

Billingham & Stockton

Borough

foodbank



# **Annual Report**

**to 31<sup>st</sup> March 2019**

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# **Billingham and Stockton Borough Foodbank**

## **Letter from Chair of Trustees**

Billingham and Stockton Borough Foodbank as a charity in its own right was formed on 3<sup>rd</sup> April 2018, established from the existing Billingham Foodbank linked to New Life Church.

This has been both a challenging and exciting year in which much has been achieved. Firstly, in respect of the charity formation and secondly in the work undertaken by both staff and volunteers to meet client need.

We have seen the rewards of establishing the charity independently in terms of successful grant applications. Through this we have refurbished an empty store into a modern warehouse which supports all four of the foodbank centres. It also houses a clothing bank which can offer school uniforms, a centre for baby clothes, equipment and small household items.

We welcomed the opening of Norton food bank centre this year to expand our reach across the borough and join the centres based in Billingham, Hardwick and Stockton.

My thanks to New Life Church Teesside who established the Foodbank in 2012 and who supported our transfer to an independent charity, and continue to have an active involved presence on the board of trustees.

My thanks to Stockton District Advice and Information Service who secured a grant from The Big Lottery fund which enabled us to progress over the last year.

My thanks to St Modwen, who provide our main premises, as well as Stockton Council, Global giving, and Greggs Foundation for their funding support.

My thanks to the community social groups, children's groups, supermarkets and businesses for their donations of food, finance and their time.

My thanks to the staff and volunteers who have worked tirelessly to provide to others and to expand the service to what it is today.

Last, but by no means least, I wish to thank the people of our borough for their support and generosity.

Without your support we could not do what we do.

Janine Browne (Chair of Trustees)

## **Project Manager's Report**

### **Summary**

This has been a year of great challenge, not only becoming an independent charity, but also refurbishing a new warehouse and opening a further Foodbank Centre in Norton. We now provide support to those in crisis in our Borough Monday to Friday. In the last year we had 6352 people using one of our Foodbanks, 2268 were children. In addition, we support several other charities and again we have expanded our support to them this year.

### **Personnel**

Our Foodbank Centres are primarily run by volunteers and I am indebted to the 95 people who give us their time and talent to support our charity, their empathy and commitment is greatly appreciated by those in need and we could not exist without them.

We have established more links this year with local Companies, many of whom have sent a team of volunteers to undertake their volunteer day and also arrange food collections.

### **Outcomes**

In the last year we processed 3025 vouchers, 41% of which were from those citing benefit delays and changes. Universal Credit continues to be a major cause of Foodbank use. We need to support people through the period where they are receiving no income at all. This means we are now providing support for longer periods of time. More worryingly, families are now going onto Universal Credit and in the 3-month period from 1<sup>st</sup> April 2019 to end of June 2019 we saw an increase of 32% in voucher numbers on the same period last year. This represented a 50% increase in the number of people fed, a 75% increase in the number of children fed. We are seeing people on Universal Credit continue to struggle to manage. We will monitor the statistics quarterly as this level of usage will put pressure on food stocks.

## **Help Through Crisis**

Help Through Crisis is a Big Lottery funded service providing support to people facing hardship and crisis, with the aim of helping them to overcome immediate difficulties, and be ready for future opportunities and challenges. Our Foodbank clients are supported by Stockton District Advice and Information Service (SDAIS). My thanks to the team who provide this support. We have seen many Foodbank clients benefit from this service.

## **Emergency Food Boxes/End of day food supplies**

We continue to provide some agencies with emergency food boxes, in particular the charity A way out. We also support Rasps, Sowing Seeds, Feeding the Hungry, Nepacs and Justice First.

## **Donations**

Supermarket support

Donations from our main Tesco food collections, at Billingham and Stockton, brought in 6.4 tonnes of food. We also have a collection point in the Tesco Stores which adds to our food supplies throughout the year. We are so grateful to Peter & Sam of Billingham and Jayne & Carol of Stockton for their support.

All donations from Tesco are topped up with a 20% monetary donation.

Through Trussell Trust we now have a similar arrangement with Asda and we look forward to working with them in the future.

We collect end of day food, flowers etc from M&S, Teesside Park four days per week. We really appreciate their continued support.

Greggs Bakery provide sausage rolls, pasties, baked goods that enable us to feed our clients when they visit and maybe take home some cakes. This makes such a difference to clients.

We were charity of the year for our local Sainsburys in Wolviston Court, Billingham. Their customers and staff were extremely generous with both food donations and cash. We retain a collection bin there and look forward to working with the staff in the future.

We receive end of day food from Co-op, Wynyard & Norton, My Incredible Edibles, Aldi and Lidl. This gives us fruit, vegetables and bread to give to clients in addition to their food parcels.

## Christmas

2018 was our busiest Christmas period ever for both clients fed and donations received. We continued our practice of making up food and gift hampers for those in need and gave out 110 hampers.

This was also the first year of our Christmas raffle which raised over £1000 and we are thankful to those who donated prizes or bought tickets.

## Individual and regular donations

We have a generous community in the Stockton Borough and we appreciate all of the support we receive, whether it's a single food donation or local social event. When stocks run low, we put out an appeal on Facebook and the response is always amazing.

We also run 'Friends of Billingham and Stockton Borough Foodbank' enabling donors to give financially on a monthly basis to support our work. This has been built on throughout the year and makes a significant contribution to the running of the Foodbank.

## Warehouse

Our new warehouse opened this year, having been fully refurbished using funds from a local Company. The Warehouse, managed by Billy Lake, supports all 4 Foodbank Centres with food supplies. In addition, we house our clothing bank which also makes a financial contribution due to donations.

## **Partner and referral agencies**

We worked with 184 referral agencies throughout the Borough, our main referrers being Council departments and SDAIS. By working closely with agencies, we can ensure that clients are fully supported.

## **Future projects**

We are keen to develop links with local Companies and their staff and we have a number of meetings arranged to further our cause.

We are the Charity of the Year for Billingham Town Council for this coming year.

After a year of so much change we are keen to consolidate our services this year. It is expected that we will face further pressures on our food stocks with the further rollout of Universal Credit

It only remains for me to thank all those who work for or contribute to the Foodbank, I value your support.

**Jill Coyle**

**Project Manager**

## Financial Report Income

Description	Note	Unrestricted funds £	Restricted Funds £	Total Funds
Transfer Bal from NLC		9,870.19	0.00	9,870.19
Private donations		4,312.10	0.00	4,312.10
Collections		4,789.92	0.00	4,789.92
Corporate donations	1	4,800.49	0.00	4,800.49
Grant funding	2	3,328.47	69,937.62	73,266.09
Clothing		1,463.90	0.00	1,463.90
Gift Aid tax recovered		235.30	0.00	235.30
Virgin giving fund		635.81	0.00	635.81
<b>Total receipts</b>		<b>29,436.12</b>	<b>69,937.62</b>	<b>99,373.80</b>
<b>Transfer of Assets from NLC</b>				<b>12,500.00</b>

## Expenditure

Description	Note	Funds
<b>Premises</b>		
Maintenance and repairs		32,766.94
Insurance		394.44
Utilities		1,786.80
Equipment		5,144.19
<b>Running Expenses</b>		
Petty Cash		751.20
Admin		1,637.07
Fuel		765.01
Printing		964.97
Depreciation		3,500.00
Employee costs		17,674.81
<b>Total payments</b>		<b>65,385.43</b>



## Balance Sheet as at 31/03/2019

Description	Notes	3/19 £
<b>Assets</b>		
Fixed assets- van		9,000
-computers		1,500
Foodbank account		27,209.17
Cash		414.42
Debtors		0.00
<b>Total Assets</b>		<b>38,123.59</b>
<b>Liabilities</b>		
Creditors (falling due within 1 year)	3	220.80
<b>Net current assets</b>		<b>37,902.79</b>
(Total assets less current liabilities)		
Creditors (falling due after 1 year)		0.00
<b>Total Net Assets</b>		<b>37,902.79</b>
<b>Funds</b>		
Unrestricted		27,395.51
Restricted	4	10,507.28
<b>Total Funds</b>		<b>37,902.79</b>

Many thanks to Sadie Gormally, our independent examiner, who carried out this work without payment.

## Appendix 1

### Notes to the Accounts

<b>1</b>	<b>Donor</b>	<b>Amount £</b>	<b>Restricted to</b>
	Tesco via Trussell Trust	2,056.55	
	Northfield School	800.06	
	Sainsburys, Wolviston Court	1,943.88	
	<b>Total</b>	<b>4,800.49</b>	
<b>2</b>	<b>Donor</b>	<b>Amount £</b>	<b>Restricted to</b>
	Globalgiving	32,428.35	Warehouse refurbishment
	SDAIS	12,627.59	Salary & utilities
	Greggs foundation	13,702.00	Salaries
	Tesco Bags of Help	4,000.00	Charity support
	Stockton Borough Council	7,000.00	Technology
	Trussell Trust Cookery fund	179.68	Cookery course
	Philanthropic	1,000.00	
	Lloyds Bank matchgiving	500.00	
	TSB Bank foundation	170.00	
	Stillington Parish	1024.12	
	McColls	634.35	
	<b>Total</b>	<b>73,266.09</b>	
<b>3</b>	PAYE due for month 12		
<b>4</b>	<b>Restricted funds</b>	<b>£ spent</b>	<b>Restricted reserve at year end</b>
	Globalgiving £32,428.35	32,428.35	0.00
	Greggs foundation £13,702.00	5,977.83	7,724.17
	Stockton Borough Council £7,000.00	4,216.89	2,783.11
	Tesco Bags of Help £4,000.00	4,000.00	0.00
	Trussell Trust Cookery fund £ 179.68	179.68	0.00
	<b>Total restricted funds</b>		<b>10,507.28</b>

## **Billingham and Stockton Borough Foodbank CIO**

Billingham and Stockton Borough Foodbank was established on 3<sup>rd</sup> April 2018 and is registered with the Charity Commission as a Charitable Incorporated Organization (CIO) Charity No. 1177777.

### **Addresses:**

Registered Office & Billingham Foodbank Centre: 4-6 West Precinct, Billingham TS23 2NH.

Stockton

Centres: Hebron Church, Britannia Road, Stockton on Tees, TS19 0AJ

Stockton Hope, St Andrew's Methodist Church, Hardwick Road,  
Stockton on Tees, TS19 8PH.

Norton

Centre: St Michael & All Angels Church, Norton, Imperial Avenue, Norton  
Stockton on Tees, TS20 2EN.

The **Objects** of the CIO are:

Billingham and Stockton Borough Foodbank exists to help alleviate poverty within the Stockton Borough primarily, but not exclusively, through the supply of food or any other provision that helps alleviate or reduce poverty and hardship.

The **Trustees** are:

Ms Janine Browne - Chair of Trustees

Ms Beverley Burton – Finance Manager

Mr Alan Coyle

Mr Malcolm Thorn

Mr George Cliff Henderson

Mr David Luke Taylor



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Billingham and Stockton Borough Foodbank

On accounts for the year  
ended

31<sup>st</sup> March 2019

Charity no  
(if any)

1177777

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> March 2019.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

S. Gormally

Date:

25/6/19

Name:

SADIE Gormally

Relevant professional  
qualification(s) or body  
(if any):

Association of CE-ified chartered  
Accountants

Address:

London


**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

N/A
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