



**South West Notts
District Scout Council**

**Trustees Annual Report and Financial Accounts
for the Year ended 31 March 2019**

Registered Charity: 1073964

Scout Association Registration No: 14713

www.swnotts-scouts.org.uk

Trustees: S W Notts District Scout Council : 2017 - 2018

Ex-Officio Trustees

Stanley Heptinstall, MBE – Chair of Trustees
David Pidgeon – Hon. Treasurer
Patricia Atkins – Hon. Secretary
Simon Clark - District Commissioner
Stuart Kemp - District Scout Network Commissioner
Christopher Coats – DESC (until 31 December 2018)
Andrew Brown - DESC (from 1 January 2019)
Ed Hewes – District Youth Commissioner

Elected Trustees

Timothy Orton (2nd Attenborough),
Maurice Gosling (Nights Away Advisor),
Chris Phillips (GSL 2nd Toton)
Carmel Gummatt,-Kemp (6th Beeston).

Nominated Trustees

Karen Wood (Deputy DC),
Jane Andrews (1st Toton),
Peter Treagus (2nd Beeston),
Matthew Horton (1st C&A).

Co-opted Trustees

None appointed

District President:

Colonel Tony Haines

Vice - Presidents:

Mrs Pat Baker, Mr Bill Dixon, Mr Dean Fazey,
Mrs Freda Foster, Mr Mike Foster,
Mr Bryan Noble, Mr Phil Peck,
Mr Laurie Skinner, Mr Simon Woodroffe

Bankers:

HSBC Bank plc, The Square, Beeston, Nottingham, NG9 2AN
National Savings and Investments – NS&I

Constitution

The Constitution of the District Scout Council is as laid down in the Policy, Organisation and Rules (POR) of The Scout Association. A copy can be found at www.scouts.org.uk/por

GDPR Policy

The GDPR Policy of the District is available to the public on the District Website via the following link: <http://www.swnotts-scouts.org.uk/wp-content/uploads/2018/10/SWN-GDPR-DOCUMENT.pdf>

GDPR (General Data Protection Regulation)

GDPR was enshrined in UK law on 25th May 2018 and it affects us all! Every Adult Member of the District is required to undertake on-line GDPR training. It can be found at:

http://members.scouts.org.uk/training_module/GDPR_elearning/#/

Chair of Trustees' Report for the year ended 31 March 2019

Once again, it has been a huge pleasure to chair the SW Notts Scouts Executive Committee over the past year. The Committee meets about once every six weeks. I was away for two of the earlier meetings and sincere thanks to Tim Orton for chairing those meetings in my absence.

As always, the meetings have been well attended and many thanks to the District Commissioner Simon Clark, Secretary Pat Atkins, our Treasurer David Pidgeon and the other team members Jane Andrews, Andy Brown, Chris Coats, Maurice Gosling, Carmel Gummatt-Kemp, Ed Hewes, Matthew Horton, Tim Orton, Chris Philips, Pete Treagus and Karen Wood, for their enthusiasm and their commitment to enabling scouting in our area.

Early in the year Stuart Kemp stepped down from the Committee and from his roles as District Scout Network Commissioner and ASL at 6th Beeston due to relocation to Finland; he was warmly thanked for his various contributions to scouting. In December Chris Coats stepped down as District Explorer Scout Commissioner and was warmly thanked for his contributions over many years; his place was ably taken by Andy Brown. At this AGM, Karen Wood steps down from the Executive Committee and she was warmly thanked for her wide-ranging contributions to scouting and especially in her role as Deputy District Commissioner. Karen will be part of the leadership team for the Euro-Jamboree taking place in Poland in 2020.

Notable achievements and milestones were reported and discussed by the Committee during the year and included the following:

The composition of the new Appointments Advisory Committee was agreed. The details of a Sponsored Walk to help raise funds were agreed and supported. Numerous other fundraising events for the International Jamboree were reported on and supported; all the required funding is now in place. SW Notts also agreed to support a Euro Jamboree to be held in Poland. Feather Flags were made available to Groups and there was a good uptake of these. It was agreed that An Outdoor Field Guide (compiled by Jonathan Tait) would be made available to Groups at a reduced cost. GDPR training was made available to Committee members and Group Section Leaders. A means of online booking for the Hemlock Campsite was put in place. SW Notts Scouts were represented at the Riverside Festival at Trent Bridge. The annual Bonfire and Fireworks on the Hemlock Campsite was extraordinarily successful this year with large numbers of participating Groups and visitors. A Water Safety Badge was instigated. Extensive plans were put in place for a St George's Day celebration; unfortunately, the day had to be cancelled because of the weather. Arrangements were put in place for a Renewal of Promises at a scout event on Dovecote Recreation Ground in June. Plans are in place for significant participation in the Hemlock Happening in Bramcote Hills Park in June. A new Sponsoring Agreement between 1st Toton (St Peter's) Scout Group and the Parish Church has been signed by all the relevant parties

The Committee has agreed to provide a new trophy to be known as "The SW Notts Scouts Development Trophy" in memory of Barrie Carter. The trophy will be awarded annually to groups or individuals who have made significant contributions to the development of scouting in our area.

Stan Heptinstall

Chair, SW Notts Scouts Executive Committee

SOUTH WEST NOTTS DISTRICT SCOUT COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT

for the Year ended 31st March 2019

	2018/2019			2017/2018
	General	Restricted	Total	Total
	£	£	£	£
RECEIPTS				
Membership Fees Received	42,044.00		42,044.00	64,690.50
less paid over to County	36,103.00		36,103.00	66,983.50
Net total	5,941.00	0.00	5,941.00	(2,293.00)
Grants and Donations	493.75	1,000.00	1,493.75	2,277.75
Youth Programme Activities	6,689.60	12,159.70	18,849.30	9,371.05
District Events	0.00			0.00
Fund Raising	8,808.81		8,808.81	8,665.36
Sale of Badges	5,636.30		5,636.30	5,813.73
Other Income	867.00		867.00	0.00
Bank Interest	115.71		115.71	74.84
Total Receipts for the Year	28,552.17	13,159.70	41,711.87	23,909.73
PAYMENTS				
Youth Programme Activities	6,709.19	14,610.00	21,319.19	13,727.07
Development	0.00			0.00
Training	968.75		968.75	959.49
Support for Groups, Units & Individuals	668.00		668.00	607.00
Cost of District Events	938.16		938.16	500.00
Cost of Fund Raising	3,535.00		3,535.00	3,037.72
Cost of Badges	5,455.70		5,455.70	4,917.90
Cost of Hemlock Campsite	116.12		116.12	1,605.74
Costs of Running the District	4,812.93		4,812.93	2,117.94
Miscellaneous Payments	176.95		176.95	68.00
Total Payments for the Year	23,380.80	14,610.00	37,990.80	27,540.86
Surplus/(Deficit) of Receipts over Payments	5,171.37	(1,450.30)	3,721.07	(3,631.13)
Balance at beginning of Year	58,972.30	1,361.80	60,334.10	63,965.23
Transfers between funds	(3,444.45)	3,444.45		
Balance at end of Year	60,699.22	3,355.95	64,055.17	60,334.10

SOUTH WEST NOTTS DISTRICT SCOUT COUNCIL
STATEMENT OF ASSETS AND LIABILITIES
as at 31 March 2019

	2019	2018
	£	£
Monetary Assets		
District Current Account Statement	44,044.23	39,970.51
National Savings Account	16,071.31	15,955.60
Explorer Bank Account	2,713.47	2,574.05
Explorer Cash-in-Hand	168.20	31.21
Network Bank Account	0.00	411.35
Network Cash-in-Hand	105.93	105.93
Badge Secretary Bank Account	905.91	1,245.02
Badge Secretary Cash-in-Hand	46.12	40.43
	<u>64,055.17</u>	<u>60,334.10</u>
Other Monetary Assets		
Payments made in advance		
Deposit for Toilets - Fireworks	67.20	
Hire of Hall - 2019 Sponsored walk	26.00	
Payments for St George's day activity	559.44	
	<u>652.64</u>	<u>0.00</u>
Liabilities		
Membership Fees received in advance	(5,941.00)	(5,747.00)
	<u>(5,941.00)</u>	<u>(5,747.00)</u>
Net Monetary Assets	<u><u>58,766.81</u></u>	<u><u>54,587.10</u></u>
Non-Monetary Assets		
Scout Equipment etc. @ value insured	9,250.00	9,250.00
Stock of Badges @ purchase value	2,134.14	2,634.04

These financial statements which comprise the Accounts of South West Notts District Scout Council were approved by the Trustees on 20th June 2019 and signed on their behalf by:-

Signature	_____ (signed on original)	Signature	_____ (signed on original)
Name	Prof. Stanley Heptinstall	Name	David Pidgeon
Position	District Chairman	Position	District Treasurer

**SOUTH WEST NOTTS DISTRICT SCOUT COUNCIL
NOTES TO THE ACCOUNTS**

for the Year ended 31st March 2019

ANALYSIS OF FUNDS

	Opening Balance	Receipts	Payments	Transfers	Closing Balance
Restricted Funds					
Jamboree					
District Contribution	(20.59)	1,000.00	6,191.50	6,649.09	1,437.00
Contingent Fund Raising	(1,427.25)	11,164.70	7,818.50		1,918.95
Roverway	(395.00)	995.00	600.00		0.00
1st Chilwell Depot Funds	3,204.64			(3,204.64)	0.00
Sub Total	<u>1,361.80</u>	<u>13,159.70</u>	<u>14,610.00</u>	<u>3,444.45</u>	<u>3,355.95</u>
General Funds	58,972.30	28,552.17	23,380.80	(3,444.45)	60,699.22
Total	<u>60,334.10</u>	<u>41,711.87</u>	<u>37,990.80</u>	<u>0.00</u>	<u>64,055.17</u>

**Independent examiners report to the Trustees of the
South West Notts District Scout Council
Charity number 1073964**

We report on the accounts of the District for the year ended 31 March 2019 as follows:

Respective responsibilities of the Trustees and Examiners

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("The ACT"). The Trustees consider that an Audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the Act,
- To follow the applicable Directions given by the Charity Commission (under section 145(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners' report

Our examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records maintained by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees

concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners' statement

In connection with our examination, no material matters have come to our attention which give us cause to believe that in, any material respect:

The accounting records were not kept in accordance with section 130 of the Act:

We have no concerns and have come across no other matters in connection with our examination to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Graham Jones etc

Graham Jones & Co
Accountants
15 Portland Court
Sherwood
Nottingham
NG5 6EX

18 June 2019

Treasurer's Report for the Year to 31st March 2019

The 2018/2019 set of accounts show it has been a successful year financially with a surplus of £3,721. Receipts rose to £41,711 with a smaller increase in payments to £37,990. The reason there was a larger increase in receipts is due to the membership fees retained. The 2018/19 figure of £5,941 represents the fees collected in March 2019 and is £8,234 higher than the previous year which was affected by timing issues explained at last year's AGM

Both the amounts received and paid for Activities have increased significantly. This is mainly due to the jamboree contingent raising £11,165 towards the £14,010 paid during the year. There is one further payment to be made in 2019/20 of £3,690.

The other amounts received are similar to those in the previous year with the annual fireworks extravaganza again being a huge success producing a surplus of £5,100. The district also received a share of the proceeds of the sponsored walk, £266. A similar event has been organised for 2019 with the proceeds being retained by the groups involved apart from a nominal charge to cover the district's expenses.

Payments include the continued investment in training for leaders and grants to groups/individuals.

District running costs included our investment in feather flags to enable Scouting to be more visible at events. It also includes the Motion Picture Licence which provides cover for all the groups and units in the District.

The reserves at the end of the year are £64,055 of which £5,941 is the membership fees collected to fund the District's payments in 2019/20. The balance is somewhat above that required by the District's reserves policy and explains the Executives' decision to keep the district levy at the 2018 level in March 2019.

David Pidgeon

District Treasurer.

District Commissioner's Report (including section news).

Five years ago I joined SW Notts as your District Commissioner. The years have flown by and I am immensely grateful to everyone for the support that I have received.

I recall my first meeting with GSLs and the District Team. I was faced with a sea of faces who were keen to find out the nature of 'the beast from the City' and what crazy plans I had for the District. I suspect they were somewhat surprised when my first 'action' was to ask them to help me do a SWOT Analysis of the District. Their discussion helped shape the development plan which has been reviewed annually since then to help us meet new challenges.

The statistics below, taken from our census returns illustrate the growth we have achieved.

	January 2014	January 2018	January 2019	Growth 2014/19
Beavers	233	259	275	+42
Cubs	271	310	318	+47
Scouts	220	256	248	+28
Explorers	69	66	73	+4
Network	4	92	99	+95
TOTAL	797	983	1013	+216

None of this would have been possible without the commitment of our leaders, helpers and trustees, all working together for the benefit of our young members – so a HUGE 'thank you' to you all for the many hours you devote to volunteering in Scouting.

We have had an exciting year with the Mega Moot camp run by County at Walesby in May last year topping the list as the highlight of the year. Several Groups attended and, despite the soaring temperatures, a fantastic time was had by Beavers, Cubs, Scouts and Explorers – not to mention the leaders! The next Mega Moot is planned for 2022.

The camp also saw Steven Tupper take on the mantle of County Commissioner from Matt Rooney. Steven has given the County Team a good "shake-up" and has been really supportive. We are delighted to welcome him to our AGM this year.

Sections across the District have had a fun-packed year. Particularly pleasing is an increase in joint activities, with leaders from different Groups/Units working together to provide a wider programme of activities. Groups have also joined forces for Camps – which is really great news. Let's do more of this sharing of resources across the District. It's good to work together and, in the process, learn from each other.

Six of our Explorer Scouts are heading off to the World Scout Jamboree in West Virginia, USA in July. They will also be visiting New York, Washington DC and then heading to Canada for Hosted Hospitality (aka Ho-Ho). Congratulations to all six attendees (and their parents) for their sterling fundraising efforts and my thanks to Karen Wood who coordinated their funding.

We have four Explorer Scouts attending the European Jamboree (Eurojam) in Poland in 2020.

Lots of Beavers spent a day at the Mega Moot in May last year and had a fantastic time. There were also loads of Beavers participating in the NESST Walk at Walesby. Colonies throughout the District have been doing more and more activities 'away from base' and it is amazing to see the increased scope of the weekly programmes offered to our Beavers by their leaders.

In addition to attending the Mega Moot, our Cubs had a fun-packed activity afternoon September. Some Packs also took part in the NESST Challenge Walk earlier this year. It has also been pleasing to see more Silver Chief Scout Awards being achieved across the District.

Nights Away for Scouts are on the increase for the second year running, with Scouts continuing to camp throughout the UK rather than predominantly locally. We have also seen Scouts camp abroad (again) this year – which is brilliant. Troops are now linking with other Groups more frequently to provide an activity, which is really encouraging. I hope this will continue.

The District played a major role in planning and participating in the Riverside Festival in August last year. It was a huge success and County HQ at Linby received loads of enquiries from potential youth members' parents and potential leaders. My special thanks to Jonathan Tait and Connor and Gabby Lynch who were a huge help when an unexpected family emergency meant I could not be there for the entire weekend.

We updated our website (www.swnotts-scouts.org.uk) to incorporate the new Scout Association branding. I am immensely grateful to Connor Lynch who spent many hours making the changes and tweaking elements of the site to make it more accessible. There is now an on-line booking system for Hemlock Camp Site which we would ask you to use. The Events page is a useful way to publicise District/Group events and News stories now command their own page! Simply email me details of local events and news stories and we will do the rest.

We took the bold step to cease having Section ADCs! Instead we now have five ADCs 'Support'. They are Emma Brown, Jane Peberday, Jonathan Gorham, Andy Bennett and Jonathan Tait. If you need help please get in contact with them.

Sadly our plans to re-launch our SASU – announced last year - fell at the last hurdle, but this is something we need to tackle head-on this year. We need a volunteer to take on the role of SASU Manager. If you think you can help in this way please speak to any member of the District Team.

We continue to be grateful to Trevor Robinson who, working quietly behind the scenes, does an amazing job as our District Badge Secretary. I am also grateful to Carol Eley for the amazing job she undertakes monitoring DBS renewals, chasing references for new leaders and arranging for leaders to attend Appointments Committee meetings.

There is one other leader that deserves special recognition. Karen Wood took on the role of Deputy DC in September 2014. She has been a huge support to me, and a magic sounding board for ideas for further development. When Pioneer ESU had a leadership crisis she happily took the reins of that Unit (again!) and membership has soared under her leadership. She has also recruited 2 new assistant leaders for the Unit. Earlier this year (2019) she volunteered to become a contingent leader for Eurojam 2020. She asked if she could stand down as Deputy DC to enable her to concentrate on this new challenging and time consuming role. I reluctantly accepted her decision. This means she will also step down from the District Executive where she has been a highly effective Trustee. Add to that the role she took on of coordinating the fundraising for the World Scout Jamboree and you will appreciate the huge scope of her support for Scouting. We will all miss her input, but are delighted she is going to continue to spearhead

Pioneer ESU's development. So Karen, on behalf of the entire District, can I thank you for everything you have done as a member of the District team over the last four and a half years.

Simon Clark

District Commissioner

South West Notts LTM Report

First and foremost a huge thank you to all the adults in South West Notts for making my first year as LTM so enjoyable. Meeting so many amazing people who give up their precious free time to help deliver so many incredible scouting activities is truly inspiring.

Training Advisers (TAs)

Close to a year ago we held a meeting with all GSLs and TAs to discuss how we'd approach training in SW Notts and agreed that we needed more volunteers to work as Training Advisers within each group. As a result, we now have 28 Training Advisers within our District (double where we were) –this level of support really is exceptional and shows just how lucky we are to have such a committed team within the District. Thanks to all the TAs for your efforts over the last 12 months.

Wood Badges

Wood Badges take considerable work to earn and it's fantastic to see 18 Leaders in our District gain theirs over the last 12 months. Congratulations to you all.

Training

Induction Training (the weekend course which covers all modules except First Aid) has been a real success story for Nottinghamshire and it's been great to see this well attended again this year with 5 leaders from South West Notts completing the course and a number already signed up to the November 19 course. We also had a good turn out at our District First Aid Course last November which saw 20 adults complete their training. It was especially good to have a number of Young Leaders join the course at their own request. On the flip side, Foundation & Sectional Training have been poorly attended (not just in South West Notts but across the County) and as such, the format of these is being reviewed to try and improve the support we offer to Leaders.

Looking Forward

We do still have a number of leaders who have been in role for 5 months or more and not completed their Getting Started Training as well as a number of Leaders who have been in role for 3 years or more and have not yet earned their Wood Badges. If we can work together to significantly reduce these lists, we really will be in exceptional shape.

Rob Parker

DLTM SW Notts

District Appointments Advisory Committee (DAAC) Report

The DAAC has again been kept busy meeting with new adult volunteers over the past year. We usually 'interview' between 3 and 4 adults each month, the vast majority of which are brand new appointments.

We have approved 110 new appointments in the year ended 31st March 2019 and these are detailed below:

Group Scout Leaders: 1
Asst Group Scout Leaders: 2
Beaver Scout Leaders: 2
Asst Beaver Scout Leaders: 5
Beaver Scout Sectional Assistants: 3
Asst Cub Scout Leaders: 5
Cub Scout Sectional Assistants: 4
Asst Scout Leaders: 7
Scout Sectional Assistants: 5
Assistant Explorer Scout Leaders: 3
Occasional helpers: 73

In addition to the above, various leaders changed their roles or took on additional roles (e.g. the five new ADCs Support).

I would like to thank all the members of the DAAC for the conscientious way in which they carry out their responsibilities. It makes my role that much easier.

We are keen to find a volunteer to take on the role of Chair of the DAAC. If you think this would appeal to you, please give me a call or drop me an email (swnappointments@gmail.com)

Carol Eley

Appointments Secretary

District Youth Commissioner's Report

We have had yet another successful year in SW Notts and it has been fantastic to see groups and units valuing youth-shaped scouting as they generate and run their programmes. To highlight a few aspects, 2018/19 has seen:

- a brilliant Mega Moot camp that groups from across the County participated in;
- a successful District Sponsored Walk, raising over £500 for one of the groups that participated;
- young People fundraising for the ever-increasing opportunities to camp abroad;
- an increasing number of joint events and camps taking place between all sections, strengthening relationships between groups to promote the sharing of knowledge and resources.
- lots of opportunities for young people to get outdoors and get on-board with the new #SkillsforLife brand!

My thanks to all our young people for being proactive and to their leaders for making this all possible

Ed Hewes

District Youth Commissioner

**SW Notts Membership Summary
for the year ending 31 January 2019**

	2019		
	Male	Female	Total
YOUTH SECTION MEMBERSHIP			
Beaver Scouts	227	48	275
Cub Scouts	267	51	318
Scouts	194	54	248
Explorer Scouts	50	23	73
Network members	50	49	99
TOTAL YOUTH SECTION MEMBERSHIP	788	225	1,013
LEADERSHIP			
Sections leaders & Assistant Section Leaders	80	61	141
Sectional Assistants	23	13	36
Group Scout Leaders	12	3	15
District Skills Instructors	2	-	2
District Advisers	1	1	2
District Scouters	2	-	2
Commissioners	4	2	6
TOTAL LEADERSHIP	124	80	204
ORGANISATIONAL SUPPORT			
Group Exec	33	34	67
District Office Bearers/Exec	4	1	5
County+ Office Bearers/Exec	-	-	-
Active Support Members	8	4	12
Active Support Associate Members	1	-	1
Individual Members	9	6	15
Individual Associate Members	6	8	14
TOTAL ORGANISATIONAL SUPPORT	61	53	114
TOTAL MEMBERSHIP	973	358	1,331

Membership Subscriptions are payable for 6 - 18 year old members (914 members)

Is your Mandatory On-Going Learning up to date?

Every leader and sectional assistant has to renew some elements of their training at regular intervals.

- Safeguarding, Safety and GDPR training must be re-visited every five years.
 - First Aid Training must be renewed every three years.

Please check if you are up-to-date on your Compass training records. Where necessary, please undertake on-line training and then let your Training Adviser/GSL or Rob Parker know you have done it so they can update your records for you. Thank you