



## **TOTTON SOUTH U3A – ANNUAL GENERAL MEETING**

**Friday, 17th May 2019 at 2.30pm**

**Colbury Memorial Hall, Main Road, Colbury, SO40 7EL**

### **MINUTES**

**Attendance:** 89 members attended the meeting.

#### **1. Chairman's Report**

Nigel Warren gave the Chairman's Report, highlighted the work done in particular Terry Fountain to keep the website up to date. He emphasised that the life blood of U3A is the interest groups of which Totton South has currently 35. He drew attention to the new groups formed or reformed following a gap – Outings, Music Appreciation, Petanque. He also thanked the group coordinators of the groups and in particular recognised the work of Sue Clemenson who leads the group co ordinators and the importance of her role in the two way communication between between interest groups and the committee. Nigel also briefly explained how the membership fee is split between U3A Trust and the local group. He also thanked the work of the ITC support group and the importance of the group to supporting the committee. Merrilyn is stepping down from her role arranging for the speakers and she was thanked for her work. The membership were asked let the committee know if they had ideas for speakers and in particular if any member would be prepared to speak on a subject. He also talked about the importance of the networking groups which enables TSU3A to meet up with others U3A's in the area. The work on the Beacon system was highlighted and for the future Beacon 2 is to be launched. Of the future, there will be a U3A panto at Christmas, encouragement for new interest groups with the co ordination role shared between 2 or 3 people. He thanked the committee members who were not standing for re-election and by a show of hands it was agreed a

skills day would be planned again.

#### **2. Treasurer's Report**

The accounts were distributed at the meeting. Details of the accounts were explained by Mike Copp. Annual subscriptions have been kept at £15 again for 2019/20 and a small surplus of £737 would be carried forward into next year and is included in the total of £7,421 cash held at the year end. Building on the Chairman's report Mike explained that from the £15 fee, some of the money is then sent to the U3A Trust and to cover the cost of Third Age Magazine (TAM). He acknowledged the help of 47% of the membership

Charity Commission registration: 1157901

Chairman: Nigel Warren, Business Secretary: Marie Smith  
email: tottontouthu3a@outlook.com

paying by BACS and 72 members were able to Gift Aid their membership fee. Mike also highlighted other areas of the accounts including teas and raffle income, Balmer Lawn lunch, and in line with the amendment last year holidays are now a line item on the accounts. There were no questions regarding the accounts.

**3. Approval of the examined accounts**

The accounts were approved by the committee and examined by Michael Smith. Acceptance of the accounts was proposed by Dave Hibbert and seconded by Sue Clemenson.

**4. Approval of the appointment of an Examiner for the accounts**

Approval was given unanimously for Michael Smith to again audit the accounts for 2019/20. Proposed by Jane Mabey and seconded by Tony Stevens.

**5. Election of Committee**

Three committee members are standing down but there had been 3 nominations to join the committee. Existing members standing for re-election are: Mike Copp, Jane Mabey, Sheila Webb, Marie Smith, John Breach and Nigel Warren. Acceptance of their re-election *en bloc* was unanimously accepted. New members as follows:

Linda Luck, Nominated by Joy Lyon Seconded Helen Creighton

Clive Tunley Nominated by Sheila Webb Seconded by Christine Thomas

David Mason Nominated by Nigel Warren Seconded by Tony Stevens

offered to join the committee, all were unanimously accepted.

**6. Close of AGM – The meeting closed at 3.00**

# TOTTON SOUTH U3A

## Receipts and expenditure for the year to 31 March 2019

|  | 2019      |                        |
|--|-----------|------------------------|
|  | £         | £                      |
| <b>Receipts</b>                                    |           |                        |
| Subscriptions                                      | 3,380.00  |                        |
| Gift aid   | 257.93    |                        |
| Teas   | 330.37    |                        |
| Raffle   | 850.27    |                        |
| Donations from visitors                            | 3.00      |                        |
| Lunches  | 1,688.00  |                        |
| 10th Anniversary/ Events                           | 243.00    |                        |
| University of Southampton                          | 128.10    |                        |
| Miscellaneous                                      | 11.80     |                        |
| Theatre  | 2,556.30  |                        |
| Holidays   | 34,592.44 |                        |
|  |           | 44,041.21              |
| <b>Expenditure</b>                                 |           |                        |
| Hall hire  | 1,260.00  |                        |
| Speakers   | 475.00    |                        |
| Teas   | 27.13     |                        |
| Raffle   | 236.71    |                        |
| U3A affiliation fees                               | 763.00    |                        |
| Administration                                     | 298.01    |                        |
| Lunches  | 1,688.00  |                        |
| 10th Anniversary/ Events                           | 685.66    |                        |
| Central postage                                    | 433.00    |                        |
| Accounts examination                               | 40.00     |                        |
| Assets: Laptop, Lapel Mic                          | 0         |                        |
| Beacon   | 119.08    |                        |
| University of Southampton                          | 128.10    |                        |
| Theatre  | 2557.90   |                        |
| Holidays   | 34592.24  |                        |
|  |           | <u>43,303.83</u>       |
| <b>Excess of general receipts over expenditure</b> |           | <u><u>737.38</u></u>   |
| Balance brought forward                            |           | 6,684.59               |
| Balances carried forward:                          |           |                        |
| Bank 1 excl PIA                                    | 7,261.97  |                        |
| Bank 2   | 100.00    |                        |
| Cash   | 60.00     |                        |
|  |           | <u>7,421.97</u>        |
| <b>Change in cash held</b>                         |           | <u><u>737.38</u></u>   |
| Cost of equipment owned at original value          |           | <u><u>2,543.14</u></u> |

These accounts were approved by the committee on 10 May 2019 and signed on its behalf by

..... Nigel Warren, Chairman

I have examined these accounts and found them to be in agreement with the accounting records

..... Michael Smith, Examiner

**EXAMINER'S REPORT ON TSU3A ACCOUNTS 2018-19**

I have examined the accounts and records of Totton South U3A for the period 1 April 2018 to 31 March 2019 .

I certify that the accounts have been prepared in accordance with those records.

Michael Smith

Examiner

3 May 2019