

Bridestowe Village Hall AGM

Chairperson's Report

9th May 2019

Welcome to the Bridestowe Village Hall (BVH) Annual General Meeting. Thank you everyone for attending this evening.

First of all I would like to thank the eight Trustees all who have been on board for the whole of this Financial Year. It has been great to have a consistent team who have shown wonderful support, energy, hard work and good will in both time and skill over the last 12 months. I would also like to thank the members of the Management Committee for their support and advice and lastly the small number of additional volunteers who have helped with such events as Bacon Baps, the Ram Roast, Grass seeding and the external painting of the outside doors and windows.

Particular thanks go to Jo Fleming for undertaking the post of Chair when Kris Atherley-Hewings relinquished the role, who then passed the role on to Esther Winter in May 2018. Unfortunately Esther could then not carry out the role for personal reasons so a big thank you to David Street who undertook the role of Acting Chair until it was possible for Esther to resume the role in September 2018.

We have now completed the transition to CIO and the final tweaks to the transfer of the mortgage are almost done. Much of the work was done by Kris and thanks to David for tidying up the last few things.

Achievements and Challenges in 2018/2019 - not an exclusive list

One of the biggest challenges for 2018/19 was to tackle the rather long lists of jobs that needed doing and to try and reduce the number of complaints about the state of the hall - in particular dirty floors and sticky carpets. I am pleased to say that since the likes of Rachel Dewsbury, Alison Young, David Street, Patrick Winter, Jo Fleming and Phil Down have taken up the challenge and gone in to do additional mopping, carpet shampooing and floor polishing the complaints have petered out and we now get regular thanks from hirers and users.

Rachel is particularly adept at polishing the hall floor and the comments and thanks that poured in after the first time she did it was lovely to hear, and a relief after so many comments about the poor state of the floor, prior to this. Well done to the 'floor maintenance team'. It is still very important that every hirer and user leave the hall in a clean and tidy state ready for the next group of people. There is a limit to how much the volunteers can be expected to pitch up and have to spend hours vacuuming and cleaning and it is so disappointing on the few occasions when the hall has been left in an unacceptable state.

The disabled ramp and car parking space have been completed - thank you to Andy Moore for making this happen and to the Bakers for carrying out the work - it has been a definite improvement to the accessibility of the hall.

Thank you to Alison Young who undertook to lead on the monthly Bacon Baps - Rose Dugard was a hard act to follow but Alison has risen to the challenge and Bacon Baps has continued to run successfully with a loyal group of both volunteers, regular partakers of the delicious food and some new faces both as volunteers and visitors. A special thank you to Terry Pritchard who, with a few exceptions, takes responsibility for cooking every month.

Thank you to David Street, Phil Down and Gary Bray who led on the painting of the external fire doors and windows at the back of the hall which had started to look very worn and tired. The improvement was very noticeable and the next challenge is to paint the wood panelling on the outside of the Hall. This is a big job and the logistics and costs of how to make this happen have been looked into with a view to completing this work during late Spring/Summer 2019.

A request had been made to make the glass doors between the Main Hall and the Margaret Moore Suite more opaque - after various ideas were put forward as to the best way to do this the idea to stick a plastic screen to the glass was adopted which affords more privacy to users of both rooms. Well done to Alison and Rachel Dewsbury who did a great job and it does look rather smart.

The 2018 Ram Roast held in July 2018 was a huge success and enjoyed by everyone that attended - lots of smiling faces, fun with Magic Martin, many different games, stalls, tombola, tug of war and much more - not to mention delicious cakes and a tasty Ram roasted to perfection by Terry Pritchard and family. The weather was unpredictable with sudden heavy showers and a cold wind so much of the fun and activities took place inside the hall but there were periods of sunshine too to enable games like the tug of war, Splat the Rat, coconut shy and duck race to take place outside. Overall some £1,669.99 was raised.

Preparations for the 2019 Ram Roast on Saturday 3rd August are well underway. There was feedback from a small number of attendees about the desirability of holding this on the sports green in the village. A meeting to discuss this was advertised in BaSe but no one attended to support the proposal so a decision was taken to continue using the village hall where facilities and amenities make the function easier to manage in all eventualities. Penny Westlake and family have kindly offered to lead on the roasting of the ram and a small but loyal group have been meeting monthly to ensure the early planning is done. As the day draws nearer we would love to see more volunteers step forward to help with the set up and clear up of this event to ensure that everything is as organised as it can be for the day.

Thank you to Darron and Caroline Baker who tackled some major drainage works under the village hall to correct problems caused as a result of poor workmanship when the hall was built. A major issue was standing water under the floor of the hall - this caused the floor boards to lift and buckle. The work was carried out

over the Christmas period so there was minimum disruption to bookings and users of the hall. Thanks also to Andy Moore who secured some S106 funding to help offset some of the costs for this work.

BVH was happy to join in the St Bridget's Christmas Tree Festival and thank you to Ali Young for providing some excellent BVH themed decorations.

Thank you to Bill Thirtle for lending, assembling and taking down his scaffolding tower to enable Dee Jackson to check/fix all the lights and electrical circuits in the hall. 10 years of cobwebs and dead flies were dealt with at the same time so well done to Bill, Dee and Patrick Winter for taking on the challenge. Dee also carried out and updated our PAT testing and fixed lights and other electrical items through the hall - a bigger job than first anticipated.

The grass seeding on the lawns of the hall has been completed and it rained a day later which was a boon as it was impossible to water such a large area. Thank you to the Bridestowe Volunteer Group and Hall Trustees who supported to speed up this piece of work. The grass was doing well by early May and we hope that it will look presentable before a wedding that is booked towards the end of May. Thank you to all those who worked hard stone picking, raking and rotavating to make the ground as smooth as possible before seeding.

Jane Nield, Treasurer and Trustee, announced her intention to resign at the April 2019 meeting after more than 10 years loyal service. A big thank you to Jane for doing such an excellent job in ensuring our finances are in order. We are now looking for a new Treasurer to replace Jane so if anyone is interested we would love to hear from you. Jane has kindly agreed to stay on until the autumn or when we find a replacement and she is committed to doing a supported handover to the new Treasurer.

We are always looking for new Trustees, Committee Members or Volunteers who will bring their own special skills, views, time and energy to the hall to ensure that this key village facility is maintained, loved and available in good order so that everyone can enjoy the hall for whatever it is being used for be it parties, hobbies, meetings, training sessions, toddler groups, exercise classes, weddings and special events.

This is not an exclusive list - the Trustees and other volunteers continuously give time to keep the hall going and just managing the bookings, ably carried out by Rachel Dewsbury is a job in itself. The Trustees have pulled together very well in the last 12 months enabling the completion of many tasks both large and small. A thank you must also go to Treetops and Laura in particular who has turned out on numerous occasions when the fire alarm has gone off unexpectedly during anti-social hours and who comes up with ideas and suggestions to further improve the village hall facilities.

Finally I would like to thank, on behalf of the Trustees and Management Committee Members all our loyal users and hirers, volunteers and supporters in so many ways. The village hall provides a vital service for the community of Bridestowe and the

surrounding areas and all these people work hard to keep it going, treat the hall with respect and keep everything in good order as funds will allow.

Main	Sub Heading	2018 April	May	June	July	August	September	October	November	December	2019 January	February	March	Total
RECEIPTS														
Hall Hire		1146.40	1288.00	1035.00	1061.75	830.50	774.50	1188.40	1206.50	892.75	1080.00	1005.80	770.40	12,280.00
Hall Deposit		150.00		75.00		75.00		75.00	225.00	75.00	150.00	150.00	75.00	1050.00
Treetops Rent		487.48	487.48	487.48	487.48	487.48	487.48	496.57	503.15	503.15	503.15	503.15	503.15	5937.20
Treetops Electric						288.93							255.22	544.15
Short Mat B Ins		78.34												78.34
Fundraising	Quiz White Hart							145.00						145.00
Bacon Baps			150.92	121.65	52.00	178.10		132.50	214.00		72.00	249.40		1170.57
Ram Roast					1999.05	-369.06	40.00							1669.99
Donations		250.00	10.00							30.00				290.00
Brid. Commoners														0.00
106 Funding							3432.00						1568.00	5000.00
Total Receipts		2112.22	1936.40	1719.13	3600.28	1490.95	4733.98	2037.47	2148.65	1500.90	1805.15	1908.35	3171.77	28165.25
PAYMENTS														
Mortgage		408.75	408.75	408.75	408.75	408.75	408.75	408.75	408.75	408.75	408.75	408.75	408.75	4905.00
Scottish Power		284.07	284.07	284.07	223.00	223.00	223.00	223.00	223.00	223.00	223.00	223.00	223.00	2859.21
BT		219.72			219.72			260.54			255.72			955.70
Oil										811.13			771.75	1582.88
Bottled Gas														0.00
WDBC Rates		38.33	36.00	-74.33										0.00
SWW		301.71		144.81				571.45		223.83			185.45	1427.25
Webhosting			10.79	21.58	10.79	12.59		25.18	12.59		25.18		25.18	143.88
Insurance		85.81	85.81	85.81	85.81	85.81	85.81	85.81	85.81	85.81	85.81	85.81	87.54	1031.45
Riverside Stores		21.39												21.39
Cleaning Products				20.00								10.00	39.47	69.47
Caretaker		320.00	320.00	320.00	320.00	320.00	320.00	320.00	320.00	640.00	320.00	320.00	320.00	4160.00
Maintenance/Rep														
	Stenlakes		286.86											286.86
	D Baker						6864.00					3654.00		10518.00
	Tinhay							14.18			55.20			69.38
	Teinvale Plumbing							158.40		62.40				220.80
	P Down/decorating							110.98						110.98
	ALi Young										41.92			41.92
	E Winter Pole Brack											50.70		50.70
	Phil Down Lighting											23.99		23.99
Grass Cutting		75.00	90.00	82.50	60.00	90.00		82.50	82.50				96.57	659.07
Window Cleaning				25.00				75.00		30.00		30.00		160.00
ADT Alarm		29.46	29.46	29.46	30.61	30.61	30.61	30.61	30.61	30.61	30.61	30.61	30.61	363.87
Argos Fire Protec.		121.02							121.02					242.04
Subscriptions														0.00
Licence									20.00					20.00
Professional Fees													87.00	87.00
New Equipment														
	V Sweeper		59.99											59.99
Small Misc.													4.95	4.95
Large Misc.														0.00
Admin/Postage														0.00
Hall Refund														
	Mark Watson		75.00											75.00
	Starling					75.00								75.00
	Jo Harris									37.50				37.50
	R Pinn												75.00	75.00
Transfer to Savings		30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	360.00
Total Payments		1935.26	1716.73	1377.65	1388.68	1275.76	7962.17	2396.4	1334.28	2583.03	1476.19	4866.86	2385.27	30698.28
Cashflow +/-		176.96	219.67	341.48	2211.60	215.19	-3228.19	-358.93	814.37	-1082.13	328.96	-2958.51	786.50	-2533.03
Opening Cash Bal		4999.29	5176.25	5395.92	5737.40	7949.00	8164.19	4936.00	4577.07	5391.44	4309.31	4638.27	1679.76	
Closing Cash Bal		5176.25	5395.92	5737.40	7949.00	8164.19	4936.00	4577.07	5391.44	4309.31	4638.27	1679.76	2466.26	

Main	Sub Heading	April 2019	May	June	July
RECEIPTS					
Hall Hire		2441.50	1585.80		
Hall Deposit		50.00			
Treetops Rent		503.15	503.15		
Treetops Electric			150.68		
Short Mat B Ins			79.95		
Fundraising					
59 Club					
Bacon Baps		81.00	158.00		
Ram Roast					
Donations					
Brid. Commoners					
Total Receipts		3075.65	2477.58		
PAYMENTS					
Mortgage		408.75	408.75		
Scottish Power		223.00	223.00		
BT					
Oil					
Bottled Gas					
WDBC Rates					
SWW					
Webhosting			12.59		
Insurance		84.78	84.77		
	Easement		179.05		
Riverside Stores					
Cleaning Products			15.50		
Caretaker		320.00	320.00		
Maintenance/Rep					
	Chammings Boiler	157.93			
	Dee Jackson	487.00			
	Kerno Oven Clean	115.00			
	Oven Gas Check		80.00		
Grass Cutting		67.50			
Window Cleaning		30.00			
ADT Alarm		30.61	30.61		
Argos Fire Protec.		147.21	121.02		
Subscriptions					
Licence		180.00			
Professional Fees					
New Equipment					
Small Misc.					
Large Misc.					
Admin/Postage					
Hall Refund					
Transfer to Savings		30.00	30.00		
Total Payments		2281.78	1505.29		
Cashflow +/-		793.87	972.29		
Opening Cash Bal		2466.26	3260.13		
Closing Cash Bal		3260.13	4232.42		

Main	Sub Heading	August	September	October	November
RECEIPTS					
Hall Hire					
Hall Deposit					
Treetops Rent					
Treetops Electric					
Short Mat B Ins					
Fundraising					
59 Club					
Bacon Baps					
Ram Roast					
Donations					
Brid. Commoners					
Total Receipts					
PAYMENTS					
Mortgage					
Scottish Power					
BT					
Oil					
Bottled Gas					
WDBC Rates					
SWW					
Webhosting					
Insurance					
	Easement				
Riverside Stores					
Cleaning Products					
Caretaker					
Maintenance/Rep					
	Chammings Boiler				
	Dee Jackson				
	Kerno Oven Clean				
	Oven Gas Check				
Grass Cutting					
Window Cleaning					
ADT Alarm					
Argos Fire Protec.					
Subscriptions					
Licence					
Professional Fees					
New Equipment					
Small Misc.					
Large Misc.					
Admin/Postage					
Hall Refund					
Transfer to Savings					
Total Payments					
Cashflow +/-					
Opening Cash Bal					
Closing Cash Bal					

Main	Sub Heading	December	2020 January	February	March
RECEIPTS					
Hall Hire					
Hall Deposit					
Treetops Rent					
Treetops Electric					
Short Mat B Ins					
Fundraising					
59 Club					
Bacon Baps					
Ram Roast					
Donations					
Brid. Commoners					
Total Receipts					
PAYMENTS					
Mortgage					
Scottish Power					
BT					
Oil					
Bottled Gas					
WDBC Rates					
SWW					
Webhosting					
Insurance					
	Easement				
Riverside Stores					
Cleaning Products					
Caretaker					
Maintenance/Rep					
	Chammings Boiler				
	Dee Jackson				
	Kerno Oven Clean				
	Oven Gas Check				
Grass Cutting					
Window Cleaning					
ADT Alarm					
Argos Fire Protec.					
Subscriptions					
Licence					
Professional Fees					
New Equipment					
Small Misc.					
Large Misc.					
Admin/Postage					
Hall Refund					
Transfer to Savings					
Total Payments					
Cashflow +/-					
Opening Cash Bal					
Closing Cash Bal					

Main	Sub Heading	Total
RECEIPTS		
Hall Hire		
Hall Deposit		
Treetops Rent		
Treetops Electric		
Short Mat B Ins		
Fundraising		
59 Club		
Bacon Baps		
Ram Roast		
Donations		
Brid. Commoners		
Total Receipts		5553.23
PAYMENTS		
Mortgage		
Scottish Power		
BT		
Oil		
Bottled Gas		
WDBC Rates		
SWW		
Webhosting		
Insurance		
	Easement	
Riverside Stores		
Cleaning Products		
Caretaker		
Maintenance/Rep		
	Chammings Boiler	
	Dee Jackson	
	Kerno Oven Clean	
	Oven Gas Check	
Grass Cutting		
Window Cleaning		
ADT Alarm		
Argos Fire Protec.		
Subscriptions		
Licence		
Professional Fees		
New Equipment		
Small Misc.		
Large Misc.		
Admin/Postage		
Hall Refund		
Transfer to Savings		
Total Payments		3787.07
Cashflow +/-		
Opening Cash Bal		
Closing Cash Bal		

The financial reports as attached cover the actual month by month running of the charity.

The balance sheet and working cashflow spreadsheet, reflect the total income and expenditure of the charity throughout the year showing opening balances, listing assets and liabilities, closing balances.

The financial reports have been prepared and reconciled to the figures provided on the bank statements.

The financial reports have been prepared and checked by Jane Neild in accordance with the Charity Commission requirements.

The Accounts were presented to the trustees for their approval and adopted at the meeting on 1 May 2019, prior to the Annual General Meeting (9 May 2019).

Jane Neild