

Westfield United Reformed Church Charity

Trustees' Annual Report

A Reference and administration details

| | |
|------------------------------------|--|
| Charity No. | 1131463 |
| Period | 1 st January 2018 to 31 st March 2019 |
| Address | The Church Office Westfield United Reformed Church West Street Bridgwater Somerset TA6 7EU |
| Trustees (for period of report) | Mrs J Bartholomew (elder) Mr R Bartholomew (elder) Mrs J Adcock (elder) Mr I Dyer (elder) Mr T Dougall (elder) Mrs R Leach (elder) Mr C Baillie (minister) |

B Structure, governance and management

| | |
|---------------------|---|
| Governing Documents | Scheme of Union of the United Reformed Church |
| Constitution | In conformity with the Scheme of Union of the United Reformed Church |
| Trustee selection | Current serving Elders are appointed by the church members at the annual church meeting |

C Objectives and activities

| | |
|---------------------------|---|
| Summary of Objects | The object of the Charity is the advancement of the Christian faith for the benefit of the public in accordance with the Scheme of Union of the United Reformed Church. |
| Summary of Public Benefit | Providing regular public worship open to all Promoting the Christian faith Providing training, nurture and activities for children, young people, adults and older people Giving pastoral care and support to members of the church and others in need, particularly those in sickness, distress and poverty |

| | |
|--|--|
| | Providing premises and resources for community groups and community activities |
| Main Achievements of Charity in period | <p>Summary of activities which aim to –</p> <p>Contact with our community leading to</p> <p>Connection with our community leading to</p> <p>Commitment to Christ by our community</p> <p>Week days</p> <p>Lunch Club for older people providing a meal and companionship</p> <p>Coffee morning for fellowship</p> <p>Young people's activities include Toddlers club, after school drop-in, Westcan Showchoir with several sections for various age groups, youth film night to develop sociability and skills.</p> <p>Westfield Street Café, open to all to link with local community.</p> <p>Using the Street Café as a base to reach out to homeless, along with ARC, an association which helps the homeless.</p> <p>Home-groups, to develop faith and companionship</p> <p>Sundays</p> <p>Two morning worship services in different styles</p> <p>Activities for children and young people</p> <p>Annual</p> <p>Providing refreshment at Bridgwater Fair.</p> |

E Financial Review

| | |
|------------------------------------|--|
| Policy on Reserves | Our finance team review policy and recommend changes to the elders' meeting for approval |
| Funds in deficit | None |
| Sources of funding | The principal sources of funds come from regular giving by the congregation, the letting of premises, providing refreshments at Bridgwater Fair, Gift Aid and donations |
| Expenditure and the Key Objectives | <p>Our expenditure supports our key objectives by allocating our budget to four teams, each entrusted with a particular aspect of church life, namely –</p> <p>Mission – promoting the gospel both at home and overseas</p> <p>Pastoral – caring for members of the church and the community</p> |

Worship – providing Christian worship and teaching
Resources – managing the church's property and
finances to achieve the key objectives

Investment Policy

If funds were available for investment, they would be
invested ethically

F Optional information

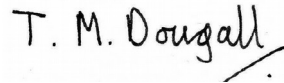
(not used)

G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full name

Thomas Murray Dougall

Position

Church Secretary and serving elder

Date

27th June 2019



| |
|---------|
| 1131463 |
|---------|

CC16a

31st March 2019

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Offerings | 50,382 | - | - | 50,382 | |
| Donation General | 7,645 | - | - | 7,645 | |
| Monies raised for outside causes | - | 18,118 | - | 18,118 | |
| Gift aid tax repayment | 10,595 | - | - | 10,595 | |
| Legacies | - | - | - | - | |
| Property - church/hall users | 98,870 | - | - | 98,870 | |
| Grants received | | 244,449 | - | 244,449 | |
| Church Organisation Donations (Inc Fair and Car) | 8,929 | | | 8,929 | |
| Donations | | | | - | |
| Miscellaneous | 20,711 | | | 20,711 | |
| Bank interest & investment income | 117 | | | 117 | |
| Total receipts | 197,249 | 262,567 | - | 459,816 | |

[illegible]

| | | | | | |
|-----------------------|---------|---------|---|---------|---|
| <i>Total payments</i> | 196,663 | 205,195 | - | 401,858 | - |
|-----------------------|---------|---------|---|---------|---|

| | | | | | |
|-----------------------------------|-----|--------|---|--------|---|
| <i>Net of receipts/(payments)</i> | 586 | 57,372 | - | 57,958 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| <i>Cash funds this year end</i> | 586 | 57,372 | - | 57,958 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash | 1 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 1 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | Agreement Error | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Bank current account | 3,573 | - | - |
| | Deposit account | 7,780 | - | - |
| | Building saver account | 48 | - | - |
| | Café account | 499 | - | - |
| | Mission account | 6,515 | - | - |
| | | - | - | - |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| B3 Other assets | Gift aid recoverable | 1499 | - | - |
| | Rent receivable | 2500 | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | | |
| | | | | |
| | | | | |
| B4 Assets retained for the charity's own use | Kitchen refurbishment | 24142 | - | - |
| | Equipment | 7632 | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | | |
| | | | | |
| | | | | |
| B5 Liabilities | Trade creditors | 12203 | - | |
| | Wages control account | 1970 | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|------------------|------------------|------------------|
| T M Dougall | TOM DOUGALL | 19/07/19 |
| J.A. Bartholomew | J.A. BARTHOLOMEW | 20/07/19. |

WESTFIELD UNITED REFORMED CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE 15 MONTH PERIOD ENDED 31ST MARCH 2019

RECEIPTS

| | |
|---------------------------|---------|
| Donations | 58,027 |
| Gift Aid | 10,595 |
| Cafe Income | 48,856 |
| Children and young people | 17,808 |
| Mission - Restricted | 18,118 |
| Fair and carnival parking | 8,929 |
| Grants | 244,449 |
| Rent receivable | 32,206 |
| Other income | 20,711 |
| Bank interest received | 117 |

459,816

PAYMENTS

| | |
|---|---------|
| Café Purchases | 20,486 |
| Wages and salaries | 52,651 |
| Staff pension costs | 352 |
| Staff training | 275 |
| Rates | 5,550 |
| Insurance | 4,604 |
| Light and heat | 15,320 |
| Cleaning | 9,369 |
| Repairs and maintenance | 12,240 |
| URC assessment | 60,690 |
| Computer costs | 5,530 |
| Hire of equipment | 2,515 |
| Pastoral and worship | 2,787 |
| Mission - Restricted | 16,178 |
| Accountancy fees | 2,190 |
| Bank charges | 74 |
| Credit card charges | 766 |
| General expenses | 1,178 |
| Charitable donations | 2,873 |
| Strengthening communities capital expenditure | 186,230 |

401,858

Income over expenditure

57,958

WESTFIELD UNITED REFORMED CHURCH
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST MARCH 2019

FIXED ASSETS

| | | |
|---------------------------------------|--------------|--------|
| Kitchen Refurbishments inc Legal Fees | 24,142 | |
| Fixtures, fittings & equipment | <u>7,632</u> | |
| | | 31,774 |

CURRENT ASSETS

| | | |
|------------------------|----------|--------|
| Gift Aid recoverable | 1,499 | |
| Rent receivable | 2,500 | |
| Deposit refurb account | 7,780 | |
| Deposit account | 48 | |
| Current account | 3,573 | |
| Café account | 499 | |
| Mission account | 6,515 | |
| Petty cash account | <u>1</u> | |
| | | 22,415 |

CURRENT LIABILITIES

| | | |
|-----------------------|--------------|----------------------|
| Trade Creditors | 12,203 | |
| Wages control account | <u>1,970</u> | |
| | | (14,173) |
| | | <u><u>40,016</u></u> |

| | |
|--|----------------------|
| <u>TOTAL RESERVES (Restricted & Unrestricted)</u> | <u><u>40,016</u></u> |
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ACCOUNTANTS' REPORT

We have prepared the foregoing accounts without carrying out an audit from the books and records maintained by our client and from information and explanations supplied by them.

34 North Street
Bridgwater

19th July 2019

MS Dodden & Co

Michael J Dodden & Co
Chartered Certified Accountants