



Isle Access

Charitable Incorporated Organisation

Charity Number 1178395

Annual Report and Financial Statements

For the Period
May 2018 to April 2019





Annual Accounts for the period ended 30th April 2019

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ISLE ACCESS

Administrative & Legal Information for the period Ended 30th April 2019

Charity Name: Isle Access

Charity Registration Number: 1178395

Registered Address:
The Rustlings
East Hill Road
Ryde
Isle of Wight
PO33 1LU

Trustees:	Bernadette Hillewaert	15/5/18 – 26/1/19	Chair
	Sara O'Mahoney	15/5/18 – 26/1/19	Secretary/Treasurer
	Karen Turner	15/5/18 – 26/1/19	Trustee
	Pam Willingham	15/5/18 – 26/1/19	Trustee
	Chris Martin	1/6/18 – 30/11/18	Trustee
	Jonathon Giemza-Pipe	15/5/18 Ongoing	Secretary wef 26/1/19
	Sara Robbins	26/1/19 – 28/2/19	Trustee
	Jonathan Bacon	26/1/19 Ongoing	Chair
	Len Goss	26/1/19 Ongoing	Vice Chair
	Fiona Grist	26/1/19 Ongoing	Treasurer
	Moir Sugden	26/1/19 Ongoing	Trustee
	Helen Thornton	26/1/19 Ongoing	Trustee
Chief Executive Office:	Jan Brookes	15/5/18 Ongoing	

Independent Examiner: Martin Samuel FCCA, MBA
The Helpful Bean Counter
6 Sydney Way
Waterlooville
PO7 5FG

Independent Bookkeeper: Tracie Hemming
Ms Friday Bookkeeping and Accountancy Services
15 Surrey Street
Ryde
Isle of Wight
PO33 2RX

Bank: Santander Bank
Bridle Road
Bootle
L30 4GB



ISLE ACCESS – CHAMPIONING ACCESS FOR ALL

The Trustees present their report and the financial statements of the charity for the period 15th May 2018 to 30th April 2019.

Objectives and Activities

1. Equality and Diversity: To relieve disability by providing specialist advice, equipment or access for disabled people, families and carers living in or visiting the Isle of Wight.
2. Carers: To preserve and protect the health of those caring for people with physical, mental, sensory or cognitive impairment within the family or home on the Isle of Wight.
3. Employment: To provide employment, supported work experience and volunteering opportunities for those residents on the Isle of Wight who are excluded from or have difficulty accessing those opportunities by reason of their disability, age or infirmity.
4. Recreation: To promote and provide specialist recreational and exercise facilities for the benefit of the inhabitants of or those visiting the Isle of Wight who have need of such facilities by virtue of their age, disability or infirmity in the interests of social welfare and wellbeing and with the object of improving their conditions of life and those of their families and carers.
5. Work with local businesses, organisations, and tourist venues to help, advise, lobby and encourage to be more accessible to IW residents and visitors and, to embrace and develop the cause of accessibility for all.

Structure, governance and management

The charity was established as a Charitable Incorporated Organisation (CIO) on 15th May 2018. It is governed by the trustees in accordance with the Constitution. The values behind the Constitution are to be inclusive, collaborative and transparent.

Recruitment and appointment of new trustees

The first (founding) trustees were as notified to the charity commission. Subsequent trustees are appointed in accordance with the Constitution. Skills are drawn from a mix of personal and professional backgrounds including finance, marketing, public relations, legal, education, health services, mental health and disability. All the trustees are Isle of Wight based and all have been DBS checked.

Organisational structure

The charity trustees meet at a minimum of four times per year and since the new trustees took office in January 2019 have been meeting monthly in order to move plans forward. The Chairman, Vice Chairman, Secretary and Treasurer are elected from their number.

Induction and training of new trustees

All new trustees receive a copy of the Constitution and undertake a DBS check. Charity Commission publications for trustees are made available as appropriate.

Public benefit statement

In setting the charity's objectives and in establishing the charity and running its activities, trustees have considered the Charity Commission's general guidance on public benefit.

Risk

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finances of the charity, and are satisfied that policies and systems are in place to mitigate any exposure to the major risks associated with seeking and obtaining funds. Budgets are set annually and monitored by the trustees.



Message from Isle Access Chairman – Jonathan Bacon

As the new Chair of Isle Access, I am very pleased to be able to write this introduction to our Annual Report and present the news of a healthy new Charity doing excellent work in the community of the Isle of Wight. The range of activity set out in the “Activities and Main Achievements of the Year” section of the report is, in any view, impressive, for what is still a relatively small organisation and furthermore shows that the Trustees are fully committed to “Championing Access for All”. However, this is just the start for us and we have ambitious (but achievable) plans to take our aims forward in both substantive activities and support as well as the provision of education and development of awareness of all aspects of accessibility.

I would like to thank both current and past trustees for their work towards achieving this success and in particular our thank our Chief Executive Officer, Jan Brookes, who had the initial idea for Isle Access and from the outset has driven the organisation forward to be what it is today.



Activities and Main Achievements of the Year

Our first year with charity status has been busy and we have undertaken the following.

One of our main achievements has been the adapted cycling sessions we have facilitated. We have worked with the charities Wheels for All and Pedalls to bring a range of adapted bikes to the Island to hold taster sessions of accessible cycling. These have been very successful, and interest continues to increase. As well as providing the cycling opportunity we have seen people gain skills such as confidence, independence, trust and balance. Parents, friends and carers have either cycled along with the person or they have had a period of respite, with the person cycling independently. We are in the process of purchasing a fleet of bikes to keep here on the Island thanks to generous grants from Wight Aid and the Island Roads Foundation. This will allow us to offer the accessible cycling on a regular basis.

One of the cycling participants has now become the Isle of Wight's first para triathlete, entering competitions and winning. Her dream is to become a member of the UK para triathlete team.

As a result of the audits we have performed we have facilitated 3 Access Groups, in Ventnor, Cowes and Ryde. These have been very useful to identify problem areas for access within the public realm. Some issues have been addressed whilst others are still ongoing. Representatives from Isle of Wight Council, as well as the Town Councils, have been involved.

One of the highlights of our year was organising an accessible and inclusive activity day to celebrate Disabled Access Day. Located at the Island Riding Centre, various activities were available throughout the day, including the accessible bikes and horse riding for the disabled. Other local organisations were involved with stands exhibiting what they could offer to families. In addition, Hovertravel held a "try before you fly" sessions in order to promote the day overall. It was well received, and plans are underway to hold another day in September.

In addition, we have:

Collaborated with:

- Southern Vectis
- Shop Mobility
- IW Local Access Forum
- Wight Cycle Forum
- IW Council Regeneration Team
- Visit Isle of Wight
- Age UK – Steering Group and Forum
- Aspire Ryde
- One Life Festival
- IW Council Short Breaks
- Ryde Regeneration Project
- IW Island Plan
- Veterans Outreach Support



Held Events:

- Awareness Day Tesco
- Accessible Tourism Strategy

Provided Services to:

- Northwood tennis
- The Needles
- Monkey Haven
- Island Riding Centre
- IOW Fresh Water Angling Club
- Spectrum Festival
- Vectis Ventures
- Ryde Dental Practice

Held talks with:

- Spectrum Breaks
- Future Island
- Medina Valley Centre
- Isle of Wight NHS Trust
- Shaping Newport

Received trained from:

- Tourism South East – we are now an accredited trainer for Disability Equality courses

Gave training to:

- Island Roads Employees
- Ryde Cubs

Gave presentations to:

- Shanklin Rotary Club
- IW Council Regeneration Team
- Vectis Radio
- South Wight Councils

Attended presentations

- Inclusivity: the new sustainability?

Became/continued as members of:

- Institute of Healthcare Management
- SportEd
- Access Association
- Chamber of Commerce
- IW Bus and Rail Group

INDEPENDENT EXAMINER'S REPORT

I report on the financial statements of Isle Access for the period ended 30th April 2019, which are set out on pages 1-8

Respective responsibilities

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

Basis of Independent Examiner's report

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

..... M. Samuel

Martin Samuel MBA, FCCA Director
6 Sydney Way
Waterlooville PO7 5FG

Date 31 July 2019

Wordsfinance Limited t/a The Helpful Bean Counter

CHARTERED CERTIFIED ACCOUNTANTS

Isle Access

Registered Charity Number 1178395

Statement of Financial Activities for year ended 30th April 2019

Activities

Section A - Receipts and Payments

		Unrestricted Funds £	Restricted Funds £	This Year 2019 Total £
<u>Receipts/Incoming Resources</u>	Note			
Donations		4,343		4,343
Grants			31,808	31,808
Fundraising Income		2,164		2,164
Standard earned income		737		737
Investment Income - Bank Interest		48		48
Total Receipts		7,292	31,808	39,100
<u>Payments</u>				
Charitable Activities				
Fundraising Expenditure		661		661
Grant Expenditure			12,071	12,071
Project Expenditure		348		348
Support costs				
General Support Costs		3,918		3,918
Governance		392		392
Total Payments		5,319	12,071	17,390
Asset and Investment Purchases		0	0	0
Total Payments		5,319	12,071	17,390
NET of Receipts/(Payments)		1,973	19,736	21,710
Transfers between Funds		0	0	0
Cash Funds Last Year		0	0	0
Cash Funds this year end c/fwd 30th April 2019		1,973	19,736	21,710

Isle Access

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Registered Charity Number 1178395

Section B - STATEMENT OF ASSETS AND LIABILITIES
As of 30th April 2019

B1 Cash Funds	Note	Unrestricted Funds	Restricted Funds	Total Funds
Current Bank Account - Santander	2	1,408		1,408
Deposit Account	2	511	19,736	20,247
Petty Cash	2	55		55
Total Cash Funds		1,974	19,736	21,710
B2 - Other Monetary Assets		0	0	0
		0	0	0
B3 Investment Assets		0	0	0
		0	0	0
B4 Assets retained for Charity's own use	Note	Fund to which Asset belongs	Cost	Current Value (optional)
			0	0
B5 Liabilities		Fund to which liability relates	Amount Due	When Due (Optional)
		0	0	

The Trustees confirm in accordance with the CIO general regulations 2012, that at year end the charity did not have any debts secured on assets of the CIO.

Approved by the Trustees, signed by one or two of the Trustees on behalf of all the Trustees.

Signature		Print Name	FIONA GRIST	Date	24/6/19
Signature		Print Name	Jonathan Grist	Date	24/6/19

Isle Access - Charity Number 1178395
forming part of the Financial Statements for period ended 30th April 2019

Notes

1 ACCOUNTING POLICIES

1a The financial statements have been prepared in accordance with the Charities Act 2011, using the Receipts and Payments basis available to small charities.

1b Fund Accounting

Unrestricted funds are available for use at the discretion of the CIO in furtherance of its charitable objectives.

Restricted funds are subject to restrictions on their expenditure as imposed by the donor or contained in the terms of the grant.

1d Incoming Resources

All voluntary giving is included in the financial statements for the period in which it is received.

Donations under Gift Aid and the associated tax recovery are recognised as income when received.

All other income is generally recognised when it is received.

1e Resources Expended

Resources Expended are recognised in the period they are paid and include any attributable VAT, which cannot be recovered. They are allocated to the particular activity to which they relate.

As most of the management and activity of the CIO is carried out by volunteers, this intangible cost is not included within the financial statements as this voluntary contribution to charity is incalculable.

1f Taxation

The CIO is potentially exempt from taxation in respect of income to the extent that such income and gains are applied exclusively to charitable purposes. No provision for taxation has been made in these financial statements.

2 Monetary Assets

The CIO monies are not held in segregated accounts, but for the sake of this financial statement the total of each account is allocated appropriately over the various funds.

3 Restricted Funds

"Restricted Funds represent income which may only be expended on the specific purpose in which they were given as imposed by the donor or contained in the terms of the grant. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose or returned; it cannot be absorbed into general funds.

Restricted Funds	Balance	Receipts		Payments	Fund
Balance	b/fwd £	in year £	in year £	Transfer	c/fwd £
Awards for All		10,000	10,000	0	0
Enterprise Cars		1,000		1,000	1,000
IOW Foundation		16,000		16,000	16,000
Wight Aid Cycle		2,160		2,160	2,160
Wight Aid Marketing		2,000	1,924	76	76
Ryde Access Group		500		500	500
RTC Marketing Grant		148	148	0	0
TOTAL		31,808	12,072	19,736	19,736

Purpose of Restricted Funds

Awards for All Made available to pay a 6-month salary for a dedicated CEO.

Enterprise Cars Made available for any project - decision made to dedicate it to the cycling project.

IOW Foundation Awarded to the Charity for the purchase of four accessibility bikes to be available on the Island on a permanent basis.

Wight Aid Cycle Awarded for the purchase of one accessibility bike to be available on the Island on a permanent basis.

Wight Aid Marketing for the purchase of Gazebos, chairs, table and banners to enable attendance at events to promote the Charity.

Ryde Access Group towards the cost of room hire and a sign language interpreter for the Ryde Access meetings.

RTC Marketing Grant to enable the Christmas Hamper event to be advertised.

Isle Access				
Financial Activities				
May 2018 - April 2019				
Income	Notes	Unrestricted	Restricted	Total £ 2019
Donations				
Donations - Ebay		302.99		302.99
Donations - Individual (Gift Aid)		28.00		28.00
Donations - Individual (Non-Gift Aid)		253.45		253.45
Donations - Organisation/businesses		1,797.52		1,797.52
Hover Travel Sponsorship		1,961.03		1,961.03
Total Donations		4,342.99	0	4,342.99
Grants - Restricted				
Awards for All (JB Grant)			10,000.00	10,000.00
Enterprise Cars Cycling Project			1,000.00	1,000.00
IOW Foundation Cycling Project			16,000.00	16,000.00
RTC Marketing Grant			147.84	147.84
Ryde Town Council Access Group			500.00	500.00
Wight Aid Cycle Project Grant			2,160.00	2,160.00
Wight Aid Marketing Grant			2,000.00	2,000.00
Total Grants		0	31,807.84	31,807.84
Income from Fundraising				
Cycling Events - Fundraising		136.09		136.09
Fundraising Events		1,874.31		1,874.31
Marmalade Sales (Fund raising)		53.20		53.20
Sponsored Abseiling Event		100.00		100.00
Total Income from Fundraising		2,163.60	0	2,163.60
Investment Income				
Bank interest - received		48.39		48.39
Total Investment Income		48.39	0	48.39
Standard Earned Income				
Accessibility Audits		575.00		575.00
Billable Expense Income		87.37		87.37
Consultancy		25.00		25.00
Mystery Shopping Income		50.00		50.00
Total Standard Earned Income		737.37	0	737.37
Total Income		7,292.35	31,807.84	39,100.19
Charitable Activities Costs				
Fundraising Event Costs		584.99		584.99
Fundraising expenses - Cycling Events		75.78		75.78
Total Fundraising Event Costs		660.77	0	660.77
Grant Expenditure - Restricted				
Awards for All (JB Grant)			9,999.98	9,999.98
RTC Marketing Grant			147.84	147.84
Wight Aid Marketing Grant			1,923.54	1,923.54
Total Grant Expenditure - Restricted		0	12,071.36	12,071.36

Project Expenditure				
Accessibility Audit Service Costs		348.40		348.40
Total Project Expenditure		348.40	0	348.40
Support Costs				
General Support Costs				
Consultancy		630.00		630.00
Employer's NI contributions		0.00		0.00
Equipment Expensed		88.98		88.98
Goodwill Payment CIC		406.61		406.61
Insurance		745.38		745.38
Internet & Software		588.16		588.16
Marketing/Promotional Materials		110.60		110.60
Meeting Costs		163.43		163.43
Mileage Allowance		32.54		32.54
Mobile Phone Expense		50.00		50.00
Networking/Promotional Events		60.00		60.00
Office expenses, repairs & maintenance		17.00		17.00
Printing, postage and stationery		124.69		124.69
Subscriptions		374.00		374.00
Subsistence		81.27		81.27
Training		42.00		42.00
Travelling expenses		381.24		381.24
Uniform		22.20		22.20
Total Support Costs		3,918.10	0	3,918.10
Governance				
Accountancy		200.00		200.00
Legal and professional fees		191.60		191.60
Total Governance		391.60	0	391.60
Total Expenses		5,318.87	12,071.36	17,390.23
Net Income/(Expenditure)		1,973.48	19,736.48	21,709.96

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