

South Brent and District Caring

Registered Charity no: 1150875

Principal address: South Brent Old School Community Centre, Totnes Road,
South Brent TQ10 9BP

Report of the Trustees for the Year Ended 31st December 2018

The Trustees have pleasure in presenting their report and the financial statements of the Charity for the period ended 31st December 2018.

Objects and public benefit

The Charitable Objects of South Brent and District Caring are set out in the Deed of Trust signed 11th February 2013 and are as follows:-

- (1) The relief of those persons in need living or residing in the Parish of South Brent and the immediate neighbouring parishes.
- (2) To promote social inclusion for the public benefit among persons, who are excluded from society because they are elderly or by reason of poor mental health, limited financial means, failing health, reduced mobility, or a full-time caring commitment where one is needed.

The Trustees have paid due regard to the guidance contained in the Charity Commission's general guidance on public benefit in reviewing the work undertaken during the year, have monitored the areas of activity undertaken and the sources of referral made for the services provided. They have also looked ahead to plan the ongoing viability of the Charity and continue to make good progress moving the Charity's income from seed funding to sustainable sources of core revenue.

All our charitable activities are undertaken to further our Charitable Purpose for the public benefit.

How the activities have delivered the public benefit

New client referrals are at a similar level to last year (47 in 2017) these are clients self-referring, as well as referrals from friends, family and health professionals.

Client numbers

Start of year	166
New referrals	45
Clients left during the year	61
End of year total	150

Age profile of all clients

Average age	75
Min Age	32
Max Age	97

Overall client numbers have dropped from last year by 10% as has service delivery numbers in some areas, however Befriending is up 32% which is fundamental work to alleviate loneliness and isolation.

Services provided throughout the year:

Services	2018 delivery numbers
Befriending	361
Carer Respite	58
Form Filling & Admin	40
Gardening	32
Shopping	66
Transport	114
Transport to Shopping	60
Ring and Remind	30
Other	29

† Transport reported as passengers carried, journeys is approx. twice this figure

In addition to these bespoke services the fortnightly Lunch Club averaged 28 attendees over the year and the Activity Coffee Mornings with attendance averaging 28 clients. The Charity also runs a foot care service monthly with average attendance of 11 clients and a memory café twice a month with an average attendance of 15.

During the year the Charity has continued to help people suffering with dementia and advance acceptance and understanding of the condition within the local community. This work has been kindly funded by the Clare Milne Trust.

The Charity continues to help tackle complex cases where multiple agencies are involved; this often causes confusion for the client, sometimes exacerbated by their condition. Through experience and understanding we are able to provide co-ordination and issue resolution to get the client the level of care they require.

Evaluation

Expected client outcomes are associated with each service and accumulate through the year each time the service is delivered. The totals are as follows:

Outcome	Incidences in 2018
Reduced Isolation	1718
Improved health and emotional well being	1686
Increased choice and control	391
Improved quality of life	1721
Freedom from discrimination and harassment	1456
Maintaining personal dignity	1580
Making a positive contribution	1038
Economic well being	856

Volunteers

Our volunteers make a real difference to the community and South Brent & District Caring relies on their continued dedication and commitment. All volunteers are subject to an enhanced DBS check, they receive training, professional one-one support and group activities. The table shows changes in volunteer numbers during the year:

Number of volunteers at start of year:	111
New volunteers joined during the year:	22
Left during the year:	11

Governance

The Care Services Co-ordinator reports six times a year to the Management Committee and four times a year to the Trustee board along with the Chairman of the Management Committee.

We have had a stable year with Jane Sullivan serving throughout as Care Services Co-ordinator well supported by Viv Sweeney and Mandy Haley in the office.

During the financial period the Trustees were:

- John Gower
- James Hill (Chairman)
- John Rawlinson
- Lindsey Stewart (Joined 15th February 2018)
- Jennie Hazell (Joined 15th February 2018)

No Trustee expenses were claimed during the year.

Principal Funding Sources

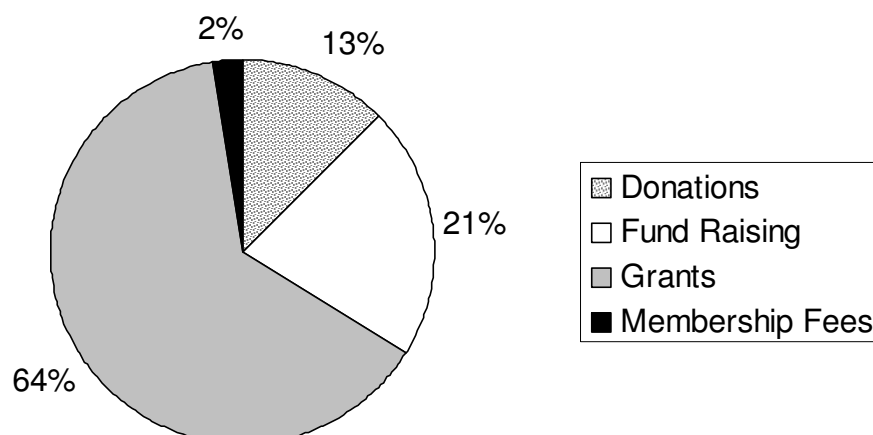
During the financial period grant funding has been gratefully received from The David Gibbons Foundation, Awards For All, The Coop Community Fund, South Brent Parish Council, South Brent Feoffees, The Yapp Charitable Trust, Dartmoor Masonic Lodge, West Devon Community Transport Scheme, Sustainable South Brent and the Yealm Masonic Lodge. The Trustees wish to express their sincere gratitude for this funding and the support and recognition given to the work the Charity undertakes.

The Trustees are mindful to control running costs, 70% of which is the Care Coordinator and her support admin, they also recognise that these roles are crucial for the delivery of a professional and reliable service which is not only essential where client's well-being is at stake but becomes increasingly so as the Health Service relies more on voluntary support from the community.

After a significant operating deficit of £5,063 in 2017 the Trustees set about reversing the trend before the Charity spent all reserves. Effort from all the

team has been met with significant success and total revenue for the year is 38,778, exceeding the budget by 18%

The chart shows the four main sources of funding totalling £ 33,562 this year.



Reserves policy

It is the policy of the Charity to maintain unrestricted funds, which are the free reserves of the Charity, at a minimum level of four months and a maximum of twelve months unrestricted expenditure. At the end of the financial period the Trustees estimate the Charity holds 10 months operating costs in unrestricted reserves.

Risk review

The Trustees continue to review risk scoring and mapping the Charity's exposure based on the following risk appetite profile:

- Operational Risk - Minimal
- Conduct Risk - Cautious
- Regulatory Risk - Minimal
- Solvency Risk - Minimal

The Charity continued to minimise regulatory risk with a robust response and significant financial investment to ensure compliance with GDPR 2018, the ongoing risks of client demand outstripping supply of volunteers to deliver the services has been alleviated with volunteer numbers increasing over the year.

Responsibilities of the Trustees

All new Trustees are vetted and receive the latest version of "The Essential Trustee" CC3, the Deed of Trust and an outline of their responsibilities.

Signed on behalf of the Board

James Hill
Chairman of the Board of Trustees

Dated 20/6/19

Independent Examiner's Report to the Trustees of South Brent & District Caring

I report on the accounts of the Charity for the year ended 31st December 2018 set out on pages 7 to 8.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

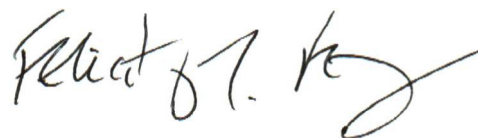
- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mrs Felicity M Ferry

Signed:

A handwritten signature in black ink, appearing to read 'Felicity M. Ferry', with a stylized flourish at the end.

Date:

6 August 2019

Relevant professional qualification or body: ACA

Address: Oakmeade
Exeter Road
South Brent
TQ10 9JP



CHARITY COMMISSION
FOR ENGLAND AND WALES

South Brent & District Caring

1150875

Receipts and payments accounts

CC16a

For the period
from

01 Jan 2018

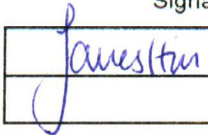
To

31 Dec 2018

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Incoming resources from generated funds	-	-	-	-	-
Voluntary income	26,973	-	-	26,973	9,339
Activities for generating funds	9,099	-	-	9,099	7,474
Investment income	83	-	-	83	68
Incoming resources from charitable activities	-	-	-	-	-
Transport	1,568	-	-	1,568	1,561
Foot care	1,055	-	-	1,055	1,015
Miscellaneous	153	-	-	153	-
Sub total (Gross income for AR)	38,931	-	-	38,931	19,457
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,931	-	-	38,931	19,457
A3 Payments					
Costs of Generating Funds					
Fundraising costs	1,364	-	-	1,364	778
Charitable activities					
Transport	1,014	-	-	1,014	1,262
Coffee morning	1,324	-	-	1,324	894
Care Co-ordinator	18,850	104	-	18,954	16,722
Office	2,597	-	-	2,597	2,836
Volunteer support	773	-	-	773	1,144
Other resources expended					
Office equipment	986	-	-	986	633
Miscellaneous	106	-	-	106	251
Sub total	27,014	104	-	27,118	24,520
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,014	104	-	27,118	24,520
Net of receipts/(payments)	11,917	- 104	-	11,813	- 5,063
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,740	104	-	16,844	21,907
Cash funds this year end	28,657	-	-	28,657	16,844

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Savings account	21,098	-	-
	Current Account	7,248	-	-
	Petty Cash	311	-	-
	Total cash funds	28,657	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			DR JAMES HILL	20/06/19