

CHALFONT ST PETER YOUTH CENTRE
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

Tithe Barn, Sandy Rise, Chalfont St Peter, Bucks SL9 9TR
Registered Charity Number 300240

CHALFONT ST PETER YOUTH CENTRE
RECEIPTS & PAYMENTS for the year ended 31/03/2019

Receipts	Unrestricted Funds	Restricted Funds	Total Funds to 31/3/19	Y/e 31/3/18
Grants	3,400	0	3,400	3,800
Fundraising/donations	2,176	0	2,176	8,245
Letting Income	24,977	0	24,977	27,154
Membership & Entrance Fees	3,432	0	3,432	3,733
Interest	133	0	133	41
Sales	2,365	0	2,365	2,700
Other Income	40	0	40	221
<i>Sub Total</i>	36,522	0	36,522	45,894

Total Receipts	36,522	0	36,522	45,894
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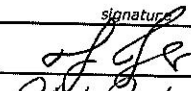
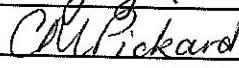
Payments	Unrestricted Funds	Restricted Funds	Total Funds to 31/3/19	Y/e 31/3/18
Youth Centre Resources	8,722	150	8,872	7,322
Youth Worker - Intern	1,925	0	1,925	3,500
Premises	16,273	0	16,273	17,052
Refurbishment	1,074	0	1,074	13,085
Repairs & Maintenance	4,180	0	4,180	4,879
Daily Supplies	250	0	250	568
Cost of Sales	3,395	0	3,395	3,225
Other Expense (e.g. trips)	485	0	485	481
<i>Sub Total</i>	36,303	150	36,453	50,112

Total Payments	36,303	150	36,453	50,112
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Net Receipts / (Payments)	219	-150	69	-4,218
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Bank Funds at 31/3/19	57,838	2,879	60,717
Bank Funds at 31/3/18	57,619	3,029	60,648
Net Receipts / (Payments)	219	-150	69

Signed by two Trustees on behalf of all Trustees:

Trustee Name	signature	date
John Jensen (Chair)		28/5/19
Carolyn Pickard (Treasurer)		28/5/19

CHALFONT ST PETER YOUTH CENTRE

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31/03/2019

Incoming Resources	Unrestricted Funds	Restricted Funds	Y/e 31/3/19	Y/e 31/3/18
Grants	3,400	0	3,400	3,800
Fundraising/donations	2,049	0	2,049	7,127
Letting Income	24,490	0	24,490	29,278
Membership & Entrance Fees	3,247	0	3,247	3,628
Interest	134	0	134	42
Other Income (e.g. trips)	41	0	41	127
Sales	2,365	0	2,365	2,700
Total Incoming Resources	35,725	0	35,725	46,702

Resources Expended				
Youth Centre Resources	8,628	150	8,778	6,386
Intern	1,925	0	1,925	3,500
Premises	15,375	0	15,375	15,683
Refurbishment	1,074	0	1,074	12,085
Repairs & Maintenance	4,180	0	4,180	4,867
Daily Supplies	173	0	173	542
Other Expenses	484	0	484	482
Cost of Sales	2,892	0	2,892	2,939
Total Resources Expended	34,732	150	34,882	46,484

Resources	993	-150	843	218
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Other Recognised Gains / (Losses)	0	0	0	0
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NET MOVEMENT IN FUNDS	993	-150	843	218
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CHALFONT ST PETER YOUTH CENTRE
BALANCE SHEET as at 31/03/2019

		<u>31 March 2019</u>	<u>31 March 2018</u>
	<i>Notes</i>		
FIXED ASSETS			
Buildings, furniture & equipment		502,500	502,500
CURRENT ASSETS			
Stocks: Tuck Shop & Sweatshirts		1,462	1,073
Debtors		2,224	2,974
Prepayments		4,668	4,722
Bank: Current accounts	2	30,717	40,647
Bank: COIF	2	30,000	20,000
Petty Cash		<u>113</u>	<u>112</u>
		69,184	69,528
TOTAL ASSETS		<u>571,684</u>	<u>572,028</u>
LIABILITIES			
Creditors & Accruals		3,033	4,070
Deferred Grants & Donations	1	<u>2,878</u>	<u>3,028</u>
TOTAL LIABILITIES		5,911	7,098
NET ASSETS		<u><u>565,773</u></u>	<u><u>564,930</u></u>
<u>Represented by:</u>			
Total Funds brought forward		564,930	564,712
Net Movement in Funds		<u>843</u>	<u>218</u>
TOTAL FUNDS	3	<u><u>565,773</u></u>	<u><u>564,930</u></u>

Note 1: Deferred Grants & Donations

Grants & Donations which have been received for a specific purpose are released so that income matches expenditure. In the event that the Youth Centre does not spend the grant in full, or in accordance with the conditions, these funds would have to be returned to the awarding body. The funds are therefore treated as a liability until the point of expenditure.

Note 2: Reserves Policy

The Reserves Policy is to retain £20,000, which represents 6-9 months' running costs.

Note 3: Designated Funds

Reserves carried forward of £565,573 represent unrestricted funds. Of this amount, £10,000 has been designated towards an IT upgrade project.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHALFONT ST PETER YOUTH CENTRE

I report on the accounts of the Trust for the year ended 31st March 2019, which are set out on the attached document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



ISOBEL DARBY

Isobel Darby Accountancy Services

2 Copthall Corner

Chalfont St Peter

Bucks SL9 0BZ

29th May 2019

Thank you to the very many people and organisations who support us throughout the year. We are totally reliant on our volunteers and without them the Youth Centre would not be the place it is today.

The following support us by providing their services for free:

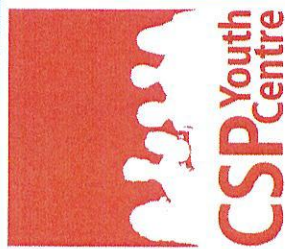
Isobel Darby - our auditor
Tony Pople - Youth Centre Maintenance

The following have supported us financially and in kind:

Chalfont St Peter Parish Council
Chiltern District Council
Gold Hill Baptist Church
Friends of Chalfont St Peter Youth Centre
Costa Coffee Chalfont St Peter
Chalfont St Peter Village Appraisal Group
Rotary Club of Gerrards Cross and Chalfont St Peter

CONGRATULATIONS TO ALL THE YOUNG PEOPLE RECEIVING AWARDS

Chalfont St Peter Youth Centre
Tithe Barn, Sandy Rise, Chalfont St Peter, Buckinghamshire SL9 9TR
t: 01753 883712 e: office@cspyouthcentre.org.uk
www.cspyouthcentre.org.uk



Awards Ceremony and Annual Meeting

Tuesday 25th June 2019



"delivering excellent youth work in our community"

AGENDA

Welcome & Apologies

Minutes agreed and signed off

Reports:

Finance & Annual Accounts 2018-2019

Chairperson

Open Questions regarding the reports

The appointment of Mrs Isobel Darby as Independent Auditor

Voting - Management Committee Members Appointments

Youth Work presentation including:

- Premiere of 'Anyone for cake'
- Presentation of Awards

Closing reflections and refreshments

2020 AGM - Tuesday 23rd June 7.30pm

CHAIRPERSON'S REPORT 2018 - 2019

As Chairperson for the Chalfont St Peter Youth Centre I would firstly like to praise the continued dedication and absolute commitment and drive of our amazing team of volunteers. They dedicate their own time and energy into providing the youth of our community with an exceptionally high standard of social and support services. Indeed, the youth club we have today only exists because of their tireless efforts and it allows us to continue providing a service for our younger generation in and around Chalfont St Peter. This is definitely something we should all be proud of and want to actively promote within our community.

I would also like to thank our enigmatic youth leader Avtar once again for his monumental efforts that have been way above and beyond the call of duty in his role. He is a humble man with a big heart and his passion for the Youth Club is at the very core of our success stories in assisting young people with problems throughout the area. Avtar shares with us in his report the tireless work and service of our volunteers and young people and on behalf of the Management Committee, the volunteers, the members and the local community we thank him for his continued leadership of the Youth Club. He continues to be an inspiration to us all.

As for our club team leaders and assistants, I would like to thank you all for your immense efforts in running the youth club nights so effectively throughout this year. Also my grateful thanks go to our admin, finance and facilities teams for all their continued efforts and support throughout this last year and to Isobel Darby our independent financial examiner for her continued involvement with us. A special mention here also for Carolyn Pickard for her continued commitment to the finance admin and treasury duties and keeping the place running in what has been a bit of a transition year for the Committee, and a special mention for Jenny Le Grys and Tony Pople for their tireless efforts in looking after our facilities on site and doing such a professional job of it. I would also like to welcome our new backroom admin volunteers Helen Hall, Mark Brassington, Monica Tyler and Stephanie Young who will only further enhance our support team in readiness for our future progression. A big thank you to Karen Dickinson for her continued support of our beliefs and what we are striving to achieve for our youth in the community and also to Gold Hill Church for their continued support as an affiliated group to us and for their continued active involvement in running all aspects of the Youth Club.

It will be of no surprise to hear that as a charitable organisation the youth club would not exist without the generosity of individuals and partner organisation donations that we receive. This is by no means a guaranteed income and we are truly grateful to The Rotary Club, Chiltern District Council, Chalfont St Peter Parish Council, Village Appraisal Group and all our Friends of CSPYC who have made donations to us this past year. The CSP Montessori School continues to lease space from us and our continued working with them affords our community this provision from the site.

I would also like to thank the members of our Management Committee for your involvement and commitment in implementing the needs of today to take the youth club forward and secure its future in being able to actively cater for the ever changing needs of our community.

Finally I would invite all those reading this report to show your support by joining our Friends of CSP Youth Centre and stay in touch with everything we are doing. I would also urge you to invest just a small part of your own time to actively take part in the lives of our young people and see how they are encouraged through the youth club to reach their full potential...and have a lot of fun along the way!

John Jensen - Chairperson

CHALFONT ST. PETER YOUTH CENTRE ACCOUNTS

Statement of Financial Activities for Year ending 31.03.2019

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Total Resources Expended	34,692	150	34,842	46,484
Resources	1,033	-150	883	218
Other Recognised Gains / (Losses)	0	0	0	0
NET MOVEMENT IN FUNDS	1,033	-150	883	218

Approved by the CSP Youth Centre Management Committee

John Jensen - Chairperson
Carolyn Pickard - Treasurer
28th May 2019

Registered Charity No 300240

YEAR 2018 - 2019

Balance Sheet as at 31.03.2019

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TOTAL LIABILITIES	5,911	7,098
NET ASSETS	565,773	564,930

Represented by:

Total Funds brought forward
Net Movement in Funds

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	883	218
TOTAL FUNDS	565,813	564,930

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YOUTH WORK DIRECTOR'S REPORT 2018 - 2019

"When one door of happiness closes, another opens; but often we look so long at the closed door that we do not see the one which has been opened for us." Helen Keller

This year sees the 14th year of the Chalfont St Peter Youth Centre being run by volunteers from the community. Over the past 12 months volunteers have continued to embrace their dedication to delivering excellent youth work in our community and maximising the potential of EVERY young person to achieve their very best. The Youth Centre is compassionately enabling young people to flourish in the development of their mental, social, physical and spiritual growth. I remain energised by the selfless giving of our volunteers who have shown remarkable resilience in making a lasting difference in our community. In excess of 70 volunteers (giving hundreds of hours of volunteering) have been responsible for providing excellent youth work to well over 200 different young people. There have been over 1,600 attendances and the contribution of our junior volunteers (36 in total) has been exceptional. I have been humbled with their loyalty as they have wrestled with the challenges of leadership and balancing volunteering with academic school work.



Nevertheless, I have every confidence that the skills they are learning will be ones that will greatly benefit them into young adulthood, higher education and employment.

In March 2019 it was a privilege to witness some of our young people being recognised for their contribution to the community at the 2019 Buckinghamshire Youth Awards ceremony.

Elizabeth Mendenhall collected the Young Volunteer of the Year Award. This is the highest volunteering award available in the district and for the second consecutive year, the Chalfont St Peter Youth Centre has received the award.

Working with purpose, in partnership to deliver youth work in Chalfont St Peter has continued to be a strategic aim throughout this academic year. We continue to strengthen effective working relationships with local churches, all tiers of government, Parish, District and County Councils as well as Action4youth. The local Police continue to provide support and advice as we seek to build a community where feeling safe and being able to enjoy life are at the pinnacle of our aspirations. Whilst there are, have been and will continue to be challenges in our interventions with a minority of our young people, I unbendingly believe that the impact the youth centre is making in our community is unmistakable. Growing up and



making good decisions does not always go hand in hand but I will not marginalise those who are most vulnerable and often behave in ways that are troubling. Every young person is important and special and needs the chance to develop. We have increased our one-to-one work with a number of young people and are beginning to see the positive impact of these interventions. A few days ago, I met with a mother who was overcome with the support that her son was receiving. She said, 'I cannot thank you enough. He feels he can talk to you. I love him, but he won't always talk to me. Don't estimate the difference you're making. Thank you for standing with him in these tough days'.



Our young people who regularly attend the Youth Centre are diverse. They go to independent, grammar and comprehensive schools and present a range of complex needs. Some are gregarious, some quiet and others somewhere in the middle. It has been a pleasure to establish appropriate friendships and witness the development of maturity into young adulthood.



Over these past three terms young people have taken part in a variety of activities including; Duke of Edinburgh voluntary service; swing ball; table tennis; representation at Feast Day and Village Fun Night; sports challenges; craft; film making; board games; discussion forums and much, much more! I have been extremely impressed by their active involvement and energy. For the

twelfth consecutive year we are holding an Awards ceremony within the Annual General Meeting, to recognise achievement, the becoming of ambassadors, positive citizenship and the contribution to the youth centre of our young people.

I end by saying a massive thank you to all who have so industriously partnered with what we are trying to do within our community. There are many unsung heroes in the team and their efforts have been noted – thank you. I have every confidence that the Chalfont St Peter Youth Centre will remain at the heart of our community for its dazzling, talented and extraordinary young people!

"Peace begins with a smile." Mother Teresa

Avtar Hunter-Singh
Director of Youth Work