribs PC	—	168.68	—	—	168.68	—
NEST Pension Employee Contribs Church	81.52	—	—	—	81.52	—
NEST Pension Fund Employee Contribs PC	—	138.36	—	—	138.36	—
Vicar's Expenses	776.83	—	—	—	776.83	1,569.44
Curate's Expenses	1,335.91	—	—	—	1,335.91	—
Church Flowers	—	—	486.91	—	486.91	537.39
Altar Requisites	1,522.50	—	—	—	1,522.50	926.72
Water rates - vicarage	391.15	—	—	—	391.15	274.96
Vicar's telephone	108.00	—	—	—	108.00	108.21
Education	41.30	—	—	—	41.30	—
Parish training and mission	48.61	5.00	—	—	53.61	161.32
Youth resources	105.37	282.86	—	—	388.23	44.21
Church running - insurance	1,842.75	—	—	—	1,842.75	1,707.35
Church office - telephone	—	—	—	—	—	—
Church Office - Risograph Printer/Copier	4,870.70	—	—	—	4,870.70	2,861.46
Church Office - Computers & Equipment	91.87	—	—	—	91.87	625.97
IT resources - purchases and maintenance	—	—	—	—	—	534.90
CCLI	741.96	—	—	—	741.96	718.76
Organist & Musician Fees	8,206.82	—	—	—	8,206.82	8,483.00
Organ / piano tuning	2,264.57	—	—	—	2,264.57	1,355.60
Music Purchases	—	—	747.21	—	747.21	556.46
Choir Robes	—	—	—	—	—	153.00
Church maintenance	1,978.80	—	—	—	1,978.80	2,427.33
Cleaning	97.42	—	—	—	97.42	205.91
Parish Centre Maintenance	—	5,779.79	—	—	5,779.79	6,733.22
Upkeep of services	—	—	—	—	—	146.71
Upkeep of Church Grounds	1,159.84	—	4,300.94	—	5,460.78	1,420.46
Church Administration	1,373.21	—	19.10	—	1,392.31	1,302.07
Parish Centre Administration	—	445.33	—	—	445.33	888.03
Church - electricity	1,200.88	—	—	—	1,200.88	994.48
Church - gas	2,337.20	—	—	—	2,337.20	1,839.72
Parish Centre - electricity	—	1,200.79	—	—	1,200.79	994.46
Parish Centre - gas	—	1,659.76	—	—	1,659.76	1,372.56
Parish Centre - insurance	—	—	—	—	—	—
Parish Centre - maintenance	—	125.51	—	—	125.51	829.89
Parish Centre - telephone	—	552.38	—	—	552.38	498.55
Parish Centre - water	—	920.92	—	—	920.92	939.00
Parish Centre Refreshment Purchases	—	281.55	—	—	281.55	702.52
Church major repairs - installation	—	—	—	—	—	2,812.40
Parish Centre + interior and exterior décor	—	59.40	—	—	59.40	—
Other PCC property upkeep	—	—	800.00	—	800.00	—
<i>Expenditure on charitable activities Totals</i>	147,103.93	30,375.61	6,354.16	—	183,833.70	173,679.89
<i>Other expenditure</i>						
Bank Fees & Charges	60.00	—	—	—	60.00	60.00
Depreciation Charge PC Furniture Fund	—	1,143.90	—	—	1,143.90	1,143.90
Depreciation Charge Bulson Hall	—	—	—	7,700.00	7,700.00	7,700.00
Depreciation Charge Bulson Hall Prior to 2017	—	—	—	—	—	130,900.00
Parish Centre - Waste Disposal	—	1,733.47	—	—	1,733.47	1,833.21
Professional Fees	—	—	—	—	—	—
<i>Other expenditure Totals</i>	60.00	2,877.37	—	7,700.00	10,637.37	141,637.11
Expenditure Grand totals	148,735.33	33,920.96	6,588.16	7,700.00	196,944.45	318,540.12

St. Faith's Church Lee-on-the-Solent
Statement of Assets and Liabilities showing fund alignment
As at: 31 December 2018

		Balance	Previous balance
Investments			
6440: Bulson Shares - Asset			
Reserve Fund Bulson Shares	Designated	33,007.01	34,571.21
		33,007.01	34,571.21
	Investments	33,007.01	34,571.21
Tangible assets			
6430: Bulson Hall - land and buildings - Asset			
Bulson Investment Fund	Endowment	238,700.00	246,400.00
		238,700.00	246,400.00
6450: Parish Centre Chairs - Asset			
Parish Centre Furniture Fund	Designated	3,432.01	4,575.91
		3,432.01	4,575.91
	Tangible assets	242,132.01	250,975.91
Cash at bank and in hand			
6501: CAF current account - Asset			
Away Giving	Designated	7,554.85	—
Choir Robes	Restricted	13.50	13.50
Christmas Lunch	Restricted	423.05	—
Church In Your Hands	Designated	1,594.94	1,423.02
Cuppa and Company	Restricted	26.53	26.53
Fabric Fund	Restricted	4,326.38	2,197.07
Flower Fund	Restricted	1,232.70	861.09
Friends of St Faiths	Restricted	(184.15)	1,158.21
Llywelyn Jones Grave Trust	Restricted	737.33	(278.33)
Music Fund	Restricted	657.35	679.56
Parish Centre Fund	Designated	18,014.38	7,993.41
Rainbow Toddlers	Designated	340.80	778.66
General fund	Unrestricted	11,872.39	26,779.74
Agency collection	Restricted	1,025.29	603.64
		47,635.34	42,236.10
6502: Lloyds current account - Asset			
Parish Centre Fund	Designated	5,752.71	7,242.22
Rainbow Toddlers	Designated	2,604.64	1,008.19
General fund	Unrestricted	665.00	—
		9,022.35	8,250.41
6510: CCLA (CBF) Organ Account - Asset			
Organ Fund	Restricted	0.55	0.55
General fund	Unrestricted	1.75	1.75
		2.30	2.30

St. Faith's Church Lee-on-the-Solent
Statement of Assets and Liabilities showing fund alignment
As at: 31 December 2018

		Balance	Previous balance
<hr/>			
6511: CCLA (CBF) Reserve Account - Asset			
Door KJS Fund	Designated	5,000.00	5,000.00
Reserve Fund	Designated	10,936.48	10,432.43
General fund	Unrestricted	138,941.49	138,679.70
		<hr/> 154,877.97	<hr/> 154,112.13
6512: CCLA (CBF) Conques Pilgrimage Account - Asset			
Pilgrimage to Conques	Restricted	1,851.01	1,844.50
General fund	Unrestricted	145.67	142.30
		<hr/> 1,996.68	<hr/> 1,986.80
6513: CCLA (CBF) Fabric Fund Account - Asset			
Fabric Fund	Restricted	100.94	100.60
General fund	Unrestricted	0.17	—
		<hr/> 101.11	<hr/> 100.60
6514: CCLA (CBF) Bulson Interest Account - Asset			
Bulson Interest Fund	Designated	12,350.32	10,950.88
General fund	Unrestricted	20.54	—
		<hr/> 12,370.86	<hr/> 10,950.88
6515: CCLA (CBF) Llywelyn Jones Grave Trust - Asset			
Llywelyn Jones Grave Trust	Restricted	280.02	279.11
General fund	Unrestricted	0.47	—
		<hr/> 280.49	<hr/> 279.11
6516: CCLA (CBF) Friends of St Faiths - Asset			
Friends of St Faiths	Restricted	6,320.03	6,298.31
General fund	Unrestricted	353.25	341.97
		<hr/> 6,673.28	<hr/> 6,640.28
6517: CCLA (CBF) Parish Centre Reserve Account - Asset			
Parish Centre Fund	Designated	10,078.83	10,045.97
General fund	Unrestricted	17.06	—
		<hr/> 10,095.89	<hr/> 10,045.97
6518: CCLA (CBF) TH Door Fund - Asset			
TH Door Fund	Restricted	15,188.70	15,139.18
General fund	Unrestricted	25.72	—
		<hr/> 15,214.42	<hr/> 15,139.18
	Cash at bank and in hand	<hr/> 258,270.69	<hr/> 249,743.76
Debtors			
Z05: Accounts Receivable - Asset			
General fund	Unrestricted	2,701.93	5,572.68
		<hr/> 2,701.93	<hr/> 5,572.68
	Debtors	<hr/> 2,701.93	<hr/> 5,572.68

		Balance	Previous balance
<hr/>			
Agency accounts			
6699: Agency collections - Liability			
Agency collection	Restricted	1,025.29	603.64
		1,025.29	603.64
		<hr/>	<hr/>
	Agency accounts	1,025.29	603.64
Creditors: Amounts falling due in one year			
Z04: Accounts Payable - Liability			
Friends of St Faiths	Restricted	1,200.00	—
Parish Centre Fund	Designated	192.48	500.00
General fund	Unrestricted	848.12	4,825.50
		2,240.60	5,325.50
		<hr/>	<hr/>
	Creditors: Amounts falling due in one year	2,240.60	5,325.50
		<hr/>	<hr/>
	Grand Total	532,845.75	534,934.42
		<hr/> <hr/>	<hr/> <hr/>