

REGISTERED CHARITY NUMBER: 504698

Receipts and Payments Accounts
for the Year Ended 30 September 2018
for
Grimsargh Village Community Association

CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Grimsargh Village Community Association

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for the Year Ended 30 September 2018

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Independent Examiner's Report to the Trustees of
Grimsargh Village Community Association

I report on the accounts for the year ended 30 September 2018 set out on pages two to five.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Ronson FCA
CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Date: 26th July 19

Grimsargh Village Community Association

Receipts and Payments Account
for the Year Ended 30 September 2018

	Notes	Unrestricted Fund £	Restricted Fund £	30.9.18 Total Funds £	30.9.17 Total Funds £
RECEIPTS					
Donations		62	-	62	60
Hire of village hall		29,451	-	31,306	27,959
Fundraising	1	17,539	-	17,539	18,208
Investment income	2	61	-	61	-
Receipts from solar panels		<u>1,855</u>	<u>-</u>	<u>1,855</u>	<u>1,686</u>
Total receipts		<u>48,968</u>	<u>-</u>	<u>48,968</u>	<u>47,913</u>
PAYMENTS					
Fundraising costs	3	6,388	-	6,388	6,057
Property costs	4	23,809	-	23,809	68,281
Other costs	5	<u>3,741</u>	<u>-</u>	<u>3,741</u>	<u>4,402</u>
Total resources expended		<u>33,938</u>	<u>-</u>	<u>33,938</u>	<u>78,740</u>
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		15,030	-	15,030	(30,827)
Gross transfers between funds		-	-	-	-
Net incoming/(outgoing) resources		15,030	-	15,030	(30,827)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>34,771</u>	<u>-</u>	<u>34,771</u>	<u>65,598</u>
TOTAL FUNDS CARRIED FORWARD		<u>49,801</u>	<u>-</u>	<u>49,801</u>	<u>34,771</u>

The notes form part of these Accounts

Grimsargh Village Community Association

Balance Sheet
at 30 September 2018

	Notes	Unrestricted Fund £	Restricted Fund £	30.9.18 Total Funds £	30.9.17 Total Funds £
CASH FUNDS					
Cash at bank and in hand		<u>49,801</u>	<u>-</u>	<u>49,801</u>	<u>34,771</u>
NET CURRENT ASSETS		<u>49,801</u>	<u>-</u>	<u>49,801</u>	<u>34,771</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>49,801</u>	<u>-</u>	<u>49,801</u>	<u>34,771</u>
NET ASSETS		<u>49,801</u>	<u>-</u>	<u>49,801</u>	<u>34,771</u>
 FUNDS					
Unrestricted Funds				49,801	34,771
Restricted Funds				<u>-</u>	<u>-</u>
TOTAL FUNDS				<u>49,801</u>	<u>34,771</u>

The financial statements were approved by the Board of Trustees on...25th July 2019... and were signed on its behalf by:


.....
Mr R Foster - Trustee


.....
Mrs E M Murray - Trustee

The notes form part of these Accounts

Grimsargh Village Community Association

Notes to the Receipts and Payments Accounts
for the Year Ended 30 September 2018

1. **FUND RAISING RECEIPTS**

	30.9.18	30.9.17
	£	£
Christmas fair	818	868
Farmers market stalls	2,849	3,238
Farmers market café	2,493	2,616
Bar takings	11,324	9,375
Ladies evening	-	502
Fashion show	-	610
Taster evening	-	249
Other fundraising	<u>55</u>	<u>750</u>
	<u>17,539</u>	<u>18,208</u>

2. **INVESTMENT INCOME**

Bank interest	<u>61</u>	<u>-</u>
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3. **FUND RAISING COSTS**

Christmas fair costs	102	158
Bar costs	4,183	3,842
Bar wages	1,112	1,083
Farmers market costs	<u>991</u>	<u>974</u>
	<u>6,388</u>	<u>6,057</u>

Grimsargh Village Community Association

Notes to the Receipts and Payments Accounts
for the Year Ended 30 September 2018 (continued)

4. **PROPERTY COSTS**

	30.9.18	30.9.17
	£	£
Water charges	1,311	177
Insurance	1,643	1,585
Gas	3,866	3,840
Electric	1,565	1,637
Repairs, maintenance & equipment	7,762	2,761
Refurbishment of toilets	-	51,373
Maintenance of grounds	750	200
Cleaning materials	897	984
Waste bin collection	2,021	1,902
Cleaners	<u>3,994</u>	<u>3,822</u>
	<u>23,809</u>	<u>68,281</u>

5. **OTHER COSTS**

	30.9.18	30.9.17
	£	£
Telephone	813	1,380
Postage, printing, stationery & advertising	425	434
Secretary expenses	1,200	1,200
Performing Rights	827	830
Premises licence	180	180
Accountancy	198	192
Other fees	-	20
Sundry	<u>98</u>	<u>166</u>
	<u>3,741</u>	<u>4,402</u>



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month October	Year 2017		Day 30	Month September	Year 2018

Section A

Reference and administration details

Charity name

Grimsargh Village Community Association

Other names charity is known by

GVCA

Registered charity number (if any)

504698

Charity's principal address

Grimsargh Village Hall

198 Preston Road, Grimsargh

Preston

Postcode

PR2 5JS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	A Cowell	Vice Chair		
2	S Middlebrough	Chair		
3	R Foster	Treasurer		
4	E Murray			
5	E Heginbotham			
6	E Parker			
7	N Bell			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Election by the membership at the Annual General Meeting.
Trustees have the authority to appoint or co-opt additional trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are made aware of the charity's governing document and any legal requirements incumbent on those accepting the position of trustee.

The trustees of the charity meet at least four times per year in full committee to review the activities of the preceding period and set plans for the ensuing period. The Annual General Meeting is held each October.

Member of the Lancashire Association of Village and Community Halls.

All decisions are taken in committee. Sub-committees may be formed to manage specific issues prior to their discussion or approval by the full committee of trustees. Currently the Association has a Management Procedures Sub-Committee, which meets between 8 and 10 times per year

Summary of the objects of the charity set out in its governing document

- a) To provide facilities in the interests of social welfare for the advancement of education, recreation and leisure-time occupation for the inhabitants of the village of Grimsargh and its surroundings, without distinction on the basis of sex, or of political, religious or other opinions.
- b) To secure the establishment of a Community Centre (Grimsargh Village Hall) and to maintain and manage it in co-operation with any local statutory authority as may be necessary to promote the above objectives.

Summary of the main activities undertaken for the public

The Village Hall remains at the heart of the community, providing a venue for numerous groups, including Preschool and Toddler groups, the

benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Womens' Institute and Parish Council and Gardening and Badminton clubs, all of which have used and supported the hall for many years. The hall is also the venue for a number of fitness and dancing groups and also organisations for young people including Guides, Brownies and Rainbows. There are also groups giving training in such diverse subjects as pilates, yoga and puppy obedience. There are also groups offering various recreational and artistic activities. Most of the weekday time slots are fully booked although sufficient time is left available for essential cleaning and maintenance activities

The hall is used at weekends for a variety of activities including children's and adults' parties, meetings, shows, fairs, Farmers' Markets and other events, including theatrical and musical rehearsals.

The charity continues to uphold its founding principle of providing a facility, particularly for the benefit of all members of the local community, without imposing a financial burden on the community.

Trustees of the charity are fully aware that their actions in managing the charity are entirely for the public benefit and in doing so are governed by any relevant guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

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-

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The management of the hall relies entirely on the efforts of unpaid volunteers, all of whom put in many hours of work to ensure that the hall is maintained in a good condition for all of its hirers and to promote the hall as an attractive venue for the community to use.

The hall is aware that it is operating in a competitive market and tries to strike a careful balance between having an affordable charging structure and ensuring that sufficient income is generated to allow the GVCA to continue its policy of improving the facilities.

To supplement the income generated from hire charges the committee also organises a number of fundraising events. During this financial year these have included a Christmas Fair, and monthly Farmers' Markets.

The charity has ongoing plans for the refurbishment of various facilities and hopes to be able to attract grant funding for this work. However in many cases grant funding requires the charity to pay for the work first and then get the funding later. For this reason it is essential that the charity maintains its reserves.

Summary of the main achievements of the charity during the year

The main achievement of the charity during this year was to continue to maintain and improve the condition and facilities of the hall, a fact which continues to be commented on by many of its hirers and visitors.

Following last year's considerable outlay on the toilet refurbishment, this year has been one of consolidation, to begin the process of increasing reserves in preparation for future projects

Thanks to the fundraising efforts of the volunteers and careful control of expenditure, the hall was again able to hold its charges to the same level as the previous year.

The solar panels have now been in operation for a further year and continue to make a significant contribution towards energy saving.

Brief statement of the charity's policy on reserves

The principal policy of the charity is to have sufficient reserves to survive for up to one year should there be no income generated. Reserves currently stand at approximately £50000. Of that amount £15000 is considered as a Building Fund, to ensure that any substantial repairs can be carried out without delay. The level of reserves means further improvement projects can be considered, hopefully attracting grant funding.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Excluding grants approximately 60% of the charity's income comes from hire charges for the hall and the remaining 40% from fundraising and other activities. The percentage from fundraising reflects the efforts made throughout the year by the charity's trustees and volunteers.

Expenditure is directed at providing suitable conditions including heating, light, power and cleaning services for the users of the hall, and maintaining the fabric of the building in good condition. As already mentioned the charity trustees are committed to improving the facilities of the hall in order to ensure that it remains a popular and therefore, viable, amenity. The committee are continuously considering future improvement projects.

Section F

Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

BT Foster

Vicki Murray

Full name(s)

Richard John Fanshawe Foster

Eileen Maria Murray

Position (eg Secretary, Chair, etc)

Treasurer

Trustee

Date

28th June 2019