

## Cotton Shed Trustees Report 2018



### Trustees:

Keith Lofthouse  
Chair  
Glynn Ellis  
Vice Chair  
Angela Holdsworth  
Treasurer  
Karen Taylor  
Secretary  
Cath Eddisford  
Emma Hollis  
Gina Tomlinson  
Karen Taylor  
Marcia Hollis  
Karen Douglas  
Kerry Scrivener  
Jhani O'Connor  
Matthew Eddisford  
Brian Miller  
Nick O Connor

Co-opted members Mrs Cath Eddisford (Artistic Director)

### Summary Report for the period year ending December 2018.

#### Chair's Introduction

Cotton Shed Theatre Company has completed its twelfth year and is into year thirteen of providing of providing outstanding inclusive theatre for everyone, projects and workshops to East Lancashire. Since the last report at the end of 2017 there have been more new projects and productions and development in existing schemes in the community. Success in gaining funding and steadily increasing attendance at schemes make the future bright for Cotton Shed and its work aimed into the wider community, to touch all ages and abilities.

2018 has included the following key productions and projects.

- **The Divide. 2018.** This was a Theatre Company wide production looking at Fame and its impact on everyone in the community. Its rewards and pitfalls. In true Cotton Shed style it was a workshopped production allowing all ages to work independently and in harmony. This produced our best audiences to date, with great feedback and response from the all who attended.
- **Silver Shed:** Silver Shed sessions have continued to date with a much welcomed and received major funding from the lottery. The artistic team continue to devise and run interactive sessions for dementia patients and elderly residents

in care homes and nursing homes throughout East Lancashire. Many managers and staff members from the establishments have fed back that these sessions make a huge difference to the lives of their residents and have such a positive impact.

- **Friend Shed.** Meeting on a Wednesday morning at the Garage café this has been a development of Silver Shed and works to establish social links for anyone who may be becoming isolated in the community. It is supported by other community organisations, who sign post people to the group to hopefully expand their social and supportive links. Whilst this has been a development of Silver Shed it is hoped that this will become an active independent group, but still with strong links.
- **Sign and Rhyme:** This inclusive theatre workshop aimed at 0-4 years continues its popularity, maintaining its three sessions per week. Sign and Rhyme session at the famous puppet theatre company The Boo in Waterfoot is the latest addition and will continue. Sign and rhyme are based in a zoo and is led by three members of the artistic team alongside volunteers from the local community. A recent development has been to look opportunities for young adults with special needs to help on regular basis, giving valuable experience and comradeship.
- **Summer School:** Cotton Sheds Summer School for 5-11 years runs every Summer for both mainstream children and children with additional needs and/or a disability. This inclusive week of theatre, fun and games is always well attended and incredibly popular.

### **Significant developments**

Cotton Shed currently has theatre groups and runs 9 sessions per week:

Sign and Rhyme (0 – 4 years) (3 sessions)

Beginners (4-7 years)

Children's (8-11 years)

Youth Theatre (12-15 years)

Company (16+ years)

Silver Shed (a session for elderly and dementia patients)

Friend Shed

We are at present recruiting for admin support, as Karen Taylor has now left us and will be greatly missed. She continues as a board member.

Thank you to all the staff, members, volunteers, parents and carers and our ever-growing audience.

### **Financial Update**

A statement of accounts for the year 2018 is attached. Three local schools. Haslingden High, Tor View and Haslingden Primary have continued to support Cotton Shed by providing in kind support. Most significant of these are Haslingden Primary School's continued provision of office space for weekly artistic personnel. Haslingden High School continues to provide its state of the art theatre space for performances and the sharing events and Summer school workshops. Tor View also provides additional rehearsal space and is a venue for the weekly Sign and Rhyme and Silver Shed sessions. Staff and students from Tor View also provide volunteer support at these sessions.

The main source of financial support this year has been from fundraising activity, grants and donations and productions. Successful grant applications include Lottery and Tesco, Asda and Masonic fund.

**Future Focus**

Financial sustainability will remain the key for the future. Funding successes and a strong artistic team alongside a supportive board place us in a very optimistic position for the future.

# COTTONSHED ACCOUNTS

## 01 JANUARY - 31ST DECEMBER 2018

EXPENDITURE		RECEIPTS
Balance Brought Forward correct with bank statement 31.12.17		£ 51,310.65
1 Salaries	£ 48,595.41	£ -
2 Accommodation, Travel, Subsistence & trips		£ -
3 Petty Cash	£0.00	
4 Publicity		
5 Communication	£ 50.28	
6 Insurance	£ 264.08	
7 Subscriptions/Membership	£ 951.06	£ 15,051.47
8 Grants/Donations including Gift Aid	£ -	£ 17,141.74
9 Summer School	£ -	£ 1,165.00
10 Recruitment	£ 30.00	
11 Training	£ -	
12 Production Costs	£ 1,048.55	
13 Production Income	£ -	£ 4,071.05
14 Resources	£ -	£ -
15 Sign and Rhyme	£ 951.00	£ 15,065.91
15a Sign and Rhyme Parties	£ 54.00	£ 1,896.00
16 Misc	£ -	£ 0.30
17 Funtime Farm	£ -	£ 943.30
18 Beep time project	£ -	£ -
19 Silvershed	£ 126.60	£ 6,850.00
20 Cottonshed Room Hire	£ 1,376.00	
21 Shine Alive	£ 175.00	
22 Audit of accounts	£ 75.00	
	<b>£ 53,696.98</b>	<b>£ 113,495.42</b>
correct with bank statement p		<b>£ 59,798.44</b>

Treasurer: ..... Independent Examiner: .....  
 Angela Holdsworth Date Natalie McMahon Date



plus £14.68 Petty Cash

**COTTONSHED ACCOUNTS**  
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7 Subscriptions/Membership	£ 951.06	£ 15,051.47
8 Grants/Donations including Gift Aid & Virgin Money Giving	£ -	£ 17,141.74
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correct with bank statement p		£ 58,798.44 plus £14.68 Petty Cash

Treasurer: Angela Holdsworth Independent Examiner: Angela Holdsworth  
 Date

Natalie McMahon 26/06/2019  
 Natalie McMahon Date