



Chiswick School PTA AGM – 15 October 2018

Chair Report by Amber In der Rieden

At the end of my first year as Chair of the PTA, I look back with a sense of pride of what the volunteers have achieved in a short space of time. Of course the Car Boot Sale is the backbone of the PTA, and it would simply be impossible to achieve anywhere near the current fundraising levels without it and the small army of volunteers who make the Car Boot Sale a reality 10 times a year.

The Car Boot Sales raised £xxxxx during the 2017-2018 academic year. Together with our Treasurer Frances Houseman and Lesley Tulley the PTA led several Bids meetings where funding applications from the school were approved or declined in line with our mission statement and within the PTA's remit. During the latter part of the academic year we held meetings with the SLT in order to attempt to streamline some of the funding processes. These discussions are still ongoing. For the school management this could create more flexibility in terms of their budgets, in particular with the current significant budget cuts. For the PTA it would help make our meetings more focused and time efficient, thereby creating time to discuss and explore fundraising ideas in addition to the Car Boot Sale.

Current PTA events within the school are the Quiz Night (we introduced a bring a dish evening which was very popular but will need some fine tuning in terms of maximising the fundraising), Winter Concert and School productions support, Refreshment Sales at Parents evenings and the wonderful Summer Arts Fair.

In a school this size there ought to be plenty of additional fundraising opportunities, but there seems to be a lack of parental input in terms of general volunteering. We have an enthusiastic but very small group of people sharing out the bulk of the work, which makes setting up new events (eg movie nights) very challenging. The Car Boot Sale co-ordinators did put in a good recruitment effort recently at a year 7 event and did draw in various helper volunteers – a wonderful achievement as most of the current Car Boot Sale volunteers no longer have children at the school. One of our aims in the 2018-2019 academic year should be to continue to find ways in which we can attract additional volunteers.

Some teachers appear to be more involved and aware of the PTA and we certainly have better working relationships with both the SLT and the communications side of the school. We will continue to work hard to engage teachers and parents/carers further and have them attend a PTA meeting and get actively involved with the PTA and the school. I look forward to another successful year at Chiswick and hope to meet many new volunteers who will help the PTA raise funds to invest in, and enrich, our children's educational journey.

Chiswick School PTA

Statement of Income and Expenditure

Year ended 31 July 2018

	Current Account £	Deposit Account £
Opening balances	19,913.76	50,385.90
<u>Income</u>		
Car boot sales	75,166.30	
Friends fundraising/Easy fundraising	77.01	
Arts Festival (previous year)		
Arts Festival (current year)	2,272.08	
Quiz night	401.20	
Parent donations	2,500.00	
Interest		79.70
Total Income	80,416.59	79.70
<u>Expenditure</u>		
Donations to Chiswick School	(66,502.15)	
Arts Festival (current year)	(311.82)	
Quiz Night	(312.14)	
Sundry	(663.12)	
PTA Subscription	(117.00)	
Bank charges	(51.74)	
Total Expenditure	(67,957.97)	0.00
Net movement between accounts	12,458.62	79.70
Closing balances	32,372.38	50,465.60
Check	32,372.38	50,465.60
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Combined balance	£ 82,837.98	
Additional cash:		
Car Boot Float	£ 1,180.00	
Treasurer Float	£ 130.12	
Grand Total	£ 84,148.10	
Bids outstanding	£ 24,569.10	
Funds available	£ 59,579.00	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Chiswick Community PTA

On accounts for the year
ended

31st July 2018

Charity no
(if any)

1113523

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Melissa Foux

Date: 29 May 2019

Name: Melissa Foux

Relevant professional qualification(s) or body (if any):	Chartered Accountant - ICAEW
Address:	56 Flanders Road
	London W4 1NG

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.