

Registered Charity 1160338

Penzance Hockey Club CIO

Report of the Trustees and Financial Statements for the Year
Ending 30 September 2018

Penzance Hockey Club CIO

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Annual Report of the Trustees

(for the year ending 30 September 2018)

The trustees present their annual report and audited financial statements for the year ended 30th September 2018 and confirm they comply with the Charities Act 2011, the constitution and the Charities SORP FRS102.

Name of Charity	Penzance Hockey Club CIO
Registered Charity Number	1160338
Principal address	Penzance Hockey Club St Clare Street Penzance Cornwall - TR18 3DX
Trustees	E Haase— Business/Chairman- appointed 05-02-15 A Friggens - Maintenance (appointed 12-11-18) S Thomas - Finance - appointed 14-06-17
Legal Advisors	Nalders LLP Truro

COMMENCEMENT OF ACTIVITIES

The charity was incorporated on 5 February 2015

STRUCTURE, GOVERNANCE AND MANAGEMENT

Penzance Hockey Club CIO is constituted as a charitable Incorporated Organisation registered with Charity Commission under charity number 1160338. It is governed by a constitution that was adopted on 1st June 2015 and has an association of 184 members.

Trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. The trustees have appointed a sub-committee to aid them in the hockey participation of the club. The sub-committee are responsible for organising training, the collection of membership fees & match fees and ensuring that the club is affiliated to the appropriate bodies.

Trustees are appointed or reappointed annually at the Annual General Meeting. Trustees are given a copy of the constitution on appointment. This ensures that new/existing trustees are aware of their responsibilities under the Charities Act.

Penzance Hockey Club CIO has the following policies in place: Saved Policy, Ethics & Equality, Disciplinary Procedures, DBS, Health & Safety Policy, FA procedures. They are affiliated to England Hockey, West Hockey Association & Cornwall Hockey Association. They are an England Hockey Clubs First Accredited Club and have been since March 2007 — this is reviewed every 3 years.

Penzance Hockey Club is also partnered with the Primary Leagues, a local secondary school, the local college and surrounding primary schools.

OBJECTIVES AND ACTIVITIES

The objects of the charity are set out in the CIOs constitution and are summarised as follows:

A provision of a programme of activities aimed at attracting new and retaining the interest of regular established participants in hockey with the overall objective of growing participation in sport, sustaining participation through increased satisfaction and reducing drop off rates for 14-25 year olds and providing pathways for participants to excel in hockey regardless of age, gender, ethnicity or faith.

Management of sporting facility and promotion to other sporting groups, local businesses and community groups to participate in healthy recreation for the benefit of the community of Penzance and surrounding areas and the promotion and access to the CIO's clubhouse facilities to local community, local businesses and other groups for social functions and meeting space.

ACHIEVEMENT AND PERFORMANCE

How our activities deliver public benefit

Throughout the year the club house is available for use by the local community. The local pigeon club continues to use the facilities for meetings and discussions and Weight Watchers still hires the club room for its weekly meetings. The clubhouse is also available for hire for social events.

There are four local football teams who hire the pitch throughout the year to train as they have no training facilities available to them. This enables the players to continue with their fitness and skills and train safely under floodlights in the winter months whilst having use of the changing room and shower facilities.

The availability of pitch hire also enables the local primary schools to participate in hockey-based activities and games. This helps to give the children an insight into playing hockey on Astro turf and the opportunity to play in the primary league.

Summer league returned again this year which was open to junior & senior members old & new, parents and anyone who was keen to play. This was a window for potential recruitment of players from the community and enhanced confidence, fitness and health. The Badgers teams continue to thrive. This enables returning players and younger members to participate in game play.

VOLUNTEERS

Volunteers are an important resource. Coaches who run the Summer league and oversee teams do so voluntarily and are affiliated to the club. Our coaches provide training sessions and we also have qualified umpires whom officiate league games again on a voluntary basis. Coaches and club members running the groups have undertaken DBS checks.

Achievements & Performance

The Badgers league that was established last season is still active.

In October 2017 the U16 Boys & Girls were both undefeated in their first tournament held in Bude.

In January 2018 it was announced that two of our junior girls were selected to join the UK Lions U14 national squad.

February 2018 was a very successful month with both the U16 Girls & Boys, U14 Boys and U12 Girls crowned county champions. The U12 Boys were league winners.

The senior mixed team also started their national cup campaign.

In March both senior ladies teams were crowned league champions in their divisions with subsequent league promotions.

In April we hosted the County Finals day for the County Cup and County Plate finals for both the ladies and men's teams competing. We also hosted county youth tournaments on various dates throughout the year.

Later in the month we held our senior awards presentation evening and junior presentation and fun day.

Financial Review

The main source of income has been from the rental of the CIOs facilities with additional income from pitch hire to the local football teams, primary hockey and summer league and room hire from Weight Watchers, Pigeon Club and functions.

The club charges membership fees to its members. This helps to pay for affiliation to England Hockey, Cornwall Hockey, Go CR8 Hockey League, West Women's Hockey League, competition fees, coaching and umpiring courses, County Schools & Youth, DBS checks and equipment purchased.

Membership also pays for players insurance and public liability insurance and training.

Match fees are charged on match days to pay for teas provided and for the hire of the pitch. The element in the cost of the pitch hire is used for the up keep and maintenance of the pitch and floodlights.

Payments have included essential maintenance & public liability insurance for health & safety, accountancy fees, insurance for players for the forthcoming season to ensure their wellbeing, affiliation fees, competition fees, equipment purchases as well as general utilities.

Reserves Policy


The trustees have considered the requirements for reserves, this review covered the nature of income and expenditure streams and the need to match variable income with fixed commitments and the nature of reserves. The trustees are aware of the need to continually monitor reserves but are satisfied that currently the CIO has adequate resources to fulfil its requirements for the foreseeable future.

Future Plans

Penzance Hockey Club CIO thrives to continue increased participation, to enhance and promote the use of the facility and seek sponsorship.

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signature..........

Full Name.....Emma Haase.....

Position.....Chairman/Business.....

Date.....9th July 2019.....

Independent examiner's report to the trustees of Penzance Hockey Club CIO

I report on the accounts of the Trust for the year ended 30 September 2018, which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: David Barlow

Address: Nanscott, Nancledra, Penzance TR20 8NA

Date: 9th July 2019

Penzance Hockey Club CIO

Statement of Receipts and Payments for the year ending 30 September 2018

Receipts

	2018	2017
Membership subscriptions	10,925	12,438
Match fees & summer league	3,007	2,880
Room hire	2,601	2,744
Lease of bar in clubhouse	8,000	8,000
Pitch hire	2,666	5,775
Fundraising & grants	125	1,163
Club kit	17	582
Dinner & dance	1,315	1,668
Charitable donation		2,000
Misc	182	383
Interest	11	1
Total receipts	28,849	37,634

Payments

Hockey league/affiliation fees	2,575	1,598
Players insurance	907	619
Club kit	-	227
Coaching costs	300	80
Equipment purchases	271	1,488
Health & safety	-	244
Retention payment on new astro	-	5,604
Repairs to pitch	1,265	1,068
Repairs to clubhouse	1,909	4,837
Council tax	1,182	1,189
Utilities	6,669	5,475
Telephone	1,484	1,752
Combined insurance	3,929	3,564
Legal fees	660	660
Tax		
Dinner & dance	1,474	1,720
Trophies/ presentations/misc	853	1,252
Total payments	23,478	31,377
Results for the year		
Excess income over expenditure	5,371	6,257

Penzance Hockey Club CIO

Statement of Assets and Liabilities

As at-30 September 2018

Assets

	2018	2018	2017	2017
Clubhouse and infrastructure held on 99 year lease historic cost 2000	610,303		610,303	
National (lottery grant	466 470		466 470	
		143,833		143,833
Astroturf pitch & shock pad (historic cost 2014	224,142		224,142	
England Hockey Grant	98,000		98,000	
National Hockey Foundation Grant	50,000		50,000	
		76, 142		76, 142
Total fixed assets		219 975		219,975
Cash at bank		45,255		35,243
Total assets		265,230		255,218

Liabilities

		2018		2017
Loan from Penzance Astro Park Limited		25,743		26,703
Subscriptions received in advance		4,641		-
Total liabilities		30,384		26,703

Guarantees & Charges

Penzance Hockey Club (unincorporated association) in converting to Penzance Hockey Club CIO transferred the England Hockey funding conditions set out in the acceptance letter dated 13 December 2013 for the construction of the new astro turf pitch and specifically the conditions giving rise to the potential repayment of grant received which remains effective until 14 March 2021.

The trustees of Penzance Hockey Club CIO have agreed to undertake, to the Trustees of Penzance Hockey Club, responsibility for and to promptly discharge all their liabilities and Penzance Hockey Club CIO shall indemnify and hold harmless the trustees of Penzance Hockey Club against any liabilities arising in respect of an breach or non- performance of such undertaking

There is no debt outstanding at the year end which is subject to a charge on any asset of Penzance Hockey Club CIO

